



QUALITY WORK WITH A PERSONAL TOUCH

City of North Port
Request For Proposal No.: 2017-02
Landscape and Turf Maintenance Services

Original

Title Page

City of North Port

Landscape and Turf Maintenance Services

Request For Proposal No.: 2017-02

Rightmire's Land Services, Inc.
3037 Narcissus Terrace
North Port, Florida 34286

Office: (941) 429-7691
Fax: (941) 257-4126

Email Address: rightmire@verizon.net

Contact Information:

William A. Rightmire, President
Cell: (941) 815-0452

Sherry L. Rightmire, Vice President
Cell: (941) 815-0453

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Rightmire's Land Services, Inc.

3037 Narcissus Terrace
North Port, Florida 34286

Office: (941) 429-7691 Fax: (941) 257-4126 Cell: (941) 815-0453/(941) 815-0542

~ Quality work with a personal touch ~

City of North Port
Purchasing Division
4970 City Hall Boulevard
Suite 337
North Port, Florida 34286

October 29, 2016

Re: Landscape and Turf Maintenance Services
Request For Proposal No.: 2017-02

Dear Madam/Sir,


Thank you for the opportunity to submit a response to the City of North for the Landscape and Turf Maintenance Services Request for Proposal No.: 2017-02. Rightmire's Land Services, Inc. is entirely committed to perform the work described in the RFP, if awarded the contract by the city.

Rightmire's Land Services, Inc., a locally owned and operated company, has offered full land services including clearing, grading, mowing, edging, hand and chemical weed control, pruning, mulch installation, tree trimming, and fertilization, as well as complete irrigation maintenance since 2003. We are fully licensed and insured, carry Commercial Pesticide License with ROW, Aquatic, and Ornament and Turf endorsements and are Advanced MOT certified. We strive to set our company apart by ensuring an English speaking supervisor is on site to easily answer all questions regarding the work being performed, having a company owner check in on employees daily to ensure quality of work, making sure our employees are always properly uniformed for ease in recognition, and equipping our company vehicles with all current FDOT lights and flashers for safety of citizens and employees.

We measure our services by the quality of work performed, not the amount of "man hours" set aside for the job. We view a contract as the lowest level of acceptable service we can provide our customer and strive for exceeding expectations beyond scope of services. We choose employees that get excited by a compliment from a resident passing by and have a high attention to detail.

Let me finish by saying, our families live, work, and attend school in the City of North Port, so beautifying this area would be our utmost priority. Thank you for your consideration of our proposal.

Sincerely,


Sherry Rightmire/VP
Rightmire's Land Services, Inc.
3037 Narcissus Terrace
North Port, Florida 34286

Approach to Project/Schedule/Resources 2

Approach to Project

Living and working in the city of North Port we have seen the city grow and change over the years and realize the City Managers are interested in providing a consistently beautiful appearance for residents and visitors as they travel on the major thoroughfares throughout North Port. With the ease of access to Interstate 75, North Port is a convenient option for those drawn to or working in larger cities but wanting the appeal of a smaller, family friendly community.

The contract for this service is to go to only one contractor that is committed to providing for the most aesthetically pleasing appearance of all grasses, trees, and landscape by the mowing and fertilizing of grass, weed control, bi-yearly mulch installation, regular tree maintenance with once a year trimming, pruning and fertilizing of plants in landscape beds, and debris removal from trash receptacles and roadways. We at Rightmire's Land Services, Inc. believe we are that **one** company.

After reviewing this RFP we realize a high level of maintenance is required for this contract. To that end, we believe a constant presence on the roadways (Monday through Friday) is required. We plan to dedicate a staff of eight (8) to this project. Outlined below is our estimated weekly maintenance scheduled along with a calendar of scheduled services outlining yearly plan.

Weekly Maintenance Schedule: 8-Man Crew

Monday: Toledo Blade Boulevard mowing maintenance
Weed control, manual and chemical
Liter removal
Empty trash receptacles
Hand weed perennial peanut
Clear catch basin gates as needed

(1st week of month would include all landscape pruning)

Tuesday: Toledo Blade Boulevard mowing maintenance
Price Boulevard mowing maintenance
Weed control, manual and chemical
Liter removal
Empty trash receptacles
Hand weed perennial peanut
Clear catch basin gates as needed

Wednesday: Sumter Boulevard mowing maintenance
Weed control, manual and chemical
Liter removal

Wednesday: Empty trash receptacles
(Continued) Hand weed perennial peanut
Clear catch basin gates as needed

(2nd week of month would include all landscape pruning)

Thursday: Finish Sumter Boulevard mowing maintenance
North Port Boulevard mowing maintenance
Biscayne Drive mowing maintenance
Weed control, manual and chemical
Liter removal
Empty trash receptacles
Hand weed perennial peanut
Clear catch basin gates as needed

(3rd week of month would include all landscape pruning)

Friday: Talon Bay Drive mowing maintenance
U.S. 41 Medians mowing maintenance
U.S. 41 Bus Stops mowing maintenance
Weed control, manual and chemical
Liter removal
Empty trash receptacles
Hand weed perennial peanut
Clear catch basin gates as needed

(4th week of month would include all landscape pruning)

To keep costs in control, the above weekly schedule would be utilized for the months with four (4) maintenance cycles per month. The months with two (2) maintenance cycles would include scheduled services such as mulch installation, annual tree trimming, pre-emergent application, fertilization, etc.

