

City of North Port
Irrigation Maintenance Services
Request For Proposal # 2017-06

Submitted by: American Irrigation, LLC

Jeremy Hampson

O: 941.587.2027 C: 941.586.3541 F: 941.240.0155

info@americanirrigationfl.com

12/14/16

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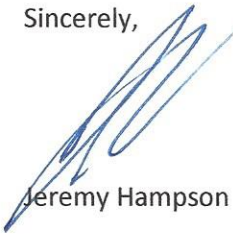
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Transmittal Letter

To Whom This May Concern:

American Irrigation, LLC welcomes the opportunity to bid on the City of North Ports RFP #2017-06 for Irrigation Maintenance Service. We have included all required submittal forms and attachments as part of this proposal. We will strive to meet and exceed the City of North Port's expectations and provide the city with excellent customer service. Thank you for this opportunity.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Hampson', is written over the printed name 'Jeremy Hampson'.

Jeremy Hampson

Owner

Approach To Project/Schedule/Resources

American Irrigation, LLC understands the scope of work as follows: to manage all aspects of the irrigation system on the (3) proposed locations including, but not limited to: testing all zones & verifying all zones operational, cleaning all filters as needed, cleaning clogged water lines, flushing all nozzles, checking performance of system, visually checking for leaks, timer adjustment, head adjustment, adjustments for adequate coverage, adjustments to limit overspray onto roadways, shut down system when necessary for repairs, checking and maintaining pumps for the irrigation, and providing any recommendations that could save water and or money in the future.

American Irrigation, LLC has extensive experience in managing large commercial projects and uses computerized scheduling programs to effectively coordinate our service crews. In addition, we would set up a re-occurring schedule to provide monthly service to all of the irrigation systems and provide the City with a schedule. As of right now, American Irrigation's main office is located in the City of North Port and over two-thirds of our employees live within the city of North Port. This will allow American Irrigation, LLC to serve the City promptly in case of emergencies.

With irrigation systems located on public roadways, we can anticipate a number of problems including broken sprinkler heads, broken mainlines and control valves due to vehicles, vandalism, etc. To insure these types of items are not ongoing we can make sure that all repairs on the roadways are installed with swing joints or flex pipe to be able to withstand traffic, and also ensure that all of the sprinkler heads are set at the proper grade to prevent unwanted attention.

Our schedule recommendation for inspections would be to check one area per week (i.e. every Wednesday), and on the fourth Wednesday of the month perform a drive-by inspection of all areas to look for any visual signs of stress or repairs needed.

American Irrigation, LLC has numerous resources available. We have worked in the industry locally for many years now and we have direct relationships with distributors, manufacturers, suppliers, subcontractors, and other related resources. American Irrigation, LLC is also a member of the Florida Irrigation Society and the North Port Chamber of Commerce. There will be a minimum of (3) staff members that are trained and available for this project.

Proficiency in Similar Projects, References, and Staff Experience

Similar Projects:

1. Palmer Ranch Master Association (Ongoing/Weekly)
 - Tracy Smith (Property Manager)
 - 941-922-3866
 - prma.administration@verizon.net
2. Arielle on Palmer Ranch (Ongoing/Monthly)
 - Mike Ainsworth (Field Contact)
 - 941-321-0167
 - ambex.land.maint@verizon.net
3. Chanteclair (Ongoing/Monthly)
 - Matt Stokes (Property Manager)
 - 941-355-4880
 - stokesmgmt@verizon.net

American Irrigation, LLC currently services over 50 commercial maintenance accounts. Ranging from condominium associations, HOA's and Master community associations. We service 2-wire systems, conventional style systems, and hydraulic style systems, with repairs on PVC pipe sizing from ½" to 8" in diameter. All of the accounts are on a monthly re-occurring schedule in order to keep the costs down and keep the preventative maintenance program going.

American Irrigation, LLC is located in North Port, FL and employees (13) staff members. All of the employees of American Irrigation work out of the office located at 1050 Innovation Ave Unit B110 North Port, FL 34289. American Irrigation has been in operation since 2010 and has over 16 years of commercial and residential irrigation maintenance and repairs experience.

Our lead employees have been with American irrigation for over 3 years. All of our lead staff have been in the irrigation industry for at least 5 years and have had extensive factory training as well several certifications and years of in-the-field training. The Project Manager will be Jeremy Hampson working out of the above address.

