CITY OF NORTH PORT PROCUREMENT FORM
COMPETITIVE EXEMPTIONS

☒ **Single Purchase** (For current FY) ☐ **Change Order** ☐ **Amendment**

☐ **Blanket Purchase** (Ongoing purchases for current FY)

DEPARTMENT/DIVISION **Fleet Management- PD, Fire, PW and Utilities** **NAME OF REQUESTOR** **Monica Bramble**

Sections 2-403 of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Procurement Official.

A. Please describe all products and/or services to be procured under this exemption: **Purchase of 2018 vehicles: one (1) Ford F-150 and two (2) Ford Explorers for the Fire Department; two (2) Ford Explorers, nine (9) Ford Explorer Interceptors, one (1) Ford Taurus, and two (2) Ford Transit Vans for the Police Department; one (1) Ford CMax and one (1) Ford F-150 for the Public Works Department, Operations and Maintenance Division; and one (1) Ford Explorer for the Utilities Department**

B. Vendor Information

Vendor Name: **Garber Ford Inc.**

Address: **3380 Highway 17, Green Cove Springs, FL 32043**

Contact: **Ryan Davis** Phone: **904-264-2442** Email: **rdavis@garberautomall.com**

Will the Vendor accept Visa Card/E-Payables for this transaction: ☐ **yes** ☒ **no**

Is there an additional fee charged for credit card payments? ☐ **yes** ☐ **no**

- If yes, complete and attach the Visa Purchase Request Form, if applicable.

C. Briefly explain why it is in the best interest of the City to exempt this procurement from competition:
(If additional space is needed, please attached separate memo)

Vendor quoted from State of Florida Department of Management Services Motor Vehicles Contract that was competitively bid and a price comparison was done with other competitively bid contracts.

D. Please provide the amount of the purchase for this product or service: **$ 548,600.35**

Account # **325-2222-522.64-00 ($84,737.95)** **Project #** **F18RVH**

Account # **306-2100-521.64-00 ($300,549.55)** **Project #** **PD18RV**

Account # **150-2100-521.64-00 ($57,455.60)** **Project #** **PD18VH**

(FORM MUST BE COMPLETED IN ITS ENTIRETY FOR ACCEPTANCE)

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Account # **325-5000-541.64-00 ($49,717.90)** **Project #** **R18VER**

Account # **001-2100-521.64-00 ($28,727.80)** **Project #** **PD18VH**

Account # **420-6063-536.64-00 ($27,411.55)** **Project #** **U18RVH**

Please provide the estimated fiscal year expenditure for this product or service: **$** **$750,000**

E. Please select one of the following:

☐ **Piggyback** (Departments may utilize another municipality, county, or other governmental agency contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract as back-up documentation. Purchasing may request additional information if needed.

Name of Entity:__________ **Contract Number:**__________

Start Date:__________ **End Date:**__________

Is a fee required to utilize this contract? __Yes __No If yes, how much?__________

__Vendor-Paid __City-Paid

☒ **State of Florida Contract:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract ***Further price negotiations may be conducted with state-awarded vendor per F.S. 287.056(2)***

Number : **25100000-16-1** **Name/Category:** **Motor Vehicles**

Start Date: **November 17, 2015** **End Date:** **November 16, 2017**

☐ **Florida Sheriff's Association Bid:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract

Number :__________ **Name/Category:**__________

Start Date:__________ **End Date:**__________

☐ **Joint Cooperative:** The requesting department must provide the following documentation: copy of the solicitation and addendum, tab sheet/price sheet, vendor submittal, agenda approval and contract

Lead Entity:__________ **Contract Number:**__________

Start Date:__________ **End Date:**__________

North Port FLORIDA

☐ Code Exemption* (Specify): ____________________

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*For list of exemptions, see page 3

Sec. 2-403. - Exemptions.

(a) (2) Procurement contracts between the city and nonprofit organizations, other governments or other public entities.

(3) Procurement of:

a. Dues and memberships in trade and professional organizations.
b. Subscriptions for periodicals, books, maps or training videos.
c. Real property, real estate brokering, or appraising.
d. Abstract of titles for real property; title insurance.
e. Works of art for public display or artistic services.
f. Advertising.
g. Medical, dental and other medically related services performed by a health care professional.
h. Room or board for social service clients.
i. Room and board for employees on city business.
j. Funeral related services.
k. Water, sewer, electrical, cable television or other utility services.
l. Personnel, including but not limited to part-time or temporary services.
m. Academic program reviews or lectures by individuals.
n. Auditing services and financial services.
o. Legal services.
p. Social services.
q. Lobbying services.
r. Goods, materials and equipment whose cost has been incorporated as part of a competitively bid project.

☐ Other Exemption (not specified by code): ____________________

____

(If additional space is needed, please attach separate memo)

Requesting Department Director's Signature: [signature] **Date:** 10-3-17

Procurement Manager's Approval: ____________________ **Date:** __________

Finance Director's Approval (If applicable): ____________________ **Date:** __________

City Manager's Approval (If applicable): ____________________ **Date:** __________

Commission Meeting Date (if applicable): __________

Vendor Tracking:

YTD Dept Exp. (Inclusive): $__________

To be completed by Purchasing: