

Commission requested changes - the section column is highlighted in GREEN

Staff suggested changes and additions – the section column is highlighted in YELLOW

SECTION	SUGGESTED CHANGES	SUGGESTED ADDITIONS
ARTICLE III - TITLE	Changed to read, “Property Numbering, Naming, Renaming and Honorary Naming of Streets”	Adding: Naming, Renaming and Honorary Naming of Streets”
Sec. 70-54 Definitions	“Department” definition has been amended to read, Department responsible for Planning.	<p><u>Adding definitions for:</u></p> <ul style="list-style-type: none">• Address• Alley• Building, Accessory• Building, Principal• Certificate of Occupancy• Development Permit• NENA• Numbering System• Street <p>Adding <u>houses, mobile homes and manufactured homes</u> to “Building” definition</p>
Sec. 70-55. Administration	Adding language to formally authorize the department to correct address or numbering errors administratively and the renaming and honorary naming of streets. Nothing in this added language is removing the Commission decision making in renaming or honorary naming of streets which will continue to go to Commission. However, it does authorize staff to administratively correct address errors or numbering errors. This is simply formalizing what has been the administrative process.	<p>Removed the words “of North Port” redundant</p> <p>Adding the following language below to last sentence first paragraph</p> <p><u>“and when necessary, correct address or numbering errors, and administer the renaming and the honorary naming of streets.”</u></p>
Sec. 70-56. System	Old Sec. 70-56 (c) relocated a portion of (c) pertaining to grid lines to new Sec. 70-56 (f) which is reworded for clarity.	New Sec. 70-56 (c) adding verbiage defining when the directional “N” or “S” is added to streets that intersect Price Boulevard. Price and Toledo Blade is the Center of the city and all streets start from that point. “N” or “S” is added to eliminate duplicate numbering.
	Old Sec. 70-56(d) moved language “Properties along U.S. 41...” to new Sec. 70-56(g) and updated to include the City of Venice gridline which abuts the West Villages. Properties are not addressed to Venice but to our grid.	New Sec. 70-56 (d) adding verbiage defining when the directional “E” or “W” is added to streets that intersect Toledo Blade Boulevard. Price and Toledo Blade is the Center of the city and all streets start from that point. “E” or “W” is added to eliminate duplicate numbering.

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Sec. 70-56. System	moved language from Old Sec. 70-56 (g) (1) and adding it to new Sec. 70-56 (e)	New Sec. 70-56(e) The department shall assign street numbers using the following criteria: <u>Numbers shall be assigned according to the grid system on the official street name and property numbering index maps. Numbering of properties shall be mathematically determined based upon linear distance between established grids.</u>
		New Sec. 70-56(f) adding language to include the east/west and north/south grid maps are depicted on the latest official City grid map which was adopted by the commission in 2006
	Old Sec. 70-56(g) (2) moved to new Sec. 70-57 Assignment of address numbers Sec. 70-57 (c)	No change in wording
	Old Sec. 70-56(g)(3) moved to new Assignment of address numbers. Sec. 70-57 (d) reworded to remove confusing language. This section concerns roads that loop or circle. The old language was confusing. The new wording shown at right reflects simple updated language. New text is highlighted at right.	New Sec. 70-57 (d) Roads that loop or circle shall be addressed in a manner that keeps the even number on one side and odd numbers on another side, avoiding potential “flip-flop” in the even/odd designations. Odd or even numbers shall be maintained in the direction of progression until the street meets itself again. The intersection closest to the origin of the addressing grid becomes the starting point for addressing.
	Old Sec. 70-56 (g)(4) a. to (4) e. deleted in its entirety	Old language. New language in new Sec. 70-56 (c) and new Sec. 70-56 (d)
	Old Sec. 70-56 (g) (4) f. moved to new Assignment of address numbers. Sec. 70-57 (e)	No change in wording
	Old Sec. 70-56 (g)(5) moved to new Assignment of address numbers. Sec. 70-57 (f). Deleted United States Post Office and the City of North Port Department of Public Safety and adding updated language as shown at right to reflect current standards.	New Sec. 70-57. (f)The department shall use its best judgment and coordinate with the Sarasota County 9-1-1, City of North Port Fire Rescue, Police and refer to the current edition of the National Emergency Number Association (NENA) standards to achieve the best fit numbering system for situations where mathematical compensation is necessary to maintain the overall grid system.
	Old Sec. 70-56 (f) moved to new Sec. 70-62 Maintenance of street signs.	New Sec. 70-62. Changed the department name from road and drainage to public works
	Old Sec. 70-56 (g) moved to new Assignment of address numbers. New Sec. 70-57 (g)	Language changed to include the timing of when an address is assigned which is at the building permit stage and when it becomes official at the issuance of certificate of occupancy

