

LEADER'S GUIDE

2017

FINAL REPORT

Mayor and City Commission



North Port, Florida
December 2016



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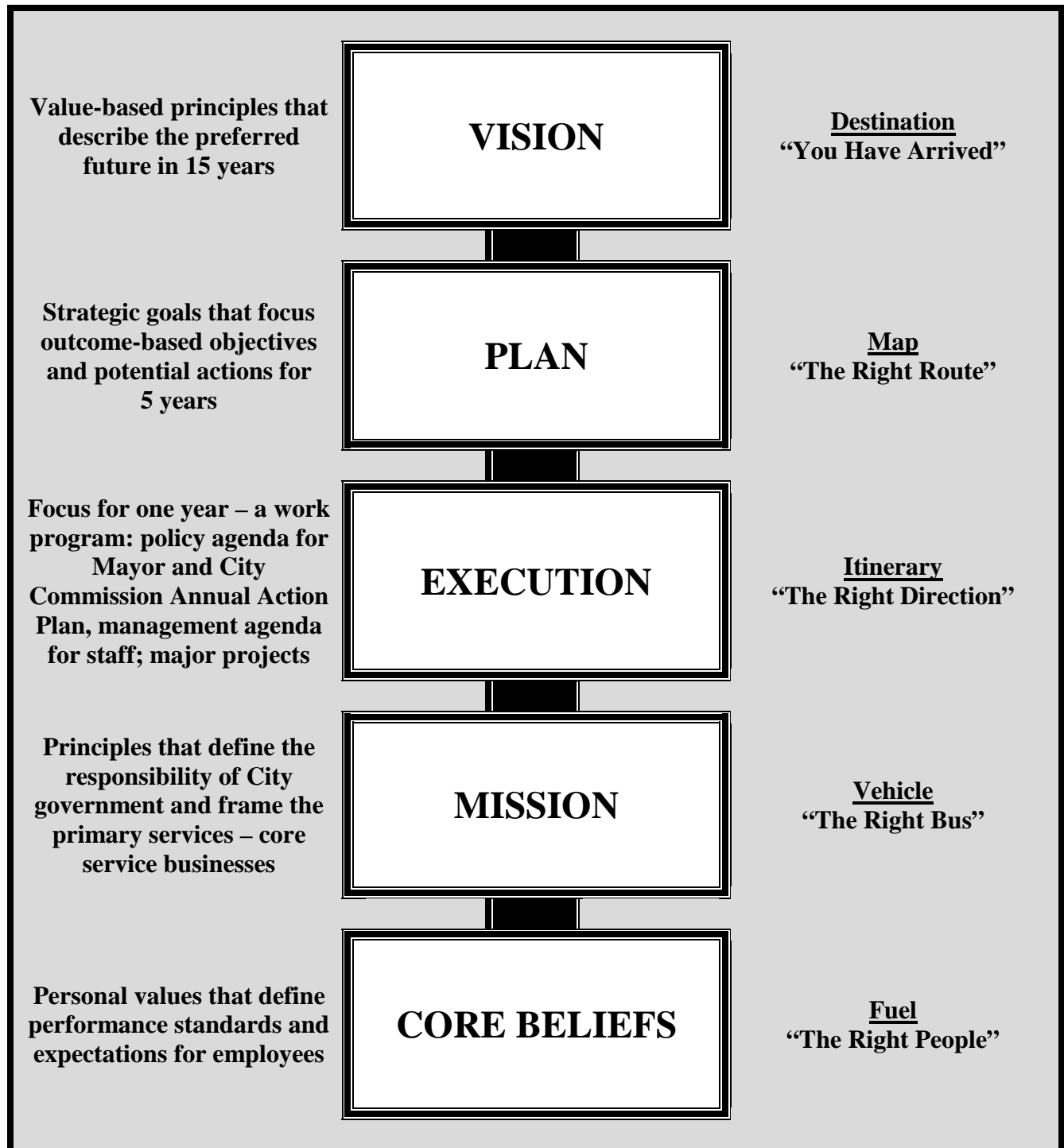
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SECTION 1

STRATEGIC PLANNING FOR THE CITY OF NORTH PORT

STRATEGIC PLANNING MODEL



SECTION 2

LOOKING TO NORTH PORT'S FUTURE

North Port Vision 2032

Debbie McDowell:

- 1. Come to Play Here, Unplug and Play**
- 2. Parks: Community, Neighborhood**
- 3. Convention Center**
- 4. Less Traffic**
- 5. Business**
- 6. Activities for all Generations**

Chris Hanks:

- 1. Canal – Tourism and Economic Development/Waterfront Interconnected, Walkway/Trail along Water**
- 2. Warm Mineral Springs**
- 3. Tech Innovations**
- 4. Infrastructure**

Vanessa Carusone:

- 1. Instant public access to record military, internet**
- 2. Public Trust**
- 3. Infrastructure growth/sustainability**
- 4. Economic drivers: tour**
- 5. College – Child level, grow, stay**
- 6. Community Pride**
- 7. Block parties throughout community**
- 8. Services local – retail, hospital/children's healthcare**
- 9. Blueways**
- 10. Camping: Warm Mineral Springs**

Linda Yates:

- 1. Parks/City facilities east of Toledo Blade – convenient access to services**
- 2. Public transit – accessible and use**
- 3. Citywide mobility – sidewalks, trails, bike**
- 4. East-West Road**
- 5. Frontage**
- 6. Multiple hotels**
- 7. Travel center – RV, trucks with parking**
- 8. Destination retail**
- 9. Hospital/Healthcare Offices**
- 10. Legacy Trail**
- 11. Light manufacturing, offices, warehouse**
- 12. Wildlife center**
- 13. Unique parks – create experiences with different themes – arts, wildlife, animals**
- 14. Celebrating history**

City of North Port

Strengths – Weaknesses

Threats - Opportunities

► Strengths

1. Natural beauty and resources
2. Affordable housing
3. Diversity in the community
4. City management and staff
5. Residents
6. Green spaces
7. Value for the dollar
8. Convenient access to the beach
9. Safe community
10. Trail system
11. Young population and youth

► **Weaknesses/Areas for Improvement**

1. Public trust and confidence in City government
2. Public engagement and involvement
3. Public access to City information and processes
4. High tech business development
5. Lack of call centers
6. Job opportunities for residents
7. Lack of follow up to residents' requests
8. Wide spread drug problem
9. Lack of accountability: Police, FEMA
10. Blight in older areas
11. Water supply and availability
12. Inventory of vacant homes
13. Clear cutting of trees
14. ULDC
15. Use of technology

► **Threats to North Port's Future**

1. Loss of community affordability
2. Stormwater and canals management
3. Code that does not manage growth
4. Bridges condition and need for maintenance or replacement
5. Water system condition and need for maintenance or replacement
6. Drug use by residents
7. Homeless population
8. Blight throughout the community
9. Lack of adequate City Infrastructure
10. Stopping proactive code enforcement
11. Lack of understanding of City government
12. Rumor mill

► **Opportunities for the Future**

1. Interchange Development
2. Unplug and Play
3. State Forest
4. Warm Mineral Springs
5. Orange Hammock
6. Canal System
7. Auto Dealerships
8. College Development
9. Advocacy and Involvement in National League of Cities, Florida League of Cities

City of North Port Actions Ideas for 2017 Mayor and City Commission

1. ULDC: Rewrite
2. Warm Mineral Springs Master Plan
3. Price Boulevard: Design, Construction
4. Police and Fire Training
5. U. S. 41/Price East-West Corridor: Frontage Road
6. Trail Development: Connection to Legacy Trail
7. Street Lights: Direction, Moratorium, Long Term Plan, Assessment
8. Trail Development: Behind Heron Creek
9. Activity Center 6: Direction
10. Hospital Development: Next Steps
11. Family Entertainment Attraction Strategy and City Action Steps

12. Website Upgrade: Public Access to City Information, More User Friendly
13. City Infrastructure Condition Assessment and Plan: Multi-Modal Transportation – a Bikes, Pedestrians and Public Transit
14. Road Bond Issue Projects: Completion
15. Canal Dredging: Direction, Projects, Funding
16. Swales: Direction, Funding
17. Stormwater Retention: Direction, Funding
18. Impact Fees: Direction
19. Price Boulevard Widening: Direction, Funding
20. Hotel Development: Next Steps
21. 50 Meter Pool: Development
22. Public Access to Creeks and Canals: Direction
23. Eco-tourism Development Strategy: Goals, Direction, City Actions
24. Trail Connection: North Port to Deer Prairie
25. Sidewalk Policy and Projects: Review, Direction

26. East Toledo Blade Development
27. Commerce Park Development: Land, Plan
28. Transit Service: Assessment, Needs Direction
29. Urban Agriculture: Policy Direction, City Actions
30. Hens: Policy Direction
31. Community Gardens: Policy Direction, City Actions
32. Administrative Code: Review, Update
33. Community Hall of Fame: Goals, Direction, Funding
34. Financial Policies: Review, Refinement
35. Financial Plan: Review, Refinement
36. "North Port Government and You": Development
37. Tree Policy and Canopy: Review, Direction, City Actions
38. City Communications Plan: Direction
39. Water and Sewer Service to Interchanges: Direction, Funding
40. Tiny Houses: "Best Practices," Direction, City Actions

41. Manufacturing Attraction Strategy: Goals, Locations, City Actions
42. Retail Development. Strategy: Goals, Types, Locations, City Actions
43. Traffic Signal Synchronization: Assessment, Direction, Next Steps, Funding
44. Traffic Safety: Assessment Report, Direction, City Actions
45. Historic Museum: Plan Development
46. Nature Trail Center: Concept Definition, Direction, City Role and Actions
47. Community Centers [North and East]: Direction, Funding
48. Neighborhood Parks: Needs Assessments, Direction, Project Priority, Funding
49. Recreational Needs Assessment for All Generations: Completion, Direction, Projects/
Programs/Venues, Funding
50. Signature Event(s): Definition, Directions, City Role/Funding
51. Tree Canopy Study
52. Tree City, USA: Direction, City Actions, Funding
53. Conference/Convention Center: Definition, Location (at Interchange), Relationship to
Hotel, City Role, Funding
54. Social Media Policy and Process

55. Blue Trail Development: Plan, City Action
56. High Speed Internet Connectivity and Service: Assessment, Direction, City Actions, Franchise Fee, Grant Opportunities
57. The Woodlands Development
58. Tropicaire Boulevard Sidewalk
59. City Land Bank: Goals, Guidelines
60. City Real Estate Manager: Position/Contract, Funding
61. RV Park at Activity Center: Direction
62. Economic Development Corporation: Definition, City Role, Funding
63. Permit Regulations and Fee: Review, Direction
64. Inspections: Performance Evaluation Report, Direction, City Actions
65. Code Proactive/Reactive: Policy Direction
66. Foreclosed Homes: Inventory, Plan, City Actions
67. City Records Online
68. Comprehensive Development Plan

69. City Tax Rate: Direction

70. Human Rights: Direction

71. Pay Steps for Police and Fire: Direction, Funding

72. Pay Compression: Report, Direction

73. City Attorney Contract: Direction

74. Eastside Plan for City Hall Annex: Direction

75. Utilities and Park Use Fee: Direction

76. Park Use by Youth: Assessment Report, Direction, City Actions

Looking to North Port's Future Departmental View

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: City Manager

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Maintaining levels of service with minimal revenue increases
- Meeting citizen's vision for the future
- Addressing changes to the economic and political environments
- Negotiations of 3 collective bargaining agreements
- Succession implementation for executive positions, ACM, 2-4 directors retire in next four years
- How to ensure that the new Commission knows the variety of projects that we have in the current CIP (Price, Fire Training Tower, parks)
- Recruiting a diverse work force
- Direction on Warm Mineral Springs
- Direction on pool
- Commission having a governance process it is comfortable with

**MANAGEMENT IN PROGRESS 2016 – 2017
PROJECTS AND ISSUES
North Port, Florida
December 2016**

DEPARTMENT: City Manager

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- | | |
|---|---|
| 1 | City's annual update/revision of strategic plan |
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INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS North Port, Florida December 2016

DEPARTMENT: City Manager

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 City's annual update/revision of strategic plan
- 2 Negotiations of a AFSCME Collective Bargaining Agreement
- 3 Reorganizing certain functions within the City Manager's office
- 4 West Villages Utilities Developers Agreement
- 5 West Villages General Principles of Agreement

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: City Manager - Communications Division

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Growing social media presence at current staffing levels. The digital landscape in which people use to communicate and connect is consistently evolving. What is popular now might not be popular tomorrow. Newer social media platforms, such as Pinterest, Snap Chat, and Periscope are immersing. How does one manage at current staffing levels?
- Changing social media landscape, including pay-as-you-go trends. It is predicted that there may be a direct hit to the City's budget when it comes to using social media in the future. Already, Facebook and Twitter are charging companies to promote tweets and posts. This trend will likely continue.
- Providing customer service via technology. More and more people are engaging with companies and seeking customer service using technology. The City may need to look at online chats, mobile apps, and more to keep up.
- Understanding Generation Y/Millennials and the new college graduates in Generation Z in the workforce. The American workforce is continuously changing. No longer are there just four generations inside office buildings – there are five.
- North Port is continuing to grow in the West Villages and reaching these residents with information about North Port services, programs, projects, etc. is an important strategy.

MANAGEMENT IN PROGRESS 2016 – 2017

PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: City Manager - Communications Division

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 **Print Publications.** Monthly and quarterly newsletters, brochures, maps and guides, flyers, and other printed information.
- 2 **Social Media presence is growing.** Economic Development launching a LinkedIn account; Police Department launching an Instagram Page; City launching a Pinterest page.
- 3 **Social Media Analytics.** Monthly reports and annual report in April 2017.
- 4 **Email Marketing.** The City will be growing the use of Constant Contact to reach residents via email.
- 5 **Website updates.** The City will continue to improve and work on its website.
- 6 **Mobile application.** The City will launch a new mobile application (See Click Fix) in FY2017 that will replace its current application.
- 7 **HOA President Meetings.** This is hosted by the City Manager each month.
- 8 **ULDC Update Project Communication Strategy.** The Community Outreach Division is playing a key role in a strategy for outreach related to the ULDC Update project through Neighborhood Development Services.
- 9 **North Port Newcomer Day.** This outreach event takes place three times a year and is designed to reach new residents.
- 10 **North Port Expo events.** These events take place inside communities, such as Gran Paradiso and Island Walk.
- 11 **Welcome Packet** distribution to new residents.

- 12 **Community recognition programs.** Coordination of certificates and recognitions for achievements during City Commission meetings.
- 13 **Community event planning/promotions,** including Memorial Day, Veterans Day, groundbreaking ceremonies, ribbon cutting ceremonies, community conversations, and more.
- 14 **School Outreach.** This is a continuous management practice of the Community Outreach Division, which is a one-stop shop for local schools to request speakers, information tables, and City employees to participate in programs.
- 15 **City Government Month.** Each October, the City of North Port hosts a variety of activities to promote civic engagement. This is a program that stems from the Florida League of Cities' City Government Week; however, North Port carries the program throughout the entire month.
- 16 **City Government Day/Mock City Commission Meeting.** As part of October's events, the Community Outreach Division works with North Port High School's Student Government to host a day filled with activity inside City Hall, including a mock City Commission meeting that is run 100 percent by students.

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS North Port, Florida December 2016

DEPARTMENT: City Manager - Communications Division

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 **Leadership North Port's City Government Day.** This is a program through the North Port Area Chamber of Commerce. City Government Day will take place in January 2017.
- 2 **Legislative priorities brochures.** This is an annual printed brochure that is provided to North Port City Commissioners to take with them to Tallahassee to present their legislative priorities to State Congress members.
- 3 **State of the City Address.** The Community Outreach Division assists in the creation of the State of the City Address speech that is provided by the City Manager to the North Port Area Chamber of Commerce each year. This year's speech will be given in January 2017.
- 4 **Staffing transition.** Staff is in the process of transitioning.

