

**SECTION VI.
BIDDER CHECKLIST**

This checklist is provided to assist each Bidder in the preparation of their bid response. Included in this checklist are important requirements, which is the responsibility of each Bidder to submit with their response in order to make their response fully compliant. This checklist is only a guideline it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

- ☒ 1. Carefully read and become familiar with the Instructions to Bidders, General Provisions, Special Conditions and Technical Provisions, Permits, Inspections Reports, Surveys and Insurance Requirements.
- ☒ 2. Fill out and sign **Bid Form (acknowledge addenda, bond information, subcontractors and suppliers, if applicable).**
- ☒ 3. Fill out **Bid Price Schedule (unit prices must be filled in every block).**
- ☒ 4. Fill out and sign the **Statement of Organization** and have it properly notarized.
- ☒ 5. Provide **State of Florida Registration** (<http://www.sunbiz.org/search.html>)
- ☒ 6. Fill out and sign the **Non-Collusive Affidavit** and have it properly notarized.
- ☒ 7. Fill out and sign the **Conflict of Interest Form**
- ☒ 8. Fill out the **Reference Form**
- ☒ 9. Fill out and Sign the **Vendor Drug Free Workplace Form.**
- ☒ 10. Fill out and sign the **"Local Business Affidavit" or "North Port Local Business Affidavit"** (not applicable for this project)
- ☒ 11. Fill out and sign **Public Entity Crime Information**
- ☒ 12. Fill out and sign **No Lobbying Certification**
- ☒ 13. Provide **USB drive (pdf of submittal)**
- ☒ 14. Fill out and sign the **SWORN STATEMENT: THE FLORIDA TRENCH SAFETY ACT**
- ☒ 15. Provide **any additional documentation requested** within the Bid Document.
- ☒ 16. Fill out and sign the **SCRUTINIZED BUSINESS FORM**
- ☒ 17. **Submit ONE (1) Original AND ONE (1) Copy of submittal.**
- ☒ 18. **CREDIT CARDS** Does your company accept Credit Card Payments? (Credit card payments will be processed upon the City's inspection and acceptance of goods/services and receipt of invoice for payment. The City will not pay fees for credit card transactions). ☐ YES ☒ NO
- ☒ 19. Clearly mark the sealed bid with the **BID NUMBER AND BID NAME** on the outside of the package.

- If supplying a bid bond use the attached **BID BOND FORM**.
- **PERFORMANCE AND PAYMENT BOND form attached, (for the awarded contractor to turn in at the pre-construction meeting.**

City of North Port
Finance Department/Purchasing Division
Alla V. Skipper, Senior Contract Administrator
4970 City Hall, Suite 337
North Port, Florida 34286

Date: 5/9/19 RFB NO. 2019-62 BRIDGE MAINTENANCE PROJECT FDOT- ALUMINUM PEDESTRIAN RAILING

Signed (Person authorized to bind the company): 

Name (printed): Robert J Polvere Title: President

(THIS PAGE MUST BE COMPLETED AND SUBMITTED)

BID FORM

Name of Bidder: R.T.P. ENTERPRISES, INC
Business Address: 10262 SW 25th PL
Gainesville FL 32608
Telephone Number: 352-333-9595 Fax Number: 352-333-9595
E-mail Address: rtpentinc@gmail.com
Contractor License #: C6C 1509338 FEID #: 59-3686774

To the City Commission of the City of North Port pursuant to and in compliance with your notice inviting sealed bids (Invitation to Bid), Instructions to Bidders, and the other documents relating thereto, the undersigned bidder, having familiarized himself/herself with the terms of the Contract documents, local conditions affecting the performance of the Contract, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the Contract, including all of its component parts and everything required to be performed, and to provide and furnish any and all of the labor, material, tools, expendable equipment, and all utility and transportation services and design of certain items necessary to perform the Contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other Contract documents for the prices hereinafter set forth.