Although North Port has asked for twice yearly mulching, it is our recommendation that a once a year proper mulching occurs. The funds set aside for second mulching can then be used for replacing and repairing the plantings in medians and sidewalk beds damaged from previous improper care and herbicide spray drift. If an improvement in appearance is the desired end result, it would be achieved with making this one change in scope of services.

To further define our services we provide for daily sharpening of all mower blades for clean cuts and less site contamination. We blow out all sidewalk and median cracks to avoid crack weed growth. Herbicide spray drift is the number one reason for poor plant growth so we monitor wind speeds and direction when treating weeds in close proximity to desirable foliage. Our men are trained to position mowers so we don't blow clippings into mulched areas, concrete or roadways, thus reducing needed herbicide and providing for pedestrian/vehicle safety. Also, we routinely edge all areas mowed each and every mowing cycle.

City of North Port
Landscape and Turf Maintenance Services
Request For Proposal No.: 2017-02

Calendar of Services

Service		JAN.	FEB.	MAR.	APR.	MAY	JUN.	JUL.	AUG.	SEP.	OCT.	NOV.	DEC.
Mowing Maintenance:													
(to include line trimming, edging, blowing off and weed control, both manual and chemical)													
Sumter Boulevard	36	2	2	2	4	4	4	4	4	4	2	2	2
Toledo Blade Boulevard	36	2	2	2	4	4	4	4	4	4	2	2	2
U.S. 41 Medians	36	2	2	2	4	4	4	4	4	4	2	2	2
U.S. 41 Bus Stops	36	2	2	2	4	4	4	4	4	4	2	2	2
North Port Boulevard	36	2	2	2	4	4	4	4	4	4	2	2	2
Biscayne Boulevard	36	2	2	2	4	4	4	4	4	4	2	2	2
Talon Bay Drive	36	2	2	2	4	4	4	4	4	4	2	2	2
Empty Trash Receptacles	48	4	4	4	4	4	4	4	4	4	4	4	4
Liter Removal	36	2	2	2	4	4	4	4	4	4	2	2	2
Hedge and Shrub Pruning	12	1	1	1	1	1	1	1	1	1	1	1	1
Perennial Peanut weeding	36	2	2	2	4	4	4	4	4	4	2	2	2
Ground Cover Pruning	12	1	1	1	1	1	1	1	1	1	1	1	1
Tree Pruning/Trimming	1										1		
Tree Pruning for 8' Clearance	12	1	1	1	1	1	1	1	1	1	1	1	1
Clearing Catch Basin Grates	36	2	2	2	4	4	4	4	4	4	2	2	2
Pre-emergent Application	1				1								
Shrub Fertilization	3	1				1					1		
Palm Fertilization	3	1				1					1		
Tree Fertilization	3	1				1					1		
Turf Fertilization	3	1				1					1		
Mulch Installation	2			1								1	
Rodenticide (as needed)													
Insecticide (as needed)													

In scheduling for the requested areas we have provided for the following details:

Landscape Maintenance, Detailed

- All beds shall be tended to provide a neat and aesthetically pleasing appearance.
- Any tree leaning shall be straightened after each mowing cycle.
- All areas will be inspected regularly to ensure timely removal of trash and debris.
- Trees will be maintained for both health and appearance within all codes and ordinances.
- Trees will be trimmed/pruned annually utilizing acceptable horticultural practices.
- All dead fronds and/or fronds, seeds and fruit initiating below horizontal line shall be removed.
- Weed control, pruning, trimming and mulching will be part of maintenance.
- All trees, shrubs and planting beds will be part of scheduled maintenance.
- All suckers, adventitious growth shall be trimmed from all trees during every cycle.
- Planting beds will be kept free of grass and weeds by hand pulling or herbicide treatment.
- Landscape will be properly treated to remain rodent, pest and disease free.
- Leaves will be removed from all beds.
- Shrub and bush growth impinging upon sidewalks and streets shall be trimmed.
- Trash and debris will be removed from the landscape upon each inspection.
- No debris, leaves, etc. will be blown into roadways or adjacent turf.
- All trees, shrubs and landscape beds will be mulched twice yearly with City approved Mulch.
- Newly planted trees less than 12" will be watered, fertilized, controlled for pests and pruned.
- Trees will be lifted to maintain a minimum clearance of 8 feet for pedestrian and vehicle traffic.
- All hedges, shrubs and ground covers shall be trimmed monthly, for a total of 12 times per year.
- All non-irrigated, non-established plants will be watered.
- Removed landscape material dying as a result of neglect by our firm will be replaced within 10 working days.