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: City Manager – Economic Development Division

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Lack of available space – commercial, professional, industrial, manufacturing
- Lack of available land with the right land uses
- Concern in finding skilled and reliable talent faced by industrial and light manufacturing companies
- Availability of multi-family dwelling units
- Ensure development code is in sync with market conditions and market realities
- Utility capital connection cost
- Balancing development control on commercial and industrial parcels
- Business impacts of tree regulation
- Understanding on the need for economic base diversification
- Commission policy needed when monetary incentives might be appropriate

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: City Manager – Economic Development Division

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Retail recruitment – ongoing
- 2 Commercial/industrial/light manufacturing recruitment – ongoing
- 3 Identification and facilitation of development of industrial and light manufacturing parcels in the city
- 4 Workforce development programs – ongoing collaboration with partners
- 5 Re-write of the Unified Land Development Code – ongoing support to Planning Division
- 6 Addition of an Economic Development Element to the Comp Plan – ongoing support to Planning Division
- 7 Facilitation of multi-family housing development in the city – several potential sites under pre-planning/ due diligence
- 8 Real estate summit to make it easier for the various players in the development world to easily see the value of investing in North Port – ongoing
- 9 Continuing relations and collaboration with Sarasota County and the Economic Development Council of Sarasota County
- 10 Continuing relations and collaboration with the North Port Area Chamber of Commerce
- 11 City liaison for the Community and Economic Development Advisory Board
- 12 Continuing relations and collaboration with entrepreneurship and small business development partners

- | | |
|----|---|
| 13 | Continuing support of various regional groups that promote and support economic development |
| 14 | Collaboration on development projects and prospects with the development community |

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS North Port, Florida December 2016

DEPARTMENT: City Manager – Economic Development Division

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Finish the re-write of the ULDC, especially as it pertains to opening up land for industrial and manufacturing use
- 2 Support an innovation and entrepreneurship center, in collaboration with community partners
- 3 Activity Center 6 – steps to expedite the development of this activity center as a manufacturing destination
- 4 Facilitate at least two (2) multi-family housing developments
- 5 Support the creation of a true (heavy) industrial park in North Port
- 6 Support the creation of a new business/corporate park in North Port
- 7 Commission to consider the creation of an incentive (monetary) program to bring in more industrial, light manufacturing, and specialty manufacturing to North Port

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: Finance

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Balancing wants of the community with resources of the City.
- Continuing to fund increased needs for maintenance of infrastructure with current funding levels.
- Instituting centralized purchasing. As the City grows, the amount of purchasing done by the individual departments has continued to increase. The staff members in the departments often struggle with the procurement requirements and don't always have the knowledge of what other departments are purchasing resulting in lost efficiencies, potentially higher costs and at times issues with purchasing limits. Centralized purchasing would help reduce these issues. This process, as with all processes, needs continual review for efficiency and value added requirements.

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: Finance

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Complete the capital replacement plan policy.
- 2 Update travel policies and procedures and switch process to electronic.
- 3 The current fleet costs that are charged to the individual departments by the internal Fleet Management are at one hourly rate for all services provided. The Finance Department is working with Fleet Management to establish multiple hourly rates based on the service being performed by the mechanics. This will allow a more equitable rate to be charged for the individual services being charged.
- 4 Purchase contract and vendor database software.

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS North Port, Florida December 2016

DEPARTMENT: Finance

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Work with Fleet to establish a tiered approach to charging their customers.
- 2 Currently Finance is working with IT to review the possibility of an electronic document approval process. Upon identifying the appropriate method and software, funding for an electronic document approval process will need to be identified.
- 3 Finance researching a more efficient method of disposing of surplus assets. Currently the City disposes of surplus assets through an online auction.

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: Fire Rescue

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Rapid Growth that will impact service provision.
- Changing political environment at the National and State level that could affect us with unfunded mandates, less grant opportunities, medical reform, etc.
- Shortage of qualified workforce, especially in the area of firefighter/paramedics. The southwest Florida area is experiencing great workforce retirements thus reducing the available new candidate pool. Additionally, some training institutions in other parts of the state do not require the clinical level of training that this area of Florida does. This results in candidates coming to us with untested skills and requiring longer time in training.
- The ability of internal service providers to keep pace with demands of their customers, especially in the areas of information technology, fleet maintenance and facility maintenance.

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: Fire Rescue

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Fire Station 85 Under Construction with an expected completion summer of 2017.
- 2 Fire Station 86 in planning with West Villages Improvement District and Sarasota County Fire.
- 3 Beginning a three to five-year process to receive International Fire Service Accreditation.
- 4 Have begun the recruitment process for six firefighter paramedics and will soon start the process for a Fire Plans Examiner.
- 5 Two supervisors will finish and three supervisors will begin the Emergency Services Leadership Institute through the Florida Fire Chiefs Association. This is part of a succession planning process for the future operation and management of our department.
- 6 Revise and update master plan for station location, vehicle and personnel needs.
- 7 Have an outside consulting firm evaluate the management structure and operation of the Fire Rescue Department for present and future needs.
- 8 Purchase and delivery of two new rescue units.

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS North Port, Florida December 2016

DEPARTMENT: Fire Rescue

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Fleet Management / Maintenance.
- 2 Information Technology Support.
- 3 New pay and performance system.

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: General Services – Administration

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Purchasing of goods and services
- Retirement of project manager
- Retirement of social services manager
- Repairs to existing pool at Dallas White Park
- Repairs to existing buildings at Warm Mineral Springs

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES North Port, Florida December 2016

DEPARTMENT: General Services – Administration

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Develop a marketing plan for the General Services Department
- 2 Developing programming sustainability model for new pool
- 3 Developing a plan for constructing a new pool
- 4 Developing a plan to repair/replace buildings at Warm Mineral Springs
- 5 Developing marketing program for Warm Mineral Springs
- 6 Developing greenway/blueway marketing concept
- 7 Creating a General Services orientation program for all employees

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS

North Port, Florida

December 2016

DEPARTMENT: General Services - Administration

Please list issues or projects that you would like for the city to address this next year 2017.

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MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: General Services – Social Services

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Grant funding for rental assistance caps at \$1,000 per grant funding source, rental rates are exceeding the cap. The sampling of rental assistance amounts in 2015 averaged \$678, whereas in 2016 the assistance amount increased to \$1,128.
- Retirement, after 28 years, of Social Services Manager.
- Overall increase in the cost of living as determined by working with families on their monthly budgets.
- (Homelessness) Rising rental rates and assistance capped at \$1,000 per grant funding, it is projected that homelessness in North Port will rise.
- (Local employment opportunities.) Social Services assisted 89 families with rental or mortgage payments. Of the 89 families only 10 (approximately 11%) of those families work in North Port.

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: General Services – Social Services

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Increase grant funding (HUD, local funding agencies, etc.) This will enable our division to expand current services.
- 2 Collaborate with Information Technology to create or acquire software that will ensure efficient internal processes.
- 3 Network with outside agencies to continue or increase social services to North Port residents.
- 4 Develop community outreach opportunities for family sponsorships.
- 5 Develop a donation fund to capture donations which will roll annually.

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS

North Port, Florida

December 2016

DEPARTMENT: General Services – Social Services

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Consideration of new applied grant funding (HUD, Local funding agencies, etc.) that will expand services available through Social Services.
- 2 Review internal processes to streamline operations and increase opportunities to work with families.

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: General Services – Information Technology

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Scaling equipment, network, licensing, etc. to accommodate growth.
- Connecting City facilities with Dark Fiber, to accommodate growth in data needs throughout the City. These facilities include City Hall, Public Works, Utilities, Morgan Center, Family Service Center, and Fire Stations 82 through 85.
- Transitioning paper-based processes to a digital, workflow-based approach to support data retention and accessibility.
- Cybersecurity – addressing the continual information security threats facing organizations throughout the world.
- Critical Business systems – modernize core business systems to align with changing business needs.
- Citizen engagement – explore technology that allows for continued information around City services and citizen engagement in government.
- Purchasing of goods and services.

MANAGEMENT IN PROGRESS 2016 – 2017

PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: General Services – Information Technology

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Datacenter expansion – Adding equipment to accommodate planned growth, along with the City's IT division assuming responsibility for the Police datacenter
- 2 Police datacenter – equipment will be migrated to City facilities
- 3 Hosted SunGard systems to cloud – migration planning in progress
- 4 Video surveillance – projects for several buildings are underway, including Family Service Center and Public Works
- 5 Desktop Computer and Fire vehicle mobile laptop replacement – annual 5-year equipment replacement
- 6 Land data organization and validation; Information Technology completed significant milestones in the land corrections, and our Land Administrator still has bulk project work to continue data corrections
- 7 See, Click, Fix – problem reporting application is scheduled to go live around the third week of November, and Information Technology will continue to train and tweak it over the coming months
- 8 CIP map – GIS map-based portrayal of capital improvement projects
- 9 Performance management – implementation of new NeoGov application, in a joint project with Human Resources
- 10 Mobile devices – expansion of smart phones, tablets and laptops in support of a mobile workforce such as field workers and Police
- 11 Phone system – enabling additional modules and functionality, such as audio conferencing, emergency notification, mobile desk phone apps, etc.
- 12 Internet – Adding bandwidth to City Hall and diversifying providers

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS

North Port, Florida

December 2016

DEPARTMENT: General Services – Information Technology

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Workflow/Document management – Need to address the prevalence of paper-based processes to improve efficiency and recordkeeping.
- 2 Facility door security – current Facility Commander system is aging, and a replacement needs to be identified. There are identical systems in the Human Resources and Police departments that need to be replaced. There is door security hardware located in City Hall, Police and Public Works that will need to be evaluated for upgrade or partial replacement; evaluating Family Service Center for inclusion.
- 3 Commission Chamber/244 – Address aging problematic audio/visual equipment to enhance streaming.
- 4 Police video surveillance – replacing aging system in the Police building. This system allows the Police department to record video for the internal building, as well as the immediate area surrounding the Police department building.

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: General Services – Parks & Recreation

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Identifying and funding effective marketing initiatives to promote resident / community participation.
- Increasing awareness and visibility of City activities, facilities and services.
- Stewardship, monitoring and maintenance of natural areas.
- Attracting and maintaining quality staff.
- Meeting service expectations for growing population.
- Adequately maintaining and repairing facilities.
- Revenue generation for operational sustainability.
- Securing supplemental funding through sponsorship and scholarship support.
- Adequate staffing and resources to support special events.
- Purchasing of goods and services.

MANAGEMENT IN PROGRESS 2016 – 2017

PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: General Services – Parks & Recreation

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Development of a Standardized Concession Agreement for youth sports organizations.
- 2 Development of inter local Agreement for Community Gardens within North Port.
- 3 Consideration of canoe/kayak rental opportunities along the City's waterways.
- 4 Expansion of Atwater Park amenities to include soft toss hitting stations.
- 5 Transition to 5-year stewardship reporting cycle for Myakkahatchee Creek Environmental Park.
- 6 Updating inter local Agreement with Sarasota County for Parks & Recreation services.
- 7 Parks & Recreation Advisory Board considering improvements for the annual Poinsettia events.
- 8 Parks & Recreation Advisory Board considering a public orchard at Garden of Five Senses.
- 9 Collaborating with Property Maintenance to update interpretive signs at the Garden of Five Senses.
- 10 Parks & Recreation Advisory Board developing a Boundless Playground at the Garden of Five Senses.

**INITIATIVES 2017:
SHORT-TERM ISSUES AND PROJECTS
North Port, Florida
December 2016**

DEPARTMENT: General Services – Parks & Recreation

Please list issues or projects that you would like for the city to address this next year 2017.

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MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: General Services – Warm Mineral Springs

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Determining direction for the three buildings
- Renovation / replacement of the three buildings at Warm Mineral Springs
- Determining USGA Water Monitoring
- Develop a marketing plan for Warm Mineral Springs

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: General Services – Warm Mineral Springs

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

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**INITIATIVES 2017:
SHORT-TERM ISSUES AND PROJECTS
North Port, Florida
December 2016**

DEPARTMENT: General Services – Warm Mineral Springs

Please list issues or projects that you would like for the city to address this next year 2017.

- | | |
|---|--|
| 1 | Ordinance revisions necessary to provide Camping at Warm Mineral Springs |
|---|--|

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: Human Resources

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Attracting and maintaining talented employees.
- Maintaining a strong risk fund through enhanced educational opportunities for City employees as well claims controls on loss.
- Monitoring trends in the market due to case law in regards to Risk premium costs.
- Maintaining compliance for health care trends and rising City benefits plan costs.
- Reconciling overall diverse workplace culture where all employees can excel.
- Ensuring internal and external compensation equity.
- Succession planning throughout the departments.
- Monitoring employment laws and trends in society to ensure policy compliance.

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: Human Resources

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 ICMA-RC – Transitioning to a single provider deferred compensation plan for all City employees.
- 2 Performance Evaluations – Developing new program through use of software.
- 3 Risk Management SOP manual.
- 4 Onboarding – Purchase NEOGOV software for onboarding.
- 5 Revision of policies and procedures manual.
- 6 Request for Proposals for Compensation/Classification Study.
- 7 Request for Proposals for health insurance broker.
- 8 Coordinating Employee Recognition Luncheon for early next year.
- 9 Explore options for creating an insurance committee comprised of City employees.

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS North Port, Florida December 2016

DEPARTMENT: Human Resources

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Participation in a compensation/classification study with a contracted vendor.
- 2 Selection of a health insurance broker to assist in control of health insurance costs.
- 3 Purchase of Onboarding software to revise current onboarding processes.
- 4 Review process of hiring employees at the minimum of pay grade.

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: Neighborhood Development Services Department

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Technology and Training
- Document storage
- Increased mobility of NDS services (from computers to mobile devices in the field)
- Updated software for the NDS Department

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: Neighborhood Development Services Department

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Construction of the Multi-Use fields at Butler Park
- 2 Design and Engineering for the electrical services and field lights at Butler Park
- 3 Construction of Fire Rescue Station 85
- 4 Design and remodel various areas in City Hall to accommodate growth of the Departments
- 5 Building Division Record's retention

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS North Port, Florida December 2016

DEPARTMENT: Neighborhood Development Services Department

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Record Retention
- 2 Mobility upgrades for NDS
- 3 Building Department software implementation
- 4 Streamlining of the Purchasing Process
- 5 Providing more opportunities for local vendors

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: NDS – Building Division

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- The ability to attract ICC certified applicants who are currently licensed or qualified to be licensed by the Florida Department of Business & Professional Regulation (DBPR) for inspector/plans examiner positions.
- Ensuring all documents are scanned and documented properly to be put into digital software.
- Obtaining updated Building Division software.
- Insuring staffing levels meet the increased workload for increased construction.
- Updating and monitoring the Building Division website pages.

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: NDS – Building Division

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Continuing to develop and implement efficient and effective processes for records quality retention.
- 2 Continued focus on Department Emergency Response Teams.
- 3 Abatement of unsafe buildings and structures.
- 4 Continue the process of obtaining updated software for improved building department records and efficiency in permitting and inspection process.
- 5 Cross training of building inspectors for greater flexibility in work assignments.
- 6 Transitioning inspectors from laptop computers to iPads for greater flexibility in field reporting changes to inspections and resulting inspections.
- 7 Continue to improve customer service for assisting contractors and citizens of North Port.

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS North Port, Florida December 2016

DEPARTMENT: NDS – Building Division

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Standardize and streamline purchasing process for equipment.
- 2 Standardize and streamline purchasing process for vehicles.
- 3 Reinstate the position of Chief Building Inspector.
- 4 Adding a second plans examiner to office to help with workload and counter.

