



City of North Port

ORDINANCE NO. 2017-03

(Amending the City of Northport Administrative Code to repeal in its entirety, Chapter 70, Article III – Street Naming and Property Numbering and replacing with a new Chapter 70, Article III – Property Numbering, Naming, Renaming and Honorary Naming of Streets)

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA REPEALING IN ITS ENTIRETY, CHAPTER 70, ARTICLE III. OF THE CITY OF NORTH PORT ADMINISTRATIVE CODE PERTAINING TO STREET NAMING AND PROPERTY NUMBERING REGULATIONS; ENACTING A NEW CHAPTER 70, ARTICLE III. PROPERTY NUMBERING, NAMING, RENAMING AND HONORARY NAMING OF STREETS; PROVIDING FOR FINDINGS; PROVIDING FOR REPEAL; PROVIDING FOR ADOPTION; PROVIDING FOR APPLICABILITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in order to protect the public health, safety and welfare by ensuring rapid response by emergency personnel to residents dwelling within the City boundaries and to provide efficient delivery of postal, sanitation, utilities and other public services, the adoption of Ordinance No. 88-8 created a Uniform Street Naming and Numbering System; and

WHEREAS, since the enactment of Ordinance No. 88-8, the City Commission has made three (3) revisions to the Street Naming and Property Numbering regulations: extending the grid

map to include the annexed areas of the West Villages and amending the address ranges of areas off of U.S. 41 and along U.S. 41 through the adoption of Ordinance No. 03-13 and Ordinance No. 2006-61 respectively. In 2008, the adoption of Ordinance No. 08-57 amended the regulations concerning placement of address numbers. These revisions did not include a formal process for naming, renaming or honorary renaming of streets; and

WHEREAS, the City Commission at its regularly scheduled meeting of June 28, 2016, requested that staff bring forth a draft ordinance developing a process for naming, renaming and ceremoniously naming streets; and

WHEREAS, staff has found that in reviewing the current language contained in Chapter 70, Article III. Street Naming and Property Numbering it is essential to remove outdated language, update definitions, reorganize and reformat content for ease in understanding, and to include at the request of Commission the process for naming, renaming and the honorary naming of streets; and

WHEREAS, the City Commission has determined it is necessary to repeal in its entirety, The City of North Port Administrative Code, Chapter 70, Article III. Street Naming and Property Numbering and enact a new Chapter 70, Article III. Property Numbering, Naming, Renaming and Honorary Naming of Streets to include provisions for change or correction of address numbers, naming and renaming of streets and honorary naming of streets.

WHEREAS, the City Commission has held public hearings with due public notice and to receive public comments on the revision of the City of North Port Administrative Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:

SECTION 1 – FINDINGS

- 1.01 The recitals outlined above are incorporated by reference as findings of fact as if expressly set forth herein.

SECTION 2 – REPEAL OF ARTICLE III, CITY OF NORTH PORT ADMINISTRATIVE CODE

- 2.01 All provisions and sections of Chapter 70, Article III. Street Naming and Property Numbering are hereby repealed.

SECTION 3 – ADOPTION OF CHAPTER 70, ARTICLE III. PROPERTY NUMBERING, NAMING, RENAMING AND HONORARY NAMING OF STREETS REGULATIONS INTO THE CITY OF NORTH PORT ADMINISTRATIVE CODE

- 3.01 Chapter 70, Article III. Property Numbering, Naming, Renaming and Honorary Naming of Streets is hereby approved and adopted in its entirety as shown in Exhibit “A” into the City of North Port Administrative Code.

SECTION 4 – APPLICABILITY

- 4.01 For the purposes of jurisdictional applicability, this Ordinance shall apply in the City of North Port. This Ordinance shall apply to all applications for development, including building permit applications and subdivision proposals, submitted on or after the effective date of this Ordinance.

SECTION 5 – SEVERABILITY

5.01 If any section, subsection, sentence, clause, phase, or provision of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

SECTION 6 – CONFLICTS

6.01 In the event of any conflicts between the provisions of this Ordinance and any other ordinance, the provisions of this Ordinance shall prevail to the extent of such conflict.

SECTION 7 – SAVINGS CLAUSE

7.01 This Code of the City of North Port, as amended, shall remain in full force and effect, save and except as amended by this Ordinance.

SECTION 8 – EFFECTIVE DATE

8.01 This Ordinance shall take effect immediately after adoption by the City of North Port Commission. No development order, or development permits dependent on this Ordinance may be issued or commence before it has become effective.

READ BY TITLE ONLY at first reading by the City Commission of the City of North Port, Florida in public session this _____ day of _____, 2017.