The undersigned, as bidder, does hereby declare that he has read the Request for Bids, Instructions to Bidders, General Provisions, Special Provisions, Technical Specifications & Conditions, Insurance Requirements, Bid Form, Permit Fees, Plan Revisions, Plans, Schematics and any other documentation for: **RFB NO. 2019-62 Bridge Maintenance Project – FDOT Aluminum Pedestrian Railing**

and further agrees to furnish all items listed on the attached Bid Form in accordance with the Unit prices in the line items as indicated on the bid schedule form submitted. The above specified documents are herein incorporated into the Bid Form.

The undersigned as bidder, declares that the only persons or parties interested in this submittal as principals are those named herein; that this submittal is made without collusion with any person, firm, or corporation; and he/she proposes and agrees, if the proposal is accepted, that he/she will execute a Contract with the City in the form set forth in the Contract documents and that he/she will accept in full payment thereof the following prices, to wit:

TOTAL BID PRICE:

Four hundred eighty two thousand three hundred twenty three & 75/100
(TYPE/PRINT) \$ 482,223.75 (NUMERIC)

Through the signing of this Bid Form, Bidder attests his/her bid is guaranteed for a period of not less than **NINETY (90) DAYS** from the date of the official bid opening.

Date: 5/9/19

Signed (Person authorized to bind the company): Roy R

Name (printed): Robert J Polvere Title: President

THIS PAGE MUST BE COMPLETED AND SUBMITTED

The undersigned acknowledges receipt of the following addenda, and the cost, if any, of such revisions has been included in the bid price.

Addendum No.	<u>1</u>	Dated	<u>4/29/19</u>	Addendum No.		Dated	
Addendum No.		Dated		Addendum No.		Dated	
Addendum No.		Dated		Addendum No.		Dated	
Addendum No.		Dated		Addendum No.		Dated	

BID BOND AND PERFORMANCE/PAYMENT BOND

BID BOND: ACCOMPANYING THIS PROPOSAL IS (insert: “cash”, “bidder’s bond”, or “certified check”, as the case may be) in an amount equal to at least 5% of the total amount of the bid, payable to the City of North Port. Cashier’s checks will be returned to all bidders after award of bid.

The undersigned deposits the above-named security as a proposal guarantee and agrees that it shall be forfeited to the City as liquidated damages in case this proposal is accepted by the City and the undersigned fails to execute a contract with the City as specified in the contract documents accompanied by the required labor and material and faithful performance bonds with sureties satisfactory to the City, and accompanied by the required certificates of insurance coverage. Should the City be required to engage the services of an attorney in connection with the enforcement of this bid, bidder promises to pay City’s reasonable attorneys’ fees incurred with or without suit.

The undersigned agrees, if awarded this bid, to furnish a Performance and Payment Bond in the amount of 100% of the total project price within ten (10) calendar days after notification of award to the Purchasing Department. The undersigned shall be responsible and bear all costs associated to record Performance and Payment Bond with Sarasota County Clerk’s Office. Receipt of said recording and a certified copy of the Bond shall be furnished to the Purchasing Division at the time of the pre-construction meeting.

All contract documents (i.e.; performance and payment bond, cashier’s check, bid bond) shall be in the name of “City of North Port”.

Date: 5/9/19

Signed (Person authorized to bind the company): 

Name (printed): Robert J Polvere Title: President



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4870 CITY HALL BLVD, STE 337
NORTH PORT, FLORIDA 34287
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@cityofnorthport.com



April 29, 2019
ADDENDUM 1

TO: PROSPECTIVE BIDDERS
RE: REQUEST FOR BID NO. 2019-62 BRIDGE MAINTENANCE PROJECT – FDOT ALUMINUM PEDESTRIAN RAILING
DUE DATE: May 10, 2019 AT 2:00 PM (EST)

Bidders are hereby notified that this addendum shall be made part of the above-named bid and contract documents. The following changes to the above bid are issued to modify, and/or clarify the bid and contract documents (the deletions are as ~~striketroughs~~ and additions as underlined). These items shall have the same force and effect as the original documents, and bids to be submitted on the specified date shall conform with the additions, deletions and revisions as listed herein.

ITEM #1: DELETE BID SCHEDULE: page 47 of 80 and the excel version provided with the issuing solicitation AND REPLACE with the attached excel version (**separate attachment**).

