



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes - Draft Historic and Cultural Advisory Board

Thursday, June 13, 2019

6:00 PM

CITY HALL ROOM 244

1. Call to Order

The Historic and Cultural Advisory Board Regular Meeting was called to order at 6:00 p.m. in Room 244 by Chair Sterner.

2. Roll Call

Present 5 - Chair Chris Sterner, Vice-Chair Bill Goetz, Board Member Joan Morgan, Board Member Michelle Calhoun, and Board Member Skip Felicita

Also Present:

City Planner and Staff Liaison Allison Christie, City Manager Peter Lear, and Recording Secretary Susan Hale.

3. The Pledge of Allegiance was led by the Board.

4. Public Comment

There was no public comment.

5. Approval of Minutes

A. [19-0591](#) Minutes for the May 9, 2019 Regular Meeting.

A motion was made by Board Member Morgan, seconded by Board Member Felicita, that the Minutes for the May 9, 2019 Regular Meeting. be approved. The motion carried by the following vote:

Yes: 5 - Chair Sterner, Vice-Chair Goetz, Board Member Morgan, Board Member Calhoun and Board Member Felicita

6. Unfinished Business

A. [19-0599](#) Discussion and Approval of Letter to Commission

Discussion ensued regarding the syntax of the first sentence, removing or changing the last sentence in the first paragraph, and other grammatical corrections will be forwarded to Ms. Christie who will send the document to Board Members.

There was a consensus that the document was acceptable.

A motion was made by Vice-Chair Goetz, seconded by Board Member Morgan, to send the document to Ms. Christie who will make spelling and grammatical changes. The motion carried by the following vote:

Yes: 5 - Chair Sterner, Vice-Chair Goetz, Board Member Morgan, Board Member Calhoun and Board Member Felicita

7. New Business

A. [19-0600](#) Discussion of Potential Resolution for Sarasota County Centennial Celebration

Chair Sterner provided an overview of the item.

Discussion ensued regarding supporting Sarasota County's celebration, options of how to present the recommendation to the Commission, a draft Resolution, a presentation by the Board to the Commission, and the Board's support of the City's participation.

Chair Sterner will make the presentation with the help of Frank Cassell, who will be contacted regarding help and the scheduled meeting.

There was a consensus to direct staff to prepare a presentation as an agenda item for the Commission, recommending that the City Commission support the Sarasota County Centennial Celebration.

B. [19-0601](#) Discussion of Boca Grande Oral History Documents

Discussion ensued regarding the suggested format examples, Commission direction to start gathering oral histories, a repository to store historical data, the need to organize a complete plan before taking it to the Commission, formulating a basic outline of the document to use as an "in take" form, a release form and examples to be obtained.

C. [19-0609](#) Discussion of Commission Direction Regarding Historical Timeline in City Hall

Ms. Christie provided an overview of the item and spoke to a request from the Commission for a presentation by the Board in a Joint Meeting.

Discussion ensued regarding guidelines of who and what to include as significant historical information for a timeline, focusing on the City since 1959, gathering a list of people for oral histories, General Development Corporation's initial influence, requesting additional Commission input, explaining why places were named for individuals, Dallas White Park's name, the Commission's Strategic Plan including directives for historical, cultural and environmental preservation, the Commission direction that the Board develop a plan for a Hall of Fame in City Hall, ideas regarding the Hall of Fame to be presented at the Joint Meeting, and it was noted that Radio Station WKDW is spotlighting history segments and is willing to share station time with anyone wishing to add their own historical piece.

There was a consensus to direct staff to schedule a Joint Meeting with the Commission to discuss further direction regarding the Historical Timeline in City Hall.

9. Updates

A. [19-0602](#) Update from Board Member Calhoun Regarding Potential Archaeological Work

Board Member Calhoun spoke with the gentleman in charge of Communications at New

College and noted progress is being made and an answer is anticipated in a few weeks.

B. [19-0603](#)

Update from Staff Liaison Christie on the City's 60th Anniversary Plans

Ms. Christie provided an overview of Commission's direction for the City's 60th Anniversary plans, and after distributing a handout, spoke to some of the events that are planned.

10. Future Agenda Items

Board Member Goetz requested to discuss the issue of the archaeological study next month and a discussion regarding defacing historical structures.

Mr. Lear cautioned that all requests by Board Members must go through the Board Liaison and be made by the Board as a whole, and the scope of work of the archaeologists will be reviewed.

Discussion ensued regarding advising the Board of anything that happened in the City when it applies to historical or cultural changes.

Ms. Christie noted there is no requirement in City Code that requires the Board to be notified of changes or work projects, and Board Members requested to discuss archaeological or cultural work being done without notification to the Historic and Cultural Advisory Board.

11. Public Comment

There was no public comment.

12. Adjournment

Chair Sterner adjourned the meeting at 6:56 p.m.

Chris Sterner,
Chair

Minutes were approved at the Historic and Cultural Advisory Board meeting this ____ day of _____, 2019.