



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes - Final Road and Drainage District Governing Body

Tuesday, November 28, 2017

4:00 PM

City Commission Chambers

MINUTES APPROVED AT THE 03-27-2018 MEETING.

CALL TO ORDER/ROLL CALL

The North Port Road & Drainage District Regular Meeting was called to order at 4:26 p.m. in City Chambers by Mayor Carusone.

Present: Mayor Carusone; Commissioners Hanks, Luke and McDowell, City Manager Lear; City Attorney Slayton; City Clerk Adkins; Deputy City Clerk Peto and Police Chief Vespia.

Absent: Vice-Mayor Yates.

1. APPROVAL OF AGENDA – COMMISSION

A motion was made by Commissioner McDowell, seconded by Commissioner Hanks, to approve the Agenda as presented. The motion carried by the following vote with Vice-Mayor Yates absent.

Yes: 4 - Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

2. PUBLIC COMMENT:

There was no public comment.

3. PUBLIC HEARINGS:

A. [17-1435](#) Ordinance No. 2017-35, second reading, amending the Fiscal Year 2016-2017 Road and Drainage District Budget.

City Clerk Adkins read Ordinance No. 2017-35 into the record by title only. There was no public comment and there were no questions or comments from the Commission.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to approve Ordinance No. 2017-35. The motion carried by the following vote with Vice-Mayor Yates absent.

Yes: 4 - Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

B. [17-1492](#) Ordinance No. 2017-47, first reading, amending the Fiscal Year 2017-2018 Road and Drainage District Budget.

A motion was made by Commissioner Luke, seconded by Commissioner McDowell, to read Ordinance No. 2017-47, by title only. The motion carried by the following vote with Vice-Mayor Yates absent.

Yes: 4 - Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

Subsequent to a question, it was stated that the Ordinance includes some of the unions' pay scale. There was no public comment.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to continue Ordinance No. 2017-47, to the December 12, 2017 Road & Drainage District Meeting for second reading. The motion carried by the following vote with Vice-Mayor Yates absent.

Yes: 4 - Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

4. GENERAL BUSINESS:

A. [17-1476](#)

Crosswalk Study for Biscayne Drive from Safford Terrace to south of I-75 and the entire roadway of Pan American Boulevard up to Biscayne Drive/Pan American Boulevard intersection including the study of the Tamiami Trail location just south of US 41

City Manager Lear; Public Works Director Bellia and Engineering Division Manager Traverso provided a PowerPoint overview of the item. There was no public comment.

Discussion ensued: (1) clarification was provided that the Commission's previous motion stated that the sidewalk perimeter boundaries on Biscayne Drive would go from Safford Terrace to south of I-75; (2) it was stated that warning signs to alert motorists regarding upcoming crosswalks depends on the posted speed limit on the street in question; (3) after a question, it was stated that the cost to upgrade existing sidewalks to meet Florida Department of Transportation(FDOT) standards can be reduced somewhat by City staff installing signs and strips. The next report will include a cost; (4) after concern was expressed regarding pedestrian dangers encountered at the access road on Biscayne Drive near U.S. 41, it was suggested to implement a jaywalking Ordinance; (5) Staff's determinations of where to locate crosswalks were explained for Porto Chico Avenue/Boca Grand Avenue and the U.S. 41 access road near Pan American Boulevard; (6) it was suggested to analyze the need for a 3-way stop at Appomattox Drive and Pan American Boulevard; (7) following a concern regarding the need for the proposed sidewalk at LaBrea Park, it was explained that the crosswalk must connect to a sidewalk for pedestrians to gain access to the park; (8) in answer to a previous question pertaining to jaywalking, City Attorney Slayton stated that Municode did not specifically address pedestrians however, Florida Statutes 316.130 that regulates pedestrian activity and creates a non-criminal traffic infraction for violations of that Statute; (9) clarification was provided that Phase 2 of the crosswalk project will include connections to existing sidewalks and will include a cost analysis; (10) following a concern regarding another crosswalk near the library, it was stated that FDOT regulations state that a crosswalk must be 600-feet from a signalized intersection. A customer service video can be made explaining the proper crosswalk etiquette at signalized intersections; (11) after it was suggested to install a sign on the Safford Terrace Bridge instead of building a crosswalk further down from its present location, it was stated that moving the crosswalk to Pan American Boulevard increases a motorist's sight distance to see the crosswalk and is safer for pedestrians; (12) following a concern, clarification was provided that the alley