Grass Maintenance, Detailed

- Turf will be mowed 36 yearly cycles to ensure consistent pleasing appearance.
- Turf will be cut to appropriate height for type of grass and location.
- Grass will be kept healthy and weed free.
- Grass will be cut uniformly even taking into account different surfaces.
- Mowers will be positioned to avoid throwing cuttings into undesirable areas.
- There will be no grass clumping after cutting.
- Mowing of the right-of-way will include all bridge approaches, bridge slopes, approach slopes, and areas around bridge structures.
- Any damage caused to sidewalks by our firm will be repaired within 30 calendar days of notice from the City.
- Trimming will be performed weekly with all vegetation extending over the road, curbs and sidewalks trimmed back during maintenance.
- Edging will be performed with each mowing cycle around all curbs, sidewalks, etc.
- Edgers will always have a newly changed blade to ensure a clean edge.
- Landscape bed borders will be kept neatly trimmed with no curb overhang.
- The turf edge along the slope of a swale will not be mechanically edged.

Grass Maintenance, Detailed (continued)

- All crack weeds will be removed mechanically and chemically.
- Trimming will include areas and all materials in right-of-way not accessible by mower due standing water or saturated ground.

Clean Up and Debris Removal, Detailed

- Immediately before cutting all debris from turf will be removed.
- Any debris remaining after cutting will be immediately removed and properly disposed.
- Unpermitted signs within right-of-way will be removed.
- Upon completion of grass cutting all trimmings will be properly blown off.
- Any bagged debris or grass clippings will be removed upon completion.
- All trash and debris will be disposed appropriately.
- Bagged garbage from receptacles will be properly disposed and bag liners replaced.
- The grates on all catch basins within work zones will be cleared of debris during maintenance.

Fertilizers, Detailed

- City of North Port Fertilizer Ordinance will be adhered to at all times.
- Fertilizers used will be slow release and used three times a year. They will be complete and furnish the required combinations and percentages to keep lawns, trees, shrubs and other plants healthy and growing vigorously.
- All turf areas will be fertilized 3 times per year as outlined in Calendar of Scheduled Services.
- All tree, palms and shrubs will be fertilized 3 times per year as outlined in Calendar of Scheduled Services.
- A monthly Fertilizer Use Report will be provided to City.

Pesticides, Detailed

- All Insecticides, fungicides, herbicides and rodenticides will be the best quality obtainable, properly labeled and brought to jobsite in original container.
- Suggested FDACS Pesticide Record Keeping Form will be kept for usage.
- A monthly Chemical Use Report will be provided to the City.

General, Detailed

- We will address any complaint of deficiency within 24 hours after notification.
- We will respond to outstanding issues or emergencies brought up by City within 1 hour during normal working hours and a maximum of two hours during all other times.
- We adhere to high maintenance levels for all equipment to provide for longevity and superior quality services.
- All vehicles will be labeled with identifying information no less than 8" tall.
- All vehicles will be equipped with required FDOT lights and flashers.
- All employees will be uniformed in required FDOT apparel for the speed of assigned street.

There are many unforeseen issues and circumstances that arise when taking on a project of this size. Below are several examples and the strategies we have utilized to compensate for those circumstances.

Equipment Failure

- Shop is no more than 10 minutes from any work zone for repairs and service.
- Office delivers needed item instead of pulling crew off site to retrieve replacement.
- Full Stock of essential items and replacement parts at shop.
- Performance of routine maintenance to prevent excessive equipment failures.
- Offer a financial incentive program for care and up keep of assigned equipment.

Rainy Season

- Weed eat areas not accessible to mowers due to standing waters.
- Work longer days.
- Take breaks during rain fall instead of automatically leaving site.
- Work weekends if necessary to make up for lost weather related time.

Snow Bird Season

- Put out a separate utility vehicle for roadside trash pickup.
- Empty trash receptacles weekly to avoid overflow.
- Make sure MOT is up to standards for safety on busy roadways.

Excessive Weeds

- Dedicate a crew member to run spray rig daily on medians and roadsides.

Employee Moral

- Created a bonus program for quality of work and equipment up keep.
- Weekly employee funded lunches.
- Paid time off for workers in slow season.

No-Show Employee

- Increase man hours for existing crew.
- Work longer days with the crew present.