ITEM #2: DELETE SP-32 CRITERIA FOR AWARD, page 36 AND REPLACE with the following:

Award of this bid shall be to the lowest responsive, responsible bidder who in the judgment of the City, meets or exceeds the requirements contained herein. The basis of award shall be the total Base Bid of 'Type 3-Sunshine Panel'. If base bid of 'Type 3-Sunshine Panel' is over budget, the City reserves to award the alternate bid for 'Type 1 – Picket Rail' at the base amount. If both or either base bid is over budget, at their sole discretion, the City reserves the right to delete Bridge # (line items): one, or more or none to meet budget. Contractor must bid both types of panel infills. The Contractor shall have no basis of claim for either time or cost should the City elect to award none, one or more of the Line Items.

Firms are required to acknowledge receipt of this addendum on their proposal forms. All other terms and conditions of the original proposal and contract documents remain the same.

Alla V. Skipper

Alla V. Skipper, CPPB
Senior Contract Specialist
Purchasing Department
4970 City Hall Blvd.
North Port, Florida 34286
Tel: 941.429.7172
Fax: 941.429.7173

E-mail: askipper@cityofnorthport.com

Receipt of Addendum No. 1 shall be noted within the Bid Form in the appropriate section.
End of Addendum No.1

Addendum #1

CITY OF NORTH PORT

BID BOND

In Compliance with F.S. Chapter 255.051

STATE OF FLORIDA, CITY OF NORTH PORT

KNOW ALL BY THESE PRESENTS, that R.J.P. Enterprises, Inc., authorized by law to do business as a General contractor in the State of Florida, as Principal, and International Fidelity Insurance Company, a Corporation chartered and existing under the laws of the State of New Jersey, as Surety, with its principal offices in the City of Newark, NJ, and authorized to do business in the State of Florida, and in accordance with Section 255.051, Florida Statutes, are held and firmly bound unto the City of North Port, Florida, in the full and just sum of 5% of the Total Bid Price, in good and lawful money of the United States of America, to be paid upon demand by the City of North Port, to which payment well and truly to be made, we bind ourselves, our heirs, executors, administrators, and assigns, joint and severally and firmly by these presents.

The condition of the obligation is such, that whereas the Principal has submitted the attached Bid, dated May 10, 2019, for (Bridge Maintenance Project – FDOT Aluminum Pedestrian Railing, RFB 2019-62).

NOW, THEREFORE, if the Principal shall withdraw said bid prior to the date of opening the same, or shall within 10 days after the prescribed forms are presented to him for signature enter into a written Contract with City of North Port, Florida, in accordance with the bid as accepted and give a Performance and Payment Bond with good and sufficient surety or sureties as may be required for the faithful performance and proper fulfillment of such Contract and for the prompt payment of all persons furnishing labor or materials in connection therewith or, in the event of failure to enter into such Contract and give such bond within the time specified, if the Principal shall pay the City the difference between the amount specified in said bid and the amount for which the City may procure the required work and/or supplies provided the latter amount to be excess of the amount specified in said bid, then the above obligations shall be void; otherwise, to remain in full force and effect.

IN THE WITNESS WHEREOF, the above written parties have executed this instrument under their several seals dated May 10, 2019, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Witness as to Principal:

Stacey Polvere
(By) Stacey Polvere

R.J.P. Enterprises, Inc. (SEAL)

(Principal)

Robert J Polvere

Printed Name Robert J Polvere

International Fidelity Insurance Company (SEAL)

(Surety's Name)

Kevin Wojtowicz

(By-As Attorney-in-Fact, Surety)

Kevin Wojtowicz

Affix Corporate Seals and attach proper Power of Attorney for Surety.

