



City of North Port
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MEMORANDUM

TO: Peter Lear, City Manager

FROM: Ginny Duyn, CPPB, Senior Purchasing Administrator *GD*

DATE: August 9, 2019

SUBJECT: RFP NO. 2020-02 PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

The Selection Committee held telephone discussions on August 7th and then evaluated and ranked the following four (4) firms on August 8, 2019 as follows:

FIRMS	RANK
CDM SMITH, INC.	3
GIFFELS-WEBSTER ENGINEERS, INC.	1
HBK ENGINEERING, INC.	4
STANTEC CONSULTING SERVICES, INC.	2

After polling the Committee, it is the recommendation of the Committee and purchasing that the City move forward with negotiations with the top ranked firm: **Giffels-Webster Engineering, Inc.** The Utilities Director would like Michael Acosta, Jennifer Fehrs, and Jennifer Desrosiers conduct contract negotiations.

Approve to move forward with the Negotiations: ☒ YES ☐ NO

Approve the Negotiations Team: ☒ YES ☐ NO

Other: _____

Acting
Peter D. Lear, CPA, CGMA, City Manager

8/9/19
Date



CITY OF NORTH PORT

RANKING TABULATION FOR RFP NO. 2020-02 PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

DATED: 8/8/2019

DEPT: UTILITIES

CDM SMITH, INC.	wt	V 0-5	MICHAEL ACOSTA	wt	V 0-5	JENNIFER DESROSIER	wt	V 0-5	JENNIFER FEHRS	wt	V 0-5	MICHAEL VOULO
QUALIFICATIONS OF FIRM	2	5	10	2	4	8	2	5	10	2	4	8
KEY PERSONNEL	4	4	16	4	5	20	4	5	20	4	4	16
PROJECT UNDERSTANDING & APPROACH	3	4	12	3	4	12	3	4	12	3	4	12
PROFICIENCY IN SIMILAR PROJECTS	7	3	21	7	3	21	7	3	21	7	4	28
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	4	5	20	4	4	16	4	5	20	4	4	16
LITIGATION	1			1			1			1		
M/W/VBE	1			1			1			1		
TOTALS			79			77			83			80

GIFFELS-WEBSTER ENG., INC.	wt	V 0-5	MICHAEL ACOSTA	wt	V 0-5	JENNIFER DESROSIER	wt	V 0-5	JENNIFER FEHRS	wt	V 0-5	MICHAEL VOULO
QUALIFICATIONS OF FIRM	2	5	10	2	5	10	2	5	10	2	5	10
KEY PERSONNEL	4	5	20	4	4	16	4	5	20	4	5	20
PROJECT UNDERSTANDING & APPROACH	3	5	15	3	5	15	3	5	15	3	5	15
PROFICIENCY IN SIMILAR PROJECTS	7	5	35	7	4	28	7	5	35	7	5	35
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	4	5	20	4	5	20	4	5	20	4	5	20
LITIGATION	1	1	1	1	1	1	1	1	1	1	1	1
M/W/VBE	1			1			1			1		
TOTALS			101			90			101			101

HBK ENGINEERING, LLC	wt	V 0-5	MICHAEL ACOSTA	wt	V 0-5	JENNIFER DESROSIER	wt	V 0-5	JENNIFER FEHRS	wt	V 0-5	MICHAEL VOULO
QUALIFICATIONS OF FIRM	2	2	4	2	2	4	2	3	6	2	2	4
KEY PERSONNEL	4	1	4	4	2	8	4	2	8	4	2	8
PROJECT UNDERSTANDING & APPROACH	3	1	3	3	2	6	3			3	2	6
PROFICIENCY IN SIMILAR PROJECTS	7	1	7	7	2	14	7	1	7	7	2	14
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	4	1	4	4	3	12	4	3	12	4	2	8
LITIGATION	1			1			1			1		
M/W/VBE	1			1			1			1		
TOTALS			22			44			33			40

STANTEC CONSULTING SVCS. INC.	wt	V 0-5	MICHAEL ACOSTA	wt	V 0-5	JENNIFER DESROSIER	wt	V 0-5	JENNIFER FEHRS	wt	V 0-5	MICHAEL VOULO
QUALIFICATIONS OF FIRM	2	5	10	2	4	8	2	5	10	2	5	10
KEY PERSONNEL	4	4	16	4	4	16	4	5	20	4	5	20
PROJECT UNDERSTANDING & APPROACH	3	4	12	3	4	12	3	3	9	3	4	12
PROFICIENCY IN SIMILAR PROJECTS	7	4	28	7	3	21	7	4	28	7	4	28
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	4	5	20	4	4	16	4	5	20	4	4	16
LITIGATION	1			1			1			1		
M/W/VBE	1			1			1			1		
TOTALS			86			73			87			86

CITY OF NORTH PORT

EVALUATION SCORES TABULATION FOR RFP NO. 2020-02

PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

DATED: 8/8/2019

DEPT: UTILITIES

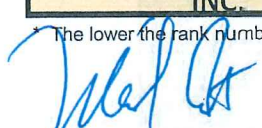
SUMMARY	ACOSTA		DESROSIER		FEHRS		VUOLO	
	Score	Rank	Score	Rank	Score	Rank	Score	Rank
CDM SMITH, INC.	79	3	77	2	83	3	80	3
GIFFELS-WEBSTER ENG., INC.	101	1	90	1	101	1	101	1
HBK ENGINEERING, LLC	22	4	44	4	33	4	40	4
STANTEC CONSULTING SVCS. INC.	86	2	73	3	87	2	86	2

Member Rankings (Final)

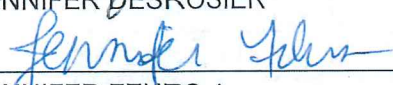
TOTAL OF SUMMARY

	Sum of Member Ranks	Final Award Order *
CDM SMITH, INC.	11	3
GIFFELS-WEBSTER ENG., INC.	4	1
HBK ENGINEERING, LLC	16	4
STANTEC CONSULTING SVCS. INC.	9	2

The lower the rank number, the higher the final award order


MICHAEL ACOSTA


JENNIFER DESROSIER


JENNIFER FEHRS


MICHAEL VUOLO