

**Request for Proposal
RFP NO. 2020-20**

**Professional
Engineering Services
for Neighborhood
Expansion Phase 2**

Submitted to:

Ginny Duyn, CPPB
Senior Purchasing Administrator

City of North Port
4970 City Hall Boulevard, Suite 337
North Port, Florida 34286

Submitted by:

Giffels-Webster Engineers, Inc.

900 Pine Street, Suite 225
Englewood, Florida 34223

Ph. 941-475-7981

Fax. 941-474-4285

Contact: Jonathan H. Cole, P.E.

Email: jcole@gwefl.com

Cell: 941-270-2493

July 26, 2019
GWE: 2019.56

CITY OF NORTH PORT - RFP NO. 2020-02
PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

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TAB 1

TRANSMITTAL LETTER

July 25, 2019

REF: 2019.56

City of North Port
Ginny Duyn, CPPB, Sr. Purchasing Admin.
4970 City Hall Boulevard, Suite 337
North Port, Florida 34286

RE: RFP NO. 2020-02 – PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

Dear Ms. Duyn:

Giffels-Webster Engineers has focused on the Design and Construction Engineering Inspection (CEI) services for utility expansion projects almost exactly like this one for the last 25 years. It's our specialty. In addition, we provide Public involvement, public hearing support, and support services for SRF funding for many of our projects. We are most interested in providing the same professional engineering services to the City of North Port for the water and wastewater project known as "Neighborhood Expansion, Phase 2" in the Madagascar area.

The City should select a firm with plenty of local experience who has been down the *septic to sewer* road many times, and understands all the options and constraints so that the most efficient installation is implemented for the resident's benefit. We have designed many large scale "*septic to sewer*" projects throughout the state including your neighbors in the Englewood Water District, Sarasota, and Charlotte Counties.

We have the same experienced staff available to commit to your project in order to complete it in a timely and cost effective manner. Our main office location is in Englewood; a short distance to the City offices. In addition to our experience with large scale central water and sewer, our close proximity and the resources to respond, GWE has a history of "*going the extra mile*" to get the job done right, on-time and without claims for extras.

As called for in the RFP, this is to confirm that I am an authorized officer of Giffels-Webster, and are allowed to make representations on behalf of the firm. And it is made without collusion with any other person or entity submitting a proposal pursuant to this RFP. Additionally, I certify that compliance with all insurance requirements will be adhered to and GWE maintains all necessary state licenses to perform engineering services, and the applicable County occupancy licenses. Further, I acknowledge Addendum No. 1 was issued for this RFP.

I believe our Project Team can offer the services the City of North Port desires and we welcome the opportunity to provide the services necessary to complete this project. Per the RFP, we are enclosing one original hard-copy UNBOUND, marked "ORIGINAL", signed in blue ink; three hard-copies BOUND, marked "COPY"; and one USB Flash Drive in PDF format containing the entire submittal.

Sincerely,

GIFFELS-WEBSTER ENGINEERS, INC.


Jonathan H. Cole, P.E., President

JHC:ldo

TAB 2

QUALIFICATIONS OF THE FIRM

CITY OF NORTH PORT - RFP NO. 2020-02
PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

TAB 2: QUALIFICATIONS OF THE FIRM

Giffels-Webster Engineers, Inc. (GWE) has operated a successful engineering business serving municipalities and utility providers throughout the state of Florida for over 30 years. GWE provides civil engineering, focusing on *septic to sewer utility expansions* including public involvement, master planning, financial assistance and construction management (CEI) services. We bring vast experience and a solid working knowledge of city, county, state and federal requirements as it relates to those projects. We have the ability to satisfy all of qualification required for this RFP.

GWE's 5,000 plus square foot home office is located at 900 Pine Street, Suite 225, Englewood, Florida, within a 20 minute travel time to the City offices.

The following information summarizes pertinent information on the corporation and individual registered and/or certified staff:

Corporate Name/Address:

Giffels-Webster Engineers, Inc.
900 Pine Street, Suite 225
Englewood, FL 34223
Phone: 941-475-7981
Fax: 941-474-4285
President: Jonathan H. Cole, P.E.
E-mail: jcole@gwefl.com



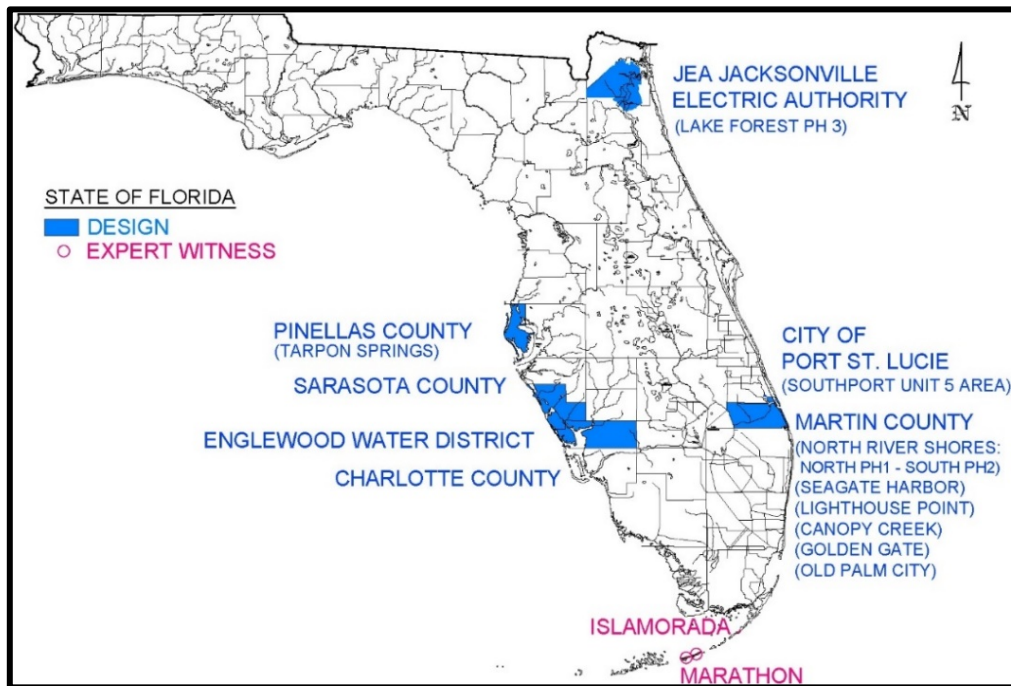
GWE has been authorized to do business in the State of Florida since 1982.

Registered as a Florida "C" Corporation:	September 9, 1987
Florida Secretary of State's Charter Number:	J91612
FEIN No:	38-2749086
Current number of Employees:	10

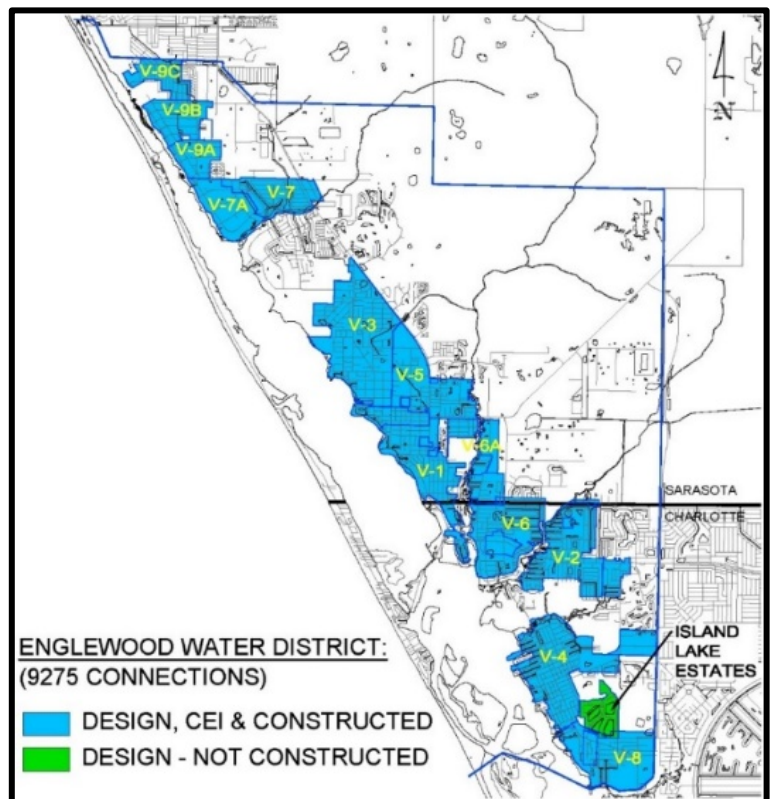
The utility design staff are well qualified to conduct engineering feasibility studies; develop design alternatives; prepare final plans and specifications, costs estimates, bid documents, contract documents, permit applications; coordinate other (non-City) utility system adjustments; and provide CEI (Construction Engineering and Inspection) services for construction.

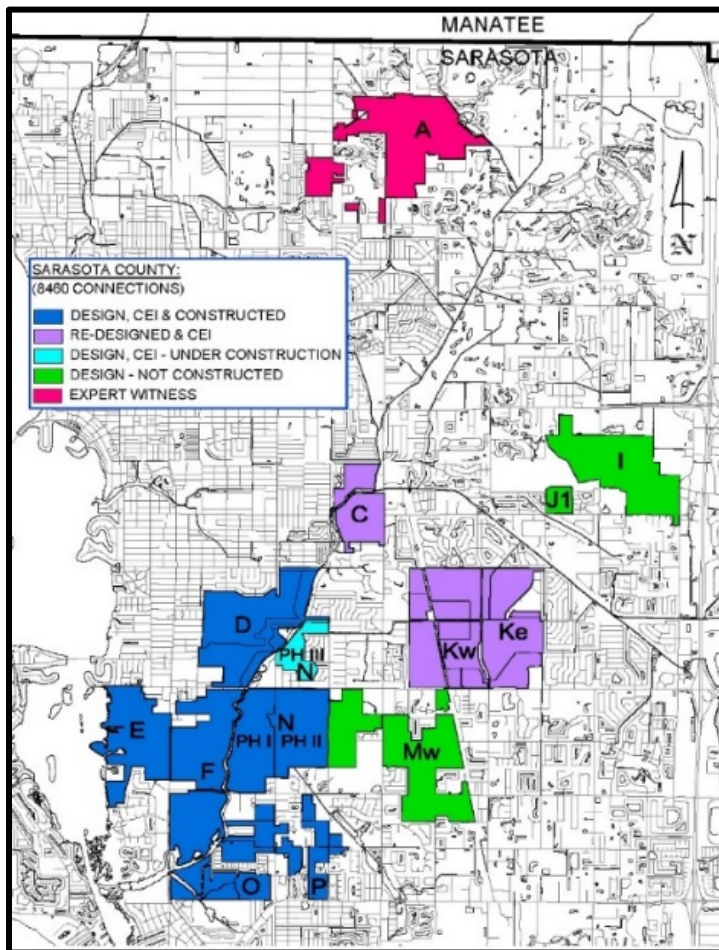
GWE is qualified to assist with Public input/involvement for assessment hearings, oversee all project design phases; sign and seal plans for submission to the City, FDOT and jurisdictional permitting agencies; develop project specific public involvement programs; design M.O.T. plans and have in-house certified Traffic Control Supervisors and Work Zone Traffic Control (Advanced) staff.

GWE has been designing large scale *Septic to Sewer* projects (including water line installations) throughout the state of Florida over the past two decades. We have also been retained as an expert witness for several utility cases. Some specific examples of the Firms Capabilities and Qualifications are highlighted below.



GWE designed nine (9) large areas for the **Englewood Water District** in Englewood, serving over 9,000 customers in residential and commercial areas.



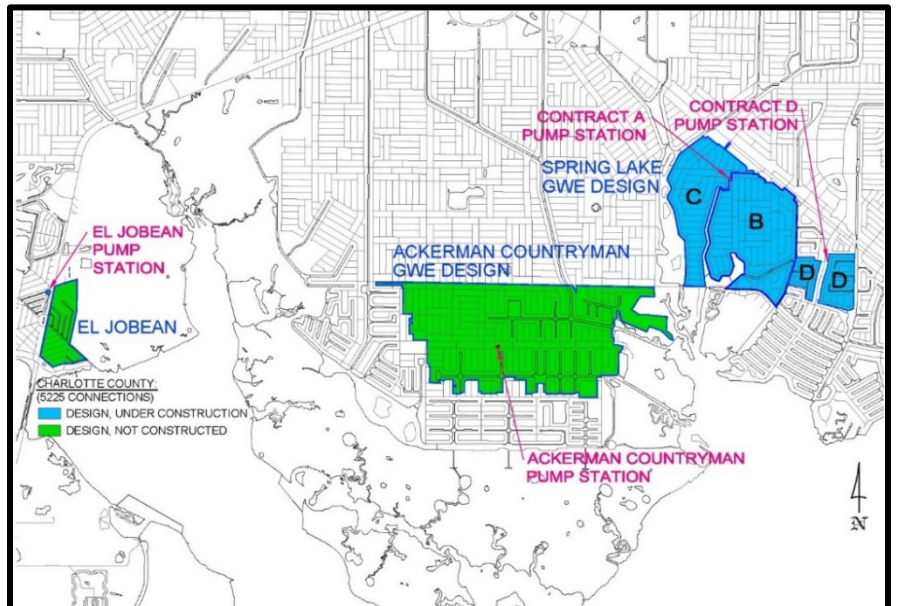


The same GWE personnel also designed and managed much of the large Phillippi Creek Septic System Replacement Program, which was a utility expansion project in **Sarasota County**. The sum total of all served by those projects were over 8,400 connections.

Details of some of the septic to sewer projects that GWE staff did in the last 10 years for Sarasota County and their roles is elaborated on in Tab 4, Previous Experience.

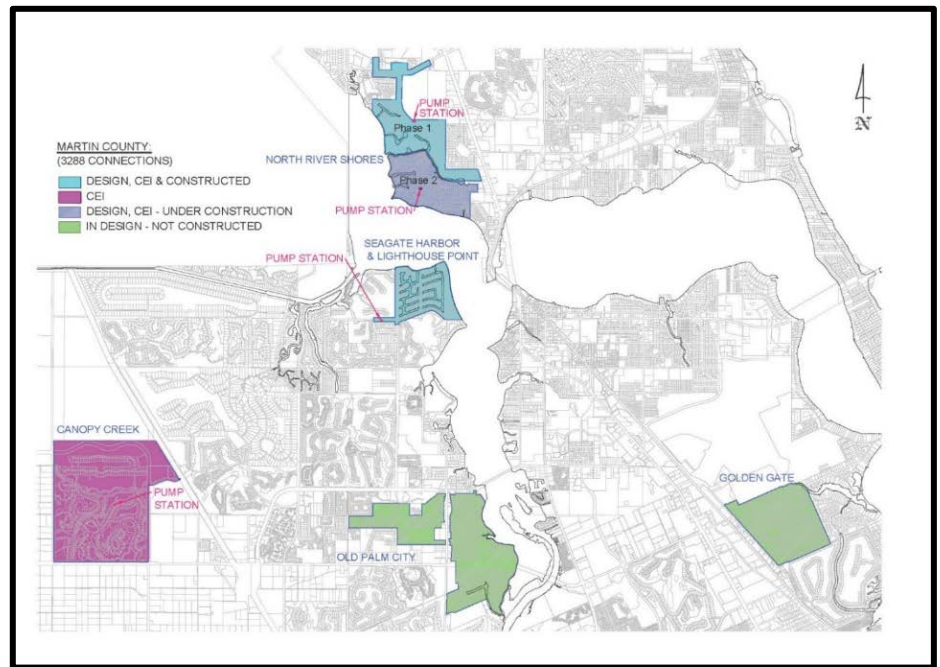
Similarly, GWE designed several large areas for **Charlotte County**, including some of the largest pump stations, serving almost 2,500 customers at the East/West Spring Lake subdivision, which is operational.

And another project which is in the final design phase, the Wastewater Expansion Project, known as Ackerman Countryman, serving about 2,000 customers.



We also designed several utility expansion projects for **Martin County** on the east coast of Florida that will serve over 3,250 connections when complete.

Additional details of some of the septic to sewer projects that GWE staff designed in the last 10 years is elaborated on in Tab 4, Previous Experience.



Our Firm's Licenses and Certifications follow this section.



JONATHAN ZACHEM, SECRETARY



BOARD OF PROFESSIONAL ENGINEERS

THE ENGINEERING COUNCIL OF IRELAND AUTHORIZED UNDER THE
PROVISIONS OF THE ENGINEERING (REGULATION) ACT 1959

GIFFELS-WEBSTER ENGINEERS, INC.



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JONATHAN ZACHEM, SECRETARY



BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

GOLE JONATHAN B.