Employee Contacts

1. Jeremy Hampson (Owner) – 941-586-3541
2. Sara Hampson (Owner) – 941-237-7665
3. Steve Gusmer (Lead Tech) – 941-350-8861
4. Garrett Haring (Lead Tech) – 941-929-5118

CITY OF NORTH PORT
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IRRIGATION MAINTENANCE SERVICES

SCHEDULE "A" COST PROPOSAL

MONTHLY MAINTENANCE	Code	Location	Quantity	Unit Of measure	Unit Price	Extended Total Price
	L-1	Sumter Blvd.	12	Month	\$ 1,590.00	\$ 19,080.00
	L-2	Toledo Blade Blvd.	12	Month	\$ 925.00	\$ 11,100.00
	L-3	Biscayne Drive	12	Month	\$ 675.00	\$ 8,100.00
Total Contract Amount (Add Lines 1 through 3)						\$ 38,280.00

REPAIR	Labor Rate per Hour
Regular Hours	\$ 60.00 per man hour
After Hours (including weekends)	\$ 100.00 per man hour
PARTS	Part cost will be reimbursed at cost plus 10% for material handling. The City reserves the right to request a copy of the original part invoice.

The following will be utilized in resolving arithmetic discrepancies found on the face of this schedule as submitted by proposers:

- Obviously misplaced decimal points will be corrected.
- In case of discrepancy between unit price and extended price, the unit price will govern. Apparent errors in extension will be corrected.
- Apparent errors in addition of lump sum and extended prices will be corrected.

For the purpose of evaluation, the City will proceed on the assumption that the proposer intends his/her prices be evaluated on the basis of the unit prices, extensions, and totals arrived at by resolution of arithmetic discrepancies as provided above and the cost will be so reflected in evaluation process.

COMPANY NAME: Americn Irrigation, LLC

AUTHORIZED SIGNATOR/TITLE FOR FIRM: 

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2017-06
IRRIGATION MAINTENANCE SERVICES

PROPOSAL SUBMITTAL SIGNATURE FORM

The undersigned attests to his/her authority to submit this proposal and to bind the firm herein named to perform as per Agreement, if the firm is awarded the Agreement by the City.

The undersigned further certifies that he/she has read the Request for Proposal, Terms and Conditions, Insurance Requirements and any other documentation relating to this request and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

As addenda are considered binding as if contained in the original specifications, it is critical that the firm acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

Addendum No. _____	Dated _____	Addendum No. _____	Dated _____
Addendum No. _____	Dated _____	Addendum No. _____	Dated _____
Addendum No. _____	Dated _____	Addendum No. _____	Dated _____

Company Name American Irrigation, LLC

<u>941.587.2027</u>	<u>info@americanirrigationfl.com</u>	<u>941.240.0155</u>
Telephone #	E-Mail	Fax #
<u>4366 Shorewood St.</u>		

Main Office Address		
<u>North Port</u>	<u>FL</u>	<u>34286</u>
City	State	Zip Code

Address of Office Servicing City of North Port, if different than above: ☐ SAME AS ABOVE

<u>1050 Innovation Ave Unit B110</u>		
Office Address		
<u>North Port</u>	<u>FL</u>	<u>34289</u>

City	State	Zip Code
<u>941.587.2027</u>	<u>info@americanirrigationfl.com</u>	<u>941.240.0155</u>

Telephone #	E-mail	Fax #
<u>Jeremy Hampson</u>	<u>Managing Member</u>	

Name & Title of Firm Representative

<u></u>	<u>12-14-16</u>
Signature	Date

Do you accept Visa? ☒ YES ☐ NO

- OFFICE SERVICING CITY OF NORTH PORT (CITY HALL): ☒ LESS THAN 100 MILES ☐ MORE THAN 100 MILES
- LENGTH OF TIME AT THIS LOCATION: ☐ MORE THAN 3 YEARS ☒ 1 TO 3 YEARS
☐ BETWEEN 6 MONTHS TO 1 YEAR ☐ LESS THAN 6 MONTHS

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CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2017-06
IRRIGATION MAINTENANCE SERVICES

STATEMENT OF ORGANIZATION

(Information Sheet for Transactions and Conveyances Corporation Identification)

The following information will be provided to the City of North Port for incorporation in legal documents. It is, therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

Name of Respondent: American Irrigation, LLC

DBA (if any): American Irrigation

Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): LLC

Business Address: 4366 Shorewood St. North Port, FL 34286

Phone: 941.587.2027 **Fax:** 941.240.0155

E-Mail info@americanirrigationfl.com

Print Name and Title of person authorized to bind: Jeremy Hampson - Managing Member

Federal Identification Number: 46-1723644

Signature: _____

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

(Please Check One)

Is this a Florida Corporation:

☒ Yes or ☐ No

If not a Florida Corporation,

In what state was it created:

Name as spelled in that State:

What kind of corporation is it:

☒ "For Profit" or ☐ "Not for Profit"

Is it in good standing:

☒ Yes or ☐ No

**Authorized to transact business
in Florida:**

☒ Yes or ☐ No

State of Florida Department of State Certificate of Authority Document No.: L13000004331

Does it use a registered fictitious name:

☒ Yes or ☐ No

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Names of Officers:

President: _____ Secretary: _____

Vice President: _____ Treasurer: _____

Director: _____ Director: _____

Other: Jeremy Hampson Managing Member Other: Sara Hampson Managing Member

Name of Corporation (As used in Florida):

AMERICAN IRRIGATION, LLC

(Spelled exactly as it is registered with the state or federal government)

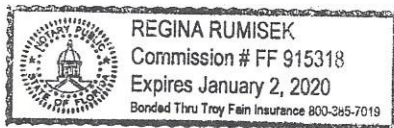
Corporate Address:

Post Office Box: _____
City, State Zip: _____
Street Address: 4366 Shorewood St
City, State, Zip: North Port, FL 34286

STATE OF Florida
COUNTY OF Sarasota

Sworn to and subscribed before me this 14th day of December, 2016, by Jeremy Hampson who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

Regina Rumisek
Notary Public - State of Florida
Print Name: Regina Rumisek
Commission No: FF 915318



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CITY OF NORTH PORT
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IRRIGATION MAINTENANCE SERVICES

REFERENCES/CLIENT LISTING

(The firm shall provide a minimum of five (5) business related references for which they are currently providing, or have provided within the last three (3) years, services similar to the scope of services required by this RFP.). Attach additional sheets if necessary.

1. Business/Customer Name: Palmer Ranch Master Association

Name of Contact Person/Title: Tracy Smith

Telephone# 941.922.3866 Fax _____ E-mail prma.administration@verizon.net

Address 6142 Clark Center Ave Sarasota, FL

Duration of Contract or business relationship 4 years +

Type of Services Provided Irrigation Maintenance

2. Business/Customer Name: Ambex Landscape

Name of Contact Person/Title: Mike Ainsworth

Telephone# 941.321.0167 Fax _____ E-mail ambex.land.maint@verizon.net

Address 5315 Fruitville Rd. #pmb 162 Sarasota, FL 34232

Duration of Contract or business relationship 7 years +

Type of Services Provided Irrigation Maintenance on 20+ properties

3. Business/Customer Name: Stokes Property Management

Name of Contact Person/Title: Matt Stokes

Telephone# 941.355.4880 Fax _____ E-mail stokesmgmt@verizon.net

Address 3053 51st St. Sarasota, FL 34234

Duration of Contract or business relationship 6 years +

Type of Services Provided Irrigation Maintenance on multiple properties

COMPANY NAME:: American Irrigation, LLC

SIGNATURE: _____

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4. Business/Customer Name: Lighthouse Property Management

Name of Contact Person/Title: Beverly Eckert

Telephone# 941.388.7694 Fax _____ E-mail beverlyeckert@mgmt.tv

Address 4951 Ringwood Medow, Sarasota, FL 34235

Duration of Contract or business relationship 6 years +

Type of Services Provided Irrigation Maintenance on several properties

5. Business/Customer Name: Midnight Cove

Name of Contact Person/Title: Chris Jones

Telephone# 813.748.2933 Fax _____ E-mail _____

Address 6302 Midnight Cove Rd., Sarasota, FL 34242

Duration of Contract or business relationship 6 years +

Type of Services Provided Irrigation Maintenance and Repairs

COMPANY NAME:: Jeremy Hampson

SIGNATURE: _____

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CITY OF NORTH PORT
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IRRIGATION MAINTENANCE SERVICES

DRUG FREE WORKPLACE FORM

The undersigned Contractor in accordance with Florida Statute 287.087 hereby certifies that
AMERICAN IRRIGATION, LLC does:
(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

Check one:

- ☒ As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.
- ☐ As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.

