



To Whom It May Concern:

The purpose of this letter is to confirm that other agencies may make purchases under any of the contracts awarded under ITB 16-0615 for vehicle repair services. The original Invitation to Bid document (#16-0615) may be viewed on the Lake County website under "Current Formal Solicitations." Section 3.13 of the General Terms and Conditions states, "with the consent of the vendor, other agencies may make purchases in accordance with the contract. Such purchases shall be governed by the same terms and conditions as stated herein with the exception of the change in agency name."

Active contracts under this ITB may be viewed on the Lake County website (www.lakecountyfl.gov) by going to "Doing Business with Lake County", then "View Term and Supply Agreements." Enter the ITB number in the search box and all the agreements will appear.

Sincerely,

Donna Villinis, CPPB
Senior Contracting Officer