PASSED and DULY ADOPTED by the City Commission of the City of North Port, on the second and final reading in public session this _____ day of _____, 2017.

CITY OF NORTH PORT, FLORIDA

LINDA M. YATES
MAYOR

ATTEST:

PATSY C. ADKINS, MMC
CITY CLERK

APPROVED AS TO FORM AND
CORRECTNESS:

MARK MORIARTY
CITY ATTORNEY

EXHIBIT A

Commission requested changes are underlined

Staff suggested changes for Commission consideration are double-underlined

Strike through language is staff suggested changes for either removal or relocation within the chapter
These changes are identified in specific detail section by section in the matrix.

ARTICLE III. - ~~STREET NAMING AND~~ PROPERTY NUMBERING, NAMING, RENAMING AND HONORARY NAMING OF STREETS

Sec. 70-54. - Definitions.

For the purpose of this article, the following terms, phrases, words, and derivations shall have the meanings given herein, unless the context clearly indicates otherwise:

Address. The place where mail, goods, or services are delivered.

Alley. Right-of-way providing a secondary means of access and service to abutting property.

Building. Any structure, either temporary or permanent, having a roof impervious to weather and used or built for the shelter or enclosure of persons, animals, chattels or property of any kind. This definition includes houses, mobile homes and manufactured homes.

Building, Accessory. "Accessory building" means a building that is subordinate to and serves a principal building or use. An accessory building is subordinate in extent and/or purpose to the principal building or use and contributes to the comfort, convenience and/or necessity of the occupants of the principal use being served.

Building, Principal. "Principal building" means a building in which is conducted the principal use of the lot on which the building is located.

Certificate of Occupancy (CO). The official certification that a premises may be used or occupied pursuant to City of North Port Administrative Code Chapter 58, Article III, and the Florida Building Code.

Department. The ~~planning and zoning department of the City of North Port, Florida~~ Department responsible for Planning.

Development Permit. Any building permit, infrastructure plan, subdivision or other plat approval, site and development plan approval, rezoning, special exception, variance, or any other official action of the City or any other state, board, agency, department or official having the effect of permitting development of land located within the geographic area of the City. Development shall include all activities set forth in F.S. § 380.04, as amended.

Dwelling unit. A room or rooms connected together, constituting a separate, independent housekeeping establishment for a family, for owner occupancy or rental or lease and physically separated from any other rooms or dwelling units which may be in the same structure and containing sleeping and sanitary facilities and one kitchen.

NENA. National Emergency Number Association.

Numbering System. A uniform method of assigning and coordinating the addresses of buildings and properties within an established grid system as set forth by the City, and following the standards set forth within this article, NENA standards, and United States Postal Service (USPS) Publication 28.

Owner. Any and all persons, firms, partnerships, trusts, corporations, associations or other legal entities which own the fee title to any structure or real property located within the City of North Port, Florida.

Street. Any thoroughfare used for travel. The term includes but is not limited to any accessway, alley, avenue, boulevard, causeway, circle, cul-de-sac, court, drive, expressway, freeway, highway, interstate, lane, loop parkway, path, pike, place, road, street, terrace, trail, turnpike, or way. The term also includes all of the land lying between the right-of-way lines as delineated on a plat, whether the land is improved or unimproved. The term shall not include those easements and rights-of-way intended solely for limited utility purposes, such as for electric power lines, gas lines, telephone lines, waterlines, drainage and sanitary sewers.

Sec. 70-55. - Administration.

The department is hereby authorized and directed to designate street names and property numbers which lay within the corporate boundaries of the City of North Port and is further authorized and directed to assign a specific number to each building and when necessary, correct address or numbering errors, and administer the renaming and the honorary naming of streets.

Numbers shall be assigned by the department to all buildings in accordance with the methodology contained herein with provision made for the assignment of numbers to future buildings which hereafter may be erected to the end that all such buildings will ultimately be designated by number assigned in sequential numerical order according to the street, road or highway upon which the building may be located.

Sec. 70-56. - System.