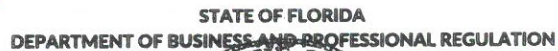
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DOYLE DENNIS RAY



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PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

SLEEPER ANDREW



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**2018 / 2019 CHARLOTTE COUNTY
LOCAL BUSINESS TAX RECEIPT**

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

TYPE OF BUSINESS 648 ENGINEERING SERVICES (ENGINEERING SERVICES)

BUSINESS 900 PINE ST
ADDRESS ENGLEWOOD, FL 34223

BUSINESS GIFFELS WEBSTER ENGINEERS INC
NAME

OWNER GIFFELS WEBSTER ENGINEERS INC

MAILING 900 PINE STREET UNIT 225
ADDRESS ENGLEWOOD, FL 34223

ACCOUNT 2232

EXPIRES SEPTEMBER 30, 2019

RENEWAL

AMOUNT 35.00
PENALTY 0.00

TOTAL 35.00

THIS FORM BECOMES A RECEIPT ONLY WHEN VALIDATED

Paid 07/05/2018 Receipt # INT-00031780 35.00

**2018 / 2019 CHARLOTTE COUNTY
LOCAL BUSINESS TAX RECEIPT**

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

TYPE OF BUSINESS 648 ENGINEERING SERVICES (ENGINEERING SERVICES)

BUSINESS 900 PINE ST
ADDRESS ENGLEWOOD, FL 34223

BUSINESS GIFFELS WEBSTER ENGINEERS INC
NAME

OWNER GIFFELS WEBSTER ENGINEERS INC

MAILING 900 PINE STREET UNIT 225
ADDRESS ENGLEWOOD, FL 34223

ACCOUNT 2232

EXPIRES SEPTEMBER 30, 2019

RENEWAL

AMOUNT 35.00
PENALTY 0.00

TOTAL 35.00

THIS FORM BECOMES A RECEIPT ONLY WHEN VALIDATED

Paid 07/05/2018 Receipt # INT-00031780 35.00

Dear Business Owner:

Your 2018 - 2019 Charlotte County Local Business Tax Receipt is attached above. Please detach the receipt and display it in a place that is visible to the public and available for inspection.

The Charlotte County Local Business Tax Receipt is in addition to any other license or certificate that may be required by law and does not signify compliance with zoning, health, or regulatory requirements. The Charlotte County Local Business Tax Receipt is non-regulatory and is not an endorsement of work quality.

Your 2018 - 2019 Local Business Tax Receipt is valid from October 01, 2018 through September 30, 2019. Annual account notices are mailed in June to the address of record at that time. Any Changes to your Local Business Tax Account due to change of Business Name, Ownership, Physical Address or you are Closing your Business please contact our office at 941-743-1350.

VICKIE L. POTTS

Charlotte County Tax Collector

TAB 3

**KEY PERSONNEL/QUALIFICATIONS
OF THE PROJECT TEAM**

TAB 3: KEY PERSONNEL/QUALIFICATIONS OF THE PROJECT TEAM

Our Team consists of GIFFELS-WEBSTER ENGINEERS, INC. (GWE) for all design and CEI services and RWA, Inc. (RWA) for surveying. The GWE Team have specialized in providing large scale septic to sewer collection systems in highly developed areas for cities and counties throughout the state for over the last two decades. With the large utility expansion projects we designed for the Englewood Water District and Sarasota County now complete, our seasoned team of utility design and management experts are immediately available to assist the City of North Port with your sewer project.

The Principal-In-Charge will be **Mr. Jonathan H. Cole, P.E.** He has over 30 years of municipal design experience of large septic to sewer projects throughout Florida. .

Mr. Cole is a Professional Engineer registered in the States of Florida, Connecticut, New Hampshire and Nebraska. He graduated from the University of Connecticut in 1979 with a Bachelor of Science (B.S.) Degree in Civil Engineering and was formerly the County Engineer of Charlotte County, Florida. Mr. Cole is President of Giffels-Webster Engineers, Inc., a Florida corporation.

He offers specialized knowledge, experience and proven ability in:

- Design /contract administration for Septic to Sewer projects. Public Involvement for projects.
- Utility infrastructure design/FDOT utility JPA plans for utility replacement for road widening projects
- Engineering design of water systems; sewer collection, transmission, reclaimed water systems
- SRF financial support for large scale utility projects
- Expert witness for private or municipal civil, utility system, and construction projects.

Mr. Cole has been the Principal-in-Charge on all the utility projects summarized in the following chart:

Project Name / System Type	Program Management	Planning	Pump Station Design	ERC Verification	Survey and Design Services	Permitting	Public Hearings	Public Involvement Program	Bid Services - Contract Administration	Financial Assistance	Customer Relations	Small (8-150 ERC's)	Medium (150 - 400 ERC's)	Large (400-1000 ERC's)	Over 1000 ERC's	Project Type	Project Status
EWD Centralized Sewer Master Plan - <i>Sewer</i>	G	G	*	*	*	*	G	G	*	*	*	*	*	*	*	I	
EWD Unit V-1 WW Expansion - <i>Sewer & Water</i>	G	G	G	G	G	G	G	G	G	G	G		X		R	O	
EWD Unit V-2 WW Expansion - <i>Sewer & Water</i>	G	G	G	G	G	G	G	G	G	G	G			X		R	O
EWD Unit V-3 / V-5 WW Expansion - <i>Sewer & Water</i>	G	G	G	G	G	G	G	G	G	G	G		X		R	O	
EWD Unit V-4 / V-8 WW Expansion - <i>Sewer & Water</i>	G	G	G	G	G	G	G	G	G	G	G		X		R	O	
EWD Unit V-6 WW Expansion - <i>Sewer & Water</i>	G	G	G	G	G	G	G	G	G	G	G		X		R	O	
EWD Unit V-7 / V-9 WW Expansion - <i>Sewer & Water</i>	G	G	G	G	G	G	G	G	G	G	G		X		R	O	
EWD V9-A WW Expansion - <i>Sewer</i>	G	G	G	G	G	G	G	G	G	G	G		X		R	O	
EWD V9-B WW Expansion - <i>Sewer</i>	G	G	G	G	G	G	G	G	G	G	G		X		R	O	
EWD V9-C WW Expansion - <i>Sewer & Water</i>	G	G	G	G	G	G	G	G	G	G	G		X		R	O	
Phillippi Creek SSRP Area C - <i>Sewer & Water - Sarasota County Utilities</i>	B	B	B	B	B	B	G	G	G	G	B			X		R	O
Phillippi Creek SSRP Area D - <i>Sewer & Water - Sarasota County Utilities</i>	G	G	G	G	G	G	G	G	G	G	G		X		R	O	
Phillippi Creek SSRP Area E - <i>Sewer & Water - Sarasota County Utilities</i>	B	B	G	G	G	G	G	G	G	G	B		X		R	O	
Phillippi Creek SSRP Area F - <i>Sewer - Sarasota County Utilities</i>	B	B	G	G	G	G	G	G	G	G	B		X		R	O	
Phillippi Creek SSRP Area I & J - <i>Sewer & Water - Sarasota County Utilities</i>	G	G	G	G	G	G	*	*	G	*	*		X		R	D	
Phillippi Creek SSRP Area K East - <i>Sewer & Water - Sarasota County Utilities</i>	B	B	B	B	B	B	G	G	G	G	G			X		R	O
Phillippi Creek SSRP Area K West - <i>Sewer & Water - Sarasota County Utilities</i>	B	B	B	B	B	B	G	G	G	G	G			X		R	O
Phillippi Creek SSRP Area M-West - <i>Sewer - Sarasota County Utilities</i>	G	G	G	G	G	G	*	*	G	G	*		X		R	D	
Phillippi Creek SSRP Area N, Phase 1 - <i>Sewer & Water - Sarasota County Utilities</i>	G	G	G	G	G	G	*	*	G	G	*		X		R	O	
Phillippi Creek SSRP Area N, Phase 2 - <i>Sewer & Water - Sarasota County Utilities</i>	G	G	G	G	G	G	*	*	G	G	G		X		R	O	
Phillippi Creek SSRP Area N, Phase 3 - <i>Gravity Sewer - Sarasota County Utilities</i>	G	G	*	G	G	G	G	B	B	G	B		X		R	O	
Phillippi Creek SSRP Area O & P - <i>Sewer & Water - Sarasota County Utilities</i>	G	G	G	G	G	G	*	G	*	*	*			X		R	O
Martin County - Seagate Harbor/Lighthouse Point WW - <i>Sewer</i>	G	G	G	G	G	G	G	G	G	G	G		X		R	O	
Martin County - North River Shores - Phase 1 - <i>Sewer</i>	G	G	G	G	G	G	G	G	G	G	G		X		R	O	
Martin County - North River Shores - Phase 2 - <i>Sewer</i>	G	G	G	G	G	G	G	G	G	G	G		X		R	O	
Martin County - Golden Gate - <i>Sewer</i>	G	G	G	G	G	G	G	G	G	G	G			X		R	D
City of Tarpon Springs WW - <i>Sewer</i>	B	B	G	B	B	G	G	G	G	G	*		X		R	O	
JEA City of Jacksonville - <i>Sewer</i>	B	B	*	B	G	G	*	*	G	G	*		X		R	O	
Charlotte County Utilities - East/West Spring Lake WW - <i>Sewer & Water</i>	G	G	G	B	G	G	G	B	G	B	B			X		R	O
Charlotte County Utilities - East/West Spring Lake WW, Contract D - <i>Sewer & Water</i>	G	G	G	G	G	G	G	B	G	B	B		X		R	O	
Charlotte County Utilities - Wastewater Expansion, Phase 2 - <i>Sewer & Water</i>	G	G	G	G	G	G	G	G	B	B	B			X		R	D
Charlotte County Utilities - El Jobean Wastewater Program - <i>Sewer</i>	G	G	G	G	G	G	G	B	G	B	B		X		R	C	
City of Port St. Lucie - Southport, Unit 5 - <i>Sewer</i>	*	*	G	*	G	G	*	G	G	G	*		X		R	C	

Legend System Type: G = By GWE B = By Others
 Project Type: R = Retrofit (Developed Area)
 Project Status: O = Operating D = Design Phase C = Under Construction
 * = Not Applicable

Mr. Dennis J. Croyle, P.E., will be the *Lead Designer*. As per the RFP request, the Key/Lead Designer will not be substituted without the express permission of the City.

Mr. Croyle is the project engineer on several large utility expansion projects similar to the City's project including the Charlotte County Ackerman/Countryman Expansion, Phase 2 project (over 2,000 customers), the Martin County Golden Gate CRA project, and the Old Palm City septic to sewer project.

In addition, he is the Project Engineer for the Sarasota County Shamrock Boulevard Force Main Extension; the Midnight Pass Water Main Replacement project; and the City of Port St. Lucie Utility sewer retrofit project currently under construction.

Both will be supported by the following staff with all design work in house in our Englewood Office:

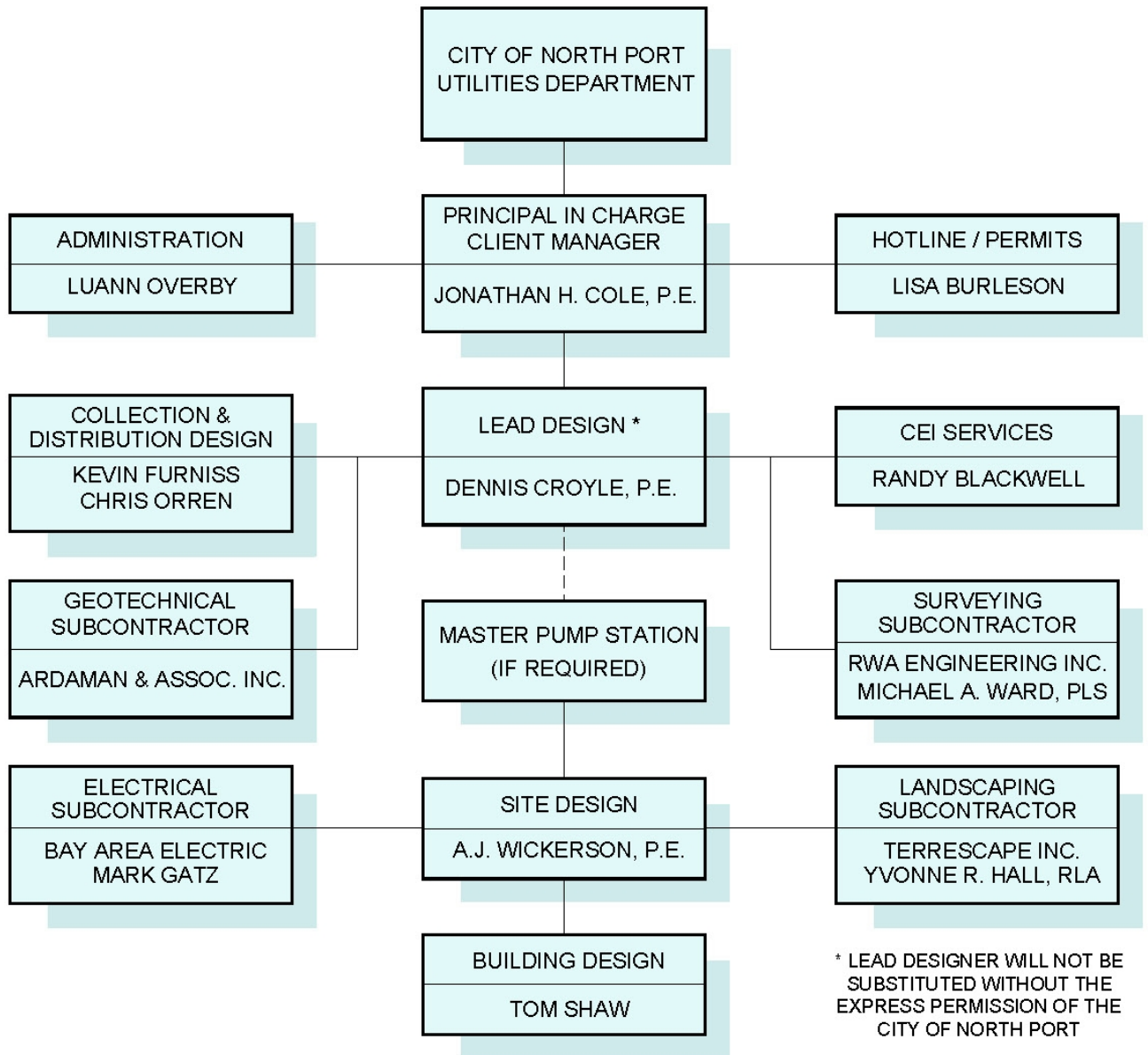
Andrew J. Wickerson, P.E., Senior Design Engineer
Kevin E. Furniss, Senior Utility Designer
Randy Blackwell, Construction Administrator
Thomas Shaw – Senior Structural Designer (Vacuum Station)
Christopher Orren, Utility Designer
Lisa Burleson, Contract Documents
LuAnn Overby, Administrative

Please refer to the resumes following this section for additional information.

Sub-consultants:

GWE provides all civil engineering for our septic to sewer projects including, structural design, public meetings, and project management in-house. However, we plan on using RWA, Inc., for all surveying services. In addition, we use Ardaman & Associates for soils and if a master pump station is required we use Bay Area Electric for electrical and Terrascope, Inc., as the landscape architect.

Our team has been through the process from conception to construction many times. Our team will be organized in accordance with the following organizational chart of key personnel:



GWE RESUMES

Jonathan H. Cole, P.E.



POSITION:

President/Principal-In-Charge

EDUCATION:

University of Connecticut
Storrs, CT

B.S., Civil Engineering (1979)

YEARS OF EXPERIENCE: 33

LICENSURE/CERTIFICATIONS:

- ◆ P.E. #36384, Florida
- ◆ P.E. #0013198, Connecticut
- ◆ P.E. #06872, New Hampshire
- ◆ P.E. #E-17024, Nebraska

GWE
Giffels-Webster
Engineers, Inc.

900 Pine Street, Suite 225
Englewood, FL 34223
Phone: 941-475-7981
Fax: 941-474-4285
Email: jcole@gwefl.com

Mr. Cole is a Professional Engineer registered in the States of Florida, Connecticut, New Hampshire and Nebraska. Mr. Cole is President of Giffels-Webster Engineers, Inc., a Florida corporation and was formerly the County Engineer of Charlotte County, FL.