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: NDS-Planning Division

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Medical Marijuana legislation, State pre-emptions, and regulatory rule making.
- Infrastructure keeping pace with projected growth.
- Setting the community standards for the platted neighborhoods with requests to staff for shipping container homes and tiny homes.
- Cranberry/Hillsborough Boulevard and Salford Boulevard at US 41-congestion management.
- Transportation Connectivity on a local and regional level.
- Simultaneous transportation projects on arterial roadways (I-75, US 41).
- Balancing the need for economic development and employment opportunities on limited available lands to support a buildout population of over 250,000 with the community expectation for natural resources protection above and beyond the State Forest, Orange Hammock, and Myakkahatchee Creek Corridor.
- Keeping up with the workload generated from the West Villages Development.
- Maintaining and staying current with upcoming innovations in transportation such as Connected Vehicles and Autonomous Vehicles.
- Intergovernmental coordination on joint planning issues such as annexations and roadway expansions.
- Development of Gateway Activity Centers along the Interchanges.

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: NDS-Planning Division

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Unified Land Development Code rewrite.
- 2 Complete Streets Ordinance.
- 3 Mobility fees verses existing transportation fees.
- 4 West Villages Development.
- 5 Micro Cell Towers within City Rights of Way.
- 6 Comprehensive Plan Amendments.
- 7 Land use analysis to re-evaluate non-residential land uses to determine the shortfall and impacts, and what can be changes are needed to address.
- 8 Medical Marijuana zoning regulations.
- 9 Activity Center 6 Master Plan.

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS North Port, Florida December 2016

DEPARTMENT: NDS-Planning Division

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Coordination with Charlotte County on roadway issues and development adjacent to City boundary.
- 2 Mobility Fees (with Sarasota County).
- 3 AC 6 Master Planning (with UF) and rezoning. An incentive plan for combining platted lot critical to the Activity Center form.
- 4 Taking additional steps towards managing Historic and Archaeological Resources that are within vested platted lot areas.
- 5 Joint Planning opportunities and intergovernmental coordination for lands along US 41 between Ortiz and River Road.
- 6 Signage conformance with Reed vs. Gilbert.

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: NDS - Property Maintenance

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Budgeting and obtaining approvals for Capital Expenditure Funds to maintain and/or update aging facilities and equipment.
- Maintaining aging infrastructure at Warm Mineral Springs.
- Implementing security in City parks with increased police patrols and camera surveillance in all parks to minimize vandalism and maximize safety.
- Develop and implement a plan for a new City aquatics facility.

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: NDS - Property Maintenance

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Preparation for the holidays: Halloween, scheduling the installation of flags on US41 for Veteran's Day, Veteran's Day Special Event support, scheduling the installation of ornaments on US41 and City Green light poles, Poinsettia Festival and Parade department support, etc.
- 2 Preparing bid scope to obtain quotes for the painting of the Family Service Center.
- 3 Preparing bid scope for the new irrigation systems for Fire Rescue 81 and the City Green and medians.
- 4 Finalizing remaining portion of the City Hall Complex light pole replacement.
- 5 Finance Department remodel of dividing one office into two offices and carpeting a new conference room with tasks including: painting, electric, data, carpet and carpet base, furniture and equipment moving, etc.
- 6 Reviewing quotes for new approved skid steer equipment.
- 7 Finalizing the approved new vehicle requirements with Fleet.
- 8 Preparing bid scope to the sealcoat and stripe the City Hall complex roads.
- 9 Distribution of mulch on City properties as rainy season wanes.
- 10 Continuing to upgrade plantings at the Garden of Five Senses.
- 11 Replacement of City Hall Complex Exterior Light Poles and Fixtures Phase I.

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS North Port, Florida December 2016

DEPARTMENT: NDS - Property Maintenance

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Maintenance on the infrastructure of Warm Mineral Springs.
- 2 Preparing paperwork to submit to the Purchasing department for new and renewal contracts including vendor updates.
- 3 Preparing the City Hall Complex for the Tree Lighting Ceremony and Poinsettia festival.
- 4 Staffing challenges for the increasing number of Special Events.

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: NDS - Property Standards Division

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Absentee property owners' compliance of maintenance of their properties.
- Absentee landlords ensuring tenants are maintaining their properties.
- Accurate property ownership information through databases and Sarasota County Property Appraiser's office. Information from North Port database is updated periodically from Sarasota County and records are not always clean data.
- Compliance of properties in Agricultural areas compliance with farm exemption and "Right to Farm Act".

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: NDS - Property Standards Division

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Ongoing training for current employees to enhance their job skills. Goal is to have staff utilize in-house training as much as possible so funds assigned in the budget for training are used as needed.
- 2 Dealing with ordinances and violations of impinging growth and dead trees encroaching on public Right-of-Way and private property lines.
- 3 Transition of field data entry from phones to I-Pads.

**INITIATIVES 2017:
SHORT-TERM ISSUES AND PROJECTS
North Port, Florida
December 2016**

DEPARTMENT: NDS - Property Standards Division

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Transition and training of new Property Standards Inspector.
- 2 Adoption and enforcement of changes in zoning and Land and Development Codes.
- 3 Transition of data entry of code violations utilizing I-Pads.

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: Police

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Negative perception of police tactics throughout the nation
- Fiscal Sustainability
- Funding for the staffing of quality applicants
- Traffic calls for service and enforcement
- Traffic crash investigations resulting from distracted driving
- City Code Enforcement – Vehicles for Hire

MANAGEMENT IN PROGRESS 2016 – 2017

PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: Police

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Implementation of some of the President's Task Force 21st Century Policing Initiatives from the 21st Century Policing Report – (Warrior to Guardian)
- 2 Hiring of additional support staff – (2-Community Service Officers, 1- Forensic Supervisor, 1- Criminalistics Technician, 1- Background/Training Coordinator)
- 3 Purchase of 2 additional All-Terrain Vehicles
- 4 Career Development - Increased training at all levels of the Department (Forging the Future)
- 5 Replacement of police vehicles
- 6 Implement in-house polygraphists
- 7 Enhancing the technology of our Special Investigations Unit
- 8 Researching the body-cam initiative
- 9 Replacement of outdated Tasers in phases
- 10 Contracting a Use of Force expert to review to conduct an independent annual audit and review of training and policies
- 11 Working with our local businesses to implement a "Coffee with the Cops" initiative
- 12 Citizens Public Safety Academy and a Junior Citizens Public Safety Academy
- 13 Solicitation Ordinance

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS North Port, Florida December 2016

DEPARTMENT: Police

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Funding to increased staffing to manage the increased traffic crash and traffic related calls for service
- 2 Funding for a civilian Domestic Violence Coordinator
- 3 Purchase and implement License Plate Recognition Technology
- 4 Support and expand our Volunteer Service Aide Program through funding
- 5 Increase efficiency through technology by implementing the electronic citation module
- 6 Continue to forge the future of the Police Department by funding the required training our staff needs
- 7 Reevaluate and increase the educational reimbursement offered by the City
- 8 Research a mandatory health and wellness program for staff (Life Scan)
- 9 Increase school security and youth/police relationships through the addition of (2) school resource officers

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: Public Works

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- Diverting residential and commercial Solid Waste.
- Establishing new recycling goals.
- Accommodating Solid Waste Needs for Residential and Commercial Growth.
- Industry changes to vehicle engines and emissions.
- Hiring and retaining skilled employees.
- Additional land for Public Works equipment and supplies.
- Funding for Public Works Facility Phase II. Phase I of the Public Works Facility Master Site Plan was completed in 2012 with construction of the Fleet/Administration building and parking areas. Phase II is anticipated for 2021 and includes permanent staff and storage buildings, and parking areas. The existing modular buildings that house Engineering and Solid Waste staff and the dated building that houses Operations staff would be removed for the new facility. Additional storm water and parking areas would be constructed with the complete Phase II footprint on the existing site. A preliminary space needs assessment was completed in 2010 and a master design concept was completed in 2011, but both would need to be revised with current information including determining if additional property is needed.
- Changes in the recycling program in general, Single Stream.
- Meeting new Florida Department of Environmental Protection regulations on surface water quality.
- Increased National Pollutant Discharge Elimination System Permit requirements.
- Ability to maintain or increase the Community Rating System (CRS) program rating for flood insurance.

- Funding sources for repairs or replacements of failing stormwater culverts pipes and water control structures.
- Establish efficient Public Works procurement procedures.
- Improve Capital Project planning activities.
- Increase funding for transportation capacity projects.
- Replace all Citywide vehicles and related equipment within their useful life.
- Overgrowth of impinging vegetation.

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: Public Works

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Establish location for residents to get free mulch and compost material.
- 2 Disseminate information to residents about the New Recycling Program.
- 3 Develop new recycling routing.
- 4 Revise the Guide to Solid Waste Services.
- 5 Change of Ordinances Sec. 44, 48, 50, 51, 52, and 55 for the New Recycling Program. The language is being changed to reference the automated recycling totes and collection schedule.
- 6 Repair and replace dumpsters.
- 7 Deliver new recycling totes to 30,000 homes.
- 8 Development of a Commercial Waste Auditing Program. Where a Supervisor will inspect each commercial location and audit their solid waste services. Viewing for recyclable material that is being discarded. Any material that is found is explained to the commercial establishment how to correct the circumstances.
- 9 Training implementation.
- 10 Solid Waste is working with local schools to create a recycling robot (to be named later) to promote recycling and show our commitment to the environment.
- 11 Design of water control structure No. 115 replacement by December 2016 and construction in fiscal year 2017.
- 12 Big Slough Flood Reduction Study that began in October 2016 and anticipated to be completed in September 2017.
- 13 NPDES and CRS program annual requirements.

- 14 Electronic Inventory of Material and Supplies in Public Works.
- 15 Completion of electronic Asset Management System for all Stormwater and Road Infrastructure. This includes Electronic GPS Inventory, Annual Inspections, and Preventive Maintenance scheduling.
- 16 Implementation of improvements to the Pavement Management System.
- 17 Implementation of a Capital Improvement Project Management System.
- 18 Implement a new payment option where residents can pay for dumpsters and AGC containers stickers online.
- 19 Completion of 2016 Road Bond Program and Road Routine Maintenance Program.
- 20 Continuation and completion of 2017 Road Bond Program and Road Routine Maintenance Program.
- 21 Inspection of Pedestrian Bridges.
- 22 Restoration of Water Control Structure 101 located along North Port Boulevard on the Myakkahatchee Creek.
- 23 Procurement of alternative service provider to replace failing stormwater pipe on the easterly end of Espanola Avenue and the Cocoplum Waterway.
- 24 Construction contract award for the South Biscayne Drive median curbing, irrigation and landscaping.
- 25 Continue to identify future fleet vehicles and equipment to be included in the Capital Acquisition Program.

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS

North Port, Florida

December 2016

DEPARTMENT: Public Works

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Develop a 5-year and 10-year stormwater management plan and road maintenance plan for the City of North Port.
- 2 Look for ways to improve cost efficiencies to manage solid waste.
- 3 Reduce tonnage of garbage being deposited at the landfill.
- 4 Utilize an existing City facility and construct a mulch and compost site and offer free mulch and compost material to the residents.
- 5 Expand the public outreach program.
- 6 Explore options of other materials to recycle.
- 7 Develop incentive programs encouraging commercial businesses to increase their recycling.
- 8 More resources for educating the public on pollution prevention.
- 9 Funding for capital improvement projects.
- 10 Explore alternative fleet vehicle and equipment disposal methods.

MAJOR CHALLENGES

North Port, Florida

December 2016

DEPARTMENT: Utilities

From your department's perspective, what are the major challenges facing the city over the next 5 years?

- **Aging Infrastructure:**
Keeping pace with the financial and operational needs to repair and replace aging infrastructure is a financial challenge of all Utilities. The City continues its aggressive annual preventative maintenance programs and capital improvement programs to identify and address aging infrastructure, while improving operational efficiencies. In 2017, NPU has budgeted for the purchase of utilities asset management software which will improve the ability to monitor and track aging infrastructure in the City's water and wastewater systems. NPU's success in obtaining grant funding this year will help minimize the impact of aging infrastructure in the City's wastewater collection system through its Lift Station Rehabilitation Program and its Inflow and Infiltration (I&I) Program. In addition to these programs, NPU continues replacement of aging infrastructure at the Wastewater Plant, Water Plant and Booster Stations, and has identified areas for infrastructure replacement in the potable water distribution system.
- **Utilities Engineering Division:**
Hiring a new engineer and engineering manager is critical to the continued success of the Department and the City, including economic development. While staff has made every effort to fill in the gaps during this time, they are not engineers and lack the expertise to be able to adequately handle all the ongoing projects. Expanding the engineering staff and filling the vacancy for the utilities as well as moving existing staff to the division will create a more cohesive group that will be better able to manage the existing and future workload.
- **System Expansion:**
Continue to expand services in an efficient and cost effective manner throughout City neighborhoods.
- **Planning for Growth:**
Being prepared with adequate long term capacity for development and plan for the unknown fluctuations in demand based on growth and economic conditions. Coordination with West Villages Improvement District (WVID) entities and the US41 commercial corridor is a critical part of this plan. Growth will have a direct impact on department staffing levels due to increased customer service, infrastructure and operational needs.

- **New Administration Facility:**
The existing administration building is adequate for eleven staff members assuming the majority of each day is spent at the facility. Currently, we have eighteen staff members sharing this space. In addition to this staff, approximately 30 staff members are also at the administration building throughout the day, requiring use of the computer, time clock, break area, restrooms, etc. The Department needs have outgrown the leased on-site trailer, which is well beyond its useful life, and the Administration building itself. Utilities must begin preparing for a move to a more appropriate facility.
- **Regional Coordination:**
Continue to participate in regional projects and plans that benefit the region and City to include emergency management, utility interconnects, storage, outreach, and protection of water resources, etc.
- **Lack of Operators:**
Need for succession planning and training due to a statewide lack of certified Water and Wastewater Plant Operators.
- **Financial Sustainability:**
Minimize the impact of fluctuating personnel, operating and capital expenses on rates to help ensure long-term rate sustainability and affordability.
- **Customer Service:**
Keeping up with new technology for the benefit of our customers yet still aiming for that personal relationship while providing diverse, reliable payment options that accommodate all of customer's needs.
- **Funding:**
With limited funding and fewer grants available, the process has become a lot more competitive and requires a more extensive application and approach. Exploring additional grant funding sources, revenue streams and potential cost saving measures continues to be a top priority.

MANAGEMENT IN PROGRESS 2016 – 2017 PROJECTS AND ISSUES

North Port, Florida

December 2016

DEPARTMENT: Utilities

Please list departmental projects or issues in progress (meaning there is work currently being done on them).

- 1 Comprehensive Planning: This is an ongoing project where staff are reviewing and providing to Planning Department, proposed revisions to the City's Comprehensive Plan. Proposed revisions include updates to elements as follows: Potable Water, Sanitary Sewer, Conservation and Coastal Zone, Future Land Use, and Capital Improvement Elements. Staff is coordinating with Planning Department. Staff attended a community meeting for citizen input to the comprehensive planning elements being submitted this December.
- 2 MCWTP Chemical Feed and Piping Improvements Project: RFB No. 2016-57 was published on August 12th with two bids received. Staff has selected the lowest responsive responsible bidder and the contract and legal request were submitted to the City Manager's office on October 12. It is anticipated the contract will be on the November 8 Commission meeting for approval.
- 3 Aquifer Storage & Recovery (ASR): The City's consultant continues to collect information from the monitor wells and make the reports for DEP and SWFWMD as required for this ongoing project. Cycle Test 5A is complete. Staff has decided to continue testing with no additional chemical treatment and a slight change to the pre-treatment filters. The injection portion of Cycle Test 5B was delayed due to the heavy rains that have continued to affect water quality, but began on October 6. Staff continues biweekly project status calls with SWFWMD. Staff is coordinating with SWFWMD on the funding agreement for FY16-17 Cooperative Funding and has applied for FY17-18 Cooperative Funding for the construction of permanent facilities.
- 4 24" water main from the WTP to North Port Blvd: This project will replace the 10" water main from the WTP with a new 24" water main and meter. Staff plans to bid this project in conjunction with pipelines on North Port Blvd to increase value of overall project thereby attracting more bidders for more competitive bidding. Permitting tasks and design are complete. Bid documents submitted to Purchasing in May 2016 are in purchasing queue. However, because of the priority chemical feed project, the bidding of the 24-inch water main was delayed to allow the chemical feed improvements to be bid first. Staff has requested Purchasing move forward with this bid process.