- (a) With the exception of those properties identified in subsection (dg), the department shall employ a two-zero-baseline grid system to provide uniform street naming and property numbering. Price Boulevard shall be designated as the north/south zero baseline, and Toledo Blade Boulevard shall be designated as the east/west zero-baseline.
- (b) Using Price and Toledo Blade Boulevards as the starting points, addresses shall be assigned with numbers increasing sequentially away from the zero baseline in each direction. Equidistance of numbering away from the baselines shall be maintained by using existing streets that intersect with the baselines as 1,000 grid intervals.
- (c) ~~Specific east/west and north/south grid lines are listed and illustrated on the exhibit A, attached to the ordinance from which this section is derived and incorporated herein.~~ If a north/south street intersects and continues through Price Boulevard, then the northern segment of the street beginning at the east/west intersect and throughout the entire length of street shall have the direction "N" (north) prior to the street name. The southern segment of the street beginning at the east/west intersect and throughout the entire length of street shall have the direction "S" (south) prior to the street name (i.e., N. Salford Boulevard and S. Salford Boulevard).

- (d) Properties along U.S. 41 shall follow a sequential numbering system south from the City of Venice, as employed by the United States Postal Service. All properties along U.S. 41 shall be addressed as Tamiami Trail and sequentially numbered starting with 13,000 along the Warm Mineral Springs border and progressing to 20,000 along the Charlotte County border. All existing Highway Drive addressing shall be discontinued and replaced with Tamiami Trail addresses. If an east/west street intersects and continues through Toledo Blade Boulevard, then the eastern segment of the street beginning at the north/south intersect and throughout the entire length of street shall have the direction "E" (east) prior to the street name. The western segment of the street beginning at the north/south intersect and throughout the entire length of street shall have the direction "W" (west) prior to the street name (i.e., E. Price Boulevard and W. Price Boulevard).
- (e) The department shall assign street numbers using the following criteria: Numbers shall be assigned according to the grid system on the official street name and property numbering index maps. Numbering of properties shall be mathematically determined based upon linear distance between established grids.
- (f) The east/west and north/south grid lines are depicted on the official City grid map adopted by the city commission on November 27, 2006, by Ordinance No. 2006-61 and is hereby incorporated by reference.
- (g) Properties along U.S. 41 shall follow a sequential numbering system south from the City of Venice beginning at the 5,400 gridline in the North Port city limits, and progressing to the 20,000 grid line adjacent to the Charlotte County border. All properties with direct access along U.S. 41 shall be addressed as Tamiami Trail.

- ~~(1) Numbers shall be assigned according to the grid system on the official street name and property numbering index maps. Numbering of properties shall be mathematically determined based upon linear distance between established grids.~~
- ~~(2) Even-numbered addresses shall be assigned to the north and east sides of any street. Odd numbered addresses shall be assigned to the south and west sides of any street. Diagonal or curvilinear streets shall maintain odd/even numbers on opposite sides, depending on the dominant direction of said road as determined by the department. Streets that wind, bend or weave shall maintain a progression in its most dominant direction and not change number series throughout its length in order to maintain the overall city grid system.~~
- ~~(3) Circle or loop streets shall be addressed as follows:~~
- ~~a. Use north/south grid numbers (the opposite range of the road from which it originates) beginning at 100 and progressing around the loop to the right. Odd or even numbers shall be maintained in the direction of progression until the street meets itself again.~~
- ~~b. Use the east/west grid numbers (the same range as the street it is looping onto) beginning and ending in conjunction with the street it is looping onto. Odd/even numbers shall be maintained throughout the length of the loop, with the outside of the loop similar to the side of the street it is looping onto.~~
- ~~(4) The last digit of any address located on the following streets which intersect zero baselines shall indicate location relative to Price Boulevard, 1-75 or Toledo Blade Boulevard in the manner prescribed herein.~~

~~Biscayne Drive~~

~~Calera Street~~

~~Chamberlain Boulevard~~

Cean Place
Connie Street
Fairoaks Drive
Haberland Boulevard
Hallmark Boulevard
Hartsdale Street
Impala Street
Kaba Street
Lassonde Street
Lavina Street
Lipscomb Street
Low Street
McDuff Street
Naramore Street
Newman Drive
Orlando Boulevard
Ponce de Leon Boulevard
Price Boulevard
Purdue Street
Race Street
Raintree Boulevard
Salford Boulevard
San Mateo Drive
Song Street
Step Street
Sumter Boulevard
Toledo Blade Boulevard
Torrington Street
Waconia Street
Wapello Street