City of North Port
Landscape and Turf Maintenance Services
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Equipment List (resources)

- Vehicles:
 - 2005 F-250 Super Duty Ford Truck
 - 2004 3500 Chevy Dully Dump Bed
 - 2012 F-250 Ford Truck
 - 2012 Kawasaki 600 Mule (2)
 - 2012 Kawasaki Spray Rig
- Mowers:
 - Four - 61" Scag Z turn w/ 31 h.p. Kawasaki Motor
 - Two - 52" Scag Z Turn w/ 26 h.p. Kawasaki Motor
 - One - 48" John Deere Z Turn w/ 22 h.p. Kawasaki Motor
- Tractors:
 - One - DK45 Kioti tractor w/ 12' mower deck
- Trailers:
 - Two - 16ft. Enclosed
 - One - 20ft. Open
 - One - 22ft. Open
 - Two - 14ft. Open
- Miscellaneous Equipment:
 - Trimmers (Shindawa)
 - Blowers (Shindawa)
 - Edgers (Shindawa)

* For the safety of our employees and to add to the quality of the services we perform, we work with only quality commercial equipment that adheres to all OSHA and Florida Department of Transportation requirements.

Proficiency in Similar Projects, References for Specific Projects and Lead Staff Experience 3

Proficiency and References

Rightmire's Land Services, Inc. has performed work relative to the scope of services needed by the city of North Port Request for Proposal No.: 2017-02 for numerous contracts and accounts since 2003. We are a full service landscape company that bases our success on the satisfaction of our customers. With that being said, we work diligently to make the most of every dollar our clients expend, deliver our services in the timeline given and always strive for 100% customer satisfaction. We have included three examples showing the diversity of projects we handle along with commendable references for the work performed.

Contacts for project # 1:

Spencer L. Anderson, P.E., PMP (reference letter included)
Sarasota County Director, Field Services
1001 Sarasota Center Blvd, Sarasota, FL 34240
Cell: (941) 915-3421 Email: sanderso@scgov.net

Kevin Dragon
Compliance/Maintenance Specialist
Sarasota County Operations & Maintenance
1001 Sarasota Center Blvd, Sarasota, FL 34240
Cell: (941) 650-0894 Email: kdragon@scgov.net

Interim Roadside and Median Maintenance Extension— Urban South
August 2012 through April 2013
IFQ122035TM

Rightmire's Land Services, Inc. was awarded a contract with Sarasota County in August of 2012 for the mowing and maintenance of over 845 acres of roadways including Jacaranda Boulevard, Venice Avenue, Center Road, US 41, Laurel Road, 776 and Blackburn Point Road, just to name a few. There were over 650 total assets that had to be maintained and reported every month with the main routes needing to be maintained two to three times a month depending on weather conditions and community activities.

The previous contractor failed to perform leaving many areas untouched by any maintenance for at least 6 months and some over 8 months. We were contracted in the height of growing season under a Performance Contract so working in a timely manner was paramount. If work was not completed, submitted, and verified by our inspector, we were not paid. We thoroughly completed all tasks in the allotted times as well as improved the overall appearance neglected by previous contractor with each and every cycle.

On this specific project we worked with a crew of six which included two men on mowers, two men with weed eaters, one man edging and another on a mule picking up trash and delivering necessary back up equipment to crew, i.e, edger blades, string line, gasoline and another crew of three on a tractor with a 12' mower deck with two employees in a utility vehicle weed eating and picking up trash.

Our employees were given a daily schedule that included mowing high visibility urban areas twice per month and residential neighborhoods once per month. They would start at 7:00 a.m. and work until their daily schedule was complete. With so much to accomplish in a month, staying on task was of utmost importance. When storms rolled in, they would wait them out in the truck and sometimes wouldn't finish up until 7:00 p.m. If needed, we would work a half day on Saturday and even took the tractor doing residential ditches and utility vehicle out on Sundays, picking up trash and prepping for the next week's schedule.

Our biggest issue was the ditches on the roadways that filled with water during the rainy season and weed control in sidewalks and median bull noses. We bought our men boots and had them weed eat the ditches to top of water level or sub-contracted out to a slop mower when the areas were extensive. We found that manually cutting the weeds during our frequent cycles was as effective as spraying and left a much cleaner appearance.

We turned in daily reports with the assets mowed that would be in turn inspected by the county inspector. Any deficiencies we received would be corrected by us within 24 hours, although we were allowed three days for corrections in our contract. We also provided the county with a Two Week Look Ahead Schedule for advising commissioners, informing residents, and preparing for county events. If there was something special happening, such as a marathon, we would reschedule accordingly to make sure the roadways in use looked exceptional.

We could control our cost because we proposed a realistic budget in our initial bid. We had prepared for overtime, high fuel charges, increased repairs, and maintenance. Our employees are all extremely productive, willing to do any task assigned to them and when a job is completed right the first time, costs stay in check. We also have the advantage of being a smaller company where everyone has a working position, no one profits by just sitting behind a desk and we don't require a set profit margin to be maintained to judge the success of a project.