- 5 North Port Blvd. replacement of water main: Two new water mains will be installed from the new 24" at the Myakkahatchee Creek Water Treatment Plant to the north and south on North Port Blvd. to replace the water main that has reached the end of its useful life. As noted above for the WTP 24" finished water line project, permitting and design are complete; and bid documents submitted to Purchasing in May 2016. However, because of the priority chemical feed project, the bidding of the finished water main project was delayed so the chemical feed improvements could be bid first. Staff has requested Purchasing move forward with this bid process.
- 6 RO Production Total Dissolved Solids (TDS) Enhancements: This project examines RO production limitations with respect to increasing levels of TDS in the wellfield and evaluate options for treatment. Short-term measures implementation is complete. Monitoring of wellfield will continue with long-term measures to be examined in FY17.
- 7 WWTP Biosolids Management: This project involves modifications to the plant's existing tank and aeration system to increase aerated sludge volume at the plant. Change order to replace three (3) existing blowers was approved and executed in May 2016. 100% design submitted to City on June 30. NPU submitted bid documents to Purchasing July 15.
- 8 Replacement of the Deep Injection Well (DIW) Pumps: The existing DIW pumps will be replaced with more efficient pumps. Notice to Proceed date was June 8. The contractor visited the WWTP on June 24 to collect measurements for development of equipment submittals which were approved by staff in October. For this State Revolving Fund (SRF) funded project, the pumps in particular, the equipment submittals and manufacture have long lead times. On-site work not anticipated to start until January/February 2017. Final completion anticipated in July/August 2017.
- 9 Mechanical Integrity Test (MIT): Every five years, a MIT is required on each of the City's two Deep Injection Wells. A Request for Letters of Interest (RLI) was issued on September 13 to the four Utilities Engineers of Record under Agreement 2016-23. Two submittals were returned per the terms of the RLI. Staff reviewed the submittals and determined Hazen and Sawyer to be the most advantageous to the City to perform the MIT. Staff is negotiating the scope as expeditiously as possible.
- 10 Valve Maintenance: The valve program is ongoing, with staff exercising the City's 3,257 valves throughout the year to ensure proper maintenance.
- 11 Hydrant Maintenance: The hydrant program is ongoing, with staff servicing the City's 1,700 hydrants throughout the year to ensure proper maintenance.
- 12 Meter Retrofit: The meter retrofit program is ongoing to replace old manually read meters with new radio read meters.
- 13 Safety: Ensuring safety is ongoing with staff holding monthly meetings to discuss various safety issues.

- 14 Inflow and Infiltration (I&I): The I&I program is ongoing to detect and reduce ground water and storm water into our sewer system. Thirty-seven (37) manholes have been rehabilitated with new concrete interiors in preparation for lining which began in September 2016. The 2016/17 I&I program was selected for GAAP grant funding through FDEP for installation of liner on old clay pipe within the sewer collection system and lining old brick manholes. Grant funded work is to be completed by December 31, 2018.
- 15 Design, Permitting, and Construction of Reclaim Water Phase 3: Two reclaim water mains were proposed on Spring Haven Dr. and Appomattox Dr. to improve reliability of system as a whole and provide service to North Port's Canine Club on Appomattox. Project is receiving up to 50% funding from SWFWMD. Construction of the Appomattox Dr. segment is complete. Design of Spring Haven segment is being completed concurrently with Public Works' schedule for Spring Haven roadway and drainage design. This is a SWFWMD cooperative funding project.
- 16 City-Wide Calibrated Hydraulic Water Model: Construction of City-wide, field-calibrated, hydraulic model. System analyses to include both steady state and extended duration (dynamic) runs. Analysis of distribution system water quality versus hydraulic model water age analyses continuing. Sample results for chlorine residual collected at select locations throughout the distribution system are not matching the water age hydraulic model. This is indicative of a potential "sink" within the system, which could be attributed to the bulk water entering the system and/or biological film on pipe walls. Sampling completed in July was inconclusive and additional sampling has been recommended. Based on the potential effects of the Water Plant's conversion to a liquid ammonia system on chlorine residuals, staff has determined that additional sampling should wait until the WTP Chemical Feed Improvement project is completed.
- 17 Cranberry/41 Water Main Relocation: As part of 41-widening, including Cranberry turning lane, FDOT and Charlotte County Utilities (CCU) required relocation of existing 12-inch AC water main that is within FDOT and CCU ROWs. Guymann Construction initiated construction in early February. Final connection work is on hold until CCU completes water main work required to relieve pressure on the valve that will be destabilized during NPU water main connection work. NPU/CCU systems' disconnection is anticipated by the end of late fall. Once the system disconnection is complete, the final connection of relocated water main can then be completed.
- 18 Water Main Looping Project: Two water main loops are being completed in the areas of Chesebro Ave. and Italy Ave. to improve water quality. Project receives 30% funding from SWFWMD. The Chesebro Loop reached substantial completion in July. Construction on Italy Loop began in August and reached substantial completion in September. Tie-ins and final completion are pending successful bacteriological sampling and DOH certification.
- 19 Lift Station Rehabilitation: NPU will prepare formal bid documents for 13 lift stations to be rehabilitated. The 2016/17 Lift Station Rehabilitation project was selected for GAAP funding through FDEP for rehabilitation of pipes, panels, and pumps. All grant funded work will be completed by December 31, 2018.

- 20 Utilities Work Order/Asset Management System: Field Operations and Administration staff have been coordinating with IT and Public Works while researching various computer systems to meet the challenge of Utilities infrastructure management. Staff is working on the procurement of a program that will allow for better tracking of maintenance issues, expenses, and assets throughout the system. It is anticipated that the rollout of the first phase will be completed in FY16/17.
- 21 Liens: The lien program is ongoing with staff collecting over 1.2 million dollars since December 2010 when liens started to be placed on properties with balances outstanding more than 120 days.
- 22 Wastewater Hydraulic Model: Construction of City-wide, field-calibrated, hydraulic model. System analyses to include both steady state and extended duration (dynamic) runs. The model will be used to identify, develop and analyze alternatives for proposed piping/pump station facilities necessary for future conditions; review of present operations and identification of facilities for improvements, including energy reductions and to aid in the sizing of replacement and expansion mains or lift stations; and to better predict the effects of repairs and addition of future developments on the system. A RLI has been issued to the Utilities Engineers of Record with responses due November 2.
- 23 Water Supply Facilities 10 Year Work Plan: Florida Statutes, Section 163.3177(6)(c), requires regular updates to local utility 10-Year Water Supply Facilities Work Plans (WSFWPs). The City last updated its WSFWP in 2008 and, per statute, the recent adoption of the Southwest Florida Water Management District (SWFWMD) updated Regional Water Supply Plan (RWSP), makes the City's updated plan due in May 2017. RLI has been issued to the Utilities Engineers of Record with responses due October 28.

INITIATIVES 2017: SHORT-TERM ISSUES AND PROJECTS

North Port, Florida

December 2016

DEPARTMENT: Utilities

Please list issues or projects that you would like for the city to address this next year 2017.

- 1 Develop and support service expansions to neighborhoods (although this is a current project that requires attention, this also has long term aspects).
- 2 Protection of future water resources (although this is a current project that requires attention, this also has long term aspects).
- 3 Assess staffing needs to maintain level of service with additional demands of increased customer base, infrastructure and operational needs, as well as prepare for planned attrition.
- 4 Pursue a secondary interconnect with Sarasota County at the west end of the WVID.
- 5 Ongoing lift station rehabilitation projects.
- 6 Increased outreach efforts to promote awareness of career opportunities to address the growing shortage of personnel in the water/wastewater industry.
- 7 Continuation of reclaimed water system expansion project to allow future connections to the system and more efficient use of reclaimed water.
- 8 Begin design of Price Boulevard water and sewer relocations and reclaimed water installation in conjunction with the planned road widening project.
- 9 Support efforts to negotiate Developer Agreements with entities in the WVID to ensure adequate infrastructure is constructed to serve those properties.
- 10 Support efforts to investigate a water reservoir/storage facility for the City.
- 11 Support the healthy financial stability of the Utilities.
- 12 Coordinate with FDOT on US41 Corridor relocations as needed.

- 13 Construct the new liquid ammonia stations at the booster pump stations.
- 14 Begin the construction of a 16" water main on US41 to address bottleneck issues and increase capacity.
- 15 Begin addressing aging Utilities infrastructure attached to City bridges.
- 16 Assess options to address alum sludge and powder activated carbon feed system deficiencies at the MCWTP.
- 17 Purchase and implement first phase of utilities asset management software by October 1, 2017.

SECTION 3

NORTH PORT VISION 2032

North Port Vision 2032

***NORTH PORT 2032 is our* HOMETOWN ⁽¹⁾, *we have* EMBRACED OUR ENVIRONMENT AND NATURAL RESOURCES ⁽²⁾**

***NORTH PORT 2032 has* OPPORTUNITIES TO UNPLUG AND PLAY HERE ⁽³⁾, GREAT NEIGHBORHOODS ⁽⁴⁾**

***NORTH PORT 2032 has* DIVERSE ECONOMIC GROWTH AND COMMUNITY PROSPERITY ⁽⁵⁾, QUALITY LOCAL HEALTHCARE ⁽⁶⁾**

Vision 2032

Guiding Principles – Summary

PRINCIPLE 1

HOMETOWN

► Means

1. Community events and festivals, block parties, bringing people together and involving residents
2. Recognized as a “community of kindness” – acceptance of others, understanding own personal liabilities
3. High level of residents’ trust and confidence in City government
4. Residents having access to City Commission and Commissioners engaged and visible in the community
5. Major community gathering places
6. Communications with and collaboration among the residents, City, government and community-based organizations
7. Residents engaged in the City’s governance process through town hall meetings, online meetings, opportunities for public input
8. Community pulling together in crisis
9. Neighbors knowing and helping neighbors
10. Residents taking pride in the North Port community
11. Opportunities for intergenerational learning and interaction

PRINCIPLE 2	EMBRACED OUR ENVIRONMENT AND NATURAL RESOURCES
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► **Means**

1. Trees throughout North Port
2. Clean attractive and connected blueways, waterways and canals with trails for recreational experiences and businesses at defined locations
3. Effective stormwater management system for flood protection and promotion of water quality
4. Public accessible parks within Major Activity Centers and neighborhoods
5. Greenway and natural trails along Myakkahatchee Creek with pedestrian bridges and trailheads, and a link to Sumter area
6. Regional connection to Legacy Trail
7. Preserved and enhanced public access to Myakkahatchee Creek and State Forest
8. Warm Mineral Springs – a tourist destination with minimal environmental impacts and amenities such as historic/native center, camping, equestrian activities, open space events area, RV hook-ups, etc.
9. Preserved natural area with wildlife and varied levels of public access
10. Preserved and enhanced public access to other governmental lands: Deer Prairie, Carlton Preserve Walton Ranch and others
11. Exceptional outdoor experiences

PRINCIPLE 3

OPPORTUNITIES TO UNPLUG AND PLAY

► Means

1. Affordable activities for all
2. Variety of recreational venues and theme parks with adequate funding for operations and maintenance
3. Places and summer activities for youths and families
4. Places and year-round activities for seniors
5. Family oriented community events and festivals
6. Quality athletic fields for recreation and tournaments with adequate funding for operations and maintenance
7. Support for diverse cultural celebrations
8. Pool/aquatic center
9. Businesses and community organizations providing leisure and recreational facilities and activities
10. Parks throughout North Port: community parks, neighborhood parks with playgrounds and pavilions
11. Camping and other outdoor activities
12. Community awareness and involvement with cultural arts facilities and opportunities

PRINCIPLE 4

GREAT NEIGHBORHOODS

► Means

1. Well maintained public neighborhood infrastructure
2. Variety of housing choices: single family, multi-family, duplexes, tiny homes
3. Street lights throughout North Port
4. Sidewalk throughout North Port
5. High speed, reliable internet service
6. Multiple community gardens
7. Neighborhood connected for mobility and services
8. Trees preserved and maintained
9. Appropriate zoned commercial businesses accessible to neighborhoods
10. Pedestrian and bike friendly neighborhoods
11. Extended water service; plans for extended sewer service
12. Codes protecting the neighborhood character and property values
13. Affordable housing options for all

PRINCIPLE 5

DIVERSE ECONOMIC GROWTH AND COMMUNITY PROSPERITY

► Means

1. City processes that are simple, streamlined, and predictable
2. Suncoast Technical College with opportunities for education and with workforce development for local businesses
3. City infrastructure and land uses to support economic growth and business investment
4. Tourism destination with resorts, hotels, conference/convention center – local, regional and national, variety of restaurants, pool/aquatic center
5. Attractive Travel Center with amenities and parking – cars, trucks, RVs
6. University Center/Innovation Station offering a variety of degrees and spinning off business opportunities
7. Light manufacturing/high tech businesses
8. Distribution center with a variety of businesses
9. Multimodal transportation connectivity throughout North Port
10. Environment that supports small business development and entrepreneurialism
11. Opportunities for residents to work in North Port
12. Right targeted businesses attracted to locating in North Port Activity Centers
13. Destination retail business and centers
14. Reputation as a "business friendly" City with processes that are simple, streamlined and predictable

PRINCIPLE 6	QUALITY LOCAL HEALTHCARE
--------------------	---------------------------------

► **Means**

1. Facility(ies) for diagnosis, surgery, and rehabilitation
2. Medical complex with a variety of medical specialists and integrated health services
3. Specialized medical facilities and services for all
4. Emergency trauma center
5. Doctors attracted to locating their practices and homes in North Port
6. Streamlined processes to facilitate the development of healthcare facilities
7. Assisted living memory loss facilities for aging population
8. Caregiving/respite care support services available in North Port
9. Residents aware of the healthcare services available in North Port

**NORTH PORT
VISION 2032
Working Document**

North Port Vision 2032

NORTH PORT 2032 is your *HOMETOWN* ⁽¹⁾ that has *PRESERVED THE ENVIRONMENT AND NATURAL RESOURCES* ⁽²⁾ and provides *EXCEPTIONAL OUTDOOR EXPERIENCES WITHIN A PRISTINE NATURAL AREA.* ⁽³⁾

NORTH PORT 2032 offers a *CLIMATE FOR ECONOMIC GROWTH AND COMMUNITY PROSPERITY* ⁽⁴⁾, *QUALITY LOCAL HEALTHCARE* ⁽⁵⁾, and *QUALITY OF LIFE OPPORTUNITIES.* ⁽⁶⁾

NORTH PORT 2032 has *ALIVE ACTIVITY CENTERS* ⁽⁷⁾, *I-75 INTERCHANGES AS MAJOR ACTIVITY CENTERS AND DESTINATIONS* ⁽⁸⁾, and a choice of *GREAT NEIGHBORHOODS* ⁽⁹⁾.

Vision 2032

Guiding Principles – Working Document

PRINCIPLE 1

HOMETOWN

► Means

1. Community events and festivals, block parties, bringing people together and involving residents
2. Recognized as a “community of kindness” – acceptance of others, understanding self
3. High level of trust and confidence
4. Public access to City Commission and is engaged in the community
5. Major community gathering places
6. Communications and collaboration among the City, community based organizations and residents
7. Residents engaged in the City’s governance processes: town meetings, online meetings
8. Community pulling together in crisis
9. Neighbors knowing and helping neighbors
10. Community Pride
11. Opportunities for intergenerational and interaction
12. Neighbors connecting with neighbors
13. Smart developments designed to promote a Hometown feeling
14. Visible signs guiding you throughout the community
15. Active community based and educational organizations contributing to a better North Port community

PRIORITY

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PRINCIPLE 2	EMBRACED OUR ENVIRONMENT AND NATURAL RESOURCES
--------------------	---

► **Means**

1. Trees throughout North Port
2. Clean attractive blueways, waterways and canals with trails, recreational experiences and businesses as defined
3. Effective stormwater management system for flood protection and promotion of water quality
4. Public accessible parks within Major Activity Centers and neighborhoods
5. Greenway and natural trails along Myakkahatchee Creek with pedestrian bridges and trailheads with link to Sumter area
6. Regional connection to Legacy Trail
7. Preserved and enhanced public access to Myakkahatchee State Forest
8. Warm Mineral Springs a tourist destination with minimal environment impact; historic/native center, camping, equestrian trail, open space events area, RV hook up
9. Preserved natural area with wildlife and varied level of public access
10. Preserved and enhance public access; other governments Deer Prairie, SWFWMD; Carlton Preserve and other Walton Ranch

PRINCIPLE 3	EXCEPTIONAL OUTDOOR EXPERIENCES WITHIN A PRISTINE NATURAL AREA
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► **Means**

1. Opportunities for historic and nature based eco tourism for residents and visitors
2. Preservation of North Port's historic assets and heritage
3. Connection to Legacy Trail
4. Venues, activities and programs to enjoy natural areas and wildlife: hiking, birding, wildlife exhibits, camping
5. Access and launches for kayaking and canoeing on the canals and waterways
6. Nature and wellness activities linked to medical facilities and services
7. Quality golf courses open for public use
8. Lodges that support nature based tourism
9. Businesses manufacturing and testing products for outdoor experiences

PRINCIPLE 4

DIVERSE ECONOMIC GROWTH AND COMMUNITY PROSPERITY

► Means

	PRIORITY
1. City processes that are simple, streamlined, and predictable	4
2. Suncoast Technical College with opportunities for education and workforce development into local businesses	4
3. City infrastructure and land use to support economic growth	4
4. Tourism destination and hospitality businesses: resorts, hotels, conference/convention center – national, regional, local, variety of restaurants, pool/aquatic center	4
5. Attractive/unique travel center: with amenities, trucks, RVs, Parking	4
6. University center/innovation station with a variety of degrees and business opportunities	3
7. Light/high tech manufacturing businesses: solar	3
8. Distribution center	3
9. Multimodal transportation connectivity throughout the city	3
10. Environment that supports small business development and entrepreneurialism	1
11. Opportunities for residents to work in North Port	1
12. Right targeted businesses attracted to locating in North Port Activity Centers	1
13. Destination for retail	1
14. Reputation as a "business friendly" city	0

PRINCIPLE 5**QUALITY LOCAL HEALTHCARE****► Means**

1. Facility(ies) for diagnosis, surgery, and rehabilitation
2. Medical complex with a variety of medical specialists and integrated health and services
3. Specialized medical facilities and services for all
4. Emergency trauma center
5. Doctors attracted to locating their practices and homes in North Port
6. Streamlined processes to facilitating the development of healthcare facilities
7. Assisted living and memory loss facility(ies) for aging population
8. Caregiver/respite care support services
9. Residents/community aware of services

PRINCIPLE 6**QUALITY OF LIFE OPPORTUNITIES****► Means**

1. Affordable activities for all
2. Variety of recreational venues and theme parks with adequate funding for operations and maintenance
3. Places and summer activities for youths and families
4. Places and year round activities for seniors
5. Family oriented community events and festivals
6. Quality athletic fields for recreation and tournaments with adequate funding for operations and maintenance
7. Support for diverse cultural celebrations
8. Pool/aquatic center

PRINCIPLE 7

ALIVE ACTIVITY CENTERS

► Means

A. City Center

1. Seat of government building
2. Quality business offices
3. Social service offices
4. Multi family housing opportunities
5. Variety of restaurants (small scale)
6. Education Center for work training and development
7. Common area for community events and festivals
8. Pedestrian friendly and walkable areas

B. Heritage Center (U.S. 41 and Biscayne)

1. Arts and historic area
2. Boutique shops and restaurants
3. Art galleries
4. Community theatre / small theatre (s)
5. Cultural center of North Port
6. Education center for higher education
7. Feeling and character of "Old Florida"
8. Pedestrian friendly and walkable areas

PRINCIPLE 8	I-75 INTERCHANGES AS MAJOR ACTIVITY CENTERS AND DESTINATIONS
--------------------	---

► **Means**

A. Toledo Blade

1. Extended Toledo Blade North to Highway 72 (long term)
2. Retail (NE and SE)
3. Variety of restaurants and entertainment businesses (SE)
4. Commercial and distribution businesses (NE)
5. Light industrial manufacturing (NE)
6. Blended with and buffered from housing and neighborhoods (NW and SE)
7. Suncoast Technical College (SW)

B. Sumter

1. Specialty destination and traditional Retail
2. Hotels (SE)
3. Restaurants (SE)
4. Entertainment for residents and travelers (SE)
5. Access to Greenway with restrooms and amenities

PRINCIPLE 9

GREAT NEIGHBORHOODS

► Means

1. Well maintained public neighborhood infrastructure
2. Variety of housing opportunities: single, multi-family, duplexes, time homes
3. Street lights throughout city
4. Sidewalk throughout city
5. High speed, reliable internet service
6. Community Gardens
7. Neighborhood connected for mobility and city services
8. Trees preserved and maintained
9. Appropriate, zoned commercial activities accessible to neighborhoods
10. Pedestrian and bike friendly neighborhoods
11. Extended water service; plans for extended sewer service
12. Codes protecting the neighborhood character and property values
13. Affordable housing options for all

PRIORITY

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SECTION 4

NORTH PORT CITY GOVERNMENT MISSION AND SERVICES – SUMMARY

North Port City Government: Mission (Purposes and Responsibility of City Government)

NORTH PORT CITY GOVERNMENT MISSION

is to provide

**HEALTH, SAFETY AND WELFARE
SERVICES** ⁽¹⁾ *to our residents which would not be
provided or could not be provided efficiently or
equally without the intervention of government.*

*The CITY will provide these services in a
**PROFESSIONAL AND FINANCIALLY
RESPONSIBLE MANNER** ⁽²⁾,
and by **LISTENING TO AND ENGAGING THE
WHOLE COMMUNITY** ⁽³⁾*

North Port City Government Mission Guiding Principles

PRINCIPLE 1

HEALTH, SAFETY AND WELFARE SERVICES

► Means

1. Being courteous, friendly, respectful, and helpful
2. Listening to the residents and customers
3. Being well trained and technically knowledgeable
4. Looking for ways to solve problems
5. Looking for ways to say "yes," taking time when you have to say "no"
6. Working together as a City team
7. Looking for "best practices" and innovative ideas that could enhance service delivery in North Port
8. Seeking and using feedback from the community, residents and businesses
9. Communicating with residents and customers in a timely, responsive manner
10. Taking responsibility and being accountable for actions and outcomes
11. Caring about the resident and customer
12. Having a positive, "can do" attitude with a dedication to serving the North Port community

PRINCIPLE 2	PROFESSIONALLY AND FINANCIALLY RESPONSIBLE MANNER
--------------------	--

► **Means**

1. Being accountable for the use of the City's financial resources
2. Investing in the future and with a plan for paying off any debt
3. Balancing budget while maintaining affordable tax rate and strategically using resources
4. Delivering City services in the most cost effective, efficient, and streamlined manner
5. Having open financial processes and information available to all
6. Seeking input from residents on increasing City services and revenues
7. Creating an environment for business investment and job development
8. Investing in City employees
9. Spending within the City's means
10. Fees balancing affordability, cost recovery, and community benefit
11. Informing residents on City finances and services

PRINCIPLE 3	LISTENING TO AND ENGAGING THE WHOLE COMMUNITY
--------------------	--

► **Means**

1. Reaching out to all residents and businesses
2. Regularly updating the City website for easy, convenient access to information and services
3. Acting in an open and transparent manner
4. Seeking, being open to, and using input and feedback from the North Port community
5. Using a variety of diverse methods for two way communications with residents
6. Collaborating with community organizations, homeowner/neighborhood associations
7. Providing opportunities for residents to participate in City governance, decision making, and service delivery
8. Involving residents in the City governance - advisory boards, task forces, committees, town hall meetings, etc.
9. Having Commission available online and through other means
10. Having the City Commissioners available and present in the North Port community
11. Having diverse access to information, services and meetings

North Port City Government Municipal Services

► No Choice Municipal Services

1. Govern the city
2. Manage public records
3. Managing Stormwater
4. Planning for, responding to, and recovering from an emergency

► Choice Municipal Services

1. Providing, Treating, and Distributing Water
2. Collecting, Treating, and Disposing Wastewater
3. Collecting and Disposing Solid Waste
4. Providing Police Services
5. Providing Fire Services
6. Providing Emergency Medical Services
7. Protecting Public Health
8. Planning for the City's Future
9. Planning, Building, and Maintaining Roads, Bridges and Trails
10. Planning, Building, and Maintaining Parks and Recreational Facilities
11. Facilitating Economic Growth and Business Investment
12. Assuring Safe Buildings and Homes

**North Port City Government
Mission
Working Document**

**North Port City Government: Mission
(Purposes and Responsibility of City
Government)**

NORTH PORT CITY GOVERNMENT MISSION

is to provide

**HEALTH, SAFETY AND WELFARE
SERVICES** ⁽¹⁾ *to our residents which would not be
proved or could not be provided efficiently or
equally without the intervention of government.*

The CITY will provide these services in a
**PROFESSIONAL AND FINANCIALLY
RESPONSIBLE MANNER** ⁽²⁾,
and by **LISTENING TO AND ENGAGING THE
WHOLE COMMUNITY** ⁽³⁾

North Port City Government Mission Guiding Principles

PRINCIPLE 1

FINANCIALLY RESPONSIBLE

► Means

1. Being accountable for the use of the City's financial resources
2. Investing in the future and with a plan for paying off any debt
3. Balancing budget while maintaining affordable tax base and strategically using resources
4. Delivering City services in the most cost effective and efficient manner, streamlined process
5. Creating an environment for business investment and job development
6. Having open financial processes and information available to all
7. Seeking input from residents on increases in City services and revenues
8. Investing in employees
9. Spending within the City's means
10. Fee balancing affordability, cost recovery and community benefit

PRINCIPLE 2**QUALITY MUNICIPAL SERVICES****► Means**

1. Taking responsibility and being accountable for the results
2. Monitoring performance and results: contractors, employees, volunteers
3. Effectively delivering City services
4. Meeting the needs of North Port residents
5. Providing City services based upon community need and affordability
6. Completing the task appropriately
7. Looking for ways to improve service delivery and reduce costs

PRINCIPLE 3**ENGAGED RESIDENTS****► Means**

1. Regularly updating the City website
2. Supporting community events for residents
3. Using a variety of methods for communicating with residents
4. Collaborating with community based organizations and Homeowners Associations
5. Providing opportunities for residents to participate in governance and the delivery of City services

North Port City Government Mission Guiding Principles

► No Choice

1. Govern the city
2. Manage public records
3. Plan, manage storm water system
4. Plan, respond, to and recover from an emergency

► Choice For Daily Living

1. Enforce laws and ordinances
2. Regulate land use and development quality
3. Plan, build, and maintain parks: active/passive, community/neighborhood
4. Provide, treat, and distribute water
5. Collect, treat, and dispose wastewater
6. Plan, build, and maintain roads and bridges
7. Plan, build, and maintain streetscapes and medians
8. Plan for the City's future while maintaining the "Hometown" atmosphere and culture
9. Review and approve plans, inspect buildings

► **Quality of Life**

1. Preserve the environment and natural resources
2. Prevent and suppress fires
3. Seek compliance with housing and nuisance codes
4. Plan, build, and maintain sidewalks, bikeways, and trails
5. Maintain canals and creeks
6. Plan, build, and maintain athletic fields
7. Patrol the community
8. Provide programs and services for “at risk” youth
9. Create a positive climate for economic growth

► **Community Add On**

1. Manage traffic flow and controls
2. Maintain and operate Community Centers with limited amenities and space for rentals and community use
3. Support community organizations: educational, human and social services
4. Collect and dispose solid waste
5. Recycle solid waste: residential and commercial

SECTION 5

CITY OF NORTH PORT PLAN 2017 – 2022

City of North Port Goals 2022

**Enhanced Public Trust through Responsible
City Government**

=====

Maintained/Upgraded/Expanded City Infrastructure

=====

**City of Greatness: Safe, Fun, Kind with
Hometown Feeling**

=====

Diverse Local Economy

=====

Environment and Natural Resources

City of North Port Goals 2022 Worksheet

1. ENHANCED PUBLIC TRUST THROUGH RESPONSIBLE CITY GOVERNMENT
2. MAINTAINED/UPGRADED/EXPANDED CITY INFRASTRUCTURE
3. CITY OF GREATNESS: SAFE, FUN, KIND WITH HOMETOWN FEELING
4. DIVERSE LOCAL ECONOMY
5. ENVIRONMENT AND NATURAL RESOURCES

IMPORTANCE	
Personal	Team*
6	1
6	2
8	3
12	4
13	5

*** The City Commission ranked the five goals from “most important” = 1 to “lesser importance” = 5. The number in this column represents the total score for each goal.**

GOAL 1	ENHANCED PUBLIC TRUST THROUGH RESPONSIBLE CITY GOVERNMENT
---------------	--

► Objectives		PRIORITY
1.	Deliver City services in the most cost effective and efficient manner	3
2.	Assure adequate reserve fund for general fund and districts	3
3.	Operate as an open, transparent City government	3
4.	Retain, recruit and hire a quality City workforce dedicated to serving the North Port community	2
5.	Evaluate and adjust City services based upon responsiveness to community needs	2
6.	Rebuild residents' trust and confidence in City government	2
7.	Expand residents' engagement and involvement in City government	2
8.	Have a well-informed community about City policies, plans, processes, finances, and services	2
9.	Maintain financial reserves consistent with City policies and national standards	1
10.	Maintain/increase/decrease current core City services	1

► Means to Residents
1. Service value for taxes and fees
2. City acting as responsible stewards of the residents' taxes and fees
3. Affordable City services
4. High level of customer service by the City
5. City services responsive to the needs of residents

► Challenges and Opportunities

	PRIORITY
1. Fewer number of qualified applicants for City employment	3
2. Increasing accountability for performance and results	3
3. Building trust and confidence in City government	3
4. City services workload and limited additional staff capacity	3
5. Maintaining continuity of City Commission and City Manager	3
6. Funding for staff development, training and education	2
7. Filling the position of City Manager – short term and long term	2
8. Balancing the budget: recurring costs with recurring revenues	1
9. Rising costs of doing City business: healthcare, raw materials, engineering, vehicles and apparatus	1
10. Actions by the State of Florida that impact City revenues and services	1
11. Determining who should pay and how much for City services	1
12. Funding for maintenance: ongoing and new	1
13. Misinformation/inaccurate information about the City creating a negative image	1
14. Reserving funds for future staffing and operations	1
15. Population growth and increasing demands for City services	1
16. Addressing impact fees, including transportation/mobility fee	0
17. City's boom/bust cycle and financial reserves	0
18. Privatization or alternative service provider for some City services	0
19. Determining the best methods for informing and involving the community	0
20. Lengthy processes not linked to outcomes or community benefit	0
21. Losing sight of City's core mission and service responsibilities	0

► Actions 2017

		PRIORITY
1. City Communications Plan	CC	3
• Office Reorganization		
• Commission		
• North Port Government		
2. Building Permit Regulations and Fees: Review	CC	3
3. City Manager Replacement		3
4. Alternative Service Delivery	Mgmt	Mgmt
• Research Options: Opportunities	CC	
• Report	2016	
5. Capital Acquisition Policy (Citywide) Replacement Plan: Implementation	Mgmt	Mgmt
	2016	

