



CITY OF NORTH PORT PROCUREMENT FORM
COMPETITIVE EXEMPTIONS



Please Indicate: ☐ Visa Purchase ☒ Purchase Order

☒ Single Purchase (For current FY) ☐ Blanket Purchase (Ongoing purchases for current FY) ☐ Change Order ☐ Amendment

DEPARTMENT/DIVISION Police

NAME OF REQUESTOR Rachel Birkett

Sections 2-403 of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Procurement Official.

A. Please describe all products and/or services to be procured under this exemption:

Agenda item: 19-0926

Commission date: 10/08/2019

ProPhoenix Software for Single Jurisdictional CAD/WDA, IA and RMS. This purchase request is for Year 1 of a 5 year contract.

B. Vendor Information

Vendor Name: SHI International Corp

Vendor Number: 3111

Address: 290 Davidson Ave Somerset, NJ 08873-4145

Contact: Shaina chinchilla Phone: 800-543-0432 Email: Shaina_chinchilla@shi.com

C. Briefly explain why it is in the best interest of the City to exempt this procurement from competition:
(If additional space is needed, please attached separate memo)

ProPhoenix was chosen as the number one software that has everything NPPD staff is looking for. ProPhoenix was chosen after putting together a team of NPPD agency members that are subject matter experts in their respective areas, they began looking at various vendors of CAD/RMS software suites.

SHI offers the ProPhoenix solution as part of the Omnia Contract (formerly US Communities) which the City of North Port participates in. This allows The City to utilize competitively solicited contracts and purchase from suppliers that pledge to deliver their best overall government pricing. North Port City staff also looked at the GSA contract, but they only offer goods not services.



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D. Please select one of the following:

- ☐ **Piggyback** (Departments may utilize another municipality, county, or other governmental agency contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract as back-up documentation. Purchasing may request additional information if needed.

Name of Entity:

Contract Number:

Start Date:

End Date:

Is a fee required to utilize this contract? ☒ Yes ☐ No If yes, how much?

☐ Vendor-Paid ☐ City-Paid

- ☐ **State of Florida Contract:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract ***Further price negotiations may be conducted with state-awarded vendor per F.S. 287.056(2) ***

Number:

Name/Category:

Start Date:

End Date:

- ☐ **Florida Sheriff's Association Bid:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract

Number:

Name/Category:

Start Date:

End Date:

- ☒ **Joint Cooperative:** The requesting department must provide the following documentation: copy of the solicitation and addendum, tab sheet/price sheet, vendor submittal, agenda approval and contract

Lead Entity: OMNIA: City of Mesa, AZ Contract Number: 2018011-02

Start Date: 03-01-2018

End Date: 02-28-2023

- ☐ **Code Exemption*** (Specify):

*For list of exemptions, see page 3



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Sec. 2-403. - Exemptions.

- (a) (2) Procurement contracts between the city and nonprofit organizations, other governments or other public entities.
- (3) Procurement of:
- a. Dues and memberships in trade and professional organizations.
 - b. Subscriptions for periodicals, books, maps or training videos.
 - c. Real property, real estate brokering, or appraising.
 - d. Abstract of titles for real property; title insurance.
 - e. Works of art for public display or artistic services.
 - f. Advertising.
 - g. Medical, dental and other medically related services performed by a health care professional.
 - h. Room or board for social service clients.
 - i. Room and board for employees on city business.
 - j. Funeral related services.
 - k. Water, sewer, electrical, cable television or other utility services.
 - l. Personnel, including but not limited to part-time or temporary services.
 - m. Academic program reviews or lectures by individuals.
 - n. Auditing services and financial services.
 - o. Legal services.
 - p. Social services.
 - q. Lobbying services.
 - r. Goods, materials and equipment whose cost has been incorporated as part of a competitively bid project.

☐ Other Exemption (not specified by code):
(If additional space is needed, please attach separate memo)

Vendor Tracking:	
<input type="checkbox"/>	Check if Vendor Documents Current
YTD Dept Exp. (Inclusive):	\$ _____
To be completed by Purchasing:	
YTD City Wide Exp. (Inclusive):	\$ _____



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PURCHASE DETAILS

Please provide the amount of the purchase for this product or service: \$ 166,000.00

Please provide the estimated fiscal year expenditure for this product or service: \$ 166,000.00

Account # 001-2100-521-46-01	Project #	Subtotal \$ 166,000.00
Account #	Project #	Subtotal \$
Account #	Project #	Subtotal \$
Account #	Project #	Subtotal \$

Description	Unit	Qty	Unit Price	Total
Project start and year 1 of Payment Plan	1	165,000.00	165000.00	\$ 165,000.00
Lite project management services	1	1	1,000.00	\$ 1,000.00
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
Shipping (FOB Destination)				\$
			Total	\$ 166,000.00

Requesting Department Director: A. R. Green Date: 09-18-19

Budget Administrator: S. Huma Date: 9/19/19

Purchasing: Michael Skypel Date: 9/19/19

Finance Director (If applicable): Kimberly J. Lee Date: 9/20/19

Assistant City Manager (If applicable): _____ Date: _____

City Manager (If applicable): _____ Date: _____

Commission Meeting Date (If applicable): 10-8-19