



## CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



Please indicate: ☐ Visa Purchase ☒ Purchase Order

☒ Single Purchase (For current FY) ☐ Blanket Purchase (Ongoing purchases for current FY) ☐ Change Order ☐ Amendment

DEPARTMENT/DIVISION CMO/IT

NAME OF REQUESTOR Vicki Edwards

*Sections 2-403 of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Procurement Official.*

**A. Please describe all products and/or services to be procured under this exemption:**

Hosting Services

**B. Vendor Information**

Vendor Name: Sarasota County Financial Services Vendor Number: 4707

Address: 1001 Sarasota Center Blvd Sarasota, FL 34240-7850

Contact: Phone: 941-861-0671 Email: pfrancis@scgov.net

**C. Briefly explain why it is in the best interest of the City to exempt this procurement from competition:**

(If additional space is needed, please attached separate memo)

IT feels it is in the best interest for the following reasons:

1. Sarasota County provides hosting primarily for public government agencies.
2. The cost is shared between tenants of the hosting facility, and it is a non-profit model.
3. The cost is less than services that can be found commercially.
4. the City and County have a direct fiber cable connecting both institutions, providing exceptional bandwidth capacity for data transfers. The cost for commercially provided bandwidth at the same capacity would be much more expensive, and would be a requirement if we used a commercial hosting provider.
5. The Sarasota County data center meets our requirements for security and natural disaster resistance and preparedness.
6. There is existing collaboration between the County and City, beyond the hosting service. This hosting arrangement positions both entities for future collaboration and cost sharing opportunities.



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D. Please select one of the following:

- ☐ **Piggyback** (Departments may utilize another municipality, county, or other governmental agency contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract as back-up documentation. Purchasing may request additional information if needed.

Name of Entity:

Contract Number:

Start Date:

End Date:

Is a fee required to utilize this contract? ☐ Yes ☐ No If yes, how much?

☐ Vendor-Paid ☐ City-Paid

- ☐ **State of Florida Contract:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract *\*\*Further price negotiations may be conducted with state-awarded vendor per F.S. 287.056(2) \*\**

Number:

Name/Category:

Start Date:

End Date:

- ☐ **Florida Sheriff's Association Bid:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract

Number:

Name/Category:

Start Date:

End Date:

- ☐ **Joint Cooperative:** The requesting department must provide the following documentation: copy of the solicitation and addendum, tab sheet/price sheet, vendor submittal, agenda approval and contract

Lead Entity:

Contract Number:

Start Date:

End Date:

- ☒ **Code Exemption\* (Specify):**

Section 2-403(a)(2)

\*For list of exemptions, see page 3



## CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



### Sec. 2-403. - Exemptions.

- (a) (2) Procurement contracts between the city and nonprofit organizations, other governments or other public entities.
- (3) Procurement of:
- a. Dues and memberships in trade and professional organizations.
  - b. Subscriptions for periodicals, books, maps or training videos.
  - c. Real property, real estate brokering, or appraising.
  - d. Abstract of titles for real property; title insurance.
  - e. Works of art for public display or artistic services.
  - f. Advertising.
  - g. Medical, dental and other medically related services performed by a health care professional.
  - h. Room or board for social service clients.
  - i. Room and board for employees on city business.
  - j. Funeral related services.
  - k. Water, sewer, electrical, cable television or other utility services.
  - l. Personnel, including but not limited to part-time or temporary services.
  - m. Academic program reviews or lectures by individuals.
  - n. Auditing services and financial services.
  - o. Legal services.
  - p. Social services.
  - q. Lobbying services.
  - r. Goods, materials and equipment whose cost has been incorporated as part of a competitively bid project.

☐ **Other Exemption (not specified by code):**  
(If additional space is needed, please attach separate memo)

#### Vendor Tracking:

☐ Check if Vendor Documents Current

YTD Dept Exp. (Inclusive): \$ 17,578.00

#### To be completed by Purchasing:

YTD City Wide Exp. (Inclusive): \$ \_\_\_\_\_



# CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



## PURCHASE DETAILS

Please provide the amount of the purchase for this product or service: \$ 2,035.30

Please provide the estimated fiscal year expenditure for this product or service: \$ 17,578.00

|                              |           |                      |
|------------------------------|-----------|----------------------|
| Account # 001-0710-516-54-00 | Project # | Subtotal \$ 2,035.30 |
| Account #                    | Project # | Subtotal \$          |
| Account #                    | Project # | Subtotal \$          |
| Account #                    | Project # | Subtotal \$          |

| Description                | Unit | Qty | Unit Price | Total       |
|----------------------------|------|-----|------------|-------------|
| Hosting Services - FY 2019 | Each | 2   | 1,017.65   | \$ 2,035.30 |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
|                            |      |     |            | \$          |
| Shipping (FOB Destination) |      |     |            | \$          |
|                            |      |     | Total      | \$ 2,035.30 |

Requesting Department Director: Carman Date: 6/12/19

Budget Administrator: J. Heuma Date: 6/21/19

Purchasing: **Ginny Duyn** Digitally signed by Ginny Duyn Date: 2019.06.20 09:33:09 -04'00' Date: 6/24/19

Finance Director (If applicable): J. Heuma Date: 6/24/19

Assistant City Manager (If applicable): \_\_\_\_\_ Date: \_\_\_\_\_

City Manager (If applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Commission Meeting Date (if applicable): 7-9-19

**AMENDMENT NO. 1  
TO AGREEMENT NO. CAC2018-0193  
EXHIBIT A – Pricing for Delivered Services  
(rev. 07/30/2019)**

**For the term of July 30, 2018 – July 29, 2019**

| Service                           | Annual Cost | Notes                |
|-----------------------------------|-------------|----------------------|
| Hosted Devices                    | \$18,651.24 | Sixteen (16) devices |
|                                   |             |                      |
| Total annual fee, payable by City | \$18,651.24 |                      |

Annual fee shall be paid in monthly installments of \$1,554.27.

**For the term of July 30, 2019 – July 29, 2020**

| Service                           | Annual Cost | Notes               |
|-----------------------------------|-------------|---------------------|
| Hosted Devices                    | \$12,211.80 | Eleven (11) devices |
|                                   |             |                     |
| Total annual fee, payable by City | \$12,211.80 |                     |

Annual fee shall be paid in monthly installments of \$1,017.65.