Bond # Bid Bond

POWER OF ATTORNEY
INTERNATIONAL FIDELITY INSURANCE COMPANY
ALLEGHENY CASUALTY COMPANY

One Newark Center, 20th Floor, Newark, New Jersey 07102-5207 PHONE: (973) 624-7200

KNOW ALL MEN BY THESE PRESENTS: That **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of New Jersey, and **ALLEGHENY CASUALTY COMPANY** a corporation organized and existing under the laws of the State of New Jersey, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

MARGARET A. SCHULZ, JESSICA P. RENO, KEVIN WOJTOWICZ, JOHN R. NEU, DANIEL F. OAKS

Miami Lakes, FL

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **INTERNATIONAL FIDELITY INSURANCE COMPANY** and **ALLEGHENY CASUALTY COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of **INTERNATIONAL FIDELITY INSURANCE COMPANY** and **ALLEGHENY CASUALTY COMPANY** and is granted under and by authority of the following resolution adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of **ALLEGHENY CASUALTY COMPANY** at a meeting duly held on the 10th day of July, 2015 :

"**RESOLVED**, that (1) the Chief Executive Officer, President, Executive Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, **INTERNATIONAL FIDELITY INSURANCE COMPANY** and **ALLEGHENY CASUALTY COMPANY** have each executed and attested these presents on this 31st day of December, 2017



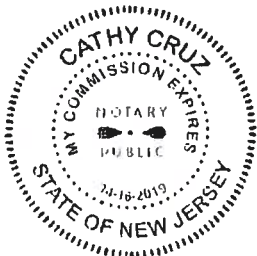
STATE OF NEW JERSEY
County of Essex

George R. James

Executive Vice President (International Fidelity Insurance Company) and
Vice President (Allegheny Casualty Company)



On this 31st day of December, 2017 before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of **INTERNATIONAL FIDELITY INSURANCE COMPANY** and of **ALLEGHENY CASUALTY COMPANY**; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

Cathy Cruz a Notary Public of New Jersey
My Commission Expires April 16, 2019

CERTIFICATION

I, the undersigned officer of **INTERNATIONAL FIDELITY INSURANCE COMPANY** and **ALLEGHENY CASUALTY COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day, 10th May 2019

THIS PAGE MUST BE COMPLETED AND SUBMITTED

SUMMARY OF PAY ITEMS

BID SCHEDULE - SUMMARY OF PAY ITEMS

It is understood that the estimated summary of pay item quantities are approximate only and are solely for the purpose of facilitating the comparison of bids, and that the Contractor's compensation shall be computed upon the basis of the actual quantities in the completed work, whether they be more or less than those shown.

Preparation of Bid Schedules: Contractor MUST use the bid schedule provided in this document or in excel document format provided by the City (**DO NOT RECREATE THIS FORM**). All blank spaces in the Bid Form must be filled in legibly.

Bidder should not reference the words "No Charge, N/A, included, dash, etc." in any of the blocks. Bidder must identify a monetary amount for each UNIT PRICE line item and the extended price (unless the unit price is "x" out by the City).

If bidder is not providing a bid price for an item, zero (0) must be designated on that line item. Failure to identify a monetary amount in any of the UNIT PRICE line items may cause bidder to be deemed non-responsive and bid response be rejected. In case of discrepancy between unit price and extended price, the unit price will govern. Apparent errors in extension will be corrected.

MEASUREMENT OF QUANTITIES: The Contractor shall submit quantities measured in accordance with the Technical Specifications. The quantities of work performed and submitted will be verified and/or adjusted by the City. The City verified or adjusted measurements shall be final and binding. All work computed under the contract shall be measured according to the United States Standard Measurement and Weights. The City does not assume any responsibility that the final quantities will remain in accord with estimated quantities, nor shall the Contractor claim misunderstanding or deception because of such estimate of quantities. The estimated quantities of work to be done and material to be provided may be increased, decreased, or omitted, as provided herein. Any increase in quantities shall be approved by the City prior to any work.

