



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Minutes - Draft Public Utility Advisory Board

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Thursday, April 11, 2019

9:30 AM

CITY HALL ROOM 244

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### 1. Call to Order

The Regular Meeting of the Public Utility Advisory Board was called to order at 9:30 a.m. in Committee/Training Room 244 by Chair Dobrin.

### 2. Roll Call

New Member Schneider introduced himself and provided background information.

**Present** 6 - Chair Victor Dobrin, Board Member William Bowteck, Board Member David MacIntyre, Board Member Norbert Schneider, Board Member Paul Orsino, and Board Member Arthur Landry

**Absent** 1 - Vice-Chair Alicia Phidd

### Also present:

Public Utilities Director Rick Newkirk; Assistant Director Jennifer Desorosiers; Engineering Manager Mike Acosta; Field Operations Manager Mike Vuolo; Staff Liaison Anna Duffey; Staff Liaison Colleen Hibbitts; and Recording Secretary Ida Goodman.

### 3. The Pledge of Allegiance was led by the Board.

### 4. Public Comment

There was no public comment.

### 5. Approval of Minutes

#### A. [19-0324](#) Minutes of the March 14, 2019 Regular Meeting

It was noted that the "R" in the title of Agenda item 3 should be removed.

***A motion was made by Board Member MacIntyre, seconded by Board Member Landry to approve the March 14, 2019 Public Utility Advisory Board Meeting Minutes as amended. The motion carried unanimously by voice vote.***

### 6. New Business

#### A. [19-0326](#) Discuss Use of Solar Power in Utilities

Subsequent to introducing the new Staff Liaison Colleen Hibbitts, Public Utilities Outreach Coordinator, Mr. Newkirk and Chair Dobrin expressed gratitude to Ms. Duffey for her service and dedication while serving as Staff Liaison to the Board.

Mr. Acosta provided background information and an overview of the Agenda item.

Discussion ensued regarding solar facility at Babcock Ranch, water and wastewater treatment process and requirements for converting to solar power, stability of solar panels, and solar powered pumps for lift stations in North Port.

**B. [19-0328](#)**

**Discuss Neighborhood Expansion Project**

Mr. Newkirk and Mr. Acosta introduced the item and provided an overview of the updated presentation including Wood Chips, Septic Tank Inspections, Fees & Costs from Presentation, Grant Funding, Financing Systems, Hybrid Connection Program, New Construction and Expansion to Commercial Areas.

Discussion ensued regarding the "Wood Chips" concept in achieving wastewater treatment standards and the Board supporting the Neighborhood Expansion Project,

***A motion was made by Board Member MacIntyre, seconded by Board Member Landry that the Public Utility Advisory Board support the recommendations by the Public Utilities staff regarding the Neighborhood Expansion Project. The motion carried unanimously by voice vote.***

**C. [19-0327](#)**

**City Plans to Meet Water Demands at Full Build out of the West Villages**

Mr. Acosta provided an overview regarding the West Villages Wastewater Treatment Plant.

Discussion ensued regarding the current number of completed units, financial responsibility of infrastructure, and water demand.

Board Member MacIntyre left the meeting at 10:28 a.m.

**D. [19-0361](#)**

**Discuss Surcharge to Individual Homes within Manufactured Home Parks**

Ms. Duffey provided an overview and clarification on the surcharge for water customers outside of the City boundaries.

Discussion ensued regarding current surcharge amounts.

## **7. Updates**

**A. [19-0325](#)**

**Community Outreach Update**

Ms. Duffey provided an update including Wyland National Mayor's Challenge for Water Conservation, Water Conservation Month Proclamation, and Water Professionals Month Proclamation.

## **8. Future Agenda Items**

Board Member Schneider left the meeting at 10:41a.m.

Agenda items for the next meeting will include Community Outreach Updates and other items Public Utilities deems appropriate.

## **9. Public Comment**

There was no public comment.

## 10. Adjournment

*A motion was made by Board Member Orsino, seconded by Board Member Landry to adjourn the April 11, 2019 Public Utility Advisory Board meeting. The motion carried unanimously by voice vote.*

The Public Utility Advisory Board meeting adjourned at 10:42 a.m.

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Victor Dobrin, Chair

Minutes were approved at the Public Utility Advisory Board meeting this \_\_\_\_ day of \_\_\_\_\_, 2019.