~~Yorkshire Street~~

- ~~a. Numbers south of Price Boulevard shall end in digits 0-1-2-3-4.~~
 - ~~b. Numbers north of Price Boulevard and south of 1-75 shall end in digits 7-8-9.~~
 - ~~c. Numbers north of 1-75 shall end in digits 5-6.~~
 - ~~d. Numbers west of Toledo Blade Boulevard shall end in digits 0-1-2-3-4-5.~~
 - ~~e. Numbers east of Toledo Blade Boulevard shall end in digits 6-7-8-9.~~
 - ~~f. Where possible, each structure or dwelling unit shall be assigned a separate number. In cases of high-density development which require more than one number, suite numbers will be assigned to business property and apartment or unit numbers will be assigned to residential property.~~
- ~~(5) The department shall use its best judgment and coordinate with the United States post office and the City of North Port department of public safety to achieve the best fit numbering system for situations where mathematical compensation is necessary to maintain the overall grid system.~~
- ~~(f) All modifications and changes to existing street signs shall be the responsibility of the road and drainage department of the City of North Port.~~
- ~~(g) Any new building constructed in the City of North Port shall be officially addressed by the department prior to the issuance of a building permit.~~
- ~~(h) Assigned numbers shall be displayed and sized on all new and existing buildings in accordance with the standards set forth as follows:~~
- ~~(1) Numbers shall be printed in Arabic numeral form.~~
 - ~~(2) Numbers shall be placed on a contrasting background.~~
 - ~~(3) Numbers shall be affixed in an unobstructed location readily visible from the street or road.~~
 - ~~(4) Numbers shall be placed as near as possible to the front or principal entrance to the building and shall be located either:~~
 - ~~a. Next to or on the front door;~~
 - ~~b. On the fascia above the door area at the end of the roof trusses; or~~
 - ~~c. In the case of obstruction in the door area, on the fascia at end of the soffit above the carport or garage or in the absence of a garage or carport, on the fascia at the end of the driveway, if there is one.~~
 - ~~d. In the case the building cannot be seen from the road, the numbers shall be placed on the mailbox, mailbox post, fence post, free-standing post or alternate location clearly visible from the roadway.~~
- ~~(5) Numbers at least three inches in height shall be required on all residential buildings, including mobile homes, and all tenant spaces, front and back, of any multiple-unit complex.~~
- ~~(6) Numbers six inches in height shall be required on all commercial buildings and upon the outside of any multiple-unit residential complex in areas on the front and rear, so that the complex address itself can be readily identified by emergency response personnel.~~
- ~~a. Multiple-unit dwellings or commercial complexes shall affix a map in the vicinity of the lobby, foyer or entranceway indicating the addresses of apartments or units in any building of a multiple building or multi-winged complex so that emergency personnel can readily identify in which wing or building the incident address is contained. New buildings shall be inspected for compliance with these provisions prior to the issuance of a certificate of occupancy.~~
 - ~~b. All new or changed names of any condominium, commercial center, subdivision or street shall first be approved by the department. No such name may be used in any manner prior~~

~~to department approval. Approval must be obtained prior to final development or building permitting. It shall be the responsibility of the department to check for duplication of names on the city's master listing prior to approval of newly designated names. Similarity or duplication of names shall be avoided.~~

- ~~e. The department shall forward all approved names to the post office, the police and fire departments and the county property appraiser for their records and enter the name on the master listing.~~
- ~~d. No new subdivision plat shall be approved by the city without designated street names and lot numbers consistent with the city's uniform street naming and property numbering system. While the developer may propose his own street names for new subdivisions, it shall be the responsibility of the department to check for duplication of names on the city's master list and to assign address numbers to each lot in the subdivision consistent with the city's overall grid system.~~
- ~~e. All existing streets shall be named in accordance with the provisions contained herein. All street names shall first be approved by the department. No such name may be used in any manner prior to department approval. The North Port road and drainage department shall provide appropriate signage for all dedicated and accepted streets. Approved signage shall be provided by the developer prior to acceptance of streets by the city.~~
- ~~f. The department shall determine the street names required using the following criteria:~~
 - ~~1. Streets that wind, bend or weave shall maintain the same name throughout its length, unless the street makes a 90-degree (or greater) turn, with a center line radius of 100 feet or less and continues in that direction for over 500 feet.~~
 - ~~2. Streets that continue back to themselves or begin and end on the same street are considered circles or loops.~~
 - ~~3. Street alignments that do not fit normal patterns or definitions as described herein merit special consideration. In these cases, the department shall use its best judgment to determine street names according to the general intent of this system.~~
 - ~~4. Appropriate street name suffixes shall be based upon the following definitions:~~
 - ~~*Avenue*. A thoroughfare running principally in a north/south direction and usually terminating at an east/ west street.~~
 - ~~*Boulevard*. A thoroughfare of two or more lanes divided by a landscaped center median.~~
 - ~~*Causeway*. Any road between the mainland and an island or peninsula.~~
 - ~~*Circle*. Any short street that returns to itself, with access from only one other street.~~
 - ~~*Court*. Any permanently closed, dead-end street around that generally ends in a cul-de-sac or turn.~~
 - ~~*Drive*. Diagonal, curvilinear or winding roads that meander about and continue through to other rights-of-way.~~
 - ~~*Expressway*. Interstate highway.~~
 - ~~*Freeway*. Interstate highway.~~
 - ~~*Highway*. U.S. routes or other designated state or federal thoroughfare.~~
 - ~~*Interstate*. Limited access federal highways.~~
 - ~~*Lanes*. Minor local streets generally running east and west.~~

~~Loops.~~ Short streets that begin and end on the same street.