Contact for project # 2:

Eileen Buckley, President (reference letter included)
The Carriage Homes of Lakeside Plantation
Scarlett Avenue, North Port, Florida
Cell: (269) 377-1504 Email: ebuckley@aol.com

The Carriage Homes of Lakeside Plantation Homeowners, Inc.
October 2015 to present

Rightmire's Land Services, Inc. is going into our second year under contract with the Carriage Homes of Lakeside Plantation in North Port. We handle all the mowing, tree trimming, landscape maintenance, mulching, irrigation repairs and maintenance, weeding, hedge trimming, weed control, fertilizing, mulching and plant replacement for the property of 100 home sites and common areas. It is a beautiful community with oak tree lined streets and lush landscape and foliage. We provide weekly mowing from approximately April through October and bi-weekly service November through March with routine

monitoring for pests, weeds, and nutrient problems. Their budget allows for once yearly oak and palm tree trimming with twice yearly mulching.

We have been working with the community to increase visual appeal of all landscape, improve the health of plants, shrubs and trees, and create a consistently groomed appearance for increased resident satisfaction. We have systematically gone through entire property and planted or replaced plants, shrubs, or hedges to create balance and symmetry. We submit monthly maintenance schedules, attend all landscape and board meetings, walk the property with head of landscape monthly and make ourselves available for communicating ideas or needs 7 days a week. Our response time to issues has been complimented and through this past year we have developed a trust with the community that they did not have in the years before.

There are several challenges at this property. One is the desire for a full, rich landscape. Giving the landscape the nutrients it needs to thrive creates an abundance of weeds and can lead to overgrowth on hedges, bushes, and plants. Weeding every cycle is a necessity and pruning in a sectional method with each visit gives a constant manicured appearance. We have adjusted our hours in the growth season to keep up with exponential growth and the property is on the route (an advantage to having a local vendor) to many of our other sites so we make additional stops during the week for spot weeding and visual inspection. As an added bonus, seeing us in the community often makes the residents feel we truly are committed to their property.

Second, the community has inferior drainage in many areas leading to standing water in some locations and dry areas in others. Creating an irrigation pattern that accommodates both, along with consistent visual monitoring, is a must. When issues such as fungus or excessive water loving weeds are suspected, we sample the soil, resolve issues, and create a treatment plan when and if needed.

Contact for project #3:

David Godson (reference letter included)
Sarasota County, Forestry Division
Forester
6700 Clark Road, Building C, Sarasota, Florida 34241
Cell: (941) 685-3840 Email: dgodson@scgov.net

Street Tree Basal Area Maintenance
April 2014 – Present
IFB 142694JS

We currently maintain 7,537 street trees on every main artery throughout the entire county of Sarasota. We perform basal maintenance services three times per year on some of the most congested roadways (University, Bee Ridge, Tuttle, U.S. 41, etc.). Our employees must vigilantly adhere to all MOT requirements for their personal safety, as well as the safety of Sarasota County residents and visitors. We work with four employees in two crews that apply pre-emergent and county provided herbicide while monitoring wind speeds, temperatures, and rains for proper adherence of herbicides. We prune

and haul off all over growth and keep a clear eight (8) foot radius around tree bases. We must complete daily spray logs along with weekly completion reports. We provide these services in the months of April, June, and August with site specific pruning of trees in the month of November. It is a grueling, repetitive task in the hot summer sun.

The biggest challenges in performing these services are extensive suckling removal and working in the rainy season. We monitor the weather channels consistently to make the most of every work day. Changing locations and routes is a must to give the dry time for herbicide adherence. If treatment has to be redone, it is out of our pocket, not Sarasota County's.

Experience and Personnel

Rightmire's Land Services, Inc., is located at 3037 Narcissus Terrace, North Port, Florida 34286, and has been providing quality work in the areas of land grading, landscape installation and maintenance, irrigation, and mowing services since 2003. Each employee is run through E-Verify to ensure employment eligibility. We also continuously monitor staffing levels to see if additional skills or personnel are needed to give our customer the best service possible.

Our present staff consists of eight (8) full time and two (2) part time employees:

<u>William Rightmire</u>	Operations Manager President of Rightmire's Land Services, Inc. 2003 – Present
<u>Sherry Rightmire</u>	General Manager Vice President of Rightmire's Land Services, Inc. 2003 – Present
<u>Christopher Rightmire</u>	On-Site Manager Landscape Maintenance (all phases) 2007 – Present
<u>Claudia Rightmire</u>	Office Personnel, Inventory control 2014 – Present
<u>Andres Garcia</u>	Crew Leader Landscape Maintenance (all phases) 2012 – Present
<u>A.J. Fernandez</u>	Crew Leader Landscape Maintenance (all phases) 2013 – Present

<u>Estaban Garcia</u>	Crew Landscape Maintenance/Crew 2012 – Present
<u>Justin Henne</u>	Crew Landscape Maintenance/Crew 2012 – Present
<u>Joel Broome</u>	Crew Landscape Maintenance /Crew 2014 - Present
<u>Frankie Furia</u>	Crew Landscape Maintenance /Crew 2015 - Present

Resumes

1. William Rightmire – Project Manager 13 years experience

3037 Narcissus Terrace
North Port, Florida 34286

Licenses: Advanced MOT (Maintenance of Traffic) Certified
Best Management Practices Certified

Rightmire's Land Services, Inc. – Owner/President

Duties: Manager in the field for all operations, scheduling, direction of employees, quality control for all phases of landscape maintenance, irrigation, pesticide and fertilizer application and tree maintenance.