He has 34 years of experience in various types of civil engineering and construction projects, 30 of which were conducted in the Charlotte/Sarasota County area. He offers specialized knowledge, experience and proven ability in:

- Contract administration & construction services
- Entire utility infrastructure design/FDOT utility JPA plans for utility replacement/relocation in conjunction with major road widening projects
- Engineering design/permitting of water distribution systems; sewer collection, transmission, treatment; reclaimed water distribution systems; and package plants for private and municipal projects
- Expert witness testimony for private or municipal civil, utility system, and construction projects.
- Sub-surface utility locates using ground penetrating radar

Mr. Cole has also been the Principal in Charge/Engineer for over two dozen large utility projects in highly developed areas for Charlotte County Utilities, the East/West Spring Lake Wastewater Expansion Project; Englewood Water District, Sewer Collection System; Sarasota County's Phillippi Creek Septic System Replacement Program and the Martin County Sewer Expansion Program.

Mr. Cole is also certified by AIRVAC, Inc., to design vacuum sewer systems. A few of these projects are listed below:

Englewood Water District:

- Nine Large Sewer Collection System areas (V-1 through V-9) and water distribution projects

City of Punta Gorda:

- Burnt Store Road Phase I Utility Relocation
- Piper Road Improvements – including 16" pressure mains

Sarasota County:

- Phillippi Creek Septic System Replacement Program, Area E; Area F; Area C; Area K, East & West; Area N, Phases I & II; Area M-West; Area I & J; Area O&P

Marin County:

- Seagate Harbor Lighthouse Point sewer expansion area
- North River Shores, Phase 1 and 2 sewer expansion area

Certificate of Completion

Jonathan H. Cole

**Has Completed a Florida Department of
Transportation Approved Temporary Traffic
Control (TTC) Advanced (Refresher) Course.**

01/23/2021

Date Expires

37

FDOT Provider #

Juan Morales

Instructor

25152

Certificate #



SAFER ROADS SAVE LIVES

ATSSA
15 Riverside Parkway Ste.100
Fredericksburg, VA.
www.atssa.com
donna.clark@atssa.com



For more information about Temporary Traffic
Control (TTC) or to verify this certificate

www.motadmin.com

Dennis J. Croyle, P.E.



POSITION:

Project Engineer

EDUCATION:

University of Florida

Gainesville, FL

B.S., Civil Engineering (2011)

YEARS OF EXPERIENCE: 10

LICENSURE/CERTIFICATIONS:

- ◆ P.E. #82287, Florida
- ◆ FL Advanced Traffic Control
- ◆ FDEP Stormwater Erosion & Sediment Inspector



900 Pine Street, Suite 225

Englewood, FL 34223

Phone: 941-475-7981

Fax: 941-474-4285

Email: dcroyle@gwefl.com

Mr. Dennis J. Croyle is a Professional Engineer registered in the State of Florida. Mr. Croyle worked in the construction industry where he gained valuable knowledge through work experience in civil construction. He earned a Bachelor's of Science in Civil Engineering (2011) from University of Florida. Mr. Croyle has been a Project Manager for GWE since early 2014 specializing in the planning, design and construction of utility infrastructure projects throughout the State of Florida.

As a Project Engineer, Dennis Croyle manages and designs water and wastewater projects, including but not limited to wastewater collection and water supply, Mr. Croyle has over 10 years of engineering and project management experience encompassing hydraulics, water and wastewater facilities, design, permitting, and construction services.

Sarasota County:

- Hillview- (Shamrock Boulevard) Force Main Extension
- Midnight Pass Water Main Replacement
- Phillippi Creek Septic System Replacement Program: Area I&J; Area N-3; Area O & P; Area M-West

Charlotte County Utilities:

- Wastewater Expansion Vacuum Sewer, Phase 2
- Myakka Booster and El Jobean Vacuum Pump Station
- East/West Spring Lake Vacuum Sewer Expansion Program
- Utility Adjustment/Relocation Design, Midway Boulevard Widening, Phase 2

Englewood Water District:

- V9-B & V9-C Vacuum Sewer Design

Martin County Utilities:

- North River Shores, Phase 2: Vacuum Sewer Collection System
- Golden Gate: Vacuum Sewer Collection System
- Old Palm City: Vacuum Sewer Collection System

City of Port St. Lucie:

- Southport Unit 5: Vacuum Sewer Collection System

*The American Traffic Safety
Services Association*

Hereby recognizes that

Dennis Croyle
has attended

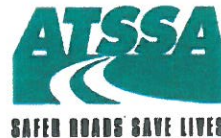
**Florida Advanced Training
Training Course**

01/30/2013

Date

Kissimmee, FL

Location



Donna M. Clarke
Training & Products Dept. Director

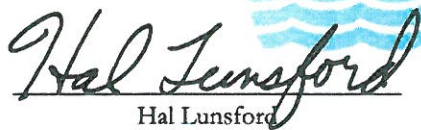
Ryan A. Wautz
President, CEO

QUALIFIED STORMWATER MANAGEMENT INSPECTOR

The undersigned hereby acknowledges that

Dennis Croyle

has successfully met all requirements necessary to be fully qualified through
the Florida Department of Environmental Protection Stormwater Erosion
and Sedimentation Control Inspector Training Program


Hal Lunsford

November 4, 2011
Inspector Number 26431


Kristine Jones

Certificate of Completion

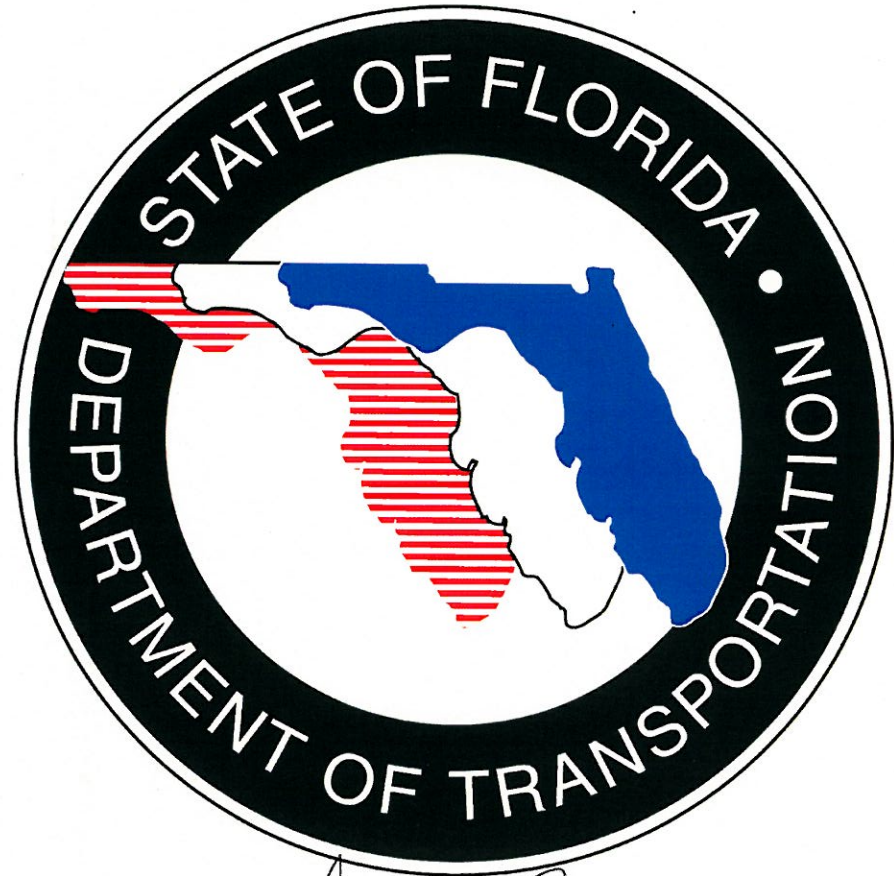
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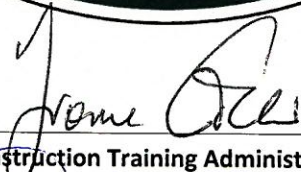
Dennis Croyle

*has completed the training
course in*

Contract Plans Reading

*Sponsored by the
State of Florida
Department of Transportation*





State Construction Training Administrator

3/29/10



Associate Professor of Construction

3/29/10

Andrew J. Wickerson, P.E.



POSITION:

Professional Engineer

EDUCATION:

Oregon State University
Corvallis, OR

M.S., Civil Engineering (1997)

United States Naval Academy
B.S., Computer Science (1987)

YEARS OF EXPERIENCE: Over 20
years

LICENSURE/CERTIFICATIONS:

- ◆ P.E. #58397, Florida
- ◆ FL Advanced Traffic Control
- ◆ FDEP Stormwater Erosion & Sediment Inspector

GWE
Giffels-Webster
Engineers, Inc.

900 Pine Street, Suite 225

Englewood, FL 34223

Phone: 941-475-7981

Fax: 941-474-4285

Email: awickerson@gwefl.com

Mr. Andrew J. Wickerson is a Professional Engineer registered in the State of Florida. He has been employed in Engineering & Project Management with GWE since 2005.

Andy began his career in the U.S. Navy, gaining valuable and extensive experience planning and budgeting, design and execution of facility maintenance and construction projects valued in excess of \$100 million. During his 12 years of service as a Military Civil Engineer, he was directly responsible for oversight and management of all aspects of facility construction, maintenance, and environmental compliance programs; the review of construction contract plans, specifications and submittals; managed construction quality assurance and approved payment and acceptance of facility construction work. He directly supervised staff engineers, construction inspectors and administrative personnel.

In his capacity of Senior Design Engineer at GWE going on 14 years, he provides hands-on technical support, responsible for a full range of land development, site planning and civil engineering tasks associated with design, permitting and execution of commercial, residential and public construction projects. He works directly under principal engineers, as well as interacting directly with surveyor, draftsmen and technician staffs. His past experience also afforded him the opportunity to interact directly with clients, local governmental staff and permitting authorities. Andy is experienced in interpreting and implementing zoning codes, development legislation and technical design requirements on a daily basis, utilizing a variety of engineering design, spreadsheet, scheduling, AutoCAD and presentation tools.

Charlotte County Government:

- Midway Boulevard Phase 1 & 2 Roadway Widening
- Midway Boulevard Phase 1 & 2 Water/Sewer and Reclaim Design (3 miles)
- Placida Road Recreational Trails & Intersection Improvements
- Placida Road Water/Sewer and Reclaim Design (8 miles)
- Olean Boulevard Roadway Widening
- Olean Boulevard Water/Sewer and Reclaim Design (0.6 miles)

Sarasota County Government:

- County Sewer Replacement Program Projects – Vacuum Station Site Planning/Permits
- Snook Haven Park – Water Distribution and Sewer Collection Design/ System Upgrades

City of Palmetto:

- Ward 1 Community Block Grant Neighborhood Improvements
- Ward 1 Roadway, Water/Sewer and Reclaim Design (3 miles)

Thomas Shaw, Senior Designer



POSITION:

Senior Structural Designer

YEARS OF EXPERIENCE: 33

LICENSURE/CERTIFICATIONS:

- ◆ Certified Plans Examiner
- ◆ Certified Inspector
- ◆ Certified Building Contractor

GWE
Giffels-Webster
Engineers, Inc.

900 Pine Street, Suite 225
Englewood, FL 34223
Phone: 941-475-7981
Fax: 941-474-4285
Email: tshaw@gwefl.com

Mr. Thomas Shaw has over 33 years of experience in designing and building residential and light commercial projects in Southwest Florida. As a licensed contractor, he is experienced in all phases of building design and construction. In addition to his contracting background, he also holds the following certificates: Building Inspector, Coastal Construction Inspector, One and Two Family Dwelling Inspector, and Building Plans Examiner.

Prior to joining our staff, Mr. Shaw worked for both Charlotte and Sarasota Counties as a Certified Plans Examiner. With years of plan review experience, Mr. Shaw is very familiar with the internal permitting process and local and state building ordinances.

His primary responsibilities include project management, code analysis, and client interface. Since joining GWE, he has worked in the capacity of lead designer and project manager for numerous residential and commercial design and construction projects.

To maintain his licenses, he continually updates his CEU's and has completed the following courses:

Management Information Services Department courses in Excel and Customer Service Professional.

The Southern Building Code Congress International courses: Building Code 1 Inspectors Course; Fire Resistance & Egress for Building Inspectors; Fire Protection Course; Non-structural Plan Review; Florida Principles & Practice; Florida Accessibility Code for Building Construction; Means of Egress; Residential Electrical Principles & Code Applications.

Florida Wood Council "Use of the Guide to Wood Construction in High Winds"; Manufactured/Mobile Homes Installation Standards License Course; Simpson Strong-Tie Workshop; Building Code Officials Construction Seminar, Design/Inspection of Light Gauge Steel Framed Buildings.

Charlotte County:

- East/West Spring Lake Wastewater Expansion Project Vacuum Station
- Five-story County Administration Building window replacement project
- El Jobean Pump Station Design

Sarasota County:

- Phillippi Creek Septic System Replacement Program, Multiple Vacuum Stations

Martin County:

- Seagate Harbor/Lighthouse Point Pump Station Design
- North River Shores, Phase 1 & 2 Vacuum Station Design

Englewood Area Chamber of Commerce:

- Structural design and administration services for the Chamber of Commerce Building in Englewood in Sarasota County

DETACH HERE

RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BUILDING CODE ADMINISTRATORS & INSPECTOR

LICENSE NUMBER	CATEGORY
PX1404	BLDG

The STANDARD PLANS EXAMINER
Named below IS CERTIFIED
Under the provisions of Chapter 468 FS.
Expiration date: NOV 30, 2019

SHAW, THOMAS LAVERN
1163 CLARK STREET
ENGLEWOOD FL 34224



ISSUED: 11/12/2017

DISPLAY AS REQUIRED BY LAW

SEQ # L1711120002311

DETACH HERE

RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BUILDING CODE ADMINISTRATORS & INSPECTOR

LICENSE NUMBER	CATEGORY
BN3348	1&2, BLDG

The STANDARD INSPECTOR
Named below IS CERTIFIED
Under the provisions of Chapter 468 FS.
Expiration date: NOV 30, 2019

SHAW, THOMAS LAVERN
1163 CLARK STREET
ENGLEWOOD FL 34224



ISSUED: 11/12/2017

DISPLAY AS REQUIRED BY LAW

SEQ # L1711120002258

Randy Blackwell

**POSITION:**

Construction Administrator

EDUCATION:

Franklin Community College
Indiana

YEARS OF EXPERIENCE: 32

GWE
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Engineers, Inc.

900 Pine Street, Suite 225

Englewood, FL 34223

Phone: 941-475-7981

Fax: 941-474-4285

Email: rblackwell@gwefl.com

Mr. Blackwell attended Franklin Community College in Indiana, and is a veteran of the United States Marine Corps, having held the position of Personnel Chief during his service.

At Giffels-Webster Engineers, Inc. (GWE), he is a Resident Project Representative for on-site observation and inspection of construction projects and utility locations. His background involves experience in communicating with contractors, engineers, owners and the public; the ability to interpret and comprehend plans and specifications, while consistently maintaining industry standards for efficiency, safety and cost effectiveness. He has 32 years experience in the construction industry involving many facets.

Prior to joining GWE, he owned and operated a complete site and construction development company directly involved with the design and engineering of many design/build projects. Additionally, with his extensive experience in the utility construction industry, he has held positions involving pipe and earthwork installation and coordination of equipment and personnel.

He also managed state highway crossings and road closing projects; the installations of large scale lift stations; and project quality control.

He joined GWE in February of 2007, and based on his qualifications and experience, we utilize his knowledge and skills in many of our ongoing construction management projects. Mr. Blackwell also holds a certification through the Army Corps of Engineers as a Quality Control Manager.

Martin County Government:

- North River Shores Vacuum Sewer System and Canopy Creek Vacuum Sewer System and Water Line Installations, Stuart, FL.

Sarasota County Government:

- The Phillippi Creek Septic System Replacement Program (PCSSRP)
- Vacuum Sewers: Area C, Area N, Phase I and II, and Area N - Swift Road – Installation of vacuum systems and water system upgrades; Area K, East and West Vacuum System Collection Systems, and Area O & P.
- Sarasota County's Snook Haven Park Utility Improvements located off River Road in Venice.

Arcadis G & M, Inc.:

- Vacuum sewer system design for Lake Forest Phase III area located in Jacksonville, Duval County, Florida (GWE – Sub-consultant for design and inspection services.)



KEVIN E. FURNISS, SENIOR DESIGNER

Mr. Furniss has been with Giffels-Webster Engineers, Inc. (GWE) since 1989. He is a 1986 graduate from Lemon Bay High School in Englewood with years of drafting experience, including mechanical and architectural drawings. His background education includes various computer courses, blueprint reading and architectural drawings through Manatee Community College (State College of Florida) and Charlotte Vocational-Technical School.

Mr. Furniss has held the position of senior designer and AutoCAD® Technician with GWE. His background, training and experience include AutoCAD® drafting, engineering project designs, and assisting in the capacity of construction inspector.

