



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes - Draft Historic and Cultural Advisory Board

Thursday, April 11, 2019

6:00 PM

CITY HALL ROOM 244

1. Call to Order

The Historic and Cultural Advisory Board Regular Meeting was called to order at 6:00 p.m. in Room 244 by Chair Sterner.

2. Roll Call

Present 4 - Chair Chris Sterner, Vice-Chair Bill Goetz, Board Member Joan Morgan, and Board Member Michelle Calhoun

Absent 1 - Board Member Skip Felicita

Also Present:

Staff Liaison Alison Christie, Planning Division Manager Nicole Galehouse, Deputy City Clerk Heather Taylor and Recording Secretary Hale.

3. The Pledge of Allegiance was led by the Board.

4. Public Comment

There was no public comment.

5. Approval of Minutes

A. [19-0319](#) March 14, 2019 Meeting Minutes

Chair Sterner noted in the minutes that the comment under Item 6. "Chair Sterner stated Mr. Groves was unable to provide a presentation" was in error and it was corrected that Ms. Morgan provided that information. The minutes will be approved as corrected.

A motion was made by Board Member Morgan, seconded by Board Member Calhoun, to approve the March 14, 2019 Minutes of the Historic and Cultural Advisory Board Regular Meeting as corrected. The motion carried unanimously on a voice vote.

6. Unfinished Business

A. [19-0130](#) Discuss and Approve List for Potential Oral History Names Including Warm Mineral Springs should Commission Approve Project

Board Member Morgan reported that Gene Matthews was out of town and could not attend the meeting.

Ms. Christie provided the names of individuals previously placed on the list of potential historical contributors.

Ms. Taylor clarified when interviews may begin in earnest and stated a one-on-one interview can begin anytime.

Discussion ensued pertaining to other suggested names, the when, how and why for the oral history interviews, methods of recording/organizing oral histories including those in old formats, visiting the Boca Grand Historical Society, a possible request to the Theatre Department at New College of Florida in Sarasota regarding making a short movie featuring North Port, obtaining a Certified Local Government designation for the City, and requesting recording help from a local radio station.

7. New Business

A. [19-0352](#) Discussion on Historic Marker List

Ms. Christie stated historical marker information will be included in the letter to the Commission.

Discussion ensued regarding the options open to the City for historical markers and grants that may be available to help with funding, a marker's approximate cost, markers that include the City seal, State-markers only include its information, and the ability to personalize the City's own markers.

Chair Sterner spoke to sponsors for the markers and other suggestions included differing sizes.

8. Updates

A. [19-0353](#) Update on Letter to Commission

Board Member Goetz provided a brief overview of the Unified Land Development Code (ULDC) Chapter 58, Archaeological Resource Protection Regulations, changing the format and focus of the original letter to the Commission regarding the Board's Oral History Project, spoke to the Sarasota County Centennial Celebration in 2021, inviting the Celebration's Steering Committee Chair and also the Manager of Historical Resources to attend a Board meeting to provide a report.

Discussion ensued concerning requesting Commission to support the County event and participate with them, and sending information about the event to the Commission.

Board Member Goetz spoke to the City's eligibility to receive the Certified Local Government designation, historic/cultural-related grants, and an explanation of this designation to be added in the letter to the Commission.

Ms. Christie will research information regarding Staff's original presentation on the designation and Mr. Goetz will forward the link to the Commission meeting when it was discussed.

Discussion continued concerning to adopting a brief mission statement from the Board's legislation verbiage as a discussion item for the next agenda, the future need for a full-time staff member to operate and conserve a historical department.

Ms. Christie reported that she was unable to locate historic items from former City employee, Stan Frank.

Board Member Goetz stated the draft letter to the Commission will be presented next month to the Board for review.

B. [19-0356](#) Alison Christie: Staff Liaison Updates

Ms. Christie spoke to the Board's suggestion to ask Gene Matthews to be an advisor and it was noted that he did not wish to be involved in a long-term commitment.

9. Future Agenda Items

Items to be placed on the next agenda: the letter to the Commission.

Board Member Morgan spoke to a question regarding city parks and discussion ensued regarding the parks established by General Development Corporation, and areas in North Port that are designated as parks.

More agenda items included the presentation by the Sarasota County Centennial Celebration Steering Chair Frank Castle and the Historical Resources Manager Robert Bendus, a discussion of any future development of publicly-owned historic and cultural resources to come before the Board, and a mission statement for the Board.

Board Member Goetz spoke to the contributors of Warm Mineral Springs structures, deterioration to the buildings over the years, recent damage.

Board Member Calhoun will speak to the New College staff regarding making a public service announcement video, and will continue to work to obtain an update regarding the potential excavation of the turpentine dock from Professor Uzi Baram of New College of Florida.

10. Public Comment

There was no public comment.

11. Adjournment

Chair Sterner adjourned the meeting at 7:11 p.m.

Chris Sterner,
Chair

Minutes were approved at the Historic and Cultural Advisory Board meeting this ____ day of _____, 2019.