**THIS SPACE IS LEFT INTENTIONALLY BLANK
GO TO NEXT PAGE FOR SCHEDULE
EXCEL VERSION IS PROVIDED VIA SEPARATE DOCUMENT (ATTACHMENT 5)**

ADDENDUM #1: REVISED ATTACHMENT #5 (BIDDER MUST PROVIDE UNIT PRICE FOR EACH TYPE OF INFILL)

BID ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT COST TYPE 3 SUNSHINE PANEL INFILL	TOTAL COST TYPE 3 SUNSHINE PANEL INFILL	UNIT COST TYPE 1 PICKET PANEL INFILL	TOTAL COST TYPE 1 - PICKET PANEL INFILL
1	MAINTENANCE OF TRAFFIC	LS	1		\$42,500.00		\$42,500.00
2	CLEARING AND GRUBBING	LS	1		\$17,275.00		\$17,275.00
3	MOBILIZATION	LS	1		\$2,500.00		\$2,500.00
4	ALUMINUM BRIDGE RAILING (SEE TABULATION BELOW)						
BRIDGE #	LOCATION		TOTAL RAILING LENGTH (BOTH SIDES OF BRIDGE)	UNIT COST TYPE 3 - SUNSHINE PANEL INFILL	TOTAL COST TYPE 3 - SUNSHINE PANEL INFILL	UNIT COST TYPE 1 - PICKET PANEL INFILL	TOTAL COST TYPE 1 - PICKET PANEL INFILL
175000	NORTH PORT BLVD OVER COCOPULUM WATERWAY	LF	300	\$139.75	\$41,925.00	\$84.00	\$25,200.00
175005	CRANBERRY BLVD. OVER COCOPULUM WATERWAY	LF	300	\$139.75	\$41,925.00	\$84.00	\$25,200.00
175008	SAN MATEO DR OVER COCOPULUM WATERWAY	LF	330	\$139.75	\$46,117.50	\$84.00	\$27,720.00
175009	ATWATER DR OVER COCOPULUM WATERWAY	LF	330	\$139.75	\$46,117.50	\$84.00	\$27,720.00
175011	CHAMBERLAIN BLVD OVER SNOVER WATERWAY	LF	205	\$139.75	\$28,648.75	\$84.00	\$17,220.00
175003	COLLINGSWOOD BLVD OVER COCOPULUM WATERWAY	LF	310	\$139.75	\$43,322.50	\$84.00	\$26,040.00
175004	CHAMBERLAIN BLVD / COCOPULUM WATERWAY	LF	330	\$139.75	\$46,117.50	\$84.00	\$27,720.00
175006	S. SALFORD BLVD OVER COCOPULUM WATERWAY	LF	310	\$139.75	\$43,322.50	\$84.00	\$26,040.00
175010	CRANBERRY BLVD OVER SNOVER WATERWAY	LF	210	\$139.75	\$29,347.50	\$84.00	\$17,640.00
175012	SALFORD BLVD OVER SNOVER WATERWAY	LF	210	\$139.75	\$29,347.50	\$84.00	\$17,640.00
175001	PAN AMERICAN BLVD OVER MYAKKA CREEK	LF	170	\$139.75	\$23,757.50	\$84.00	\$14,280.00
Grand Total					\$482,223.75		\$314,695.00

Company Name:

RSE ENTERPRISES, INC.

Print Name and Title of Person Authorized to Bind:

Robert J Pelvere President

REFERENCES AND QUALIFICATIONS AND EXPERIENCE

Bidder not demonstrating minimum similar and acceptable experience shall be deemed non-responsible. Documentation demonstrating that bidder meets this minimum requirement shall be stated in the below along with reference contact information and additional documentation may be submitted with your Submittal Package (**attach additional sheets if necessary**).

1. Business/Customer Name: City of North Port
Name of Contact Person: Ramy Ismail Telephone# 941-246-8064
E-mail: r.kamal@cityofnorthport.com
Project Description/Location: Contract # 2018-12
FDOT Aluminum Bullet Railing Project
Contract Term: From 12/17 TO 4/18
Contract Price \$ 94,208 Contract Price at Completion of the Project \$ 106,027

2. Business/Customer Name: FDOT
Name of Contact Person: Paul Grochowski Telephone# 386-961-7385
E-Mail: paul.grochowski@dot.state.fl.us
Project Description/Location: MPDES Concrete, Drainage, Paving, Excavation
grading, sodding District 2 FDOT
Contract Term: From 7/16 TO 12/15
Contract Price \$ 4,134,422 Contract Price at Completion of the Project \$ 4,134,422

3. Business/Customer Name: Pinellas County
Name of Contact Person: David Deranzio Telephone# 727-464-8736
E-Mail: dderanzio@pinellascounty.org
COMPANY NAME: RJP ENTERPRISES, INC
NAME/TITLE OF PERSON AUTHORIZED TO BIND: Robert J Polvere President

This page must be completed and submitted

Project Description/Location: Guardrail, Handrail, Bullet Rail, Alternators
Picellas Co.