~~Parkway.~~ A special scenic route or park drive.

~~Path.~~ Minor local street running in a diagonal direction northwest to southeast.

~~Pike.~~ State primary numbered roads.

~~Place.~~ Minor local streets generally running north and south.

~~Road.~~ Limited thoroughfares that are frequently used and run in any direction.

~~Street.~~ A thoroughfare running principally in an east/west direction and usually terminating at a north/ south avenue.

~~Terrace.~~ Minor local street running in a diagonal direction, southwest to northeast.

~~Trail.~~ Curvilinear local streets.

~~Turnpike.~~ Any toll road.

~~Way.~~ Minor street that changes direction or begins and ends on the same street.

Sec. 70-57. –Official recording. **Assignment of address numbers.**

The department shall prepare maps which shall designate each street, road or highway within the city and shall further show the specific number assigned to each building located thereon. Such maps shall be filed with the city clerk and shall be open to public inspection. Said maps shall be known as the Official Street Name and Property Numbering Maps of the City of North Port, Florida.

- (a) Numbers shall be assigned according to the grid system on the official street name and property numbering index maps. Numbering of properties shall be mathematically determined based upon linear distance between established grids.
- (b) All structures shall be addressed according to the road/street they have primary access to, which may not be the same as the front entrance to the building (i.e. driveway, ingress/egress).
- (c) Even-numbered addresses shall be assigned to the north and east sides of any street. Odd numbered addresses shall be assigned to the south and west sides of any street. Diagonal or curvilinear streets shall maintain odd/even numbers on opposite sides, depending on the dominant direction of said road as determined by the department. A street that winds, bends or weaves shall maintain a progression in its most dominant direction and not change number series throughout its length in order to maintain the overall city grid system.
- (d) Roads that loop or circle shall be addressed in a manner that keeps the even number on one side and odd numbers on another side, avoiding potential “flip-flop” in the even/odd designations. Odd or even numbers shall be maintained in the direction of progression until the street meets itself again. The intersection closest to the origin of the addressing grid becomes the starting point for addressing.
- (e) Where possible, each structure or dwelling unit shall be assigned a separate number. In cases of high-density development which require more than one number, suite numbers will be assigned to business property and apartment or unit numbers will be assigned to residential property.

- (f) The department shall use its best judgment and coordinate with the Sarasota County 9-1-1, City of North Port Fire Rescue, Police and refer to the current edition of the National Emergency Number Association (NENA) standards to achieve the best fit numbering system for situations where mathematical compensation is necessary to maintain the overall grid system.
- (g) Any new building constructed in the City shall be assigned an address by the department at the time of the issuance of a building permit. The address will become official with the United States Postal Service at the issuance of certificate of occupancy.
- (1) Accessory buildings such as barns, sheds, garages, shade, and garden structures shall not be assigned an address number but shall carry the address of the primary structure. Unless the structure is a nonresidential farm building, as provided in F.S. § 604.50, as amended, then the structure shall carry its own address until the time the principal building is constructed.
- (2) Lift stations, bridges, communication towers shall be assigned an address number for building permit purposes and solely to identify the location of the structure.
- (h) Assigned numbers shall be displayed and sized on all new and existing buildings in accordance with the standards set forth as follows:
- (1) Numbers shall be printed in Arabic numeral form.
- (2) Numbers shall be placed on a contrasting background.
- (3) Numbers shall be affixed in an unobstructed location readily visible from the street or road.
- (4) Numbers shall be placed as near as possible to the front or principal entrance to the building and shall be located either:
- a. Next to or on the front door;
- b. On the fascia above the door area at the end of the roof trusses;
- c. In the case of obstruction in the door area, on the fascia at end of the soffit above the carport or garage or in the absence of a garage or carport, on the fascia at the end of the driveway, if there is one; or
- d. In the case the building cannot be seen from the road, the numbers shall be placed on the mailbox, mailbox post, fence post, free-standing post or alternate location clearly visible from the roadway.
- (5) Numbers at least three inches in height shall be required on all residential buildings, including mobile homes, and all tenant spaces, front and back, of any multiple-unit complex.
- (6) Numbers six inches in height shall be required on all commercial and industrial buildings and upon the outside of any multiple-unit residential complex in areas on the front and rear, so that the complex address itself can be readily identified by emergency response personnel.
- (7) Multiple-unit dwellings or commercial complexes shall affix a map in the vicinity of the lobby, foyer or entranceway indicating the addresses of apartments or units in any building of a multiple building or multi-winged complex so that emergency personnel can readily identify in which wing or building the incident address is contained. New buildings shall be