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Sec. 70-56. System	Old Sec. 70-56 (h)(1) to (6) a. and (6) b. moved to new Assignment of address numbers . Sec. 70-57(h) from (1) to (7) and renumbered the section. No changes in language.	
	Old Sec. 70-56 (h)(6) d. moved to new Naming of streets Sec. 70-58 (d) Modified language and updated language to match updated processes. The street dictionary is city’s database of street names in the HTE system which is now maintained by the Land Management Administrator.	Replaced with “The City shall not approve a new subdivision or plat without designated street names and lot numbers consistent with this article. While the developer may propose street names for new subdivisions or plats, it shall be the responsibility of the department to check for duplication of names on the City's street dictionary and to assign street names and address numbers to each lot in the subdivision consistent with the City's overall grid system.”
	Old Sec. 70-56 (h)(6) e. moved to new Naming of streets Sec. 70-58 (e) Changes to wording are underlined at the right.	Sec. 70-58 (e) All <u>new and existing</u> streets shall be named in accordance with the provisions contained herein. All street names shall first be approved by the department. No such name may be used in any manner prior to department approval. The North Port <u>Public Works</u> Department shall provide appropriate signage for all dedicated and accepted streets. Approved signage shall be provided by the developer prior to acceptance of streets by the City.
	Old Sec. 70-56 (h)(6) f.1.2. and 3. moved to new Naming of streets . Sec.70-58 (g) and renumbered as Sec. 70-58 (g) (1), (2) and (4)	Adding new Sec. 70-58 (g) (3)
	Old Sec. 70-56 (h) (6) f.4. moved to new Naming of streets . Sec. 70-58. (g)(5). Deleted “Appropriate street name suffixes shall be based on the following definitions:” reformatted suffix name and description into a table and adding the appropriate abbreviation as defined by United States Postal Service.	
Sec. 70-57. Assignment of address number	Changed title from Sec. 70-57 from Official recording to Sec. 70-57. Assignment of address numbers	Official recording moved to new Sec. 70-63 titled Maintenance of address and street name records .
	New Sec. 70-57. (a) moved from old Sec. 70-56 (e)(1) no changes in wording.	
	New Sec. 70-57. (b) new language . Addressing structures to the primary access is according to the NENA standards. This has also been the unwritten standard practice.	New Sec. 70-57. (b) All structures shall be addressed according to the road/street they have primary access to, which may not be the same as the front entrance to the building (i.e. driveway, ingress/egress).
	New Sec. 70-57. (c) moved from Sec. 70-56(e) (2) no changes in wording.	
	New Sec. 70-57 (d) moved from Sec. 70-56(e)(3) new language . The old language is confusing the new language is simple and reflects NENA standards.	New Sec. 70-57 d) Roads that loop or circle shall be addressed in a manner that keeps the even number on one side and odd numbers on another side, avoiding potential “flip-flop” in the even/odd designations. Odd or even numbers shall be maintained in the direction of progression until the street meets itself again. The intersection closest to the origin of the addressing grid becomes the starting point for addressing.
	New Sec. 70-57 (e) moved from old Sec. 70-56(e)(4)f. No changes in wording.	