behind the Wells Fargo Bank on Biscayne Drive is private property; (13) it was noted that the intersection of North Port Boulevard and South Biscayne Drive (which was not included in the Study), has a four-way stop but is not well lit at night; (14) subsequent to a concern, it was stated that four crosswalks at the intersection of Pan American and Sydney Avenue can be added to the project; (15) following a suggestion to add crosswalks on the access roads along U.S. 41 crossing North Port Boulevard, Pan American Boulevard and Biscayne Drive, it was stated that: [a] a pedestrian should walk up to U.S.41 and cross at the signaled intersection; [b] FDOT probably wouldn't allow crosswalks due to the limited distance from the access road to U.S. 41 and [c] it would cause difficulty turning from the State road onto a local road and having to stop immediately at a four-way stop on the access road; (16) it was suggested: [a] to label the SCAT bus stops on the map when it is returned; [b] that the proposed sidewalks are shown on the map; and [c] to receive a pedestrian accident report on the major intersections; (17) after it was suggested to delete the proposed sidewalk on Pickwick Road and put it elsewhere and move the crosswalk south, it was stated that moving the crosswalk south would put it too close to U.S. 41; (18) subsequent to a request, it was stated that Brubeck Road, Glenallen Boulevard, Price Boulevard, and Morton Road can be included in the Biscayne improvements for Fiscal Year 2017-2018; (19) following a concern, it was stated that Staff can do a traffic observation at the 3-way intersection on Pan American Boulevard and Appomattox Drive to determine if 3-way stops signs are needed.

There was a consensus to direct Staff that the Fiscal Year 2017-2018 improvements shall include all the crosswalks within the Pedestrian Crossings Study listed under Pan American Boulevard and Biscayne Drive, and move forward with the improvements requested on the current crosswalks; and the new, expanded work will come back with the Fiscal Impact Report in another meeting to prioritize.

There was a consensus that the motion includes placing a sign on the Safford Terrace roadway bridge instead of moving the crosswalk to a different location.

There was a consensus to direct staff to do an observation review of the intersection of Appomattox Drive and Pan American Boulevard to determine if 3-way stop signs are needed and forward the findings in a memo to the Commission.

A motion was made by Commissioner Luke, to approve the Crosswalk Study, prioritizing the work within the Study with the thought of quick safety actions to be completed, bringing it back with a fiscal impact report to the Commission for approval of those items; including placing a sign at the Safford Terrace crossing at the bridge. The motion failed for lack of a second.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to approve the Crosswalk Study, also the existing crosswalk improvements per FDOT regulations to be done in Fiscal Year 2017-2018 as presented; to have the sign at Safford Terrace placed, and to add the four crosswalks at Sydney Avenue and Pan American Boulevard when the Fiscal Impacts are received for potential locations in the future; to be presented at a future meeting. Also, at the future meeting, to provide a map with bus stops and sidewalks as well as Accident Reports for some of the intersections as needed. The motion carried by the following vote with Vice-Mayor Yates absent.

Yes: 4 - Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

5. CONSENT AGENDA:

It was requested to pull Consent Agenda Items 5.C., 5.E., 5.F., and 5.G.

A motion was made by Commissioner Luke, seconded by Commissioner McDowell, to approve the Consent Agenda items 5.A., 5.B., 5.D. The motion carried by the following vote with Vice-Mayor Yates absent.

Yes: 4 - Mayor Carusone, Commissioner Hanks, Commissioner McDowell and
Commissioner Luke

- A.** [17-1518](#) Approval of Minutes for the July 25, 2017 Road & Drainage District Regular Meeting; September 26, 2017 Road & Drainage District Regular Meeting; November 13, 2017 Road & Drainage District Special Meeting.
- B.** [17-1307](#) Authorize the City Manager to execute the Application for Voluntary Re-accreditation and the Accreditation Agreement between the Department of Public Works and the Accreditation Council of the American Public Works Association (APWA). The application fee is approved in the FY 2018 budget.
- C.** [17-1457](#) Amendment #1, Contract 2017-08 with C-Squared Certified General Contractors, Inc. in the amount of \$185,441.20 with \$8,100.00 in contingency.