He is directly responsible for the accuracy and deliverables of the record/as-built drawings for virtually all of GWE construction projects, and in particular, Sarasota County and Englewood Water District Expansion Projects. Below are some of the projects he has worked on.

Charlotte County:

- East/West Spring Lake Wastewater Expansion project
- Burnt Store Road Phase III Utilities Relocation Project
- Midway Boulevard Phase II Roadway Design and Drainage Project

Englewood Water District:

- All EWD Vacuum Sewer projects
- EWD/FDOT JPA Water Main Relocation Projects along S.R. 776, Sarasota/Charlotte Counties
- EWD Force Main Interconnect, Sarasota County
- Manasota Key Sanitary Sewer Collection Systems, Charlotte County
- Lemon Bay Reuse Force Main, Charlotte County
- Winchester Boulevard Force Mains, Charlotte County
- EWD's On-Going Phased Vacuum Sewer Expansion Project

City of Punta Gorda:

- Burnt Store Road Utility Improvements, Phase I
- Piper Road Improvements – including 16" pressure mains

Sarasota County:

- Phillippi Creek Septic System Replacement Program, Vacuum Sewers: Area A; Area C; Area D; Area E&F; Area K, East and West; Area N-Phases I & II; Area O & P
- Center Road Utility Relocation, as-built drawings, Venice
- U.S. 41 & Pump Station 25 – including both 16" and 18" Force Mains



**CHRISTOPHER V. ORREN,
UTILITY DESIGNER/DRAFTSPERSON**

Mr. Orren has over 27 years of experience as a Designer/Draftsman. He also has an additional 8 years experience as a Senior Engineer in the field of Mechanical Analysis Ordnance Engineering for Martin Marietta in Orlando.

He received a Bachelor of Science in Space Sciences and a minor in Physics at the Florida Institute of Technology in 1985. He joined Giffels-Webster Engineers in 2001 and is proficient in AutoCAD®, Civil 3D, ESRI ArcGIS, Civil Surveying & Aerial Imaging Programs, EPIC-2D/3D, and HULL Finite Element Analysis (FEA).

Mr. Orren is a certified Technician Level III as both a Chief Computer Operator and a Chief Drafter by the National Society of Professional Surveyors and the American Congress on Surveying and Mapping (NSPS-ACSM). Since joining Giffels-Webster Engineers, Mr. Orren has been involved in field survey and data collection, drafting, and design including Utility Projects, Maintenance of Traffic (MOT) and Best Management Practices (BMP) of numerous public and private sector projects, including:

Charlotte County Government:

- Burnt Store Road Improvements, Army Corp of Engineers permitting assistance
- Veterans Boulevard Phases II & III, Port Charlotte
- Fire Station No. 13, San Casa Boulevard, Englewood
- WO #22-Design/Drainage/Paving at Various Location (Tringali Park, Englewood Annex, Mid-County Library, Punta Gorda Library and Harold Avenue Park)
- WO #61-Design/Permitting of Water Control Structure crossing in the Pompano Waterways at Elkcam and Fordham Boulevards at U.S. 41 (micro-tunnels), Port Charlotte
- Midway Boulevard, Phase II - Roadway Design and Drainage Project, Port Charlotte
- Placida Road Utility Improvements, Cape Haze
- East/West Spring Lake Wastewater Expansion Project, Port Charlotte

Englewood Water District:

- Area V9-B & C Vacuum Sewer Expansion Project, including preparation of sketches for utility easements
- Reclamation Facility Odor Control Master Plan Project, Englewood
- Winchester Boulevard South, Utilities Relocation Project, Englewood

City of Punta Gorda:

- Bal Harbor Boulevard, 16" Water Main Design

Sarasota County:

- Brookhaven Force Main Design. Sarasota
- Phillippi Creek Septic System Replacement Program: Area M&N, I&J, and O&P
- Snook Haven Utility Relocation Project, Venice

City of Venice:

- Center Road Roadway Plans & ICPR's



**LISA BURLESON, ADMINISTRATIVE ASSISTANT/
PERMIT COORDINATOR**

The majority of Mrs. Burleson's professional career has been in the administrative field. During her career, she has supervised a high volume medical office, involving public relations. She serves as the administrative assistant to the project managers for all governmental utility projects and plays an instrumental role in the record keeping and cross-referencing of documents on all utility projects.

Lisa joined Giffels-Webster Engineers in 2017. She has an active involvement in all utility notifications and coordination for utility locates, preparing applications for various permits, project scheduling, E-Builder input and normal day-to-day administrative activities.

She maintains the construction hotline during major projects such as the Englewood Water District's Sewer Expansion projects and Charlotte County's Midway Boulevard Widening Project. She has coordinated the in-house record keeping on construction projects to include pay applications, testing and lab reports, daily construction field reports, lot and ownership reports, septic tank location reports, and customer mailings. Some of the projects she has been involved with include:

Sarasota County:

- Phillippi Creek Septic System Replacement Program, Area O & P

Charlotte County:

- Wastewater Expansion, Phase 2 (Ackerman/Countryman)
- Midway Boulevard Widening

Englewood Water District Wastewater Expansion Project:

- Vacuum Area V9-C

Martin County Government:

- North River Shores, Phase 2, Sewer Expansion



**LUANN OVERBY, CUSTOMER RELATIONS/
DATABASE COORDINATOR**

The majority of Ms. Overby's professional career has been as a customer service representative. She has worked with the public in many aspects pertaining to the service industry. During her career, she has been a department head dispatcher, involving public relation disputes. She has extensive experience in corresponding with residents and succeeds specifically in addressing and resolving construction-related issues on utility projects.

LuAnn joined Giffels-Webster Engineers in 2002 and works with the project engineers and managers to assist in the conducting of public meetings to address various issues that may come up during the design and construction process, helping to gain public support for the project.

LuAnn has managed both the compiling and verification of databases and the Direct Call phone lines during the Englewood Water District's Sewer Expansion projects, Sarasota County's Phillippi Creek Septic System Replacement Programs, and Charlotte County's Midway Boulevard Widening Project.

She has also coordinated the in-house record keeping on construction projects to include pay applications, testing and lab reports, daily construction field reports, lot and ownership reports, septic tank location reports, and customer mailings. Some of the projects she has been involved with include:

Sarasota County:

- Phillippi Creek Septic System Replacement Program Areas C; D; E; F; I & J; K-East & West; M-West; N-Phases I and II; and Area O & P
- US 41 Force Main and Pump Station 25
- School Avenue Drainage Improvement

Charlotte County:

- Wastewater Expansion, Phase 2 (Ackerman/Countryman)
- Midway Boulevard Widening

Englewood Water District Wastewater Expansion Project:

- Vacuum Areas V-7; V-8; V9-A; V9A-1; V9-B; and V9-C

Martin County Government:

- Seagate Harbor/Lighthouse Point Sewer Expansion;
- North River Shores, Phase I, Sewer Expansion

Arcadis G & M, Inc.:

- Lake Forest Phase III, located in Jacksonville, Duval County, Florida (GWE was a sub-consultant for the design and inspection services)

RWA, INC. RESUME



EDUCATION:

University of Florida | Bachelor of
Science in Surveying and
Mapping | 1989

REGISTRATION AND LICENSES:

Professional Land Surveyor | FL
LS5301 | 1994

PROFESSIONAL AFFILIATIONS:

Florida Surveying and Mapping
Society Collier-Lee Chapter |
President 1997-1998 | Board of
Directors District 5 | Director 2000
-2001

City of Ft. Myers—Board of
Adjustments. 2018—present.

EXPERIENCE SUMMARY

Mr. Michael A. Ward, P.L.S. has more than 25 years of experience as a Professional Land Surveyor. Mr. Ward has extensive experience with boundary surveys, topographic surveys, hydrographic design, rights-of-way, construction layout, platting, condominium documents and project coordination. As Director of Surveying and Mapping for RWA, Mr. Ward oversees the surveying department, the final production of all survey documents and is responsible for providing the highest level of quality control.

Mr. Ward's notable project experience includes surveying for the Southwest Florida International Airport Expansion, Florida Gulf Coast University Phases I, II, the Sports Complex and Arena, numerous Florida Department of Transportation (FDOT) surveys and construction projects, as well as numerous large scale communities throughout Southwest Florida.

REPRESENTATIVE PROJECTS

Griffin Road Filter Marsh | Collier County, FL - Survey Project Manager responsible for the surveying and mapping services for the water quality treatment facilities and replacement a system of ditches and a small canal that provide for a drainage outfall to the stormwater basin with new regulated drainage facilities. The project involves construction of a lake and filter marsh that will improve and provide water quality treatment. The project will also entail constructing a long broad-crested weir to control stormwater discharges to the Rookery Bay National Estuarine Research Reserve.

Cape Coral Utility Expansion Project | Lee County, FL - Project Manager for the utility expansion project that involves establishing horizontal and vertical control; preparing a base map containing the platted road rights-of-way, lot lines, and parcel ownerships; and collecting data of the existing improvements and features located inside of and within 10 feet of the right-of-way's (approximately 117,600 lineal feet) to be used for utility expansion design purposes.

Hanson Street Extension | Sub Consultant to PBS&J Fort Myers, FL - Project Manager for the professional surveying services associated with the design of Hanson Street Extension from the west terminus to State Road 82 in accordance with FDOT and other regulatory agency requirements. The project included the design of a bridge over I-75; as well as the design of water, sewer, drainage, and reclaim water. RWA provided surveying services including a control survey and a topographic survey of the 6.5-mile urban roadway through the City of Fort Myers.

Vanderbilt Beach MSTU | Collier County, FL - Project Manager for the subsurface utility location for the Vanderbilt Beach Road MSTU project. This project involved the location and mapping of all the underground utilities along 8,200 LF of the 100-foot wide arterial roadway corridor, including up to 10 ft. outside the existing right of way. This work was performed for the purpose of designing the aerial-to-underground conversion for Florida Power and Light (FP&L) facilities enhancements. The project required extensive coordination with all utility companies to provide and deliver both wet and dry utilities, negotiate fees; and coordinate installation and turnover.

Golden Gate Boulevard | Naples, FL - Project Manager responsible for all surveying support services for the 6.5-mile Golden Gate Boulevard project. The project included mapping a 400-foot corridor that starts 1320 ft. west of Wilson Blvd. and ends 1320 ft. east of Desoto Blvd. Included within this project were boundary and topographic surveys of seven, 5-acre stormwater management ponds; the establishment of vertical benchmarks on 500-foot intervals; coordination with the geotechnical consultants; three bridge crossings, and the establishment of state plane coordinates utilizing GPS technology.

Florida Gulf Coast University | Phases I, II, and Sports Complex | Fort Myers, FL - Project surveyor responsible for the original topographic and wetland line surveys for the campus of FGCU. Mr. Ward was also responsible for the first two phases of construction of

6610 Willow Park Drive #200, Naples, FL 34109
4983 Royal Gulf Circle, Fort Myers, FL 33966
Phone: 239.597.0575 Fax: 239.597.0576
www.consult-rwa.com

the campus earthwork, infrastructure, utility systems and buildings. Later Mr. Ward was responsible for the design surveys and construction of the gym, the sports fields and additional parking facilities.

Waterside Shops Parking Garage | Naples, Florida - Project Manager for the multistory parking garage project at the upscale retail shopping center Waterside Shops, located in Naples, Florida. The scope of services provided included construction staking for the infrastructure improvements, lake excavation, garage control and pilling layout, re-configured roadway system, and sidewalk stakeout for the five-level parking garage with 550 parking spaces at Waterside Shops in North Naples. In addition, this project entailed producing detailed site specific surveys of roof overhangs, existing elevated ramps, and various other existing facilities so that the design team could seamlessly marry the new with the old.

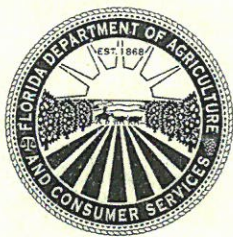
Homestead Air Reserve Base | Homestead FL - Project Surveyor for the boundary and topographic surveys for the entire Homestead Air Reserve Base following the destruction from Hurricane Andrew. The survey consisted of the location of all improvements, including all hangars, buildings, roadways, utilities, water management facilities; detailed topographic surveys of the runways, taxiways and aprons; jurisdictional wetland lines; and coordination with State and Federal sections of land.

Naples Municipal Airport | Kimley-Horn and Associates, Inc. | Naples, FL - Project Manager of surveying services for the preparation of an as-built survey for Kimley-Horn for the newly constructed portion of a taxiway and apron area at the Naples Municipal Airport. The services consisted of a detailed topographic survey with very small tolerances.

Southwest Florida International Airport Expansion | Fort Myers, FL - Project Manager/Surveyor for the current overall Boundary Survey; consisting of approximately 27 sections of land. Mike also served as the Project Manager/Project Surveyor for the offsite Mitigation Park consisting of 18 sections of land. This included the Jurisdictional Wetland Surveys, limited topographic surveys, and Conservation Easements. Additionally, provided surveying services for the acquisition of the Noise Abatement parcels east of the airport property, and prepared the reconfigured Noise Overlay Zones. (Previous employment experience)

Embarq Fiber Optic Lines (Southwest Florida International Airport) | Fort Myers, FL - Project Manager for RWA, Inc. and teaming partner EarthView LLC to complete contract for EMBARQ to locate and map all of the underground fiber optic lines within the perimeter of the newly constructed Southwest Florida International Airport. This project consisted of locating more than nine miles of buried Fiber Optic lines, and all of the splice boxes and switch cabinets along the new Terminal Access Road, around the runways, taxiways, terminals, and the new commercial section of the airport. The purpose of this project was to create legal descriptions and sketches for granting EMBARQ an easement across airport property

Phillippi Creek Sewer Expansion Project | Sub consultant to Giffels-Webster Engineers, Inc. | Sarasota County Env Services Business Center/Utilities | Sarasota, FL | Project Manager responsible for the coordination, oversight, and professional technical support for the professional surveying services for areas O, P, M, N, I and J of the project. The project consisted of approximately 228,600 lineal feet of design topography, right of way base map preparations, and DTM preparation of the fully developed residential areas adjacent to Phillippi Creek



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500
800HELPFLA(435-7352) or (850) 488-2221

February 28, 2019

MICHAEL ALAN WARD
1533 BARCELONA AVE
FORT MYERS, FL 33901-6643

SUBJECT: Professional Surveyor and Mapper License # LS5301

Your application / renewal as a professional surveyor and mapper as required by Chapter 472, Florida Statutes, has been received and processed.

The license appears below and is valid through February 28, 2021.

You are required to keep your information with the Board current. Please visit our website at www.800helpfla.com/psm to create your online account. If you have already created your online account, you can use the website to maintain your license. You can also find other valuable information on the website.

If you have any questions, please do not hesitate to call the Division of Consumer Services, Board of Professional Surveyors and Mappers at 800-435-7352 or 850-488-2221.

Detach Here



Florida Department of Agriculture
and Consumer Services
Board of Professional Surveyors
and Mappers

LS5301

Professional Surveyor and Mapper
MICHAEL ALAN WARD

IS LICENSED under the provisions of Ch. 472 FS
Expiration date: February 28, 2021

Detach Here



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500

License No.: **LS5301**

Expiration Date February 28, 2021

Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

MICHAEL ALAN WARD
1533 BARCELONA AVE
FORT MYERS, FL 33901-6643

Nicole Fried

NICOLE "NIKKI" FRIED
COMMISSIONER OF AGRICULTURE

TAB 4

**TEAM'S PREVIOUS EXPERIENCE/
PROFICIENCY IN SIMILAR PROJECTS**

PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

TAB 4: TEAM'S PREVIOUS EXPERIENCE/PROFICIENCY IN SIMILAR PROJECTS

Since the early 1980's, GWE has designed hundreds of miles of water distribution and sewer systems in highly developed areas. Since mid-1990, GWE designed many *large scale septic to sewer* projects similar to this for the Englewood Water District, Martin County, Charlotte County, and Sarasota County, connecting thousands of properties to central sewer. We have utilized gravity and some low pressure, but found that the most efficient and majority of our septic to sewer conversions have been with the utilization of a vacuum type collection system.

We certainly understand that there are larger firms that can provide conventional utility design services, however, this project may be better served with a mix of collection systems. This is where Giffels-Webster really shines as we may be smaller, but we are *focused and specialize* on septic to sewer projects. GWE has been one of the pioneers in the design, permitting and construction management (CEI) of many septic to sewer expansion projects in Florida, and certainly *the pioneer* for vacuum sewers for your neighbors in the EWD, Charlotte, and Sarasota counties.