► Actions 2017 (Continued)			PRIORITY
6.	Youth Sports Agreement	Mgmt 2016	Mgmt
7.	Transportation Impact Fees/Monthly Fee: Direction	CC	Mgmt
9.	Fire Master Plan: Update (including Station; Levels of Services)	CC	Mgmt
10.	Classification and Compensation Study	CC	Mgmt
11.	Strategic Plan: Update	Mgmt	Mgmt
12.	Code Enforcement Policies and Processes	Mgmt	2
	<ul style="list-style-type: none"> • Reactive vs. Proactive: Direction • Staffing • Community Survey: Question 	CC 2016	
13.	Website Upgrade: Funding	CC	2
	<ul style="list-style-type: none"> • User Friendly • Search Ability • Calendar – Consistency, Completeness • Index: Department Services and Program 		
14.	High Speed Internet Connectivity and Service	CC	2
	<ul style="list-style-type: none"> • Report • Direction 		
15.	Building Inspection Performance Evaluation Report	CC	2
	<ul style="list-style-type: none"> • Scope • Expectations 		
16.	Eastside Plan for City Facilities and Services	CC	2
	<ul style="list-style-type: none"> • Review • Refinement • Direction • Funding 		
17.	Procurement Ordinance: Local Preference		2
18.	Administrative Code: Update	CC	1
	<ul style="list-style-type: none"> • Concerns • Direction 		
19.	City Financial Plan (5 years)	CC	1
	<ul style="list-style-type: none"> • Revenues Projections • Expenditure Projections • Trend Analysis 		
20.	City Land Bank Policy and Plan	CC	1
	<ul style="list-style-type: none"> A. Acquisition B. City Owned 		
21.	City Real Estate Manager: Position and Funding	CC	1
22.	Reserve Rate Stabilization Policy: Re-Evaluation		1

► **Actions 2017 (Continued)**

23. "North Port Government and You"

- + Services Understanding
 - + Showcasing City Operations
 - + Steps to ...
- Best Practices
 - Report with Options
 - Direction/Funding

PRIORITY

0

► **Management in Progress 2017**

- | | |
|---|------|
| 1. Police Department Study: Implementation | 2016 |
| 2. Social Media Presence: Expansion | 2016 |
| 3. Police Department Strategic Plan | 2016 |
| 4. Annual Police Vehicle Replacement | 2016 |
| 5. Police – IT Network: Development | 2016 |
| 6. Interlocal Agreement for Parks Management with Sarasota County | 2016 |
| 7. Travel Procedures/Process Simplification | 2016 |
| 8. City IT Infrastructure: Upgrade | 2016 |
| 9. Recycling Program | 2016 |
| 10. OptiView Electronic Storage and Plan | 2016 |
| 11. AFSCME: Reopener | 2016 |
| 12. Police Policy Manual Review | 2016 |
| 13. City Volunteer Program: Expansion | 2016 |
| 14. Project Cost Estimates/Management Evaluation Report | OTH |
| 15. Communications Plan: Enhancements | OTH |
| 16. Employee Handbook | OTH |
| 17. West Village Fire Stations Siting | |
| 18. Commission Orientation Manual | |
| 19. City Charter Revision/Amendments | |
| 20. City Records Online | |
| 21. City Attorney Contract | |
| 22. Citywide Fee Schedule | |

► **Major Projects 2017**

- | | |
|---|------|
| 1. City Hall Security: Door Lock System | 2016 |
|---|------|

► **On the Horizon 2018 – 2022**

- | | |
|---|-----|
| 1. Social Services Self-Sustainability Plan | OTH |
| 2. Single Stream Recycling | OTH |
| 3. Summer Camp Programs for Older Students | OTH |

GOAL 2	MAINTAINED/UPGRADED/EXPANDED CITY INFRASTRUCTURE
---------------	---

► **Objectives**

1. Extend water service
2. Maintain/upgrade local streets
3. Improve sidewalks in targeted neighborhoods
4. Maintain City Hall and other City buildings/facilities
5. Improve storm water management system
6. Expand parks and park amenities
7. Maintain major corridor streets
8. Upgrade/expand street lights

► **Means to Residents**

1. Reliable delivery of quality water
2. Reliable collection and treatment of wastewater
3. Quality streets and sidewalks
4. Opportunities to enjoy well maintained parks and athletic fields
5. Well maintained streetscapes and medians
6. Protection of flooding through effective stormwater management

► **Challenges and Opportunities**

1. Federal and State mandates, regulatory requirements and funding changes
2. Lack of street lights and sidewalks by school bus stops
3. Aging neighborhood infrastructure needing maintenance or major repair
4. Infrastructure needed before development
5. Increasing cost of projects: engineering, materials
6. Funding for new infrastructure projects
7. Low competition for vendor bidding
8. Managing stormwater system – vegetation, capacity

PRIORITY

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► Challenges and Opportunities (*Continued*)

- | | PRIORITY |
|--|----------|
| 9. Funding for maintenance of new streets, infrastructure and facilities | 1 |
| 10. Deferred maintenance of City infrastructure and facilities | 1 |
| 11. Road ownership: private/district | 1 |
| 12. Completing road projects on time and within budget | 1 |
| 13. Number of residents on wells and septic's | 1 |
| 14. Incorporating the changing trends in City projects and plans | 1 |
| 15. Determining how to pay for water and sewer extension (long term) | 0 |
| 16. Verifying contractor work – quality control | 0 |
| 17. Natural vs. planted trees | 0 |
| 18. Expectations and project “creep”/expansion | 0 |
| 19. Impact of climate change in Florida and North Port | 0 |

► Actions 2017

- | | | PRIORITY |
|---|-------------------|----------|
| 1. Utilities Infrastructure Master Plan: Project Funding | Mgmt
2016 | 3 |
| 2. Sidewalk Master Plan and Policy: Review/Refinement | Mgmt
CC
OTH | 3 |
| 3. Water Service Extension: Pilot Program Evaluation, Direction | Mgmt
OTH | Mgmt |
| 4. Police and Fire Training Facility: Site on Technical College | CC
OTH | Mgmt |
| 5. Transportation Mobility Fees/Monthly Fee | CC | Mgmt |
| 6. Traffic Signal Infrastructure: Update | CC | 2 |
| • Funding | | |
| • City | | |
| • State | | |
| 7. Traffic Safety: Designs/Public Education | CC | 2 |
| • Speed Limits | | |
| • Crosswalks | | |
| • U – Turns | | |
| 8. Stormwater Management Plan: Project Priority, Funding | Mgmt | 2 |
| 9. City – School Street Lights and Sidewalk at Bus Stops | | 2 |
| 10. Alternative East-West through Neighborhoods | | 2 |
| 11. Swales Service Delivery: Recurring Funding | Mgmt
2016 | 1 |
| 12. Parks and Recreation Master Plan: Review/Refinement | 2016 | 1 |

► **Actions 2017 (Continued)**

			PRIORITY
13.	Regional Park: Advocacy/Planning with Sarasota County (Link to Parks & Recreation Master Plan and County Parks Plan)	Mgmt OTH	1
14.	Canals Master Plan/Blueways: Phase 2	CC OTH	1
15.	High School Traffic Signal Study: Direction, Funding		0
16.	Complete Streets Ordinance		0
17.	Road Access to Myakkahatchee Creek Environmental Park		0

► **Management in Progress 2017**

1.	Mowing Program: Enhancements	MIP
2.	Big Slough Water Reduction Study	MIP
3.	Utilities Fixed Asset	MIP

► **Major Projects 2017**

1.	Water Treatment Plant Enhancement Project	MP
2.	Biscayne Boulevard Turf and Landscape Improvement Project: Phase 1	MP
3.	Road Bond Projects	MP
	• Phase 7	
	• Phase 8	
4.	Annual Swales Rehabilitation Program	MP
5.	Hillsborough Boulevard Sidewalk Project	MP
6.	24" Water Main (from Water Treatment Plant)	MP
7.	Glenallen Drive Swale Piping	MP
8.	Price Boulevard Widening Project (Toledo Blade and Sumter Boulevard)	MP
	• Design	
	• Construction (2019)	
9.	Fire Station 85	MP
10.	Water Control Structure 115	MP
11.	Water Control Structure 106	MP

► **Major Projects 2017** (*Continued*)

- | | | |
|-----|---|----|
| 12. | Wastewater Treatment Plant Deep Injection Well Pump Replacement | MP |
| 13. | Wastewater Treatment Plant Bio Solid/Sludge | MP |
| 14. | Reclaimed Water Expansion: Phase III | MP |
| 15. | SCADA Program | MP |
| 16. | Lift Station Rehabilitation Projects | MP |

► **On the Horizon 2018 – 2022**

1. Stormwater Drainage Plan/Report
2. Toledo Blade/Price Activity Centers: Infrastructure Plan
3. Safe Routes to Schools (Sidewalks)
4. Closed Loop Traffic Control System
5. Compressed Natural Gas: Research

GOAL 3

CITY OF GREATNESS: SAFE, FUN, KIND WITH HOMETOWN FEELING

► Objectives

1. Develop Activity Centers consistent with defined vision and goals, location, boundaries, and character
2. Be recognized as a “Great Place” to live
3. Increase entertainment venues in the Activity Centers
4. Expand arts and cultural opportunities Citywide
5. Be the “Safest City” in Southwest Florida
6. Have parks and recreation programs for all
7. Preserve North Port’s hometown feel and heritage

► Means to Residents

1. Pride in North Port community
2. Variety of activities for your leisure time
3. More reason to go to Town Centers
4. Places to shop and eat
5. Preservation of North Port’s history and character
6. Feeling safe and secure at home, in the neighborhood and throughout the community

► Challenges and Opportunities

1. Defining “affordable housing”, “workforce housing”, “low income housing”
2. Retaining graduates from Suncoast Technical College and other educational institutions
3. Working with the community and residents to maintain our safe North Port community
4. Expanding arts and cultural opportunities
5. Updating ULDC, and existing zoning and land uses
6. Understanding and defining the changing housing trends: Airbnb, Tiny Homes

PRIORITY

3

3

2

2

2

2

► **Challenges and Opportunities** (*Continued*)

	PRIORITY
7. Recruiting, retaining top quality public safety staff	2
8. Determining the City role in each Activity Center	1
9. Funding and prioritizing City projects in each Activity Center	1
10. National public safety trends and community attitudes toward police	1
11. Changing leisure and recreational trends and the impacts on City facilities and programs	1
12. Prioritizing "Activity Centers" for City actions	1
13. Defining the City's role in historic preservation and hometown feeling	1
14. Lack of quality, new multi-family housing	1
15. Absentee landlords and property owners	1
16. Working with community organizations and institutions	0
17. Rentals to homeownership – lack of rental inventory and cost	0
18. Determining interest/direction on developers turning over private infrastructure to the City	0
19. Funding for parks and recreational venues	0

► **Actions 2017**

		PRIORITY
1. 50 Meter Pool with Amenities: Feasibility Report, Direction, Funding	CC	3
2. Parks and Recreation Master Plan: Review/Refinement <ul style="list-style-type: none"> • Needs/Use Assessment • Neighborhood Parks • Park Venues • Trails 		3
3. West Villages Development <ul style="list-style-type: none"> • Permitting • General Principles of Agreement • Housing for City Staff 	Mgmt CC 2016	Mgmt
4. 21 st Century Policing Model Action Plan: Implementation	CC	Mgmt
5. Comprehensive Plan	CC	Mgmt
6. Unified Land Development Code: Update	Mgmt CC 2016	2
7. Activity Center 6: Master Plan and Zoning	CC Mgmt	2

► **Actions 2017 (Continued)**

			PRIORITY
8.	Historic Museum/Community Hall of Fame: Development <ul style="list-style-type: none"> • Environmental History • Showcase: Achievements • Showcase: Residents • “Tell the Story” of North Port (Link to City 60 th Anniversary – 2019)	CC	2
9.	Community Centers (North and East): Direction, Initial Planning, Funding	CC	2
10.	Tiny Homes/Small Homes <ul style="list-style-type: none"> • Definition • Locations • Market • Codes/Regulations 	CC	1
11.	Travel Center/RV Park at Activity Center	CC	1
12.	Arts and Cultural Expansion: Strategy, City Actions	CC	1

► **On the Horizon 2018 – 2022**

- | | | |
|----|--|-----|
| 1. | Arts and Culture Goals and Master Plan | OTH |
| 2. | Historic District Designation | OTH |

GOAL 4

DIVERSE LOCAL ECONOMY

► Objectives

1. Increase the number of quality hotels with amenities
2. Have a major travel destination/spot with a variety of amenities and services
3. Have a hospital and expand medical services
4. Have an alternative road linking (Frontage) between Sumter and Toledo Blades
5. Increase the number of distribution and light manufacturing businesses
6. Have a business park for professional office, regional corporate offices
7. Have a workforce prepared for 21st Century jobs
8. Increase small businesses and entrepreneurial activities North Port
9. Attract the right businesses to North Port
10. Expand retail and restaurants

PRIORITY

3
3
3
2
2
2
2
1
0
0

► Means to Residents

1. Job opportunities for residents to work near home
2. More restaurant choices
3. Places for family and guests to stay
4. Expanded commercial tax base reducing the tax burdens on residents
5. Expanded choice for your leisure time conveniently located in North Port
6. Access to quality healthcare and medical services

► Challenges and Opportunities

	PRIORITY
1. Attracting hotels and diverse restaurants	3
2. Attracting the “right businesses” consistent with the visions	3
3. Funding for City projects and infrastructure	3
4. Working with, protecting and buffering the residential neighborhoods	2
5. Working with FDOT and other governmental agencies on funding and regulatory issues	2
6. Defining the City role and relationship to the private sector and marketplace	2
7. FDOT ROW and access issues	2
8. Lack of skillsets for 21 st Century job opportunities	2
9. Helping businesses to discover North Port	2
10. Creating gateways to the Greenway with access and amenities	1
11. Outparcels for development adjacent to the Technical College	1
12. Developer with interests and financial assets in North Port	1
13. Defining the City’s role in economic development and investment partnerships	1
14. Defining North Port’s vision for economic growth	1
15. Uncertain global and national economy	1
16. Addressing FEMA maps and mitigating impacts	0
17. Finding individuals to purchase fast food franchises	0
18. Has North Port been left behind in the current economic recovery	0
19. Creating a creative environment for innovators and entrepreneurs	0
20. Balance neighborhoods with business investment	0

► Actions 2017

		PRIORITY
1. Frontage Road Feasibility	Mgmt CC 2016	3
2. Additional Commerce Park Development	CC	3
3. Toledo Blade DRI (500 Acres) (Toledo Commons)	Mgmt	Mgmt
4. Entertainment Attraction Strategy and Action Plan	Mgmt 2016	2
5. Hotel Development Strategy and City Actions	CC	2
6. City Economic Development Plan: City Vision, Policies, Role, Incentives: Review/Refinement	OTH	2
7. Medical Services Expansion Strategy	CC	2

► **Actions 2017** (*Continued*)

8.	East of Toledo Blade Development	CC	PRIORITY
9.	Hospital Attraction Strategy	CC	1
10.	Destination Retail Strategy and Action Plan	Mgmt 2016	1 0

► **Management in Progress 2017**

1.	Market to Potential Businesses/Landowners	MIP
2.	Workforce Development	OTH
3.	Business Outreach and Visitations	OTH

► **Major Projects 2017**

1. Suncoast Technical College Conference Center

GOAL 5

ENVIRONMENT AND NATURAL RESOURCES

► Objectives

1. Preserve Warm Mineral Springs as a community asset
2. Preserve Little Salt Springs and Nona Springs as community assets
3. Expand nature-based ecotourism and wellness/health tourism opportunities
4. Increase trail connectivity to our natural assets
5. Develop wildlife and nature center – education
6. Expand, maintain access to green and open space throughout North Port
7. Protect native trees and shrubs, reduce the number of non native and invasive plants
8. Upgrade the quality and access to canals and waterways
9. Increase access to natural and open space bordering the City

PRIORITY

3
3
3
3
3
1
1
1
0

► Value to Residents

1. Protection of property values
2. Opportunities to experience old Florida and Florida's natural environment
3. More inviting place to live: green and healthy
4. Access to water: canals and waterways
5. Local economy based upon the environment and natural resources