Contract Term: From 12/2015 TO 12/2015

Contract Price \$ 680,000 Contract Price at Completion of the Project \$ 909,948

4. Business/Customer Name: FDOT

Name of Contact Person: Alvin Obayigbena Telephone# 386-961-7064

E-Mail: alvin.obayigbena@dot.state.fl.us

Project Description/Location: NPDs Concrete, Drainage, Paving, Excavation
grading, sodding District 2 FDOT

Contract Term: From 12/13 TO 12/16

Contract Price \$ 2,300,000 Contract Price at Completion of the Project \$ 2,300,000

5. Business/Customer Name: Alachua County Public Works

Name of Contact Person: Thomas Strom Telephone# 352-548-1223

E-Mail: tstrom@alachuacounty.us

Project Description/Location: Guardrail & sidewalk, signage
Alachua County

Contract Term: From 3/18 TO 8/15

Contract Price \$ 412,780 Contract Price at Completion of the Project \$ 419,565

COMPANY NAME: R.J.P. ENTERPRISES, INC.

NAME/TITLE OF PERSON AUTHORIZED TO BIND: Robert J Polvere President

This page must be completed and submitted

STATEMENT OF ORGANIZATION

Name of Business: RJP. ENTERPRISES, INC
DBA (if any): _____
Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): Corporation
Business Address: 10262 SW 25th PL
Grinesville, FL 32608
Mailing Address (If applicable): _____
Phone: 352-333-9595 Fax: 352-333-9575
E-Mail: rjpentinc@gmail.com
Name/Title of person authorized to bind: Robert J Polvere
Signature: [Signature]

Are you registered with the State of Florida Department of State? ☒ Yes or ☐ No

If yes, what is your State document number? P60000112904

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

STATE OF Florida
COUNTY OF Pinellas

Sworn to and subscribed before me this 9th day of May, 2019, by Robert J Polvere who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.



[Signature]
Notary Public - State of Florida

Print Name: _____

Commission No: _____

This page must be completed and submitted



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Florida Profit Corporation

R.J.P. ENTERPRISES, INC.