Offeror's Signature

12-14-16
Date

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PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, Supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, Jeremy Hampson, being an authorized representative of the Respondent, AMERICAN IRRIGATION, LLC, located at 1050 Innovation Ave Unit B110

City: North Port State: FL Zip Code: 34286, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature: _____ Date: 12-14-16

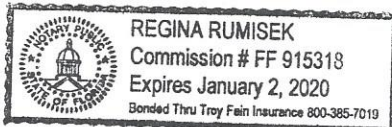
Telephone #: 941.587.2027 Fax #: 941.240.0155

Federal ID #: 46-1723644

STATE OF Florida
COUNTY OF Sarasota

Sworn to and subscribed before me this 14th day of December, 2016, by Jeremy Hampson who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

Regina Rumisek
Notary Public - State of Florida



Print Name: Regina Rumisek

Commission No: FF 915318

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CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2017-06
IRRIGATION MAINTENANCE SERVICES

NON-COLLUSIVE AFFIDAVIT

State of Florida }
County of Sarasota } SS.

Before me, the undersigned authority, personally appeared:

Jeremy Hampson who, being first duly sworn, deposes and says that:

1. He/She is the Managing Member (Owner, Partner, Officer, Representative or Agent) of American Irrigation, LLC, the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 14th day of December, 2016.

By: _____

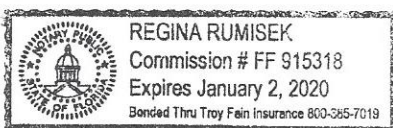
Jeremy Hampson
(Printed Name)

Managing Member
(Title)

STATE OF Florida
COUNTY OF Sarasota

Sworn to and subscribed before me this 14th day of December, 2016, by Jeremy Hampson who ☐ is personally known to me or ☐ has produced his/her driver's license as identification.

Regina Rumisek
Notary Public - State of Florida
Print Name: Regina Rumisek
Commission No: FF 915318



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CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2017-06
IRRIGATION MAINTENANCE SERVICES
LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF Florida

COUNTY OF Sarasota

This 14th day of December of 2016

Jeremy Hampson, being first duly sworn, deposes and says that he or she is the authorized representative of American Irrigation, LLC (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 14th day of December, 2016.

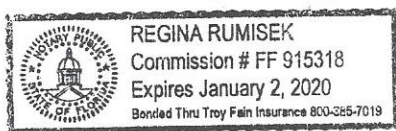
By: _____

Jeremy Hampson
(Printed Name)
Managing Member
(Title)

STATE OF Florida
COUNTY OF Sarasota

Sworn to and subscribed before me this 14th day of December, 2016, by Jeremy Hampson who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

Regina Rumisek



Notary Public - State of Florida
Print Name: Regina Rumisek
Commission No: FF 915318

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**CITY OF NORTH PORT
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IRRIGATION MAINTENANCE SERVICES**

CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- ☐ I am an employee, public officer or advisory board member of the City
_____ (List Position Or Board)
- ☐ I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____
- ☐ An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____
- ☐ Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____
- ☒ None Of The Above

PART II:

Are you going to request an advisory board member waiver?

- ☐ I will request an advisory board member waiver under §112.313(12)
- ☐ I will NOT request an advisory board member waiver under §112.313(12)
- ☒ N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

COMPANY: American Irrigation

SIGNATURE: _____

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL

CITY OF NORTH PORT
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AFFIDAVIT

Claiming Status as a Local Business

(In order to claim Local Business you MUST meet all requirements below: 1-4)

State of Florida

County of Sarasota

SS.

Before me, the undersigned authority, personally appeared:

Jeremy Hampson who, being first duly sworn, deposes and says that:

1. I am the Managing Member (Owner, Partner, Officer, Representative, or Agent) of American Irrigation, LLC, the Proposer that has submitted the attached proposal;

AND

2. I am fully informed respecting the operation and employees of the Proposer;

AND

3. I affirm that the Proposer has maintained a physical business address located within the limits of Sarasota County, Charlotte County or Desoto County for a period of six (6) months or more before submitting this proposal, from which the Proposer operates or performs business. The qualifying local address is 1050 Innovation Ave. Unit B110 North Port FL, 34289

AND

4. I affirm that at least fifty percent (50%) of the Proposer's employees are residents of the City of North Port.

Signed, sealed and delivered this 14th day of December, 2016

By: _____

Jeremy Hampson
(Printed Name)

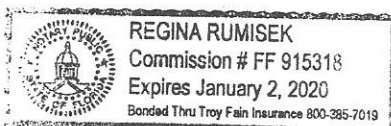
Managing Member
(Title)

State of Florida

County of Sarasota

Sworn to and subscribed before me this 14th day of December, 2016, by Jeremy Hampson who ☒ is personally known to me or ☐ has produced his driver's license as identification.

NOTARY SEAL:



Regina Rumisek
Notary Public - State of Florida

Print Name: Regina Rumisek

Commission No: FF 915318

THIS PAGE TO BE RETURNED ONLY IF PROPOSER IS CLAIMING A LOCAL BUSINESS STATUS