► Challenges and Opportunities

1. Overall direction of Warm Mineral Springs and specific action plan
2. Funding and resources for addressing non native/invasive plants: City properties – parks, utilities, green/open space
3. Attracting businesses to support eco and nature-based tourism (e.g. kayak rental, horse rental, bike rental, etc.)
4. Staff resources to support and manage environmental and natural resources, including green area maintenance
5. Balancing private property rights and community benefits
6. Funding for projects and activities

PRIORITY

3
3
3
2
2
2

► **Challenges and Opportunities** (*Continued*)

- | | PRIORITY |
|--|----------|
| 7. Promoting North Port for eco and nature-based tourism | 2 |
| 8. Building stormwater capacity of canals and waterways – their original purposes | 2 |
| 9. Promoting opportunities for biking/or hiking, horse riding, kayaking, ATV, canoeing to residents and outside tourists | 1 |
| 10. Working with Sarasota County on promoting natural assets and access | 1 |
| 11. Managing natural areas | 0 |
| 12. Regulations of stormwater and water quality | 0 |
| 13. Defining the City role in preserving the environment and natural resources | 0 |
| 14. Defining “tree cutting” | 0 |
| 15. Threats of oil spills into water | 0 |
| 16. Private/public role of rentals at parks | 0 |

► **Actions 2017**

- | | | PRIORITY |
|--|------|----------|
| 1. Warm Mineral Springs | Mgmt | 3 |
| • Building Direction | CC | |
| • Master Plan | 2016 | |
| 2. Camping Development Strategy | | 3 |
| • Location | | |
| • Type | | |
| • Facilities | | |
| • Access | | |
| • Regulation: Review | | |
| 3. Trail Development: Heron Creek Agreement | CC | Mgmt |
| 4. Myakkahatchee Creek Greenway Trail | Mgmt | 2 |
| • Master Plan: Review | CC | |
| • Land Acquisition | 2016 | |
| • Trail Development | | |
| 5. Deer Prairie Creek Connector Bridge: Interlocal Agreement, Direction, Funding | Mgmt | 2 |
| 6. ATV Plan | | 2 |
| • Definition | | |
| • Location | | |
| • Project | | |
| • Funding | | |

► **Actions 2017 (Continued)**

			PRIORITY
7.	Legacy Trail Connection: Advocacy <ul style="list-style-type: none"> • Location • Mapping 	Mgmt 2016	1
8.	Canal Dredging <ul style="list-style-type: none"> • Study • Funding 	Mgmt CC OTH	1
9.	Ecotourism Development Plan: Development <ul style="list-style-type: none"> • Promotion Materials/Method 	CC	1
10.	Nature and Wildlife Center <ul style="list-style-type: none"> • Concept • Location • Design • Funding 	CC	1
11.	Blue Trail/Way Development: Phase II <ul style="list-style-type: none"> • Priority • Direction • Funding 	CC	1
12.	Invasive Plants: Public Education and Action, Weekly Participation		1
13.	State Forest <ul style="list-style-type: none"> • Opportunities • Direction 	Mgmt OTH	0
14.	Tree Policy and Canopy Study <ul style="list-style-type: none"> • Policy Review/Refinement • Canopy 	CC	0

► **Management in Progress 2017**

- | | | |
|----|---------------------------------------|----|
| 1. | Tree City USA Designation | CC |
| 2. | Phosphate Mining Regulation/Ordinance | |
| 3. | “Stop Fracturing” Ordinance | |

► **Major Projects 2017**

1. Blue Ways: Phase 2
2. Warm Mineral Signs (4) I-75 and U.S. 41

► **On the Horizon 2018 – 2022**

1. Citywide Habitat Conservation Study/Plan

OTH

SECTION 6

ACTION AGENDA 2017 – 2018

City of North Port Policy Agenda 2017 – 2018 Targets for Action

TOP PRIORITY

North Port Aquatic Center
**High Speed Internet Connectivity and Service –
Community Expansion**
Unified Land Development Code: Update
Warm Mineral Springs Master Plan
Sidewalk Master Plan and Policy: Review/Refinement
City – School Street Lights and Sidewalk at Bus Stops
Citywide Traffic Connectivity and Alternative Routes Study

HIGH PRIORITY

I-75 Frontage Road Feasibility
Deer Prairie Creek Connector Bridge
City Economic Development Plan
Stormwater Management Plan: Project Priority, Funding
City Communications Plan
Website Upgrade: Funding
Eastside Plan for City Facilities and Services

City of North Port

Policy Agenda 2017 – 2018

► Targets for Action

1. North Port Aquatic Center
2. High Speed Internet Connectivity and Service – Community Expansion
3. Unified Land Development Code: Update
4. Warm Mineral Springs Master Plan
5. Sidewalk Master Plan and Policy: Review/Refinement
6. City – School Street Lights and Sidewalk at Bus Stops
7. Citywide Traffic Connectivity and Alternative Routes Study
8. I-75 Frontage Road Feasibility
9. Deer Prairie Creek Connector Bridge
10. City Economic Development Plan
11. Stormwater Management Plan: Project Priority, Funding
12. City Communications Plan
13. Website Upgrade: Funding
14. Eastside Plan for City Facilities and Services
15. Utilities Infrastructure Master Plan: Project Funding
16. Medical Services Expansion Strategy
17. Traffic Signal Infrastructure: Update
18. Camping Ordinance
19. Activity Center 6: Master Plan and Zoning
20. Code Enforcement Policies and Processes
21. Building Permit Regulations and Fees: Review
22. Procurement Ordinance: Local Preference
23. Myakkahatchee Creek Greenway Trail

PRIORITY	PRIORITY	
	TOP	HIGH
Top	5	-
Top	4	-
Top	4	-
Top	4	-
Top	3	-
Top	3	-
Top	3	-
High	2	4
High	2	4
High	1	4
High	2	3
High	1	3
High	1	3
High	1	3
	2	2
	1	2
	1	1
	0	2
	0	2
	0	1
	0	1
	0	1
	0	1

City of North Port Management Agenda 2017 – 2018 Targets for Action

TOP PRIORITY

**Long Term Capital Acquisition Policy (Citywide) Replacement
Plan: Implementation**

Police and Fire Training Facility: Site on Technical College

Reserve Rate Stabilization Policy

Transportation Impact Fees/Mobility Fee: Direction

Classification and Compensation Study

Parks and Recreation Master Plan

City Organization: Re-Evaluation and Plan

HIGH PRIORITY

Water Service Extension: Pilot Program Evaluation, Direction

Trail Development: Heron Creek Agreement

21st Century Policing Model Action Plan: Implementation

Youth Sports Agreement

Fire Master Plan: Update (including Station; Levels of Services)

Strategic Plan: Update

West Villages Development

City of North Port

Management Agenda 2017 – 2018

► Targets for Action

		PRIORITY
	PRIORITY	
1. Long Term Capital Acquisition Policy (Citywide) Replacement Plan: Implementation	Top	5
2. Police and Fire Training Facility: Site on Technical College	Top	4
3. Reserve Rate Stabilization Policy	Top	4
4. Transportation Impact Fees/Mobility Fee: Direction	Top	3
5. Classification and Compensation Study	Top	3
6. Parks and Recreation Master Plan	Top	3
7. City Organization: Re-Evaluation and Plan	Top	3
8. Water Service Extension: Pilot Program Evaluation, Direction	High	2
9. Trail Development: Heron Creek Agreement	High	2
10. 21 st Century Policing Model Action Plan: Implementation	High	1
11. Youth Sports Agreement	High	0
12. Fire Master Plan: Update (including Station; Levels of Services)	High	0
13. Strategic Plan: Update	High	0
14. West Villages Development	High	0

City of North Port Action Outlines 2017 – 2018

GOAL 1

ENHANCED PUBLIC TRUST THROUGH RESPONSIBLE CITY GOVERNMENT

ACTION: HIGH SPEED INTERNET CONNECTIVITY AND SERVICE – COMMUNITY EXPANSION

PRIORITY

Policy – Top

Key Issues

- Lack of Homes
- Private Sector Control
- Costs to Private Sector

Activities/Milestones

1. Meet with Service Provider/Comcast
2. Prepare initial report
3. Commission Presentation/Direction

Time

7/17
9/17
10/17

Responsibility: City Manager

ACTION: CITY COMMUNICATIONS PLAN

PRIORITY

Policy – High

Key Issues

- Uniform/Unified Information
- Press Releases
- Monitoring Accurate New Media Coverage
- Social Media Use by the City

Activities/Milestones

1. Complete reorganization of City communications function
2. Issue “North Report” – newsletter
3. Commission Presentation: Discussion
4. Develop videos
5. Develop press release – Commission Meeting Summary, Major Events with copies to City Communications Manager

Time

Completed
3/17
10/17
Ongoing
Ongoing

Responsibility: Communications Manager

ACTION: WEBSITE UPGRADE: FUNDING

PRIORITY

Policy – High

Key Issues

- User Friendly
- Search Ability
- Calendar
- Index City Services and Programs
- Web Master/Communications Team

Activities/Milestones

1. Commission Discussion: Initial Input, Data Gathering
2. Prepare report
3. Commission Presentation, Direction

Time

9/17
10/17
11/17

Responsibility: Communications Manager

ACTION: EASTSIDE PLAN FOR CITY FACILITIES AND SERVICES

PRIORITY

Policy – High

Key Issues

- City Hall Annex for Service Delivery

Activities/Milestones

1. Review Public Works Facilities Report
2. Commission Decision: CIP FY '18 for Infrastructure Improvements (3 years) – Reconstruction
3. Prepare for City Hall Annex – Public Access to City Services/Community Centers/Public Spaces/Social Service Center

Time

Completed
9/17
3/18

Responsibility: Public Works

ACTION: BUILDING PERMIT REGULATIONS AND FEES: REVIEW

PRIORITY

Policy

Key Issues

- Fees

Activities/Milestones

1. Incorporate in Fee Schedule in Budget FY '18
2. Commission Decision: Fee Schedule Adoption
3. Implement revise schedule

Time

Completed

7/17

10/17

Responsibility: Neighborhood Development Services

ACTION: CODE ENFORCEMENT POLICIES AND PROCESSES

PRIORITY

Policy

Key Issues

- Understanding the Process
- Reactive vs. Proactive
- Community Survey
- Fee "Cap" – Incentive for Compliance
- Service
- Inconsistent Applications
- Staffing
- Frequent Offenders

Activities/Milestones

1. Complete survey
2. Prepare report
3. Commission Meeting: Review/Direction

Time

8/17

10/17

11/17

Responsibility: Neighborhood Development Services

ACTION: BUILDING PERMIT REGULATIONS AND FEES: REVIEW

PRIORITY

Policy

Key Issues

- Fees

Activities/Milestones

1. Incorporate in Fee Schedule in budget FY '18
2. Commission Decision: Fee Schedule Adoption
3. Implementation revised schedule

Time

Completed

7/17

10/17

Responsibility: Neighborhood Development Services

ACTION: PROCUREMENT ORDINANCE: LOCAL PREFERENCE

PRIORITY

Policy

Key Issues

- Degree of "Weight"
- Local Preference Definition
- Scope of Coverage – Local Vendor
- Legal Framework

Activities/Milestones

1. Review current ordinance and class law
2. Prepare report
3. Commission Meeting: Discussion, Direction

Time

12/17
2/18
3/18

Responsibility: Finance

ACTION: BUILDING INSPECTION PERFORMANCE EVALUATION REPORT

PRIORITY

Policy

Key Issues

Activities/Milestones

1. Revise performance measures
2. Incorporate in Manger's Report – Quarterly

Time

Completed
Completed

Responsibility: Neighborhood Development Services

ACTION: CITY MANAGER REPLACEMENT

PRIORITY

Policy

Key Issues

Activities/Milestones

Time

[COMPLETED]

**ACTION: LONG TERM CAPITAL ACQUISITION POLICY
(CITYWIDE) REPLACEMENT PLAN:
IMPLEMENTATION**

PRIORITY

Mgmt – Top

Key Issues

Activities/Milestones

Time

- | | |
|---------------------------------------|------|
| 1. Review long term asset replacement | 2/18 |
| 2. Finalize report | 4/18 |
| 3. Commission Presentation/Direction | 5/18 |

Responsibility: Finance

ACTION: RESERVE RATE STABILIZATION POLICY

PRIORITY

Mgmt – Top

Key Issues

Activities/Milestones

Time

- | | | |
|-----------|--------------------------------------|-------|
| • Purpose | 1. Review by Financial Advisor | 11/17 |
| | 2. Commission Presentation/Direction | 11/17 |

Responsibility: Finance

**ACTION: TRANSPORTATION IMPACT FEES/MOBILITY
FEE: DIRECTION**

PRIORITY

Mgmt – Top

Key Issues

Activities/Milestones

Time

- | | | |
|--------------------------------------|---------------------------------------|---------|
| • Relations with Sarasota County | 1. Complete Meetings: Sarasota County | Ongoing |
| • Use for Alternative Transportation | 2. Select consultant | 11/17 |
| • City Projects: Who Decides | 3. Complete study | 3/18 |
| | 4. Commission Decision: Direction | 4/18 |

Responsibility: Neighborhood Development Services/Public Works

ACTION: CLASSIFICATION AND COMPENSATION STUDY

PRIORITY

Mgmt – Top

Key Issues

- Philosophy
- Compression
- Competitive with Market
- Market Definition

Activities/Milestones

1. Commission Direction: Philosophy
2. Complete study
3. Commission Presentation

Time

7/17
8/17
9/17

Responsibility: Human Resources

ACTION: CITY ORGANIZATION: RE-EVALUATION AND PLAN

PRIORITY

Mgmt – Top

Key Issues

- Number of Departments
- Department Mission and Functions
- Span of Control

Activities/Milestones

1. Complete Evaluation of City Organization
2. Develop City Reorganization Plan
3. Commission Presentation

Time

2/18
3/18
4/18

Responsibility: City Manager

ACTION: YOUTH SPORTS AGREEMENT

PRIORITY

Mgmt – High

Key Issues

- Charge to Youth Groups

Activities/Milestones

1. Complete draft agreement
2. Commission Decision: Agreement Adoption

Time

11/17
12/17

Responsibility: General Services

ACTION: FIRE MASTER PLAN: UPDATE (INCLUDING STATION; LEVELS OF SERVICES)

PRIORITY

Mgmt – High

Key Issues

- West Villages
- Funding
- Stations
- Staffing

Activities/Milestones

1. Complete Fire Management Study
2. Commission Presentation/Direction

Time

12/17

12/17

Responsibility: Fire

ACTION: STRATEGIC PLAN: UPDATE

PRIORITY

Mgmt – High

Key Issues

Activities/Milestones

Time

1. Complete Plan: Update
2. Strategic Planning Workshop: 2018 – 2019

7/17

1/18

Responsibility: City Manager

ACTION: ALTERNATIVE SERVICE DELIVERY

PRIORITY

Mgmt

Key Issues

Activities/Milestones

Time

[COMPLETED]

► **Management in Progress 2017**

	TIME
1. Annual Police Vehicle Replacement (20)	Completed
2. City IT Infrastructure: Upgrade – Servers, Fiber Net	Completed
3. Recycling Program	Completed
4. Police Policy Manual Review: High Liability	Completed
5. City Volunteer Program: Expansion – Volunteer Service Aide (201)	Completed
6. Communications Plan: Enhancements	Completed
7. West Village Fire Stations Siting	Completed
8. City Financial Plan (5 year): Commission Presentation	6/17
9. Annual Citywide Fee Schedule	7/17
10. Police Department Study: Implementation	9/17
11. AFSCME: Reopener	9/17
12. Commission Orientation Manual	9/17
13. City Attorney Contract	9/17
14. Police Department Strategic Plan: Completion	10/17
15. Police – IT Network: Servers (3)	10/17
16. Performance Management System	10/17
17. Business Tax Analysis/Report: Commission Presentation	10/17
18. OptiView Electronic Storage and Plan: Phase 1 Software, Electronic Submittal	10/17 – 12/18
19. Police Re-Accreditation	11/17
20. Travel Procedures/Process Simplification	12/17
21. Labor Negotiations and Contract	3/18
a) Police	
b) Fire	
22. Employee Handbook: Commission	6/18
23. Project Cost Estimates/Management Evaluation Report	9/18
24. City Records Online	9/18
25. Interlocal Agreement for Park Maintenance (Sarasota County)	9/18
26. City Charter Revision/Amendments	11/18