inspected for compliance with these provisions prior to the issuance of a certificate of occupancy.

- (8) Owners shall maintain, and/or replace address numbers as necessary to meet the requirements of this article.

Sec. 70-58. - ~~Applicability; compliance; notification.~~ **Naming of streets.**

- ~~(a) The provisions of the uniform street naming and property numbering system shall apply to any building irrespective of when it was constructed or altered.~~
- ~~(b) The owner shall be held responsible for compliance with the terms of this article. All buildings located within the City of North Port shall be numbered in accordance with said uniform system. A master list of all affected properties and address changes shall be identified by resolution adopted by the city commission.~~
- ~~(c) The department shall notify the owner of any building to which a new number and/or a new street name has been assigned, in writing, by United States mail, according to a schedule approved by the city commission. The notice requirements of this section shall have been met by the department when said notice has been mailed to the owners of properties listed on the master list adopted by resolution of the city commission as said property owners appear on the latest tax rolls of Sarasota County.~~
- (a) All applicants seeking plat approval, or other development permit in which street name(s) have not yet been assigned, must obtain approval of the proposed street name(s) from the department.
- (b) At the time that an applicant requests approval of a street name, the department will use the following criteria when naming or renaming a street and when applicable, will comply with the addressing standards of the National Emergency Number Association (NENA) standards:
- (1) New street names shall not duplicate any existing street name within the boundary of the City, either by spelling and/or sound, that will otherwise cause confusion in the delivery of services to the address (including emergency services).
 - (2) Names having the same or similar pronunciation but with different spellings are prohibited (e.g., Smith, Smyth or Smythe).
 - (3) Variations of the same name with a different prefix or suffix shall not be used.
 - (4) Street names shall not be of a prurient nature offensive to community standards.
 - (5) Street names shall be limited to 40 characters in length.
 - (6) Special characters such as hyphens, apostrophes, and dashes shall not be used.
 - (7) There shall be no use of fractional addresses, alphanumeric address numbers or hyphenated address numbers. This also applies to apartment numbers and suite numbers

- (8) Street names shall not include cardinal directions of North, South East and West as part of the root street name. (i.e., Northstar Road, South King Street, East Beach Drive or Southwest Avenue). This does not include the directional prefix preceding the street name.
- (9) All street name approvals shall be valid for one (1) year or until the name has been recorded on a plat and recorded with the Clerk of the Circuit Court in and for Sarasota County, Florida. The applicant may request that the department extend the one (1) year time frame if the development process has not been completed or the development approval is in effect.
- (10) All streets and alleyways, whether public or private, shall have a name. Street names for new development shall consist of no more than four words (i.e., Whispering Norfolk Pine Way). Streets shall have a single name regardless of future road expansion plans. All street designations shall follow United States Post Service (USPS) Publication 28 when using abbreviations.
- (c) The department shall forward all approved names to the United States Postal Service, the City of North Port Police and Fire Rescue, the Sarasota County Property Appraiser and the Sarasota County Address Coordinator/Public Safety Office for their records and enter the name in the City's street dictionary.
- (d) The City shall not approve a new subdivision or plat without designated street names and lot numbers consistent with this article. While the developer may propose street names for new subdivisions or plats, it shall be the responsibility of the department to check for duplication of names on the City's street dictionary and to assign street names and address numbers to each lot in the subdivision consistent with the City's overall grid system.
- (e) All new and existing streets shall be named in accordance with the provisions contained herein. All street names shall first be approved by the department. No such name may be used in any manner prior to department approval. The North Port Public Works Department shall provide appropriate signage for all dedicated and accepted streets. Approved signage shall be provided by the developer prior to acceptance of streets by the City.
- (1) All new or changed names of any condominium, commercial center, subdivision or street shall first be approved by the department. No such name may be used in any manner prior to department approval. Approval must be obtained prior to final development or building permitting. It shall be the responsibility of the department to check for duplication of names on the city's street dictionary prior to approval of newly designated names. Similarity or duplication of names shall be avoided.
- (f) Components of street addresses shall be in the following order: address number, directional prefix (if any), street name, and street suffix, designation of apartment or suite, and apartment/suite number.