Girard Environmental – Quality Control Manager for Landscape Beautification

Duties: Field manager for detailed maintenance, irrigation, plantings and trimming of landscape and trees for high scale properties and resorts located throughout Marco Island and Sarasota

2. Sherry Rightmire 13 years experience

3037 Narcissus Terrace
North Port, Florida 34286

Licenses: Commercial Pesticide Applicator License with ROW and Aquatics Endorsement
Best Management Practices Certified
FNGLA Horticultural Professional training

Sherry Rightmire (continued)

Rightmire's Land Services, Inc. -Owner/Vice President

Duties: Site inspector, office manager, cost control, contracts, all customer relations

3. Christopher Rightmire

7 years experience

3037 Narcissus Terrace
North Port, Florida 34286

Licenses: FNGLA Horticultural Professional training
Best Management Practices Certified

Rightmire's Land Services, Inc. – On Site Supervisor

Duties: On site supervising, crew leader, finish mowing, landscape maintenance,
irrigation repair and maintenance, tree trimming, quality control

4. Andres Garcia

10 years experience

6324 Sooner Street
North Port, Florida 34287

Rightmire's Land Services, Inc. – Crew

Duties: On site supervising, crew leader, finish mowing, landscape maintenance,
irrigation repair and maintenance, tree trimming

Valley Crest – Crew

Duties: Finish mowing, landscape maintenance, mulching, tree trimming,
weed eating, blow off

5. A. J. Fernandez

8 years experience

5388 Rumson Road
North Port, Florida 34288

Licenses: Commercial Pesticide Applicator License with Ornamental and Turf endorsement
Best Management Practices Certified

Rightmire's Land Services, Inc. – Crew

Duties: Finish mowing, landscape maintenance, irrigation repair and maintenance,
tree trimming, quality control

Valley Crest – Crew

Duties: Finish mowing, landscape maintenance, mulching, tree trimming,
weed eating, blow off

6. **Esteban Garcia** **5 years experience**
6324 Sooner Street
North Port, Florida 34287

Rightmire's Land Services, Inc. – Crew

Duties: Finish mowing, landscape maintenance, irrigation repair and maintenance, tree trimming

Valley Crest – Crew

Duties: Finish mowing, landscape maintenance, mulching, tree trimming

7. **Justin Henne** **10 years experience**
6969 Regina Drive
Englewood, Florida 34234

Rightmire's Land Services, Inc. – Crew

Duties: Finish mowing, landscape maintenance, irrigation repair and maintenance, tree trimming

State of the Art Lawn Care – Crew

Duties: Finish mowing, landscape maintenance, tree trimming

Leedles Lawn Care – Crew

Duties: Mowing, landscape maintenance, weed eating, blow off, tree trimming

8. **Joel Broome**
4813 Brank Street
North Port, Florida 34287

Rightmire's Land Services, Inc. – Crew

Duties: Finish mowing, landscape maintenance, weed eating, edging, blowing

Palm Island Resort – Grounds Clean Up

Duties: Mowing, landscape maintenance

9. **Frankie Furia (part-time)**
4185 Simkins Avenue
North Port, Florida 34286

Rightmire's Land Services, Inc. – Crew

Duties: Landscape maintenance, weed eating, edging, blowing

Cost: Schedule "A"

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CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2017-02
LANDSCAPE AND TURF MAINTENANCE SERVICES

SCHEDULE "A" COST PROPOSAL

Code	Location	Quantity	Unit of measure	Unit Price	Extended Total Price
L-1	Sumter Blvd.	12	Month	\$ 14,430.00	\$ 173,160.00
L-2	Toledo Blade Blvd.	12	Month	\$ 14,700.00	\$ 176,400.00
L-3	U.S. 41 Medians	12	Month	\$ 2,912.00	\$ 34,944.00
L-4	U.S. 41 Bus Stops	12	Month	\$ 2,912.00	\$ 34,944.00
L-5	North Port Blvd.	12	Month	\$ 2,912.00	\$ 34,944.00
L-6	Biscayne Drive	12	Month	\$ 2,912.00	\$ 34,944.00
L-7	Talon Bay Drive	12	Month	\$ 2,912.00	\$ 34,944.00
L-8	Price Boulevard	12	Month	\$ 4,853.00	\$ 58,236.00
			Total Contract Amount (Add Lines 1 through 8)		\$ 582,516.00

The following will be utilized in resolving arithmetic discrepancies found on the face of this schedule as submitted by proposers:

- Obviously misplaced decimal points will be corrected.
- In case of discrepancy between unit price and extended price, the unit price will govern. Apparent errors in extension will be corrected.
- Apparent errors in addition of lump sum and extended prices will be corrected.