Filing Information

Document Number P00000112904

FEI/EIN Number 59-3686474

Date Filed 12/04/2000

State FL

Status ACTIVE

Principal Address

10262 SW 25TH PL
GAINESVILLE, FL 32608

Changed: 02/12/2017

Mailing Address

10262 SW 25TH PL
GAINESVILLE, FL 32608

Changed: 02/12/2017

Registered Agent Name & Address

POLVERE, ROBERT J
10262 SW 25TH PLACE
GAINESVILLE, FL 32608

Address Changed: 03/17/2009

Officer/Director Detail

Name & Address

Title President

POLVERE, ROBERT J
10262 SW 25TH PL
GAINESVILLE, FL 32608

Title Secretary

POLVERE, Stacey L
10262 SW 25TH PL
GAINESVILLE, FL 32608

Annual Reports

Report Year	Filed Date
2017	02/12/2017
2018	04/28/2018
2019	03/07/2019

Document Images

03/07/2019 -- ANNUAL REPORT	View image in PDF format
04/28/2018 -- ANNUAL REPORT	View image in PDF format
02/12/2017 -- ANNUAL REPORT	View image in PDF format
05/09/2016 -- ANNUAL REPORT	View image in PDF format
04/30/2015 -- ANNUAL REPORT	View image in PDF format
10/22/2014 -- AMENDED ANNUAL REPORT	View image in PDF format
09/11/2014 -- AMENDED ANNUAL REPORT	View image in PDF format
04/22/2014 -- ANNUAL REPORT	View image in PDF format
04/30/2013 -- ANNUAL REPORT	View image in PDF format
04/11/2012 -- ANNUAL REPORT	View image in PDF format
04/25/2011 -- ANNUAL REPORT	View image in PDF format
04/30/2010 -- ANNUAL REPORT	View image in PDF format
03/17/2009 -- ANNUAL REPORT	View image in PDF format
04/14/2008 -- ANNUAL REPORT	View image in PDF format
01/05/2007 -- ANNUAL REPORT	View image in PDF format
01/06/2006 -- ANNUAL REPORT	View image in PDF format
04/13/2005 -- ANNUAL REPORT	View image in PDF format
02/12/2004 -- ANNUAL REPORT	View image in PDF format
04/21/2003 -- ANNUAL REPORT	View image in PDF format
04/16/2002 -- ANNUAL REPORT	View image in PDF format
04/27/2001 -- ANNUAL REPORT	View image in PDF format
12/04/2000 -- Domestic Profit	View image in PDF format

EQUIPMENT LIST (IF APPLICABLE)

Equipment is located at: 11504 SW Archer Rd Gainesville, FL 32608

The following is a listing of your equipment, inclusive of manufacturer, year and condition. Condition shall be listed in accordance with the following scale: **1-Excellent; 2-Good; 3-Fair; 4-Poor.** (Attach additional sheets, if required.)

Description	Manufacturer	Year	Condition	Leased/Owned (If leased, date of expiration)
F450	FORD	2015	2	owned
Cnt Skid Steer	Cat	2015	1	owned
Big Tex Trailer	Big Tex	2018	1	owned
GMC 1500	GMC	2017	1	owned

SOURCE OF SUPPLY AND SUBCONTRACTOR FORM

The following sources of supply and subcontractors shall be used for the **RFB NO. 2019-62 Bridge Maintenance Project – FDOT Aluminum Pedestrian Project**. If bidder does not have a source of supply or subcontractor, insert "to be determined". When a source or subcontractor is determined, selection will be subject to City approval. (If not applicable, state N/A).

SUBCONTRACTOR(S)

(PLEASE INCLUDE ADDRESS/TELEPHONE NUMBER)

- Southeastern Seating Inc 903 E 17th Ave
- Tampa, FL 33605 800-248-2099
- _____
- _____

SUPPLIER(S)

- _____
- _____
- _____
- _____

COMPANY: RJP ENTERPRISES, INC.

SIGNATURE: RJP

This page must be completed and submitted

CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- ☐ I am an employee, public officer or advisory board member of the City
_____**(List Position Or Board)**
- ☐ I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____
- ☐ An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____
- ☐ Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____
- ☒ None of The Above


PART II:

Are you going to request an advisory board member waiver?

- ☐ I will request an advisory board member waiver under §112.313(12)
- ☐ I will NOT request an advisory board member waiver under §112.313(12)
- ☐ N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any bidders whose conflicts are not waived or exempt.

COMPANY: RJP ENTERPRISES, INC.

SIGNATURE: 

DATE: 5/9/2019

This page must be completed and submitted

PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, Robert Polvere, being an authorized representative of the Respondent,
R.J.P. ENTERPRISES, INC., located at 10262 SW 25TH PL

City: GAINESVILLE State: FL Zip Code: 32608, have read and understand
the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S.
§287.133.

Signature: [Signature] Date: 5/5/19
Telephone #: 352-333-9595 Fax #: 352-333-9595
Federal ID #: 59-3686474

STATE OF Florida
COUNTY OF Pinellas

Sworn to and subscribed before me this 9th day of May, 2019, by Robert J. Polvere,

who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

[Signature]
Notary Public - State of Florida



Print Name: _____

Commission No: _____

THIS PAGE MUST BE SUBMITTED

NON-COLLUSIVE AFFIDAVIT

State of FLORIDA
County of Alachua

SS. }

Before me, the undersigned authority, personally appeared:

Robert J. Polvere who, being first duly sworn, deposes and says that:

1. He/She is the OWNER (Owner, Partner, Officer, Representative or Agent) of R.J.P. Enterprises, Inc., the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any Respondent, firm, or person to fix the price or prices in the attached reply or of any other Respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other Respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 9th day of May, 2019.