"GWE has completed more AIRVAC vacuum systems than any other firm in the U.S. The vacuum design competency of GWE is without question." - Rich Naret, P.E. AIRVAC/Bilfinger/Aqseptence Group

The Englewood system has nine large phases and is one of the *largest vacuum sewer systems in the world*, designed to eliminate the need for on-site wastewater disposal systems *in highly developed areas*.

So far, GWE has designed over 20+ large stations serving more than 40,000+ connections, over 2+ million feet of main and 12,000 valve pits to date. GWE developed the dedicated air intake concept to eliminate the unsightly "candy canes" in front yards used at one time and was one of the first to implement the use of mulch beds for odor control. To our knowledge, *no other firm has designed the number of stations, miles of pipe, or depth of vacuum experience in Florida than Giffels-Webster Engineers, Inc.*

The following similar projects were designed by GWE, all with members of the same in-house team we are proposing for your project. All projects listed in this section were within the last 10 years.

Jonathan Cole was the Principal-in-Charge for all projects. Either Mr. Cole or Mr. Dennis Croyle, P.E., was the Engineer of Record. Moreover, the same key design personnel, including Mr. Kevin Furniss, and Mr. Chris Orren, that are proposed for your project, were also the same designers for these projects. Mr. Randy Blackwell was the CEI administrator for all projects where GWE had CEI responsibilities.

In the last ten years the same GWE team designed well over a dozen similar utility expansion projects in developed neighborhoods similar to this City of North Port's water and wastewater expansion project.

Please refer to the following pages that highlight each of those projects.

East/West Spring Lake Wastewater Expansion Contract B, Port Charlotte, Florida

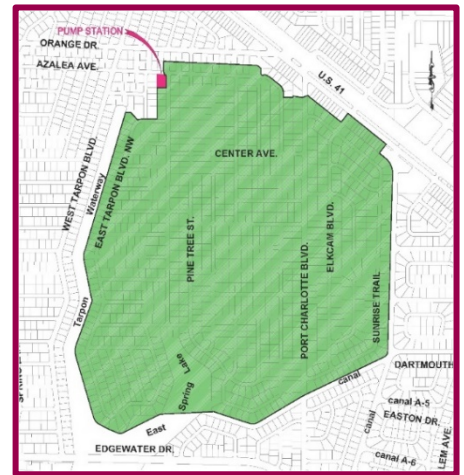
Project Description/Nature of Work:

The East/West Spring Lake Wastewater Expansion project involved the design and construction of a centralized vacuum collection sewer system, water lines and reuse mains into highly developed neighborhoods located in the Spring Lake subdivision. This project involved the planning and design of approximately 68,300 feet of sewer mains, approximately 262 valve pits, water distribution lines, a central pump station, reuse and force main serving approximately 1,386 ERC's.

Year Completed: Spring of 2018

Cost: Vacuum Station: \$1.5M, Collection Area B: \$8.6M

GWE Team: Jonathan H. Cole, P.E., Dennis J. Croyle, P.E. , Kevin Furniss, Chris Orren



East/West Spring Lake Wastewater Expansion Contract C, Port Charlotte, Florida

Project Description/Nature of Work:

The East/West Spring Lake Wastewater Expansion project involved the design and construction of a centralized collection sewer system into highly developed neighborhoods located in the Spring Lake subdivision. This project involved the planning and design of approximately 44,000 feet of vacuum, approximately 343 valve pits, water distribution lines, serving approximately 809 ERC's.

Cost: Collection Area \$5.8M

Year Completed: July 2017

GWE Team: Jonathan H. Cole, P.E., Dennis J. Croyle, P.E. , Kevin Furniss, Chris Orren



East/West Spring Lake Wastewater Expansion Contract D, Port Charlotte, Florida

Project Description/Nature of Work:

The East/West Spring Lake Wastewater Expansion, Contract D project involved the design and construction of a centralized vacuum collection sewer system, a vacuum station and water main replacement for "Zones 11 and 12" in the Spring Lake subdivision.

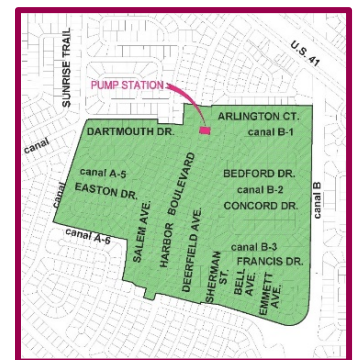


This project involved the planning and design of approximately 22,200 feet of vacuum, approximately 168 valve pits, water distribution lines, a vacuum pump station, and force main serving approximately 381 ERC's.

Cost: Vacuum Station: \$1.4M, Collection Area D \$5.3M

Year Completed: Spring 2018

GWE Team: Jonathan H. Cole, P.E., Dennis J. Croyle, P.E. , Tom Shaw, Kevin Furniss, Chris Orren



Client: Charlotte County Utilities Department; 25550 Harborview Road, Suite 1, Port Charlotte, FL 33980
Bruce R. Bullert, P.E., Engineering Services Mgr., Phone: 941-764-4509; Fax: 941-764-4319
E-mail: bruce.bullert@charlottecountyfl.gov

Phillippi Creek Septic System Replacement Program Area D, Phase 3, Sarasota, Florida

Project Description/Nature of Work:

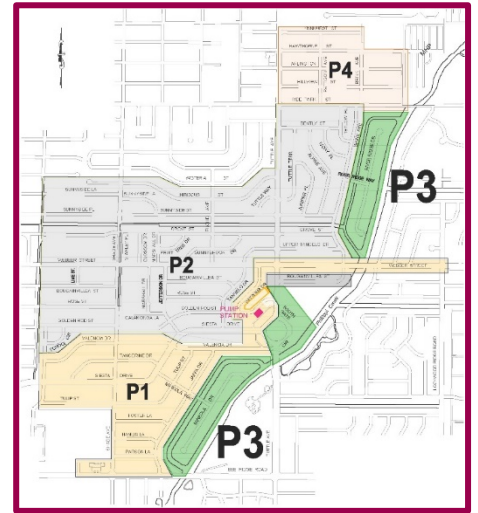
The Phillippi Creek Septic System Replacement Program (PCSSRP) involves the design and construction of a centralized collection sewer system into highly developed neighborhoods located in the Phillippi Creek Drainage Basin.

Area D, Phase 3 involves the planning and design of a *low pressure system* servicing isolated areas that pump to a master pump station in Area D, Phase 1.

Year Completed: 2012

Cost: \$8.9M (Phase 1, 2 and 3)

GWE Team: Jonathan H. Cole, P.E., Dennis Croyle, P.E., Randy Blackwell, Kevin Furniss, Chris Orren



Phillippi Creek Septic System Replacement Program Area O & P, Sarasota, Florida

Project Description/Nature of Work:

This project involved the design and inspection services of a centralized *vacuum sewer* collection system, vacuum station, and water line replacement into a highly developed neighborhood located in Sarasota, Florida, between Clark Road, to the south, and Proctor Road to the north, and U.S. 41 to the west and Beneva Road to the east.

This project involved the planning and design of approximately 12.9 miles of vacuum pipe, and 570 valve pits serving approximately 1,247 ERC's.

Cost: Collection system: \$6.4M, Vacuum Station: \$1M, Water Main: \$4M, Total: \$16.5M

Year Completed: 2017

GWE Team: Jonathan H. Cole, P.E., Andy Wickerson, P.E., Kevin Furniss, Chris Orren, Tom Shaw, Randy Blackwell



Phillippi Creek Septic System Replacement Program Area N, Phase 3, Sarasota, Florida

Project Description/Nature of Work:

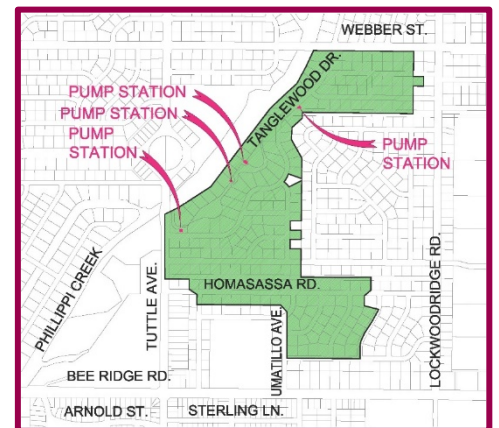
This project involved the design of a *gravity sewer system* consisting of 4 lift stations, 5,000 linear feet of force main and 60 manholes, serving approximately 225 connections into a highly developed neighborhood located in Sarasota, Florida.

This project was initially designed as a low-pressure sewer system, however, as a result of resident input, the system was redesigned as a small "hybrid" gravity sewer system.

Cost: \$3.1M

Year Completed: 2019

GWE Team: Jonathan H. Cole, P.E., Dennis J. Croyle, P.E., Kevin Furniss, Chris Orren



Client: Sarasota County Public Works, 1001 Sarasota Center Blvd. Sarasota, FL 34240

John J. Saputo, IV, Project Manager; Phone: 941-650-0022; Fax: 941-861-0589; E-mail: jsaputo@scgov.net

North River Shores, Phase 1, Sewer Expansion Stuart, Florida

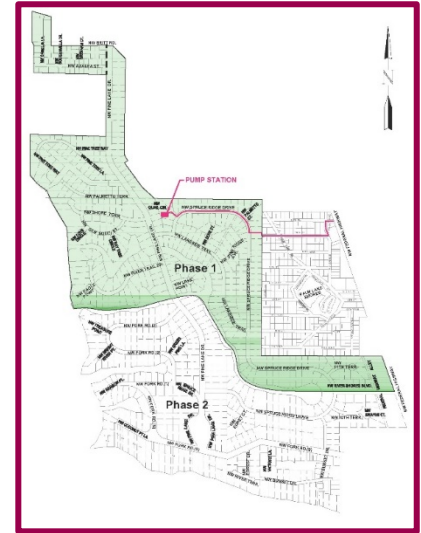
Project Description/Nature of Work:

Provide design plans and CEI services for the installation of a vacuum sewer collection system in the North River Shores subdivision located in Martin County, Florida. The project was completed with approximately 650 connections. Included in the scope was construction management, daily inspection, including a resident compliance specialist, field note reports, record drawings, and final certifications.

Year Completed: 2011

Cost: \$4.5M

GWE Team: Jonathan H. Cole, P.E., Andy Wickerson, P.E.
Tom Shaw, Randy Blackwell, Kevin Furniss, Chris Orren



North River Shores, Phase 2, Sewer Expansion - Stuart, Florida

Project Description/Nature of Work:

The North River Shores, Phase 2 Sewer Expansion project involves the design and construction of a centralized vacuum collection sewer system into a highly developed neighborhood located in Stuart, Florida. This project consists of approximately 24,000 feet (4.5 miles) of vacuum pipe, approximately 140 valve pits, a vacuum pump station, and force main serving approximately 300 ERC's.

Year Completed: July 2019

Cost: Vacuum Station \$1.5M, Collection Area: \$4.5M

GWE Team: Jonathan H. Cole, P.E., Dennis Croyle, P.E.,
Tom Shaw, Randy Blackwell, Kevin Furniss, Chris Orren



Golden Gate Septic to Sewer Expansion – Stuart, Florida

Project Description/Nature of Work:

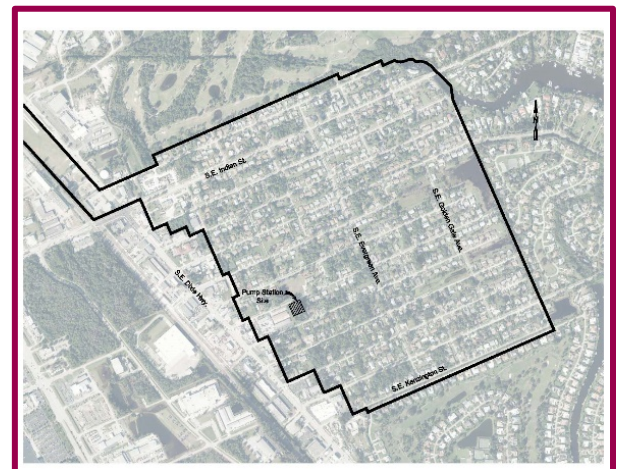
The Golden Gate Septic to Sewer project involves the design and construction of a centralized vacuum collection sewer system into a highly developed neighborhood located in Stuart, Florida.

This project consists of approximately 57,000 feet (10.8 miles) of vacuum pipe, approximately 380 valve pits, a vacuum pump station, and force main serving approximately 1280 ERC's.

Year Completed: Under design – 80% complete

Cost: \$15 M

GWE Team: Jonathan H. Cole, P.E., Dennis Croyle, P.E.,
Tom Shaw, Kevin Furniss, Chris Orren



Client: Martin County Utilities, 3473 SE Willoughby Blvd., Suite 102, Stuart, FL 34994

Phil Keathley, Chief Project Manager; Phone: 772-223-7977, Fax: 772-221-1447; E-mail: pkeathle@martin.fl.us

Project Name: Southport Unit 5, Vacuum Sewer Design
Port St. Lucie, Florida

Client: City of Port St. Lucie, Utility System Department
900 SE Ogden Lane
Port St. Lucie, FL 34983
Richard Schoenborn, P.E., Senior Civil Utility Engr.
772-873-6485
rschoenborn@cityofpsl.com

Construction

Cost: Vacuum Station: \$1.5M, Collection Area: \$2.5M

Year

Completed: 2020 (currently under construction)

GWE Team: Jonathan H. Cole, P.E., Dennis J. Croyle, P.E.,
Tom Shaw, Kevin Furniss, Chris Orren

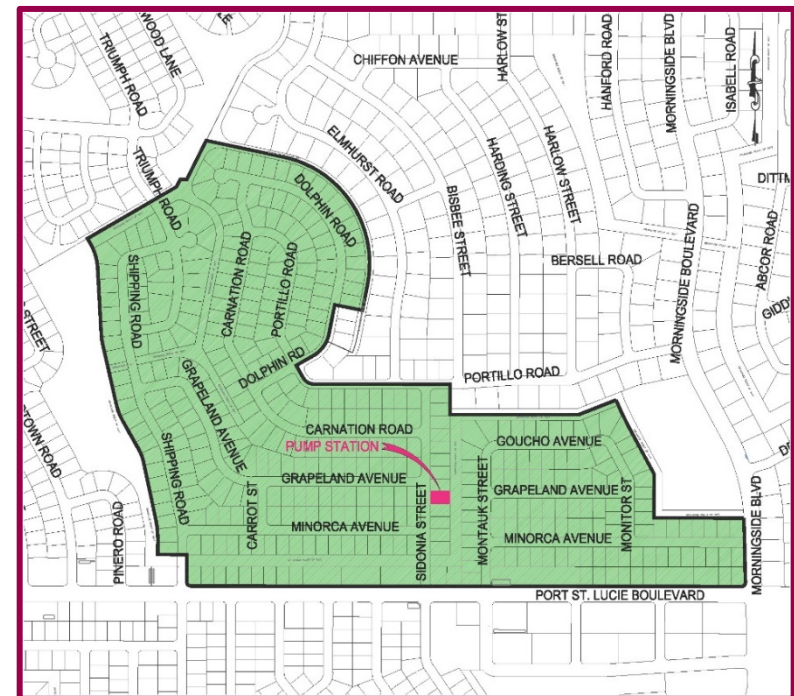
Project Description/Nature of Work:

The Southport Unit 5 Vacuum Sewer Design project involves the design of a centralized vacuum collection sewer system into a highly developed neighborhood located in Port St. Lucie, Florida.

This project involves the planning and design of approximately 11,000 feet of vacuum pipe, 12 buffer tanks, a vacuum pump station, and force main serving approximately 427 ERC's.

Unique Features:

This project is unique in that the vacuum station will complement the existing neighborhood. Moreover, it utilizes buffer tanks that will replace existing lift stations so that all of the primary gravity collection system can remain in place. The vacuum station will have a "Key West" look so that it blends in with its surroundings and looks more like a residential home, than a vacuum station



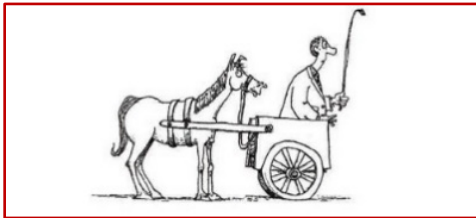
TAB 5

**MANAGEMENT APPROACH/
PROJECT CONTROL**

PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

TAB 5: MANAGEMENT APPROACH/PROJECT CONTROL

Installing central sewer systems is a challenge especially in areas already developed like this one. We know because we have provided design, surveying, public involvement services, financing assistance and Construction Engineering Services for dozens of similar projects since 1995 and over a dozen *septic to sewer* projects even larger than this, within the last 10 years. Those projects were successfully completed within the budget constraints of the client.



The reason it's such a challenge, is because installing water, and especially sewer into existing neighborhoods is a little like putting the *cart before the horse*. Sewer lines are normally the deepest lines, so installing them after everything else is built is both disruptive and expensive.

