



City of North Port
PURCHASING
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@cityofnorthport.com



WORK ASSIGNMENT

CONSULTANT	Van Buskirk / Fish & Associates, Inc.
CONTINUING CONTRACT # & TITLE	2016-32 Surveying Services
THIS WORK ASSIGNMENT	
WORK ASSIGNMENT #	PW 2019-04 ¹⁰
SHORT TITLE	Surveying Services for Permitting (Blanket) ^{FY 2019}
Attach justification and supporting documentation	
DATE SUBMITTED	10/1/2018
AMOUNT (LUMP SUM)	90,000
SCHEDULED COMPLETION	9-30-2019

CONTRACT AND BUDGET OVERVIEW

	DEPARTMENT	CITYWIDE (completed by Purchasing)
TOTAL OF PREVIOUS ASSIGNMENTS	\$0 ¹⁰ \$131,180.00	\$ 0
THIS WORK ASSIGNMENT	\$ 90,000.00	\$ 90,000
TOTAL WORK ASSIGNMENTS	^{90,000} \$221,180.00	\$ 90,000
ACCOUNT NO/PROJECT NO	107-5000-541.31-11 (FY19)	

AWARD IS CONTINGENT UPON ADOPTION OF FY2019 BUDGET

All work assignments require City Manager approval. In presenting this work assignment, it is understood that:

1. Unless specified herein, work does not involve watercraft, boat piers and/or other activities requiring additional workers compensation endorsements.
2. Contact or involvement with hazardous materials is not anticipated, should hazardous materials be encountered, the City shall be informed.

SUBMITTED BY:

Mark F... President 9/14/18
CONSULTANT DATE

APPROVED BY:

J.B. Bell... 9/14/18
DEPARTMENT DIRECTOR DATE

James W. Prosser 9/27/18
BUDGET ADMINISTRATOR DATE

Bel... 9/25/18
PURCHASING DATE

Qu... 09/27/18
FINANCE DIRECTOR DATE

Car... 10/1/18
ASSISTANT CITY MANAGER DATE

R... 10-1-18
CITY MANAGER DATE

Van Buskirk / Fish & Associates, Inc.

Surveyors - Mappers - Development Consultants

12450 TAMiami TRAIL UNIT C, NORTH PORT, FLORIDA 34287

PHONE: 941.426.0681 FAX: 941.426.6101 E-mail landsurveyor@vbfainc.com

September 11, 2018

Contract 2016-32 Professional Surveying Services

Miscellaneous small survey work needed throughout the 2018/2019 fiscal year.

The purpose of this work assignment is for the authorization of surveying services of a small nature under contract 2016-32 which will expire on 10/31/2019.

The service is to include, but not limited to the following:

Line and grade for residential and commercial drive culverts.

The estimate amount of line and grade surveys for this work assignment would be approximately 900 jobs.


President

ATTACHMENT B - FEE SCHEDULE

VAN BUSKIRK/FISH & ASSOCIATES, INC.

Project Position or Classification (Function to be Performed)	Hourly Rate to be Charged (*unless otherwise noted)
Professional Land Surveyor	\$90.00
Cadd/Technician	\$60.00
2-person survey crew	\$90.00
3-person survey crew	\$110.00
Survey GPS crew	\$110.00
Typist/Clerical	\$30.00
Expert witness testimony	\$175.00
Boat for hydrographic surveys	\$80.00 per day*
Record plat reviews (Lump Sum)	\$300.00 LS*
Review sketch & descriptions for easement relocations (Lump Sum)	\$90.00 LS*
P.C./P.S (Permanent Control Points): Field surveys for location verification and re-establishment of adjusted control points after paving.	\$90.00 each*
* Line and grade surveys for driveway culverts (EACH)	
Sets	\$100.00 each*
Final inspections	\$50.00 each*
Re-inspections	\$50.00 each*
Re-sets where pavement markings have been destroyed	\$60.00 each*

NOTE: The above hourly rates include direct expenses for copies, reproductions, travel, shipping, communications, and computer charges. No separate charge shall be made for these items. Costs for Professional Associates (whose expertise is required to complete the project) shall be charged at actual costs.

Hourly rates within the negotiated Fee Schedule may be adjusted following the initial term of this Agreement; the City must receive any such request prior to expiration of the term. Any adjustment shall be to the Bureau of Labor Statistics, Consumer Price Index for Professional Labor in the North Port market area.

END OF ATTACHMENT B

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2016 TWO YEARS ACTUAL	FY 2017 LAST YEARS ACTUALS	FY 2018 ADJUSTED BUDGET	FY 2018 ORIGINAL BUDGET	FY 2019 ADOPTED BUDGET	FY19 VS FY18 BUDGET CHANGE
	SOIL SAMPLES						
	VEHICULAR BRIDGE INSPECTION						

	SLA 19-5014 CITY-WIDE CONNECTIVITY/MOBILITY STUDY						
	SLA 19-5015 INFRASTRUCTURE INSPECTOR						
	SLA 19-5019 VERTICAL MOWING						
107-5000-541.31-06	WATER QUALITY TESTING		0	500	500	500	0
107-5000-541.31-10	NPDES (MONITORING)	638	16,374	17,400	17,400	17,950	550
	TEXT						
	USGS MONITORING AGREEMENT						
	NPDES ANNUAL PERMIT FEE						
	NPDES WATER QUALITY						
	TEXT AMT						
	14,950						
	2,500						
	500						
	17,950						
107-5000-541.31-11	SURVEYOR	6,995	550	74,500	9,500	100,000	90,500
	TEXT						
	SURVEYING SERVICES						

	SLA 19-5005 SURVEYING SERVICE FOR PERMITS						
	TEXT AMT						
	10,000						
	90,000						
	100,000						
107-5000-541.34-00	OTHER CONTRACTED SERVICES	0	0	841,000	1,000	1,000	0
	TEXT						
	DRONE SERVICES						
	TEXT AMT						
	1,000						
	1,000						
107-5000-541.40-00	TRAVEL AND PER DIEM	9,177	10,226	16,320	16,320	12,900	3,420-
	TEXT						
	ADMINISTRATION						
	ENGINEERING						
	OPERATIONS						
	APWA STATE CONFERENCE (3)						
	AQUATICS SHORT COURSE (4)						
	LUCITY ANNUAL TRAINING (3)						
	LUCITY REGIONAL CONFERENCE (4)						
	PWX-APWA NATIONAL CONFERENCE (2)						
	SIGN, SIGNALS & MARKINGS (2)						