► **Major Projects 2017**

	TIME
1. City Hall Security: Door Lock System	3/18

GOAL 2	MAINTAINED/UPGRADED/EXPANDED CITY INFRASTRUCTURE
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ACTION: SIDEWALK MASTER PLAN AND POLICY: REVIEW/REFINEMENT		PRIORITY
		<i>Policy – Top</i>
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
	1. Update Annual 5 year CIP FY '18 Sidewalks	Completed
	2. Commission Decision: CIP FY '28 Tropicair Blvd (Sumter – Toledo Blades) Design	9/17
	3. Develop a plan around schools (Sarasota County School Districts)	12/17
	4. Commission Presentation/Direction	1/18
	5. Update Annual 5 year CIP FY '18	5/18
Responsibility: Public Works		

ACTION: CITY – SCHOOL STREET LIGHTS AND SIDEWALK AT BUS STOPS		PRIORITY
		<i>Policy – Top</i>
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
• Funding	1. Commission Decision: CIP FY '18 Projects	9/17
Responsibility: Public Works		

ACTION: CITYWIDE TRAFFIC CONNECTIVITY AND ALTERNATIVE ROUTES STUDY		PRIORITY
		<i>Policy – Top</i>
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
• Scope	1. Commission Decision: CIP FY '18	9/17
• Funding	2. Complete Citywide East-West Connectivity – Traffic	9/18
Responsibility: Neighborhood Development Services/Public Works		

**ACTION: STORMWATER MANAGEMENT PLAN:
PROJECT PRIORITY, FUNDING**

PRIORITY

Policy – High

Key Issues

Activities/Milestones

Time

- | | |
|---|-------|
| 1. Complete draft plan | 9/17 |
| 2. Commission Decision: CIP FY '18 | 9/17 |
| a) Water Control Structure Improvements | |
| b) Stormwater Infrastructure – Proactive Projects | |
| 3. Commission Presentation/Decision: Acceptance | 10/17 |

Responsibility: Public Works

**ACTION: UTILITIES INFRASTRUCTURE MASTER
PLAN: PROJECT FUNDING**

PRIORITY

Policy

Key Issues

Activities/Milestones

Time

- | | |
|---|------|
| 1. Send Master Plan | 7/17 |
| 2. Commission Decision; Award Contract | 7/17 |
| a) Sludge Project (4/18) | |
| b) Pipeline – 24" (4/18) | |
| 3. Commission Decision: CIP FY '18 | 9/17 |
| a) Water Plant: Transfer Pump, Activated Carbon, Save all Ponds, Permanent Aquifer Storage Recovery | |
| b) Wastewater Plan | |
| c) Reclaimed Water Phase III | |
| d) Lift Station Rehabilitation | |
| e) I&I Television Truck Purchase | |

Responsibility: Utilities

**ACTION: TRAFFIC SIGNAL INFRASTRUCTURE:
UPDATE**

PRIORITY

Policy

Key Issues

Activities/Milestones

Time

- | | |
|---|-------|
| 1. Hire Traffic Signal Technician/Electrician | 9/17 |
| 2. Increase preventative maintenance | 10/17 |

Responsibility: Public Works

ACTION: POLICE AND FIRE TRAINING FACILITY: SITE ON TECHNICAL COLLEGE

PRIORITY

Mgmt – Top

Key Issues

- Funding
- Site

Activities/Milestones

1. Develop Interlocal Agreement with Technical College
2. Commission Decision: Interlocal Agreement

Time

11/17

12/17

Responsibility: Fire

ACTION: PARKS AND RECREATION MASTER PLAN

PRIORITY

Mgmt – Top

Key Issues

Activities/Milestones

Time

1. Complete Parks and Recreation Master Plan
2. Commission Presentation
3. Commission Decision: Direction

8/17

9/17

10/17

Responsibility: General Services

ACTION: WATER SERVICE EXTENSION: PILOT PROGRAM EVALUATION, DIRECTION

PRIORITY

Mgmt – High

Key Issues

Activities/Milestones

Time

1. Complete Evaluation Report

12/18

Responsibility: Utilities

► **Management in Progress 2017**

TIME

1. Utilities Fixed Asset
2. Complete Street Ordinance
3. Mowing Program Enhancements: Commission Direction
4. Big Slough Water Reduction Study

Completed

Completed

7/17

4/18

► Major Projects 2017

	TIME
1. Wastewater Treatment Plant Deep Injection Well Pump Replacement	Completed
2. Canal Project: Phase 1	Completed
3. Price Boulevard Widening Project (Toledo Blade and Sumter Boulevard): Commission Direction on Design, Construction 2019	7/17
4. Fire Station 85	8/17
5. Biscayne Drive Turf and Landscape Improvement Project: Phase 1	10/17
6. Annual Swales Rehabilitation Program	10/17
7. Hillsborough Boulevard Sidewalk Project	10/17
8. Water Control Structure 115	
• Design	10/17
• Construction	10/18
9. Water Control Structure 106	
• Design/Permitting	10/17
• Construction	4/19
10. Road Bond Projects	4/18
• Phase 7	
• Phase 8	
11. 24" Water Main (from Water Treatment Plant)	4/18
12. Wastewater Treatment Plant Bio Solid/Sludge	4/18
13. Glenallen Drive Swale Piping	12/18
14. Reclaimed Water Expansion: Phase III	12/18
15. Lift Station Rehabilitation Projects	12/18
16. Water Treatment Plant Enhancement Project	2021
17. SCADA Program (4 per year 10/17)	2022

GOAL 3

CITY OF GREATNESS: SAFE, FUN, KIND WITH HOMETOWN FEELING

ACTION: NORTH PORT AQUATIC CENTER

PRIORITY

Policy – Top

Key Issues

Activities/Milestones

Time

- | | |
|--|-------|
| 1. Complete design (final) | 10/17 |
| 2. Commission Presentation: Final Decision | 11/17 |
| 3. Solicit for Construction | 12/17 |
| 4. Commission Decision: Award Contract | 3/18 |
| 5. Open Center | 3/19 |

Responsibility: General Services

ACTION: UNIFIED LAND DEVELOPMENT CODE: UPDATE

PRIORITY

Policy – Top

Key Issues

Activities/Milestones

Time

- | | | |
|-------------------|--|-------|
| • Scope | 1. Commission Decision: Contract Cancellation,
Scope, Direction | 7/17 |
| • Time Line | 2. Solicit for Contractor | 8/17 |
| • Public Meetings | 3. Commission Decision: Award Contract | 12/17 |
| • Deliverables | 4. Complete code update | 6/19 |

Responsibility: Neighborhood Development Services

ACTION: ACTIVITY CENTER 6: MASTER PLAN AND ZONING

PRIORITY

Policy

Key Issues

- Scope

Activities/Milestones

1. Commission Decision: Scope/Direction
2. Solicit Contractor
3. Commission Decision: Award Contract for Activity Center 6 Master Plan and Zoning

Time

7/17
8/17
12/17

Responsibility: Neighborhood Development Services

ACTION: 21ST CENTURY POLICING MODEL ACTION PLAN: IMPLEMENTATION

PRIORITY

Mgmt – High

Key Issues

Activities/Milestones

1. Complete Police Strategic Plan

Time

10/17

Responsibility: Police

ACTION: WEST VILLAGES DEVELOPMENT

PRIORITY

Mgmt – High

Key Issues

Activities/Milestones

1. Commission Decision: Utility Agreement
2. Commission Decision: Transportation/Mobility/Impact
3. Review Plan Developments

Time

9/17
12/17
Ongoing

Responsibility: Neighborhood Development Services

ACTION: COMPREHENSIVE PLAN

PRIORITY

<i>Mgmt</i>

Key Issues

Activities/Milestones

Time

[COMPLETED]

GOAL 4

DIVERSE LOCAL ECONOMY

ACTION: I-75 FRONTAGE ROAD FEASIBILITY

PRIORITY

Policy – High

Key Issues

Activities/Milestones

Time

- | | |
|---|------|
| 1. Define scope | 2/18 |
| 2. Develop budget proposal | 6/18 |
| 3. Commission Decision: Budget FY '19 Funding | 9/18 |

Responsibility: City Manager

ACTION: CITY ECONOMIC DEVELOPMENT PLAN

PRIORITY

Policy – High

Key Issues

Activities/Milestones

Time

- | | |
|--|-------|
| 1. Provide current Economic Development Strategic Plan | 7/17 |
| 2. Commission Meeting: Discussion, Direction | 10/17 |

Responsibility: Economic Development

ACTION: MEDICAL SERVICES EXPANSION STRATEGY

PRIORITY

Policy

Key Issues

Activities/Milestones

Time

- | | |
|--|-------|
| 1. Commission Meeting: Discussion, Direction | 10/17 |
|--|-------|

Responsibility: Economic Development

► **Management in Progress 2017**

1. Hospital Attraction Strategy: Commission Direction
2. Market to Potential Businesses/Landowners
3. Workforce Development
3. Business Outreach and Visitations

TIME
7/17
Ongoing
Ongoing
Ongoing

► **Major Projects 2017**

1. Suncoast Technical College Conference Center

TIME
10/17

GOAL 5

ENVIRONMENT AND NATURAL RESOURCES

ACTION: WARM MINERAL SPRINGS MASTER PLAN

PRIORITY

Policy – Top

Key Issues

- Scope of Master Plan

Activities/Milestones

1. Commission Decision: Scope of Contract
2. Issue RFP
3. Commission Decision: Award Contract
4. Complete Master Plan
5. Commission Presentation: Master Plan

Time

7/17
8/17
11/17
4/18
5/18

Responsibility: Parks and Recreation

ACTION: DEER PRAIRIE CREEK CONNECTOR BRIDGE

PRIORITY

Policy – High

Key Issues

- Land Ownership
- Interlocal Agreement

Activities/Milestones

1. Commission Decision: CIP FY '18 Funding for Design

Time

9/17

Responsibility: Neighborhood Development Services

ACTION: CAMPING ORDINANCE

PRIORITY

Policy

Key Issues

- Scope
- Locations
- Relationship to Warm Mineral Springs

Activities/Milestones

1. Commission Meeting: Define Scope, Issues
2. Finalize Camping Ordinance
3. Commission Decision: Ordinance

Time

7/17
9/17
9/17

Responsibility: Parks & Recreation

ACTION: MYAKKAHATCHEE CREEK GREENWAY TRAIL

PRIORITY

Policy

Key Issues

Activities/Milestones

Time

- | | |
|--|-----------|
| 1. Sent Greenway Trail Master Plan | Completed |
| 2. Commission Presentation Direction: Greenway Trail | 11/17 |
| 3. Complete Design: Trail Head Parking Lot | 12/17 |
| 4. Construction: Trail Head Parking Lot | 3/18 |
| 5. Commission Decisions: Land Acquisition | TBD |

Responsibility: City Manager

ACTION: TRAIL DEVELOPMENT: HERON CREEK AGREEMENT

PRIORITY

Mgmt – High

Key Issues

Activities/Milestones

Time

- | | |
|---------------------------------------|------|
| 1. Receive Agreement from Heron Creek | 8/17 |
|---------------------------------------|------|

Responsibility: City Manager

► **Management in Progress 2017**

TIME

- | | |
|---|-----------|
| 1. Tree City USA Designation | Completed |
| 2. Phosphate Mining Regulation/Ordinance: Commission Decision | 9/17 |
| 3. “Stop Fracturing” Ordinance: Commission Decision | 9/17 |
| 4. Invasive Plants: Public Education | Ongoing |

► **Major Projects 2017**

TIME

- | | |
|---|------|
| 1. Blue Ways: Phase 2 | 2019 |
| 2. Warm Mineral Signs (4) I-75 and U.S. 41 – FDOT | TBD |

City of North Port Policy Calendar 2017 – 2018

MONTH

JULY 2017

1. Commission Decision: Building Permit Fee Schedule Adoption
2. Commission Decision: Classification and Compensation Philosophy
3. Commission Decision: Award Contract for Utilities Infrastructure Master Plan
 - Sludge Project
 - Pipe Line 24"
4. Commission Decision: Unified Land Development Code Contract Cancellation, Scope for New Contract
5. Commission Decision: Direction for Activity Center 6 Master Plan and Zoning
6. Commission Decision: Scope of Contract for Warm Mineral Springs Master Plan
7. Commission Meeting/Discussion: Camping Ordinance
8. Commission Decision: Mowing Program Enhancements
9. Commission Decision: Direction on Design, Price Boulevard Widening Project
10. Commission Decision: Hospital Attraction Strategy Direction

MONTH

AUGUST 2017

MONTH

SEPTEMBER 2017

1. Commission Meeting/Discussion: Initial Input on Website Upgrade
2. Commission Decision: CIP FY '18 – Funding for Infrastructure Improvements (1st year)
3. Commission Decision: CIP '18 – Funding for Water Plant, Wastewater Plant, Reclaimed Water Phase III, Lift Station Rehabilitation and I&I Television Truck
4. Commission Decision: CIP FY '18 – Funding for Sidewalk Design Tropicair Boulevard (Sumter – Toledo Blades)
5. Commission Decision: CIP FY '18 – Funding for Water Control Structure Improvements and Stormwater Infrastructure Projects
6. Commission Decision: CIP FY '18 – Funding for City – School Street Lights and Sidewalks at Bus Stop
7. Commission Decision: CIP FY '18 – Funding for Citywide Traffic Connectivity and Alternative Routes Study
8. Commission Presentation: Parks and Recreation Master Plan
9. Commission Decision: Camping Ordinance
10. Commission Decision: CIP FY '18 – Funding for Deer Prairie Creek Connector Bridge

- 11. Commission Decision: Interlocal Agreement for Parks Maintenance (Sarasota County)**
- 12. Commission Decision: Phosphate Mining Regulations/Ordinance**
- 13. Commission Decision: "Stop Fracturing" Ordinance**

MONTH

OCTOBER 2017

- 1. Commission Presentation: City Communications Plan**
- 2. Commission Presentation/Direction: High Speed Internet Connectivity and Service – Community Expansion**
- 3. Commission Decision: Parks and Recreation Master Plan Direction**
- 4. Commission Meeting/Discussion: City Economic Development Strategic Plan**
- 5. Commission Meeting/Discussion: Medical Services Expansion Strategy**
- 6. Commission Presentation: Business Tax Analysis/Report**

MONTH

NOVEMBER 2017

1. Commission Meeting: Code Enforcement Policies and Processes Review
2. Commission Presentation: Website Upgrade
3. Commission Presentation: Preserve Rate Stabilization Policy
4. Commission Presentation: North Port Aquatic Center Design
5. Commission Decision: Award Contract for Warm Mineral Springs Master Plan
6. Commission Presentation/Direction: Myakkahatchee Creek Greenway Trail

MONTH

DECEMBER 2017

1. Commission Decision: Youth Sports Agreement
2. Commission Presentation: Fire Management Study
3. Commission Decision: Interlocal Agreement on Police and Fire Training Facility
4. Commission Decision: Award Contract for Unified Land Development Code
5. Commission Decision: Award Contract for Activity Center 6 Master Plan and Zoning
6. Commission Decision: West Villages Transportation/Mobility Impact Fees

MONTH

JANUARY 2018

1. Strategic Planning Workshop: 2018 – 2019
2. Commission Presentation/Direction: Sidewalk Plan around Schools

MONTH

FEBRUARY 2018

MONTH

MARCH 2018

1. Commission Meeting: Procurement Ordinance – Local Preference
2. Commission Decision: Transportation Impact Fees/Mobility Fee Direction

MONTH

APRIL 2018

- 1. Commission Presentation: City Reorganization Plan**

MONTH

MAY 2018

- 1. Commission Presentation/Direction: Long Term Capital Acquisition Policy (Citywide) Replacement Plan**
- 2. Commission Presentation: Warm Mineral Springs Master Plan**