By: [Signature]

Robert J. Polvere

(Printed Name)

owner

(Title)

STATE OF Florida
COUNTY OF Pinellas

Sworn to and subscribed before me this 9th day of May, 2019, by Robert J. Polvere who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

Notary Public - State of Florida

Print Name: _____

Commission No: _____



COMPANY: RJP. ENTERPRISES, INC.

SIGNATURE: [Signature]

This page must be completed and submitted

LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF FLORIDA

COUNTY OF SARASOTA

This 9th day of May of 2019

Robert J. Polvere, being first duly sworn, deposes and says that he or she is the authorized representative of R.J.P. Enterprises, Inc. (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 9th day of May, 2019.

By: [Signature]

Robert J. Polvere

(Printed Name)

Owner

(Title)

STATE OF Florida

COUNTY OF Pinellas

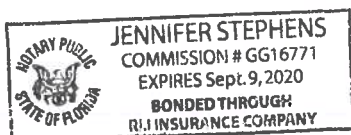
Sworn to and subscribed before me this 9th day of May, 2019 by Robert J. Polvere who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

[Signature]
Notary Public - State of Florida

Print Name: _____

Commission No: _____

THIS PAGE MUST BE SUBMITTED



DRUG FREE WORKPLACE FORM

The undersigned Respondent in accordance with Florida Statute §287.087 hereby certifies that
RJP. ENTERISES, INC. does:

(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that Respondent complies fully with the above requirements.

Check one:

☒

As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.

☐

As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.

Robert J. Polvere

Signature

Robert J Polvere

Print Name

5/9/19

Date

This page must be completed and submitted

SWORN STATEMENT: THE FLORIDA TRENCH SAFETY ACT

(Complete if applicable)

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC BY AN OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This Sworn Statement is submitted with Bid No. 2019-62 for the construction of FDOT Aluminum Pedestrian Railing.
2. This Sworn Statement is submitted by R.J.P. ENTERPRISES, INC whose business address is _____ and (if applicable) its Federal Employer Identification Number (FEIN) is 59-3686474.
3. My name is Robert J Poloc
(PRINTED OR TYPED NAME OF INDIVIDUAL SIGNING) and hold the position of President with the above entity.
4. The Trench Safety Standards that will be in effect during the construction of this Project are Florida Statute Section 553.60-55.64, Trench Safety Act, and OSHA Standard.
5. The undersigned assures that the entity will comply with the applicable Trench Safety Standards and agrees to indemnify and hold harmless the County and ENGINEER, and any of their agents or employees from any claims arising from the failure to comply with said standard.
6. The undersigned has appropriated \$ Ø per linear foot of trench to be excavated over 5' deep for compliance with the applicable standards and intends to comply by instituting the following procedures: _____
7. The undersigned has appropriated \$ Ø per square foot for compliance with shoring safety requirements and intends to comply by instituting the following procedures: _____
8. The undersigned, in submitting this Bid, represents that he or she has reviewed and considered all available geotechnical information and made such other investigations and tests as he or she may deem necessary to adequately design the trench safety system(s) he or she will utilize on this Project.

Robert J Poloc President
Authorized Signature/Title

Sworn to and subscribed before me

this 9th May 2019
(date)

[Signature]
Notary Public Signature

(Notary Seal)

My Commission Expires: _____



Scrutinized Company Certification Form

Company Name: R.J.P. ENTERPRISES, INC
Authorized Representative Name and Title: Robert J Polvere
Address: 10262 SW 25th PL City: Gainesville State: FL ZIP: 32608
Phone Number: 352-333-9855 E-mail Address: ripentinc@gmail.com

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

- ☒ This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.
- ☐ This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.

Certified By: [Signature]
AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: Robert J Polvere President

Date Certified: 5/9/19

Solicitation/Contract/PO Number (Completed by Purchasing): _____



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

POLVERE, ROBERT J

RJP ENTERPRISES INC
10262 SW 25 TH PLACE
GAINESVILLE FL 32608

LICENSE NUMBER: CCG15093338

EXPIRATION DATE: AUGUST 31, 2020

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