(g) The department shall define the street type using the following criteria:

- (1) Streets that wind, bend or weave shall maintain the same name throughout its length, unless the street makes a 90-degree (or greater) turn, with a center-line radius of 100 feet or less and continues in that direction for over 500 feet.
- (2) Streets that continue back to themselves or begin and end on the same street are considered circles or loops.
- (3) Diagonal streets shall be treated as either north-south or east-west streets. Once orientation is established it shall be used throughout the entire length of the road. The orientation will not change unless the street makes 90-degree (or greater) turn, with a center-line radius of 100 feet or less and continues in that direction for over 500 feet.
- (4) Street alignments that do not fit normal patterns or definitions as described herein merit special consideration. In these cases, the department shall use its best judgment to determine street names according to the general intent of this system.
- (5) Street name suffixes shall be assigned based upon the following descriptions; the abbreviations shall be defined as per United States Postal Service (USPS) Publication 28 latest addition:

<u>Suffix</u>	<u>Abbreviation</u>	<u>Description</u>
<u>Avenue</u>	<u>AVE</u>	<u>A thoroughfare running principally in an east/west direction and usually terminating at a north/ south street</u>
<u>Boulevard</u>	<u>BLVD</u>	<u>A thoroughfare of two or more lanes divided by a landscaped center median</u>
<u>Causeway</u>	<u>CSWY</u>	<u>Any road between the mainland and an island or peninsula</u>
<u>Circle</u>	<u>CIR</u>	<u>Any short street that returns to itself, with access from only one other street</u>
<u>Court</u>	<u>CT</u>	<u>Any permanently closed, dead-end street-around that generally ends in a cul-de-sac or turn</u>
<u>Drive</u>	<u>DR</u>	<u>Diagonal, curvilinear or winding roads that meander about and continue through to other rights-of-way</u>
<u>Expressway</u>	<u>EXPY</u>	<u>Interstate highway</u>
<u>Freeway</u>	<u>FWY</u>	<u>Interstate highway</u>
<u>Highway</u>	<u>HWY</u>	<u>U.S. routes or other designated state or federal thoroughfare</u>
<u>Interstate</u>	<u>I</u>	<u>Limited-access federal highways</u>

<u>Lanes</u>	<u>LN</u>	<u>Minor local streets generally running east and west</u>
<u>Loops</u>	<u>LOOP</u>	<u>Short streets that begin and end on the same street</u>
<u>Parkway</u>	<u>PKWY</u>	<u>A special scenic route or park drive</u>
<u>Path</u>	<u>PATH</u>	<u>Minor local street running in a diagonal direction northwest to southeast</u>
<u>Pike</u>	<u>PIKE</u>	<u>State primary numbered roads</u>
<u>Place</u>	<u>PL</u>	<u>Minor local streets generally running north and south</u>
<u>Road</u>	<u>RD</u>	<u>Limited thoroughfares that are frequently used and run in any direction</u>
<u>Street</u>	<u>ST</u>	<u>A thoroughfare running principally in a north/south direction and usually terminating at an east/ west street.</u>
<u>Terrace</u>	<u>TER</u>	<u>Minor local street running in a diagonal direction, southwest to northeast</u>
<u>Trail</u>	<u>TRL</u>	<u>Curvilinear local streets</u>
<u>Turnpike</u>	<u>TPKE</u>	<u>Any toll road</u>
<u>Way</u>	<u>WAY</u>	<u>Minor street that changes direction or begins and ends on the same street</u>

Sec. 70-59. - Implementation of change of address- **Change or correction of address number.**

Within 365 days after receipt of the written notice prescribed in section 70-58(c) herein, the owner of the building to which a new address has been assigned shall implement a change of address. It shall be the responsibility of the owner to notify all mail senders of the new address and to remove from said building any other number which might be mistaken for or confused with the assigned address to said building by the department.

- (a) The department may change or correct an address number if the change or correction is necessary for orderly maintenance of the overall addressing system and to preserve health, safety and welfare. Preference shall be given to an address number change instead of a street name change.
- (b) The department shall issue a letter for the change or correction of address number by notifying the owner(s) or occupant(s) affected by the change, and any governmental agencies or public utility companies providing service to the property, of the intended correction.
- (c) Each owner, lessee or renter shall be responsible for notifying third parties of the change or correction to address, including, but not limited to, the Federal and State governments, businesses, personal banking institutions, utility agencies, employers, security companies, friends, and relatives.

