

Recommendation To Negotiate
Memorandum



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@cityofnorthport.com



TO: Peter D. Lear, CPA, CM, City Manager

FROM: Alla V. Skipper, CPPB, Senior Contract Administrator

DATE: January 28, 2019

SUBJECT: RFP NO. 2019-41 PROFESSIONAL ENGINEERING SERVICES FOR WATER TRANSMISSION MAIN ON SAN MATEO DRIVE FROM PRICE BOULEVARD TO HILLSBOROUGH BOULEVARD

Three (3) proposals were received for the above referenced RFP No. 2019-41 on January 14, 2019. The Selection Committee met on January 28, 2019 @ 9:00 am to conducted telephone discussions with all the proposers and reconvened at 2:00 pm to discussed, evaluated and score the proposals. The results are as follows*:

RESULTS	TOTALS	RANK
Cardno, Inc.	254	2
DMK Associates, Inc.	211	3
Kimley-Horn	282	1

After polling the Committee, it is the recommendation of the Committee and Purchasing that the City move forward with negotiations with the top ranked firm, (existing vendor) **Kimley-Horn**.

City Manager shall:

- Approve to move forward with the Negotiations: ☒ YES ☐ NO

- Initial Approved Negotiations Team of: Jennifer Fehrs, Jennifer Desrosiers, Darrell Smith. My recommendation would be to include either Gerry Traverso or Ben Newman as this main will be going through PW sidewalks. *Agreed. please add either*

☒ YES ☐ NO

Other: _____

Peter D. Lear, CPA, CM

Date

1-28-19

*Complete ranking evaluation spreadsheet attached.



CITY OF NORTH PORT

RANKING TABULATION FOR RFP NO. 2019-41 PROFESSIONAL ENGINEERING SERVICES FOR WATER TRANSMISSION MAIN ON SAN MATEO DRIVE FROM PRICE BLVD TO HILLSBOROUGH BLVD

DATED: 1/28/2019

CARDNO, INC.	wt	V 0-5	JENNIFER DESROSIERS	wt	V 0-5	JENNIFER FEHRS	wt	V 0-5	DARRELL SMITH	TIE BREAKER (IF NEEDED)
QUALIFICATIONS OF FIRM	2	5	10	2	5	10	2	4	8	28
KEY PERSONNEL	4	4	16	4	4	16	4	4	16	48
PROJECT UNDERSTANDING AND APPROACH	3	4	12	3	5	15	3	4	12	39
PROFICIENCY IN SIMILAR PROJECTS	7	5	35	7	4	28	7	4	28	91
OVERALL IMPRESSION OF THE FIRM, ITS CAPABILITIES & REFERENCES	4	4	16	4	5	20	4	3	12	48
LITIGATION	1			1			1			
MBE/WBE/DBE	3			3			3			
TOTALS			89			89			76	

DMK AND ASSOCIATES, INC.	wt	V 0-5	JENNIFER DESROSIERS	wt	V 0-5	JENNIFER FEHRS	wt	V 0-5	DARRELL SMITH	TIE BREAKER (IF NEEDED)
QUALIFICATIONS OF FIRM	2	4	8	2	3	6	2	4	8	22
KEY PERSONNEL	4	4	16	4	3	12	4	3	12	40
PROFICIENCY WITH SIMILAR PROJECTS	3	3	9	3	4	12	3	4	12	33
PROJECT UNDERSTANDING & APPROACH	7	4	28	7	3	21	7	4	28	77
OVERALL IMPRESSION OF THE FIRM, ITS CAPABILITIES & REFERENCES	4	3	12	4	3	12	4	3	12	36
LITIGATION	1	1	1	1	1	1	1	1	1	3
MBE/WBE/DBE	3			3			3			
TOTALS			74			64			73	

KIMLEY HORN	wt	V 0-5	JENNIFER DESROSIERS	wt	V 0-5	JENNIFER FEHRS	wt	V 0-5	DARRELL SMITH	TIE BREAKER (IF NEEDED)
QUALIFICATIONS OF FIRM	2	4	8	2	5	10	2	4	8	26
KEY PERSONNEL	4	5	20	4	5	20	4	5	20	60
PROFICIENCY WITH SIMILAR PROJECTS	3	5	15	3	4	12	3	5	15	42
PROJECT UNDERSTANDING & APPROACH	7	5	35	7	5	35	7	4	28	98
OVERALL IMPRESSION OF THE FIRM, ITS CAPABILITIES & REFERENCES	4	5	20	4	5	20	4	4	16	56
LITIGATION	1			1			1			
MBE/WBE/DBE	3			3			3			
TOTALS			98			97			87	

Enter Information for Project, Consultants and Reviewers
Enter Scores

CITY OF NORTH PORT

RANKING TABULATION

PROFESSIONAL ENGINEERING SERVICES FOR WATER TRANSMISSION MAIN ON
SAN MATEO DRIVE FROM PRICE BLVD TO HILLSBOROUGH BLVD



DATED: 1/28/2019

SUMMARY

	JENNIFER DESROSIERS		JENNIFER FEHRS		DARRELL SMITH		Scores alone	
	Score	Rank	Score	Rank	Score	Rank	Total Score	Rank
CARDNO, INC.	89	2	89	2	76	2	254	2
DMK AND ASSOCIATES, INC.	74	3	64	3	73	3	211	3
KIMLEY HORN	98	1	97	1	87	1	282	1

Member Rankings (Final)

TOTAL OF SUMMARY

	Sum of Member Ranks	Final Award Order *
CARDNO, INC.	6	2
DMK AND ASSOCIATES, INC.	9	3
KIMLEY HORN	3	1

* The lower sum of member rankings, the higher the final award order (top ranked is number 1)

JENNIFER DESROSIERS

JENNIFER FEHRS

DARRELL SMITH