Whenever utility systems are expanded, it's prudent to maximize any existing utility infrastructure by expanding its reach when possible because sunk costs, like pump stations and force mains, have already been expended.

Expanding an existing utility, and utilization of existing lift stations is normally the most efficient, because lift or pump stations are expensive and difficult to locate in our "NIMBY" world. While the water mains are straightforward, it's the sewer collection installation where the devil lies. The type of collection system, whether it's conventional gravity or an alternate system, such as low pressure or vacuum, or maybe some mix of systems, needs to be tailored to the specific area.

Natural constraints such as canals, major roads, and future expansion plans, as well as political boundaries, needs to be integrated into the decision making.

This Madagascar Phase 2 area is relatively small with less than 225 parcels. The City already built a lift station (#83) for the elementary school as well as a portion of a gravity collection system along Sardinia Avenue along the project boundary.



We measured the depth of some terminal manholes to determine if the existing gravity system could be expanded. The depth to one invert was about 9.6 feet on Sardinia at Hegira Street, and another about 11.6 feet deep at the intersection with Big Leaf Street.

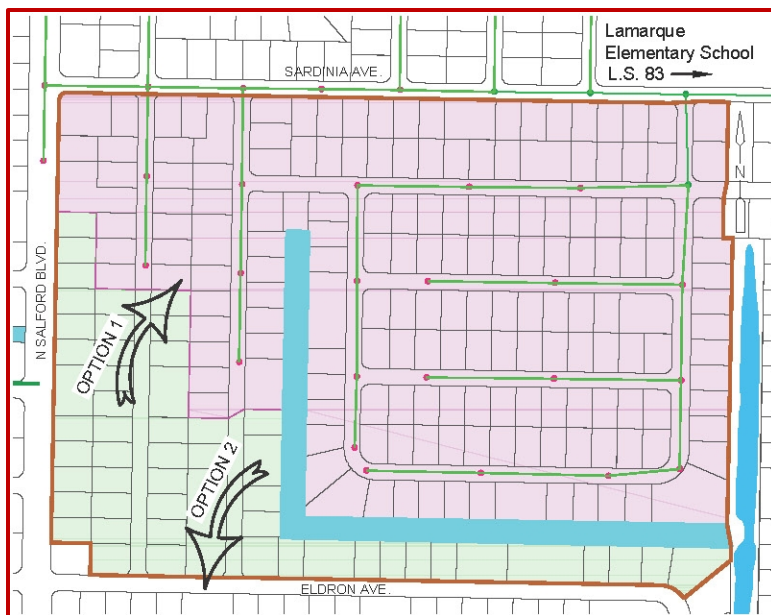


Using the *code slopes* for an 8" gravity line, and assuming a minimal three foot depth at the terminal manhole, yields the length these gravity lines can be extended.

Knowing those line limits defines the approximate "sewer shed" for the southwest quadrant of L.S. #83. While the potential of attempting to cross the drainage ditch with a special culvert could be investigated further, a conventional sewer shed within the road right-of-ways, cannot serve the entire Phase 2 project boundary as called for in this RFP.

Which begs the question: Is your Phase 2 boundary definitely "fixed" and a necessity for other reasons? If it isn't and that boundary can be trimmed to be coincident with the limits of the #83 sewer shed, the City would have a very efficient system, because the existing gravity mains could be extended, and the #83 lift station could simply be upgraded to handle the flows. Moreover, if total customers in this initial Phase 2 project is a concern, the area "lost" on the southwest could easily be expanded to the north of Sardinia Avenue, because that area too would be within the #83 sewer shed.

The following concept shows about how far your existing gravity system can be extended (in pink) without additional pump stations.



If that Phase 2 boundary is required, then the southwesterly part of the area (in green) will have to be served by some other method, because we don't think the existing gravity system can be stretched far enough to pick up those lots. There are a few options.

Option 1:

To avoid another gravity L.S. perhaps larger diameter mains at flatter slopes could be investigated. However, this is not efficient. Or the drainage ditch could be crossed and collection lines installed behind the lots along Eldron Ave. But this makes maintenance access difficult. Or the possibility of installing

a small low pressure system (LPS) that discharges into the extended gravity lines leading to LS #83 can be looked at. However, while an LPS is inexpensive to install initially, it's expensive from an operations and maintenance standpoint.

Option 2:

A second option to serve the Phase 2 "green area" would be to install a second collection system within the boundary that not only could serve the area, but also could serve a future expansion within the Madagascar area. In other words, a pump station that serves the Phase 2 green area would be located *outside* that boundary.

A *third* option to serve the "green area" is rather than conventional gravity, you could use an *alternative* vacuum system that we have used successfully many times before, because there are tremendous advantages.

First, one large vacuum station can serve over 2,000 customers with a collection system radius (as the *line lays*) of up to 10,000 feet in level areas such as this. Since lift station sites are difficult to find and nobody wants them in

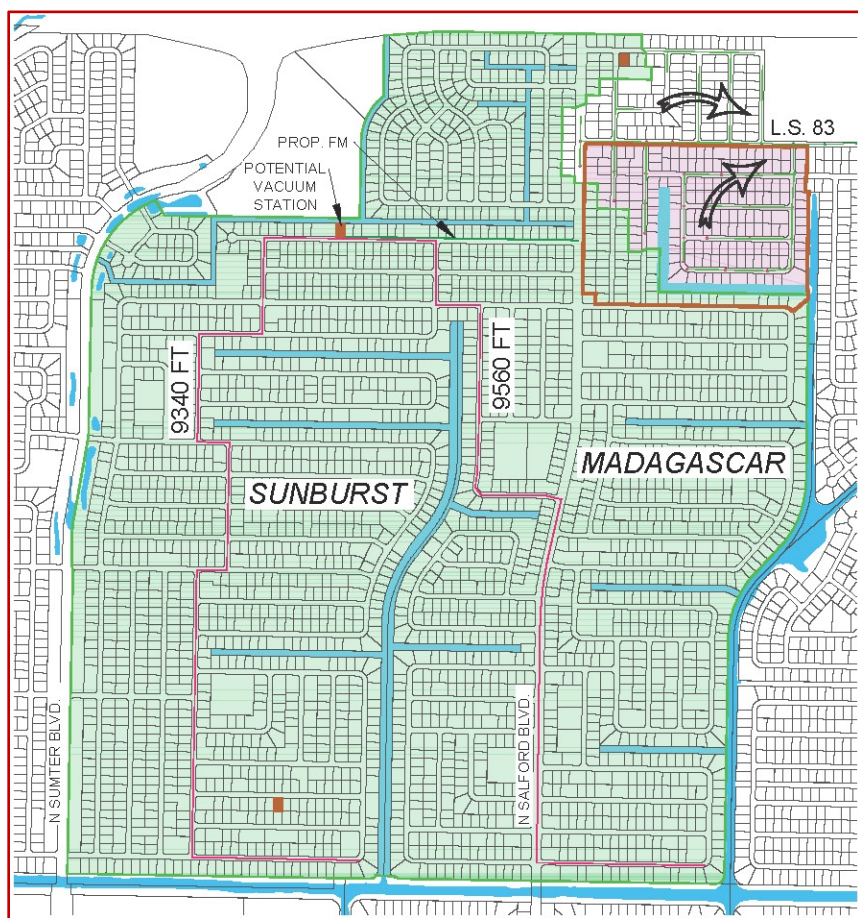
their backyard, using one master pump station, rather than many conventional gravity lift stations, is a huge advantage from a public relations and maintenance perspective.

Secondly, installing vacuum reduces road reconstruction and disruption as well as overall costs, compared to gravity. GWE has designed and built more vacuum systems in the state of Florida than any other firm, so we have plenty of data and *know how* to develop total project costs, including operation and maintenance.

We looked for City owned property within the Madagascar area and only found three, shown in red on the next exhibit. If the City stays with conventional gravity collection, then the City would need to purchase several more lots as you expand.

On the other hand, if a vacuum system is contemplated for your expansion, then your existing lot could likely serve the westerly balance of the Madagascar Phase 2 area, much of the remaining Madagascar area, and potentially most of the easterly part of the Sunburst area, with the entire vacuum sewer shed shown in green. This would save perhaps 6 or more gravity lift stations and the associated lot purchases.

With vacuum, you don't have to build the entire area all at once. Many times we have phased our projects so that they can be built in stages as funds become available.



Once the system type is determined, future expansions can be phased and our normal process of surveying, design, public involvement, CEI services and final certifications can proceed.

Using a vacuum collection system like your neighbors did at the Englewood Water District, Sarasota and Charlotte Counties, as well as many other municipalities, could save hundreds of thousands of dollars over the course of your septic to sewer expansion program.

The City has several Master Plans dating back to the "2005 Black & Veatch Report" to the "2015 Wade Trim Report".

GWE has the experience to help tailor those plans focusing on the collection system, so your customers receive the highest value for their money.

General Project Approach

We use a *ten (10) step approach*.

Overall Project Definition: This task will define and verify the project boundary. This task will also involve the investigation of existing infrastructure for opportunities to connect and utilize for cost savings.

Parcel Verification: A property identification process using sources such as the Property Appraiser's Office, and other information obtained from the utility customer reports.

Preliminary Design Effort: GWE will compile the collected data into a base map indicating existing facilities, property identification, pump station sites, preliminary line schematics, and potential conflicts.

Preliminary Financial Analysis: GWE prepares cost estimates based on the best available historical information and our large database of utility costs for similar projects.

Preliminary Design Report: Once accurate conceptual layouts and cost estimates are obtained, based on the project specifics, the final recommendations will be compiled in an abbreviated PDR.

Public Outreach Program: For some of our large projects a "Public Relations Firm" on the design team is helpful. But smaller ones like this may not require an independent firm. GWE has conducted numerous Public Outreach Programs for many large utility installation projects. Public involvement should be continuous throughout the entire project. GWE maintains a *Toll Free Hot Line* (866-556-2200) for customer service.

Our programs include:

- Neighborhood Notification Processes
- Conducting Public Meetings or assessment hearings
- Customer Service Complaint Resolution through our telephone Hot-Line Program.

Utility Design, Plan Preparation and Construction Engineering

Surveying and Data Acquisition: Survey services will be directed by GWE, but subcontracted to RWA, Inc.

Construction Plans: Standard "plan-profile" sheets; where the existing utilities are plotted, along with the existing infrastructure, key home elevations, and other design constraints. The selected collection system and water lines are placed on the plans, with special attention to any potential conflicts.

Value Engineering and QA/QC: GWE provides value engineering for numerous utility projects, both for in-house projects as well as serving as the value engineering/quality control reviewer to other engineering firms.

MOT Plans: GWE has in-house staff to produce certified Maintenance of Traffic (M.O.T.) plans. Our staff is certified by the ATSSA and FDOT for M.O.T. GWE has provided M.O.T. plans for many major construction projects.

Project Cost Estimates: GWE will prepare a final cost estimate based on the most current historic information and the final construction plans.

Bid Documents and Specifications: GWE will prepare a concise set of quantity takeoffs and bid documents that incorporate the technical details with the City's standard documents, so a fair "unit price" bid is received.

Pre-Bid Meetings and Pre-Construction Meetings: The extra effort GWE puts forth at pre-bid meetings to educate the potential bidders, results in receiving multiple responsible bids that fall within the budgeted funds.

Construction Engineering Inspection Services:

As the Construction Engineer, GWE will be responsible for:

- ✓ Progress meetings attendance and preparation of condensed minute summaries;
- ✓ Coordination of, and transmittal of, shop drawings to the Design Engineer for review and approval;
- ✓ Evaluate the quantity and quality of work as it progresses, and issues relative to contractor claims;
- ✓ Review and recommend the contractor's monthly applications for payment;
- ✓ Inspection services to monitor and observe the quantity of material installed;
- ✓ Provide a Construction Administrator to coordinate the field inspection;
- ✓ Field Observation Reports;
- ✓ Record Drawings and Final Certification;
- ✓ System start up and support services after construction.

GWE Workload

We typically have one *septic to sewer* project under construction and two or three in the design process. Currently we have the Port St Lucie project in construction. We are currently wrapping up the Martin County Golden Gate (80% design) and Old Palm City (30% design) projects. We have also been selected by the City of Venice for the Bay Indies Project however, we haven't received a contract yet. The "bottom line" is, with only two other projects in the final design stages, we will have ample manpower capacity to focus on the Madagascar Phase 2 project and meet your project time schedules.

Tasks	Month 1				Month 2				Month 3				Month 4				Month 5				Month 6			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
Kick Off Meeting	★																							
Team Meetings (Consultant and City)													★					★				★		
Survey																								
Design plans																								
FDEP Permitting																								
QA/QC and cost estimates																								
Technical Specifications Bid documents																								
Public Outreach																								

THE END RESULT FOR THE CITY OF NORTH PORT

To be sure, projects of this magnitude are complex, awkward at times, and some difficult decisions need to be made. GWE has *"been there and done that"*; making the tough calls, and getting the job done right, at a cost residents can afford, which is ultimately the bottom line to the residents and the City of North Port.

TAB 6

EXPERIENCES AND REFERENCES

PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

TAB 6: EXPERIENCES AND REFERENCES

In the past ten years, GWE has participated in numerous similar projects regarding the utility design, permitting and value engineering and construction of vacuum systems. A brief description of the projects and a contact person/reference for each entity is provided below.

Englewood Water District
Keith Ledford, Jr., P.E.
Operational/Technical Support
Manager
201 Selma Avenue
Englewood, FL 34223
Phone: (941) 460-1020
Fax: (941) 460-1025
kledford@ewdfl.com

[Englewood Water District Vacuum Sewer System Project - Area V9-C, Englewood, Florida](#)

GWE was retained by the Englewood Water District (EWD) as the Primary Designer for a centralized vacuum sewer collection system, and water line replacement into a densely developed neighborhood located in Englewood, Florida. This project involved the design of approximately 5 miles of main line pipe, and 155 valve pits serving approximately 318 customers.

Project milestones:

Begin Design – November 7, 2014

End Design – August 15, 2015

Begin Construction - May 14, 2016

End construction - July 6, 2017

GWE Role: Primary Design and CEI

Key Personnel: Jonathan Cole, P.E. was the Principle/Project Manager. Dennis Croyle, P.E., Thomas Shaw and Randy Blackwell, all of which are still with the firm.

Costs: Consultant fees - \$346K. Construction Cost - \$3.9M

Sarasota County Public Works
John J. Saputo, IV,
Project Manager
1001 Sarasota Center Blvd
Sarasota, FL 34240
Phone: (941) 650-0022
Fax: (941) 861-0589
jsaputo@scgov.net

[Sarasota County Phillippi Creek Septic System Replacement Program - Area O & P, Sarasota, Florida](#)

GWE was retained by Sarasota County Public Works as the Primary Designer to design a centralized vacuum sewer collection system, vacuum station, and water line replacement into a highly developed neighborhood located in Sarasota, Florida. There were 1,247 connections and 570 valve pits.

Project Milestones:

Begin Design – January 20, 2009

End Design – January 30, 2012

Begin Construction - March 17, 2015

End construction - June 12, 2017

GWE Role: Primary Design and CEI

Key Personnel: Jonathan Cole, P.E., was the Principle/Project Manager and is still with the company. Steven Torchia, who is no longer with the company (retired), Thomas Shaw, and Randy Blackwell, both of whom are still with the firm.

Costs: Consultant fee was \$1.4M and the construction cost was \$16.5M.

Change orders: There were no change orders issued.

Sarasota County Public Works
Jaimol Charles, P.E.
Project Manager
1001 Sarasota Center Blvd
Sarasota, FL 34240
Phone: (941) 448-8991
Fax: (941) 861-0589
jcharles@scgov.net

[Sarasota County PCSSRP-Area N-3 Gravity Sewer Design, Sarasota, Florida](#)

GWE was retained as the Primary Designer to design a “hybrid” gravity sewer system. This project consists of four lift stations, 5,000 linear feet of force main and 60 manholes, serving approximately 225 connections into a highly developed neighborhood located in Sarasota, Florida.

Project Milestones:

Begin Design – June 17, 2014

End Design – April 22, 2016

Begin Construction – May 23, 2017

End construction – July, 2019

GWE Role: GWE served as the Engineer-of-Record on this project, which was designed in-house. CEI by others.

Key Personnel: Jonathan Cole, P.E., Principle and Dennis Croyle, P.E., Project Manager and is still with the firm.

Costs: Consultant fee was \$334K and the construction cost are estimated to be \$3.1M.