- (d) Each property owner impacted by a change or correction to an address number will be given thirty (30) days from the request to the change address number on the building. Failing to comply, the owner will be subject to the enforcement provisions contained in Chapter 2, Article IX of this code.

Sec. 70-60. - Street name change or renaming of streets.

- (a) The City may change or correct a street name if the change or correction is necessary for orderly maintenance of the overall addressing system and to preserve health, safety and welfare or if it is determined that a street name is a duplicate name or similar sounding to an existing name.
- (b) When it is necessary to rename street(s), the following priority shall be given.
- (1) If a street name change is necessary due to a duplication of street name or similar sounding names, the street with the least number of commercial and dwelling units located along it shall be changed.
- (2) If it the number of dwelling units are equal in number to the streets whose names are in conflict, then preference shall be given to retain the street name to the street that held the name the longest period time or if the street has historical significance.
- (c) The department shall provide written notification of the imminent street name change to owners affected by the street renaming. Owners affected will be encouraged to be part of the street renaming process by providing input as to alternative street names. In the case of a homeowner association, apartment complex, condominium association and similar, the property manager or designee also shall be notified. When practical, a community meeting will be held to inform the affected residents of the timeline of street name change and public hearings.
- (d) Each owner, lessee or renter shall be responsible for notifying third parties of the change or correction to address, including, but not limited to, the Federal and State governments, businesses, personal banking institutions, utility agencies, employers, security companies, friends, and relatives.
- (e) Renaming of streets shall be accomplished by Ordinance and enacted by the city commission upon adoption. Notice of public hearings shall be given pursuant to Florida Statutes and the City Charter.

Sec. 70-61. - Applicability; compliance; notification.

- (a) The provisions of this article shall apply to all buildings irrespective of the date of construction or alteration.
- (b) The owner shall be held responsible for compliance with the terms of this article. All buildings located within the City shall be numbered in accordance with this article.
- (c) The department shall notify owners and or property managers or designees in writing of the new street name/or renaming within (3) three days after the Ordinance is adopted.

- (d) The department shall notify the applicable local government agencies including but not limited to Sarasota County and the City's Land Management Administrator of the new street name or renaming.
- (e) It shall be the responsibility of the owner to remove from said building or dwelling any other number which might be mistaken for or confused with the address the department assigned to said building.

Sec. 70-62. Maintenance of street signs

- (a) All modifications and changes to existing street signs shall be the responsibility of the public works department of the City of North Port.

Sec. 70-63. - Maintenance of address and street name records.

The department shall prepare maps designating each street, road or highway within the City and shall further show the specific number assigned to each building located thereon. Such maps are kept electronically by the department and upon request shall be open to public inspection. Said maps shall be known as the Official Street Name and Property Numbering Maps of the City.

Sec. 70-64. - Honorary naming of streets.

- (a) The city commission may consider any application submitted for an honorary street name to designate a street in honor of a person. Streets that carry an honorary designation are not officially renamed, but carry a secondary honorary designation with a memorial marker placed above the existing street sign, thus allowing for the continued use of the original street name and addresses.
- (b) To avoid confusion for vehicular or pedestrian traffic, the honorary sign shall have a blue background Pantone color #294 with white letters and shall in all other ways conform with the Manual on Uniform Traffic Control Devices standards latest edition. The memorial sign shall contain the honoree's name in three (3) inch uppercase letters with the word "WAY" immediately following; the word "HONORARY" with two (2) inch uppercase letters placed above the honoree's name with two (2) six-sided stars one (1) inch high placed adjacent to the word "HONORARY" on each side as shown in Figure 1 below:



Figure 1

- (c) Honorary street names shall not be used on a U.S., State, and Interstate highway.
- (d) Honorary street names are considered and approved by the city commission.
- (e) The city commission shall consider the following criteria for honorary street naming:
 - (1) Cultural impact to the City;
 - (2) Historical impact to the City;
 - (3) Humanitarian efforts;
 - (4) Close association with North Port;
 - (5) Distinguished career brought to the City;
 - (6) Geographical relation of the street to the honoree's focus of interest; and
 - (7) A deceased individual.
- (f) The honorary sign shall remain in perpetuity, unless the city commission designates otherwise. The city commission may at any time reduce the time limit of the honorary sign or have the honorary sign removed.
- (g) The applicant shall be responsible for the initial cost of the honorary sign, installation and any application fees.
- (h) The Public Works Department shall be responsible for the upkeep and maintenance of the sign.