After an inquiry, clarification was provided that the agenda item will amend the Contract to incorporate additional work and allow the work to be done. It was stated that funds have already been approved in a budget amendment; (2) it was stated that the crosswalks for this amendment were requested by the Commission and are for the crosswalks on Biscayne Drive and the following: Hyde Park Avenue, Sydney Avenue; and a sidewalk on the east side of Biscayne Drive between Hyde Park Avenue and Sydney Avenue, including bicycle stripes; (3) following a concern, it was stated that the crossings were not on the Pedestrian Crossings Study map but the motion does not need to be revisited and this amendment will not double the work. There was no public comment.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to accept Consent Agenda C., for Contract 2017-08 with C-Squared Certified in the amount of \$185,441.20 with \$8,100.00 in contingency. The motion carried by the following vote with Vice-Mayor Yates absent.

Yes: 4 - Mayor Carusone, Commissioner Hanks, Commissioner McDowell and
Commissioner Luke

- D.** [17-1466](#) Utilize the Florida Sheriffs Association & Florida Association of Counties Cooperative Bid No. FSA17-VEH15.0, Spec #13 to purchase a replacement patch truck from Lou Bachrodt Freightliner in the estimated amount of \$155,210.00. This vehicle purchase was approved in the fiscal year 2018 budget.
- E.** [17-1467](#) Utilize the Florida Sheriffs Association & Florida Association of Counties Cooperative Bid FSA17-VEH15.0, Spec #44 to purchase one (1) excavator for the Department of Public Works Operations and Maintenance Division from GS Equipment, Inc. in the estimated amount of \$349,572.00. This vehicle purchase was approved in the fiscal year 2018

budget.

There were no questions from the Commission and there was no public comment.

A motion was made by Commissioner Hanks, seconded by Commissioner Luke, to approve Consent Agenda Item E. The motion carried by the following vote with Vice-Mayor Yates absent and Commissioner McDowell dissenting but stating no reason.

Yes: 3 - Mayor Carusone, Commissioner Hanks and Commissioner Luke

No: 1 - Commissioner McDowell

F. [17-1468](#)

Utilize the Florida Sheriffs Association & Florida Association of Counties Cooperative Bid No. FSA17-VEH15.0, Spec #15 to purchase one (1) dump truck from Rush Truck Centers of Florida in the estimated amount of \$125,313.00. This vehicle purchase was approved in the fiscal year 2018 budget.

There were no questions from the Commission and there was no public comment.

A motion was made by Commissioner Hanks, seconded by Commissioner Luke, to approve Consent Agenda Item F. The motion carried by the following vote with Vice-Mayor Yates absent and Commissioner McDowell dissenting but stating no reason.

Yes: 3 - Mayor Carusone, Commissioner Hanks and Commissioner Luke

No: 1 - Commissioner McDowell

G. [17-1482](#)

Utilize: the State of Florida Department of Management Services Agriculture and Lawn Equipment Contract No. 21100000-15-1 to purchase one (1) replacement utility tractor in the estimated amount of \$14,144.80; the National Joint Powers Alliance Grounds Maintenance Equipment, Attachments, Accessories, and Related Services Contract No. 062117-DAC to purchase three (3) utility vehicles in the estimated amount of \$35,611.68; and the National Joint Powers Alliance Agricultural Tractors with Related Equipment and Accessories Contract No. 021815-DAC for one (1) replacement tractor in the estimated amount of \$81,814.53, all for the Public Works Department, Operations & Maintenance Division from Deere & Company for a total amount of \$131,571.01. These equipment purchases were approved in the fiscal year 2018 budget.

There were no questions from the Commission and there was no public comment.

A motion was made by Commissioner Hanks, seconded by Commissioner Luke, to approve Consent Agenda Item G. The motion carried by the following vote with Vice-Mayor Yates absent and Commissioner McDowell dissenting but stating no reason.

Yes: 3 - Mayor Carusone, Commissioner Hanks and Commissioner Luke

No: 1 - Commissioner McDowell

6. PUBLIC COMMENT:

There was no public comment.

7. COMMISSION COMMUNICATIOIS:

There were no Commission Communication reports.

8. ADMINISTRATIVE AND LEGAL REPORTS:

There were no Administrative or Legal Reports.

9. ADJOURNMENT:

Mayor Carusone adjourned the Road & Drainage District Regular Meeting at 6:00 p.m.

City of North Port, Florida

As the Governing Body of the Road & Drainage District

By: _____
Vanessa Carusone, Mayor

Attest: _____
Patsy C. Adkins, MMC, City Clerk

Minutes approved at the Road & Drainage District Regular Meeting this ____ day of _____, 2018.