Change orders: None to date

Charlotte County Utilities
Bruce R. Bullert, P.E.
Engineering Services Manager
25550 Harborview Road, Suite 1
Port Charlotte, FL 33980
Phone: (941) 764-4509
Fax: (941) 764-4319
bruce.bullert@charlottecountyfl.gov

[Charlotte County Utilities - East/West Spring Lake Vacuum Sewer and Force Main, Contract B, Port Charlotte, Florida](#)

GWE was retained by Charlotte County Utilities as the Primary Designer to design and permit a new centralized vacuum sewer system and water main upgrades in existing developed neighborhoods known as “Spring Lake”. There are 1,086 sewer connections and 262 valve pits.

Project Milestones:

Begin Design – February 18, 2014

End Design – September 22, 2014

Begin Construction – May 8, 2015

End construction – December 15, 2016

GWE Role: GWE served as the Engineer-of-Record on this project, which was designed in-house. CEI by others.

Key Personnel: Jonathan Cole, P.E., was the Principle and Dennis Croyle, P.E., was the Project Manager and is still with the firm.

Costs: The consultant fee was \$480K and the construction cost was \$8M.

Change orders: There were no change orders issued.

Charlotte County Utilities
Bruce R. Bullert, P.E.
Engineering Services Manager
25550 Harborview Road, Suite 1
Port Charlotte, FL 33980
Phone: (941) 764-4509
Fax: (941) 764-4319
bruce.bullert@charlottecountyfl.gov

[Charlotte County Utilities - East/West Spring Lake Vacuum Sewer and Force Main, Contract C, Port Charlotte, Florida](#)

GWE was retained by Charlotte County Utilities as the Primary Designer to design and permit a new centralized vacuum sewer system and water main upgrades in existing developed neighborhoods known as "Spring Lake". There are 809 sewer connections and 343 valve pits.

Project Milestones:

Begin Design - February 18, 2014

End Design – February 26, 2015

Begin Construction – May 12, 2015

End construction – December 10, 2016

GWE Role: GWE served as the Engineer-of-Record on this project, which was designed in-house. CEI by others.

Key Personnel: Jonathan Cole, P.E., was the Principle and Dennis Croyle, P.E., was the Project Manager and is still with the firm.

Costs: Consultant fee was \$373K and the construction cost was \$7.2 M.

Change orders: There were no change orders issued.

Charlotte County Utilities
Bruce R. Bullert, P.E.
Engineering Services Manager
25550 Harborview Road, Suite 1
Port Charlotte, FL 33980
Phone: (941) 764-4509
Fax: (941) 764-4319
bruce.bullert@charlottecountyfl.gov

[Charlotte County Utilities - East/West Spring Lake Vacuum Sewer and Force Main, Contract D, Port Charlotte, Florida](#)

GWE was retained by Charlotte County Utilities as the Primary Designer to design and permit a new centralized vacuum sewer system and water main upgrades in existing developed neighborhoods known as "Spring Lake". There are 381 sewer connections and 168 valve pits.

Project Milestones:

Begin Design – September 8, 2015

End Design – July 11, 2016

Begin Construction – January 24, 2017

End construction – June 27, 2018

GWE Role: GWE served as the Engineer-of-Record on this project, which was designed in-house. CEI by others.

Key Personnel: Jonathan Cole, P.E., was the Principle and Dennis Croyle, P.E., was the Project Manager and is still with the firm.

Cost: Consultant fee was \$266K and the construction cost was \$6.7M.

Martin County Utilities
Phil Keathley
Chief Project Manager
3473 SE Willoughby Blvd,
Ste. 102, Stuart, FL 34994
Phone: (772) 223-7977
Fax: (772) 221-1447
pkeathle@martin.fl.us

Martin County Utilities, North River Shores - Phase 2, Sewer Expansion, Stuart, Florida

GWE is the Primary Designer for a vacuum collection sewer system into a highly developed neighborhood located in Stuart, Florida. This project consisted of approximately 24,000 feet (4.5 miles) of vacuum pipe, approximately 140 valve pits, a vacuum pump station, and a force main serving approximately 250 connections.

Project Milestones:

Begin Design – March 11, 2016

End Design – February 16, 2017

Begin Construction – September 21, 2018

End construction – June, 2019 (anticipated)

GWE Role: GWE served as the Engineer-of-Record on this project and the CEI.

Key Personnel: Jonathan Cole, P.E., is the Principle, Dennis Croyle, P.E., and Randy Blackwell, CEI and are still with the firm.

Costs: Consultant fee was \$177K and the construction cost is \$1.5M for the vacuum station and \$4.5M for the collection system.

Change orders: There are no change orders issued to date.

TAB 7

LITIGATION AND INSURANCE

PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

TAB 7: LITIGATION AND INSURANCE

LITIGATION:

Have you been involved in litigation in the last five (5) years? If so, describe circumstances and outcome.

No

INSURANCE:

The proposer shall advise the amount of liability insurance they carry.

The amount of liability insurance Giffels-Webster Engineer's has is \$2 million.

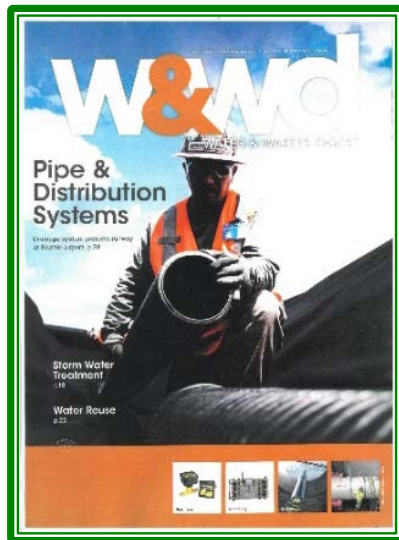
TAB 8

ADDITIONAL INFORMATION

PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

TAB 8: ADDITIONAL INFORMATION

GWE Awards / Accomplishments / Recommendations:



GWE has received awards and numerous letters of recommendation for design services for our quality of work on numerous types of projects.

Our designs for utility projects have been referenced in numerous publications, including *Public Works Magazine*, the October 2003 issue, and numerous other *AIRVAC, Inc.* (Bilfinger/Aqseptence Group) publications/literature.

In the March, 2017 issue of “*Water and Waste Digest*” (left), GWE is mentioned as looking into vacuum sewers to be an “affordable alternative” to gravity sewer designs. We have also received several letters of recommendations from different agencies over the years.

GWE has also received awards and numerous letters of recommendation for design services for our quality of work on numerous types of roadway and drainage projects.

In 2016, GWE received the American Public Works Association (APWA) “**Consultant of the Year**” award (stormwater category) for the U.S.-41 micro-tunnel project for the Charlotte County Public Works Department. (right)



Completed Elckam Waterway downstream U.S. 41, Port Charlotte, Florida. (left)

Charlotte County retained GWE, who investigated and recommended “micro-tunneling” as an alternate to open cutting for U.S. 41.

Charlotte County and the Florida Department of Transportation concurred on the innovative concept. Excellence in project design and construction resulted in successful completion of some of the largest micro-tunnel installations in the State of Florida.

The ultimate design included boring seven large diameter culverts ranging in size from 60” to 84” drilled over 150 feet, five feet below mean sea level under six lanes of traffic.

Also, the U.S. 41 Culverts and Weirs Project received National Attention in January 2016:

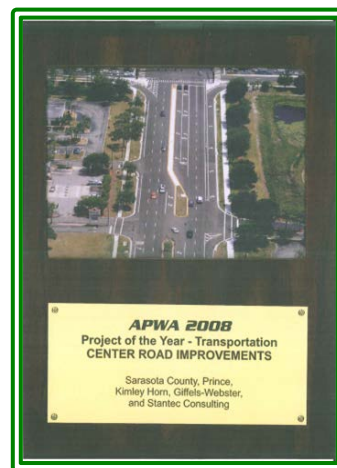
“I’m pleased to announce that American City and County Magazine featured Charlotte County Public Works Department’s U.S. 41 micro-tunnel project on the cover of its January issue...”

“The project, which employed a 96,000-pound, remotely controlled tunneling machine, earned the government-affairs trade publication’s Crown Communities Award.”

Ray Sandrock, Charlotte County Administrator

GWE also received an award from APWA for the Sarasota County “Center Road Improvements Project” (right). The APWA recognized this project in its magazine as the 2008 Transportation Project of the Year.

GWE was one of the recipients of the 2010-2011 Building of America Award (below) for our involvement in the City of Fort Myers “Downtown Utility Replacement & Streetscape Improvement Project” located in Fort Myers, Florida.



GWE was also recognized by the Englewood-Cape Haze area Chamber of Commerce with a long standing “20 Year Plus” Award. This award is given to companies that have been established members for over 20 years indicating dedication to the area. While this award does not tie to engineering, it does reflect the commitment GWE has in giving back to the community.

On the following page you will see a couple of letters of commendation that we have received, one is from a contractor we worked with on several vacuum sewer projects and the other is from the vacuum sewer manufacturer.



Southwest Florida Contractor Since 1982

645 Causeway Street
Tampa, Florida, FL 33608
Phone: (813) 637-5500
Fax: (813) 639-1075

Giffels-Webster Engineers, Inc.
Attn: Jonathan Cole, P.E., President
900 Pine Street, Suite 225
Englewood, Florida 34223

Subject: Letter of Commendation

Mr. Jonathan Cole,

Forsberg Construction has had the good fortune to work with Giffels-Webster Engineers on many successful projects over the past 30 years.

Most recently, we completed Midway Boulevard Phase 2, a two-mile four lane roadway widening project for Charlotte County. This roadway project included the design and construction of multiple storm drainage systems, amongst upgrades to the water, reuse and sanitary sewage collection systems, while maintaining two-way vehicular traffic and pedestrian traffic in two active school zones. Through the use of detailed constructability reviews, Giffels-Webster provided a design that allowed Charlotte County to construct this \$26 million roadway project without change orders, other than those initiated by the Owner. Aside from a well-developed set of plans, Giffels-Webster was present throughout the construction process to provide informed, timely and effective decisions with regard to minor issues that arose on this very intricate project.

Having had the opportunity to successfully construct two GWE designed vacuum sewer systems for Englewood Water District and three GWE designed vacuum sewer systems for Sarasota County, we were confident during the Midway Boulevard bidding process that the project would be successful due to Giffels-Webster's involvement.

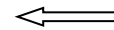
We have always found their designs to be very thorough; however, they are always receptive to alternate approaches. GWE understands the success of a project lies in a true partnership. Their collaborative management approach encourages openness and trust between the contract parties. It is their ability to remove barriers and foster mutual trust and shared responsibility that creates a positive work environment.

GWE recognizes that a well-designed, well-constructed and well managed project benefits all parties, including the end users. We have always found their decision-making process to be in the best interest of the project. While we have not always agreed with their decisions, GWE consistently handled issues in an organized, professional and fair manner.

Given our past track record of successful projects with GWE, we would not hesitate to confidently recommend Giffels-Webster Engineers for the design and construction management of any project.

Sincerely,
Forsberg Construction, Inc.

Greg V. Marsh
Greg V. Marsh
Vice President



Forsberg Construction Inc.



BILFINGER

November 16, 2015

Jonathan Cole, President
Giffels-Webster Engineers, Inc.
900 Pine Street
Englewood, FL 34223

RE: Charlotte Co
Wastewater Expansion Phase 2

Jon,

Because of our business relationship with many engineering firms throughout FL, it is AIRVAC policy not to provide endorsements of any individual engineering firms. We can, however, offer the following factual information regarding GWE as a vacuum design firm:

- AIRVAC's relationship with GWE spans more than 20 years, going back to the 1st Englewood Water District project.
- During this time, GWE designed a total of 21 AIRVAC systems that are currently in operation, including 15 vacuum stations that serve more than 15,000 customers. Clients include Englewood Water District, Sarasota Co, Martin Co, the City of Tarpon Springs and JEA.
- GWE continues to be active in vacuum design with additional systems currently in design or construction in Sarasota Co, EWD, Martin Co and Charlotte Co.
- GWE has more completed more AIRVAC vacuum systems than any other firm in the U.S. The vacuum design competency of GWE is without question.
- While some firms take a passive role in the design process, GWE has taken a more active role by learning the finer points of vacuum design. Having been a part of the evolution of this technology over the past 20+ years, the knowledge of "what not to do with vacuum" may be one of GWE's most valuable commodities from a technical standpoint.

Sincerely,

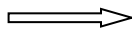
Rich Naret
Rich Naret, P.E.

Bilfinger Water Technologies Inc.

200 Tower Drive, Suite A
Oldsmar, FL 34677
USA

Phone +1 813 855 6297
Fax +1 813 855 9093
info@airvac.com
www.water.bilfinger.com

Bilfinger
(now known as Aqseptence Group)



TAB 9

**SUBMISSION REQUIREMENTS AND
REQUIRED SUBMITTAL FORMS**

**CITY OF NORTH PORT - RFP NO. 2020-02
PROFESSIONAL ENGINEERING SERVICES FOR
NEIGHBORHOOD EXPANSION PHASE 2**

TAB 9. SUBMISSION REQUIREMENTS AND REQUIRED SUBMITTAL FORMS

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References.....	(Pages 31-33)
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Public Entity Crime Information.....	(Page 35)
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State Registration Requirements	
Sample Insurance Certificate	
Addendum No. 1	
MBE/WBE/VBE - N/A	

B. REQUIRED SUBMITTAL FORMS: INCLUDE THIS CHECKLIST

- ☒ Proposal Submittal Signature Form
- ☒ Statement of Organization Form
- ☒ References – Consultant is to contact the references and advise his/her references that the City will be sending an e-mail and reference form which needs to be completed and e-mailed back to the City in a timely fashion. This form may be used for Tab 6 above and also included with this section.
- ☒ Drug-Free Workplace (If Applicable)
- ☒ Public Entity Crime Information
- ☒ Non-Collusive Affidavit
- ☒ Lobbying Certification
- ☒ Conflict of Interest Form
- ☒ Disclosure Form (Consultant/Engineer/Architect)
- ☒ Scrutinized Companies
- ☒ State Registration Requirements (<http://www.sunbiz.org/search.html>)
Proposer shall be registered with the State of Florida to perform the professional services required for this proposal. A copy of Registration must be included with submission.
 - ☒ Copy of Registration, Attached
 - ☒ State required license for Prime Firm Only (Not sub-consultants)
- ☒ **SAMPLE INSURANCE CERTIFICATE:** Demonstrate your firm's ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the Insurance Companies names for both Professional Liability and General Liability and the dollar amounts of the coverage.
 - ☒ YES ☐ NO Sample Insurance Certificate is included with the submittal
- ☐ **MBE/WBE/VBE:** If claiming either Minority Business Enterprise/Women Business Enterprises/Veteran Business Enterprise, the Prime Firm (not sub-consultant) **shall be** certified as a Minority Business Enterprise by the State of Florida, Department of Management Services, Office of Supplier Diversity pursuant to Section 287.0943, Florida Statutes.
 - ☐ YES, CLAIMING STATUS AS PRIME ONLY
 - ☐ YES, I'VE ATTACHED THE CERTIFICATE OF MBE/WBE STATUS FROM THE STATE OF FLORIDA AS OUTLINED SECTION 1.
 - ☒ NOT CLAIMING MBE/WBE /VBE

PROPOSAL SUBMITTAL SIGNATURE FORM

The undersigned attests to his/her authority to submit this proposal and to bind the firm herein named to perform as per Agreement, if the firm is awarded the Agreement by the City.

The undersigned further certifies that he/she has read the Request for Proposal, Terms and Conditions, Insurance Requirements and any other documentation relating to this request and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

As addenda are considered binding as if contained in the original specifications, it is critical that the firm acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

Addendum No. 1 Dated 7-18 Addendum No. _____ Dated _____
Addendum No. _____ Dated _____ Addendum No. _____ Dated _____
Addendum No. _____ Dated _____ Addendum No. _____ Dated _____

Company Name Giffels-Webster Engineers, Inc.

941-475-7981 jcole@gwefl.com 941-474-4285

Telephone # E-Mail Fax #

900 Pine Street, Suite 225

Main Office Address

Englewood Florida 34223

City State Zip Code

Address of Office Servicing City of North Port, if different than above: ☒ SAME AS ABOVE


Office Address

City State Zip Code

Telephone # E-mail Fax #

Jonathan H. Cole, P.E., President

Name & Title of Firm Representative


Signature

July 24, 2019

Date

Do you accept Visa? ☒ YES ☐ NO

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

STATEMENT OF ORGANIZATION
(Information Sheet for Transactions and Conveyances Corporation Identification)

The following information will be provided to the City of North Port for incorporation in legal documents. It is, therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

Name of Respondent: Giffels-Webster Engineers, Inc.