For the purpose of evaluation, the City will proceed on the assumption that the proposer intends his/her prices be evaluated on the basis of the unit prices, extensions, and totals arrived at by resolution of arithmetic discrepancies as provided above and the cost will be so reflected in evaluation process.

COMPANY NAME: Rightmire's Land Services, Inc.

AUTHORIZED SIGNATOR/TITLE FOR FIRM: 

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

Submission Requirements and Required Submittal Forms

5

CITY OF NORTH PORT
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the firm to perform the work included in the proposal, and should identify all materials and enclosures being forwarded in response to the RFP.

Tab 2 – APPROACH TO PROJECT/SCHEDULE/RESOURCES: Provide a short narrative describing the project based on your understanding of the RFP scope of services and how you will approach the project. Describe how the firm anticipates meeting the project schedule. Include any innovative approaches to providing the services. Describe what problems you anticipate and how you propose to solve them. Address each of the requested service items listed; indicate your approach to each item listed.

1. Provide schedule recommendations.
2. Indicate resources available to the Firm. Provide number of staff and equipment that will be dedicated to this project.

Tab 3 – PROFICIENCY IN SIMILAR PROJECTS, REFERENCES FOR THE SPECIFIC PROJECTS and LEAD STAFF EXPERIENCE: List all projects within the last three (3) years, similar in size and scope, specific to landscaping and turf maintenance services. Relative to the scope of services for the project, describe the specific ability of the firm (Project manager and lead staff).

1. Describe schedule control, cost control, typical landscape maintenance problems and means taken to solve them. Provide references for each of the similar projects listed, including when the project was done, the clients name, contact person, title, telephone number and e-mail address.
2. Experience & Personnel: Please state the size of the firm; the size of the firm's staff; the location of the office from which the work on this contract is to be performed; the number of years of the firm's experience, the number of years lead staff has been employed by firm, and qualifications of the lead staff to be assigned to this contract on a full-time basis; and the number of staff to be so employed on a part-time basis. Clearly identify the Project Manager and location from which they will work

TAB 4 – COST: Completed Schedule "A", Cost Proposal Form.

TAB 5 –SUBMISSION REQUIREMENTS AND REQUIRED SUBMITTAL FORMS: Provide completed required forms in this section. The checklist is provided to assist each Proposer in the preparation of their response. Included in this checklist are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. This checklist is a guideline which is to be executed and submitted with the required forms. It is the responsibility of each Proposer to read and comply with the solicitation in its entirety.

A. SUBMITTAL REQUIREMENTS

☒ **NUMBER OF PAGES:** Proposal shall not exceed (24) pages (one-sided) or (12) pages (two-sided) in length. (*The Title Page, Table of Contents, City Required Forms, resumes, and tabs do not count towards the TOTAL NUMBER OF PAGES*).

- When compiling a response, sections should be tabbed and labeled; pages should be sequentially numbered at the bottom of the page; proposals should be bound to allow flat stacking for easy storage; do not use three ring binders of any kind; and sections should be compiled in the sequence list above. Maximum number of pages shall be 24 pages, not including *the Title Page, Table of Contents, City Required Forms, resumes, and tabs*.

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- Place proposal with all the required items in a sealed envelope clearly marked for specification number, project name, name of proposer, and due date and time.
- **PAPER/FONT SIZE:** 8.5"x11"/Font Calibri 11, PDF FORMAT.
- ☒ **NUMBER OF ORIGINAL PROPOSALS:** One (1) original hard-copy **UNBOUND** (marked "**ORIGINAL**") and signed in blue ink. **NUMBER OF COPIES:** three (3) hard-copies **BOUND** (marked "**COPY**"). **(1 original + copies = 4 total submittals).**
- ☒ **USB Flash Drive:** One (1) electronic version in Portable Document Format (PDF) **or** Flash Drive containing the entire submittal.

PROPOSERS CHECKLIST

This checklist is provided to assist each Proposer in the preparation of their proposal response. Included in this checklist are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. This checklist is only a guideline it is the responsibility of each Proposer to read and comply with the Request for Proposal in its entirety.

PLEASE INDICATE BY (v) THAT YOU HAVE INCLUDED THE FOLLOWING DOCUMENTATION WITH YOUR PROPOSAL.

LOCAL BUSINESS STATUS: If Proposer affirms that it is a local business or North Port local business as defined in Ordinance 2009-10, then either the Affidavit Claiming Status as a Local Business, or the Affidavit Claiming Status as a North Port Local Business, which are included as a part of this proposal package, must be completed and returned.