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Sec. 70-57. Assignment of address number	New Sec. 70-57(f) moved from old Sec. 70-56(e)(5) new language . Old language reflected coordination with Post Office. The Post Office has not coordinated with the City since 2006 in addressing. All coordination is with Sarasota County 9-1-1 in addition NENA standards for numbering are included by reference. The new language is underlined.	New Sec. 70-57 (f) The department shall use its best judgment and coordinate with the <u>Sarasota County 9-1-1, City of North Port Fire Rescue, Police and refer to the current edition of the National Emergency Number Association (NENA) standards</u> to achieve the best fit numbering system for situations where mathematical compensation is necessary to maintain the overall grid system.
	Sec. 70-57 (g) moved from Sec. 70-56 (g) new language to define the time when an address is assigned and when the address becomes official. adding language regarding accessory structures and lift stations, bridges where a number may be assigned for permit purposes and to identify location. New language underlined.	New Sec. 70-57 g) Any new building constructed in the City <u>shall be assigned an address by the department at the time of the issuance of a building permit. The address will become official with the United States Postal Service at the issuance of certificate of occupancy.</u> <u>(1) Accessory buildings such as barns, sheds, garages, shade, and garden structures shall not be assigned an address number but shall carry the address of the primary structure. Unless the structure is a nonresidential farm building, as provided in F.S. § 604.50, as amended, then the structure shall carry its own address until the time the principal building is constructed.</u> <u>(2) Lift stations, bridges, communication towers shall be assigned an address number for building permit purposes and solely to identify the location of the structure.</u>
	New Sec. 70-57 (h)(1),(2), (3),(4),(5), (6)a. moved from old Sec. 70-56(h) No changes in wording. Old Sec. 70-56(h) (6) a. renumbered as Sec. 70-57(h)(7) no changes in wording	
	Old Sec. 70-56 (h) (6)b. moved to new Sec. 70-58(e) (1) No changes in wording	
	Adding Sec. 70-57(h)(8). Address numbers on buildings are critical for emergency services to locate buildings.	Sec. 70-57 (h)(8) adding “Owners shall maintain, and/or replace address numbers as necessary to meet the requirements of this article”.

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Sec. 70-58. Naming of streets PER COMMISSION DIRECTION REGARDING NAMING OF STREETS. MOST OF THE ORIGINAL LANGUAGE HAS REMAINED. REWORDED TO RELFECT CURRENT PROCESSES AND NENA STANDARDS WHERE APPLICABLE AND AS NOTED	Changed title from old Sec. 70-58. Applicability; compliance; notification to new Sec. 70-58. Naming of streets	
	Old Sec. 70-58 (a) moved to new Applicability; compliance; notification New Sec. 70-61 (a) Old Sec. 70-58 (b)(c) deleted. Language outdated. New language added in Sec. 70-61	
	New Sec. 70-58 (a), (b) new language	ALL NEW LANGUAGE
	New Sec. 70-58.(c) moved from old Sec. 70-56(h)(6)(c) Reworded to add the appropriate agencies and change the master listing to the City’s street dictionary. This is where the listing of official street names is entered and maintained. This is housed in HTE database.	Sec. 70-58.(c) The department shall forward all approved names to the <u>United States Postal Service, the City of North Port Police and Fire Rescue, the Sarasota County Property Appraiser and the Sarasota County Address Coordinator/Public Safety Office</u> for their records and enter the <u>name in the City’s street dictionary.</u>
	New Sec. 70-58 (d) moved from old Sec. 70-56(h)(6)d. Reworded where underlined.	Sec. 70-58. (d) <u>The City shall not approve a new subdivision or plat</u> without designated street names and lot numbers <u>consistent with this article</u> . While the developer may propose street names for <u>new subdivisions or plats</u> , it shall be the responsibility of the department to check for duplication of names on the <u>City's street dictionary</u> and to assign street names and address numbers to each lot in the subdivision consistent with the City's overall grid system.
	New Sec. 70-58 (e) and Sec. 70-58. (e) (1) moved from old Sec. 70-56(h)(6)e. and old Sec. 70-56 (h)(6)b. Changes in wording are underlined.	Sec. 70-58 (e) All <u>new and</u> existing streets shall be named in accordance with the provisions contained herein. All street names shall first be approved by the department. No such name may be used in any manner prior to department approval. The North Port <u>Public Works Department</u> shall provide appropriate signage for all dedicated and accepted streets. Approved signage shall be provided by the developer prior to acceptance of streets by the City. (1) All new or changed names of any condominium, commercial center, subdivision or street shall first be approved by the department. No such name may be used in any manner prior to department approval. Approval must be obtained prior to final development or building permitting. It shall be the responsibility of the department to check for duplication of names on the city's street dictionary prior to approval of newly designated names. Similarity or duplication of names shall be avoided.
	New Sec. 70-58 (f) new language	Sec. 70-58 (f) Components of street addresses shall be in the following order: address number, directional prefix (if any), street name, and street suffix, designation of apartment or suite, and apartment/suite number.
	New Sec. 70-58 g.(1), (2)(4) moved from Old Sec. 70-56 (h)(6)f.1.,2.,3. New wording for Sec. 70-58 (g) only underlined to right. No other changes in wording.	Sec. 70-58(g) The department <u>shall define</u> the street <u>type</u> using the following criteria:
	New Sec. 70-58(3) New wording addressing diagonal streets.	Sec. 70-58. (3) Diagonal streets shall be treated as either north-south or east-west streets. Once orientation is established it shall be used throughout the entire length of the road. The orientation will not change unless the street makes 90-degree (or greater) turn, with a center-line radius of 100 feet or less and continues in that direction for over 500 feet.
	New Sec. 70-58 (4) moved from old Sec. 70-56(h)(6)f.4. New wording. Reorganized suffix and description in a table format. Adding abbreviations in accordance with USPS Publication 28	Sec. 70-58 (5) Street name suffixes shall be assigned based upon the following descriptions; the abbreviations shall be defined as per United States Postal Service (USPS) Publication 28 latest addition:

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Sec. 70-59. Change or correction of address number	<p>Changed title from old Sec. 70-59 Implementation of change of address to new Sec. 70-59 Change or correction of address number.</p> <p>Language is outdated. deleted paragraph. The post office automatically allows for 365 days in change or address. This section outlines when a change or correction of address is required by the department. This has been the administrative practice of the department. We only require a change in number on the building itself for safety reasons.</p>	ALL NEW LANGUAGE
Sec. 70-60 Street name change or renaming of streets.	ALL NEW LANGUAGE- In compliance with NENA standards and what has been followed as the administrative practice.	NEW SECTION ADDED PER COMMISSION - ALL NEW LANGUAGE
Sec. 70-61. Applicability; compliance; notification	<p>Old Sec. 70-58(a),(b) and (c) moved to new Sec. 70-61 (a),(b) and (c)</p> <p>New Sec. 70-61 (a) no changes in wording New Sec. 70-61 (b) reworded. Removed old language. New Sec. 70-61 (c) reworded. Removed old language. Adding new Sec. 70-61(d) and (e)</p> <p>Changes underlined.</p>	<p>New Sec. 70-61 (b) The owner shall be held responsible for compliance with the terms of this article. All buildings located within the City shall be numbered in accordance with <u>this article</u>.</p> <p>New Sec. 70-61 (c) The department shall notify <u>owners and or property managers or designees in writing of the new street name/or renaming within (3) three days after the Ordinance is adopted.</u></p> <p>New Sec. 70-61 (d) <u>The department shall notify the applicable local government agencies including but not limited to Sarasota County and the City’s Land Management Administrator of the new street name or renaming.</u></p> <p><u>New Sec. 70-61 (e) It shall be the responsibility of the owner to remove from said building dwelling any other number which might be mistaken for or confused with the address the department assigned to said building.</u></p>
Sec. 70-62 Maintenance of street signs	<p>Adding new Sec. 70-62 Maintenance of street signs. Moved language from old Sec. 70-56 f.</p> <p>The name road and drainage changed to the public works department.</p>	<p>a) All modifications and changes to existing street signs shall be the responsibility of the <u>public works department</u> of the City of North Port.</p>
Sec. 70-63. - Maintenance of address and street name records.	Old Sec. 70-57. Official recording moved to new Sec. 70-53 renamed Maintenance of address and street name records . Language updated and changed.	ALL NEW LANGUAGE
Sec. 70-64. Honorary naming of streets	ALL NEW LANGUAGE Staff was directed to draft language regarding the ceremonial (honorary) naming of streets. The wording honorary as opposed to ceremonial is the common standard verbiage. This language is a starting point for discussion and is dependent upon Commission direction regarding policy.	NEW SECTION ADDED PER COMMISSION ALL NEW LANGUAGE