



# *City of North Port*

## **City Commission**

4970 City Hall Boulevard  
North Port, Florida 34286

Linda M. Yates, Mayor  
Vanessa Carusone, Vice-Mayor  
Christopher Hanks, Commissioner  
Debbie McDowell, Commissioner

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January 10, 2017

Board of Charlotte County Commissioners  
18500 Murdock Circle, Suite 536  
Port Charlotte FL 33948

Dear Commissioners:

The City of North Port and Charlotte County have enjoyed a mutually beneficial agreement under the Memorandum of Understanding between North Port and Charlotte County for several years. We sincerely appreciate the cooperation and effective working relationship that we have had with Charlotte County since the inception. We want to thank Charlotte County staff as well, for the positive rapport they have shown.

The Memorandum of Understanding was intended by both parties to be a temporary agreement, and continue until it was no longer beneficial to both parties. The City is working on once again being able to process the lockbox payments at our City Hall location. This plan includes terminating the Memorandum of Understanding, effective October 1, 2017. Under the terms of the agreement, notification of termination under the agreement is required 180 days in advance of the termination date. Therefore, please accept this letter as notification that the City is requesting termination of the Memorandum of Understanding, effective October 1, 2017.

Thank you again for the positive relationship we have enjoyed over the last several years and if you are in a similar situation in the future and need our help, please do not hesitate to ask.

Sincerely,

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Linda M. Yates, Mayor

CC: City Commission  
Jonathan R. Lewis, City Manager  
Daniel P. Schult, Assistant City Manager  
Rick Newkirk, Utilities Director  
Peter Lear, Finance Director  
Mark Moriarty, City Attorney  
Ray Sandroock, Charlotte County Administrator  
Gary Hubbard, Charlotte County Utilities Director