DBA (if any): N/A

Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): Corporation


Business Address: 900 Pine Street, Suite 225
Englewood, Florida 34223

Phone: 941-475-7981 **Fax:** 941-474-4285

E-Mail jcole@gweff.com

Print Name and Title of person authorized to bind: Jonathan H. Cole, P.E., President

Federal Identification Number: 38-274-086

Signature: 

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

Is this a Florida Corporation: **(Please Check One)**
☒ Yes or ☐ No

If not a Florida Corporation,
In what state was it created: _____
Name as spelled in that State: _____

What kind of corporation is it: ☒ "For Profit" or ☐ "Not for Profit"

Is it in good standing: ☒ Yes or ☐ No

Authorized to transact business in Florida: ☒ Yes or ☐ No

State of Florida Department of State Certificate of Authority Document No.: J91612

Does it use a registered fictitious name: ☐ Yes or ☒ No

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

REQUEST FOR PROPOSAL NO. 2020-02
PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

Names of Officers:

President: Jonathan H. Cole, P.E. **Secretary:** _____

Vice President: _____ **Treasurer:** _____

Director: _____ **Director:** _____

Other: _____ **Other:** _____

Name of Corporation (As used in Florida):

Giffels-Webster Engineers, Inc.

(Spelled exactly as it is registered with the state or federal government)

Corporate Address:

Post Office Box: _____
City, State Zip: _____
Street Address: 900 Pine Street, Suite 225
City, State, Zip: Englewood, Florida 34223

STATE OF Florida
COUNTY OF Charlotte

Sworn to and subscribed before me this 24 day of July, 2019, by Jonathan H. Cole, P.E. who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

Lisa Burleson

Notary Public - State of Florida

Print Name: Lisa Burleson

Commission No: GG 099513



THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

REFERENCES/CLIENT LISTING

(The firm shall provide a minimum of five (5) business related references for which they are currently providing or have provided within the last ten (10) years, services similar to the scope of services required by this RFP). Attach additional sheets if necessary.

1. Business/Customer Name: Charlotte County Utilities Department

Name of Contact Person/Title: Bruce R. Bullert, P.E., Engineering Services Manager

Telephone# 941-764-4509 Fax 941-764-4319 E-mail bruce.bullert@charlottecountyfl.gov

Address 25550 Harborview Road, Suite 1, Port Charlotte, Florida 33980

Phone Number 941-764-4509

Duration of Contract or business relationship 10+ years

Type of Services Provided Vacuum Sewer Design - East/West Spring Lake Wastewater Expansion Project

2. Business/Customer Name: Sarasota County Public Works

Name of Contact Person/Title: John J. Saputo, IV, Construction Administrator

Telephone# 941-650-0022 Fax 941-861-0589 E-mail jsaputo@scgov.net

Address 1001 Sarasota Center Blvd, Sarasota, Florida 34240

Phone Number 941-650-0022

Duration of Contract or business relationship 9 years

Type of Services Provided Vacuum Sewer Design; Force Main Design; Water Main Design, CEI Services

3. Business/Customer Name: Martin County Utilities

Name of Contact Person/Title: Phil Keathley, Project Manager

Telephone# 772-223-7977 Fax 772-221-1447 E-mail pkeathle@martin.fl.us

Address PO Box 9000, Stuart, Florida 34995

Phone Number 772-223-7977

Duration of Contract or business relationship 10+ years

Type of Services Provided Vacuum Sewer Design; Force Main Design; Water Main Design; CEI Services

COMPANY NAME: Giffels-Webster Engineers, Inc.

SIGNATURE: 

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

4. Business/Customer Name: Englewood Water District

Name of Contact Person/Title: Keith Ledford, Jr., P.E., Technical Support Manager

Telephone# 941-460-1020 Fax 941-460-1025 E-mail kledford@ewdfl.com

Address 201 Selma Avenue, Englewood, Florida 34223

Phone Number 941-460-1033

Duration of Contract or business relationship 20+ years

Type of Services Provided Vacuum Sewer Design; Water Main Design; Force Main Design; CEI Services

5. Business/Customer Name: Sarasota County Public Works

Name of Contact Person/Title: Jaimol Charles, P.E., Project Manager

Telephone# 941-448-8991 Fax 941-861-0589 E-mail jcharles@scgov.net

Address 1001 Sarasota Center Blvd., Sarasota, Florida 34240

Phone Number 941-448-8991

Duration of Contract or business relationship 12 years

Type of Services Provided Vacuum Sewer Design; Water Main Design; Force Main Design; CEI Services

1	Project Team Name and Title	Years of Experience	City of office the individual will work out of for this project	City individual's office is normally located	City of Individual's residence
	Jonathan H. Cole, P.E., President	34	Englewood	Englewood	Englewood
	Dennis J. Croyle, P.E., Proj. Manager	14	Englewood	Englewood	Port Charlotte
	Andy Wickerson, P.E., Proj. Manager	33	Englewood	Englewood	Englewood
	Thomas Shaw, Senior Designer	44	Englewood	Englewood	Englewood
	Randy Blackwell, Construction Admin.	35	Englewood	Englewood	Englewood
	Kevin Furniss, Senior Designer	30	Englewood	Englewood	Englewood
	Chris Orren, Designer	35	Englewood	Englewood	
2	Magnitude of Company Operations				
	a. Total professional services fees received within last 12 months			\$ 1.8M	
	b. Number of similar projects started within last 12 months:			3	

REQUEST FOR PROPOSAL NO. 2020-02
PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

	c. Largest single project to date:	\$ 2.4M
3	Magnitude of City of North Port Projects	
	a. Number of Current or scheduled County Projects	0
	b. Payments received from the City over the past 24 months (based upon executed contracts with the City)	\$ 0
4.	Sub-Consultant(s) (if applicable)	Location
		%Of Work To Be Provided
		Services to be Provided
	RWA, Inc.	Venice, Florida
		10%
		Surveying Services
5	Disclosure of Interest or involvement: List below all private sector clients with whom you have an active pending contract and who have interest within the areas affected by this project. Also include any properties or interest held by your firm, or officers of your firm, within the areas affected by this project.	
	Firm: N/A	Address:
	Phone #:	E-mail:
	Contact Name:	Start date & End Date:
	Project Name/Description:	

COMPANY NAME: Giffels-Webster Engineers, Inc.

SIGNATURE: 

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

DRUG FREE WORKPLACE FORM

The undersigned Consultant in accordance with Florida Statute 287.087 hereby certifies that
Giffels-Webster Engineers, Inc. does:

(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

Check one:



As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.



As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.



Offeror's Signature

July 24, 2019

Date

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, Supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, Jonathan H. Cole, P.E., President, being an authorized representative of the Respondent,
Giffels-Webster Engineers, Inc., located at 900 Pine Street, Suite 225
City: Englewood State: Florida Zip Code: 34223, have read and understand
the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S.
§287.133.

Signature: [Signature] Date: July 24, 2019

Telephone #: 941-475-7981 Fax #: 941-474-4285

Federal ID #: 38-2749086

STATE OF Florida
COUNTY OF Charlotte

Sworn to and subscribed before me this 24 day of July, 2019, by Jonathan H. Cole, P.E.
who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

[Signature]
Notary Public - State of Florida

Print Name: Lisa Burleson

Commission No: GG 099513



THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

NON-COLLUSIVE AFFIDAVIT

State of Florida
County of Charlotte } SS.

Before me, the undersigned authority, personally appeared:
Jonathan H. Cole, P.E. who, being first duly sworn, deposes and says that:

1. He/She is the Owner (Owner, Partner, Officer, Representative or Agent) of Giffels-Webster Engineers, Inc., the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 24 day of July, 2019.

By: [Signature]

Jonathan H. Cole, P.E.

(Printed Name)

President

(Title)

STATE OF Florida
COUNTY OF Charlotte

Sworn to and subscribed before me this 24 day of July, 2019, by Jonathan H. Cole, P.E. who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

[Signature]
Notary Public - State of Florida

Print Name: Lisa Burleson

Commission No: GG 099513

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL



LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF Florida

COUNTY OF Charlotte

This 24 day July of 2019

Jonathan H. Cole, P.E., being first duly sworn, deposes and says that he or she is the authorized representative of Giffels-Webster Engineers, Inc. (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 24 day of July, 2019.

By: [Signature]

Jonathan H. Cole, P.E.

(Printed Name)

President

(Title)

STATE OF Florida

COUNTY OF Charlotte

Sworn to and subscribed before me this 24 day of July, 2019 by Jonathan H. Cole, P.E. who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

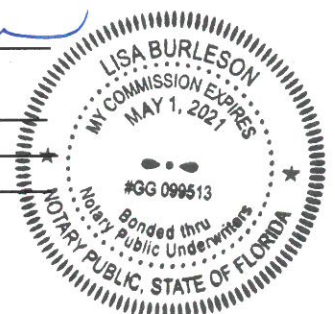
[Signature]

Notary Public - State of Florida

Print Name: Lisa Burleson

Commission No: GG 099513

THIS PAGE MUST BE SUBMITTED WITH BID



CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- ☐ I am an employee, public officer or advisory board member of the City
_____(List Position Or Board)
- ☐ I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____
- ☐ An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____
- ☐ Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____
- ☒ None Of The Above

PART II:

Are you going to request an advisory board member waiver?

- ☐ I will request an advisory board member waiver under §112.313(12)
- ☐ I will NOT request an advisory board member waiver under §112.313(12)
- ☒ N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

COMPANY: Giffels-Webster Engineers, Inc.

SIGNATURE: _____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

DISCLOSURE FORM
FOR
CONSULTANT/ENGINEER/ARCHITECT

Please select (only) one of the following three options:

☒ Our firm has no actual, potential, or reasonably perceived, **financial*** or **other interest**** in the outcome of the project.

☐ Our firm has a potential or reasonably perceived **financial*** or **other interest**** in the outcome of the project as described here: _____.

Our firm proposes to mitigate the potential or perceived conflict according to the following plan:
_____.

☐ Our firm has an actual **financial*** or **other interest**** in the outcome of the project as described here:
_____.

***What does "financial interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to receive or lose private income depending on the government business choices based on your firm's findings and recommendations, this must be listed as a financial interest. An example would be ownership in physical assets affected by the government business choices related to this project. The possibility of contracting for further consulting services is not included in this definition and is not prohibited.

****What does "other interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to have political, legal or any other interests that will affect what goes into your firm's findings and recommendations, or will be/may be perceived to be affected by the government business choices related to this project, this must be listed as another interest.

BUSINESS NAME: Giffels-Webster Engineers, Inc.

NAME (PERSON AUTHORIZED TO BIND THE COMPANY): Jonathan H. Cole, P.E.

SIGNATURE:  **DATE:** July 24, 2019

Scrutinized Company Certification Form

Company Name: <u>Giffels-Webster Engineers, Inc.</u>			
Authorized Representative Name and Title: <u>Jonathan H. Cole, P.E., President</u>			
Address: <u>900 Pine Street, Suite 225</u>	City: <u>Englewood</u>	State: <u>Florida</u>	ZIP: <u>34223</u>
Phone Number: <u>941-475-7981</u>	Email Address: <u>jcole@gwefl.com</u>		


A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

- ☒ This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.
- ☐ This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.

Certified By: 
AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: Jonathan H. Cole, P.E., President

Date Certified: July 24, 2019

Solicitation/Contract/PO Number (Completed by Purchasing): _____

END OF PART IV

State of Florida

Department of State

I certify from the records of this office that GIFFELS-WEBSTER ENGINEERS, INC. is a corporation organized under the laws of the State of Florida, filed on September 9, 1987.

The document number of this corporation is J91612.

I further certify that said corporation has paid all fees due this office through December 31, 2019, that its most recent annual report/uniform business report was filed on January 9, 2019, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Ninth day of January, 2019*



M. [Signature]
Secretary of State

Tracking Number: 8666843796CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/10/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hall & Company A/E Professional Liability Insurance Program, LLC 19660 10th Ave NE Poulsbo WA 98370	CONTACT NAME: McKenzie Telleson	
	PHONE (A/C, No, Ext): 360-626-2023	FAX (A/C, No): 360-626-2023
	E-MAIL ADDRESS: mmartonik@hallandcompany.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Underwriters at Lloyd's, London/AEGIS	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

INSURED 1399
Giffels Websters Engineers Inc
900 Pine Street Suite #225
Englewood FL 34223

COVERAGES**CERTIFICATE NUMBER:** 1562650229**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liab; Claims Made			152518U101119009	12/13/2018	12/13/2019	\$2,000,000 Per Claim \$2,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured Status is not available on Professional Liability Policy.

CERTIFICATE HOLDER**CANCELLATION**

For Your Information

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

GIFFE-1

OP ID: KJ

DATE (MM/DD/YYYY)

11/07/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rowley Insurance Agency Inc. 262 S Indiana Ave. Englewood, FL 34223 M. Keith Rowley	CONTACT NAME:	
	PHONE (A/C, No. Ext):	FAX (A/C, No):
INSURED Giffeis-Webster Engineers, Inc 900 Pine St, Ste 225-228 Englewood, FL 34223	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Allied Property & Casualty	NAIC # 42579
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		ACPBPOZ5925681931	09/07/2018	09/07/2019	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> Business Owners					PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER					GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY		ACPBAPD5925681931	09/07/2018	09/07/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (PER ACCIDENT) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	ACPCAP5925681931	09/07/2018	09/07/2019	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ NONE					\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		ACPWCP5925681931	09/07/2018	09/07/2019	WC STATUTORY LIMITS OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N				E L EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E L DISEASE - EA EMPLOYEE \$ 1,000,000
						E L DISEASE - POLICY LIMIT \$ 1,000,000
						Property 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

ENGINEERS / SURVEYORS

CERTIFICATE HOLDER**CANCELLATION**

CITYVEN

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**City of North Port
Purchasing
4970 City Hall Boulevard
North Port, Florida 34286
Phone: (941) 429-7170**

DATE: JULY 18, 2020

TO: PROSPECTIVE PROPOSERS

RE: RFP NO. 2020-02: PROFESSIONAL ENGINEERING SERVICES FOR NEIGHBORHOOD EXPANSION PHASE 2

RFP DUE DATE: 2:00 PM, JULY 26, 2020

ADDENDUM NO. 1

Proposers are hereby notified that this addendum shall be made part of the above-named proposal and contract documents. The following changes to the above proposal are issued to modify, and/or clarify the proposal and contract documents (the deletions are as ~~striketroughs~~ and additions as underlined). These items shall have the same force and effect as the original documents, and proposals to be submitted on the specified date shall conform with the additions, deletions and revisions as listed herein.

ITEM #1: QUESTIONS/ANSWERS:

Q1: Who's on the selection committee?

A1. The selection committee consists of the following employees: Michael Acosta, Jennifer Fehrs, Michael Vuolo, and Jennifer Desrosiers. Please note the Contact Prohibition on page 12 of the Request for Proposals.

Q2. Can you confirm if this a single firm selection?

A2. Yes. The intention is to award to a single firm. Please refer to page 5, Item 2, General Instructions, Contract Award/Term in the solicitation.

Q3. What is the budget for the consulting project?

A3. The estimate for consulting is \$600,000.

Q4. In Tab 3 – Key Personnel / Qualifications of The Project Team: Is the requirement that a brief resume must be included for every person shown on the Org Chart or only for Key Members of the project Team?

A4. Tab 3 - KEY PERSONNEL/QUALIFICATIONS OF THE PROJECT TEAM: List the members of the project team and include an organizational chart of the project team. Provide and identify the key designer on the project and a list of the personnel with their qualifications. A brief resume including education, experience, licenses and any other pertinent information shall be included for each team member, for each project, including subconsultants to be assigned to each project. Provide any other documentation that demonstrates their ability to satisfy all the minimum qualification requirements. Submittals that do not contain such documentation may be deemed non-responsive. Provide a statement indicating the lead designer will not be substituted without the express permission of the City.

Sufficient information should be included within Tab 3 to ensure that selection committee members can establish

the firm's competency related to the proposed project. Full resumes can be included in an appendix and not count towards the page count.

Q5. Is it acceptable to discuss and reference historical project construction costs relative to individual ERUs in the proposal/interview? No opinions of cost related to this project would be provided or discussed in the proposal/interview.

A5. Yes. Historical construction costs for other projects can be discussed or referenced. However, we cannot request, accept, or consider proposals for compensation from any consultant for this project at this stage of the competitive process.

Firms are required to acknowledge receipt of this addendum on their proposal forms. All other terms and conditions of the original proposal and contract documents remain the same.

Signature on File _____

**Ginny Duyn, CPPB
Senior Purchasing Administrator
Purchasing Division
4970 City Hall Blvd.
North Port, Florida 34286
Tel: 941.429.7174
Fax: 941.429.7173
E-mail: gduyn@cityofnorthport.com**

Receipt of Addendum No. 1 shall be noted within the Proposal Form in the appropriate section.

End of Addendum No.1