- ☐ Yes, our business qualifies as a "Local Business" and has completed and attached the 'Affidavit Claiming Status as a Local Business' as a part of our submission (Complete Affidavit).
- ☒ Yes, our business qualifies as a North Port Local Business and has completed and attached the 'Affidavit Claiming Status as a North Port Local Business' as a part of our submission (Complete Affidavit).
- ☐ No, our business does not qualify as a Local Business or North Port Local Business.

B. CITY REQUIRED SUBMITTAL FORMS

- ☒ Proposal Submittal Signature Form
- ☒ Statement of Organization
- ☒ **Schedule A – Cost Proposal Form**
- ☒ References
- ☒ Drug-Free Workplace (If Applicable)
 - ☒ YES ☐ NO ☐ N/A

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- ☒ Public Entity Crime Information
☐ YES ☐ NO ☐ N/A
- ☒ Non-Collusive Affidavit
- ☒ Lobbying Certification
- ☒ Conflict of Interest Form
- ☒ Local Business Affidavit or North Port Local Business Affidavit (if applicable)
- ☒ State Registration Requirements (<http://www.sunbiz.org/search.html>)
☐ Copy of Registration, Attached
☒ Applicable State required licenses for Prime Firm Only (Not sub-Contractors)
- ☒ **Sample Insurance Certificate:** Demonstrate your firm's ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the Insurance Companies names for Workers Compensation, Comprehensive Commercial General Liability, and Commercial Auto Liability and the dollar amounts of the coverage.
- ☐ **MBE/WBE/VBE:** If claiming Minority Business Enterprise/Women Business Enterprises/Veteran's Business Enterprise, the Prime Firm (not sub-Contractor) **shall be** certified as a Minority Business Enterprise by the State of Florida, Department of Management Services, Office of Supplier Diversity pursuant to Section 287.0943, Florida Statutes.
- ☐ YES, CLAIMING STATUS AS PRIME ONLY
- ☐ YES, I'VE ATTACHED THE CERTIFICATE OF MBE/WBE STATUS FROM THE STATE OF FLORIDA AS OUTLINED SECTION 12.
- ☒ NOT CLAIMING MBE/WBE/VBE

If claiming Minority Business Enterprise/Women Business Enterprises, the Prime Firm (not sub-Contractor) shall be certified as a Minority Business Enterprise by the State of Florida, Department of Management Services, Office of Supplier Diversity pursuant to Section 287.0943, Florida Statutes and the Certificate from the State of Florida shall be submitted with the required paperwork.

**THE REMAINDER OF THE PAGE LEFT INTENTIONALLY BLANK
CITY REQUIRED FORMS FOLLOW**

CITY OF NORTH PORT
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The undersigned further certifies that he/she has read the Request for Proposal, Terms and Conditions, Insurance Requirements and any other documentation relating to this request and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

As addenda are considered binding as if contained in the original specifications, it is critical that the firm acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

Addendum No. 1 Dated 10/20/16 Addendum No. Dated
 Addendum No. 2 Dated 10/26/16 Addendum No. Dated
 Addendum No. 3 Dated 10/27/16 Addendum No. Dated

Company Name Rightmire's Land Services, Inc.

(941) 257-4126

Fax #

34286

Zip Code

Address of Office Servicing City of North Port, if different than above: ☒ SAME AS ABOVE

Zip Code

Fax #

Name & Title of Firm Representative

Date _____

Do you accept Visa? ☐ YES ☒ NO

- **OFFICE SERVICING CITY OF NORTH PORT (CITY HALL):** ☒ **LESS THAN 100 MILES** ☐ **MORE THAN 100 MILES**
- **LENGTH OF TIME AT THIS LOCATION:** ☒ **MORE THAN 3 YEARS** ☐ **1 TO 3 YEARS**
☐ **BETWEEN 6 MONTHS TO 1 YEAR** ☐ **LESS THAN 6 MONTHS**

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CITY OF NORTH PORT
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LANDSCAPE AND TURF MAINTENANCE SERVICES

STATEMENT OF ORGANIZATION
(Information Sheet for Transactions and Conveyances Corporation Identification)

The following information will be provided to the City of North Port for incorporation in legal documents. It is, therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

Name of Respondent: Rightmire's Land Services, Inc.

DBA (if any): n/a

Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): Corporation

Business Address: 3037 Narcissus Terrace, North Port, Florida 34286

Phone: (941) 429-7691 **Fax:** (941) 257-4126

E-Mail rightmire@verizon.net

Print Name and Title of person authorized to bind: Sherry L. Rightmire

Federal Identification Number: 54-2150748

Signature: 

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

Is this a Florida Corporation: (Please Check One)
☒ Yes or ☐ No

If not a Florida Corporation,
In what state was it created: _____
Name as spelled in that State: _____

What kind of corporation is it: ☒ "For Profit" or ☐ "Not for Profit"

Is it in good standing: ☒ Yes or ☐ No

Authorized to transact business in Florida: ☒ Yes or ☐ No

State of Florida Department of State Certificate of Authority Document No.: P04000075816

Does it use a registered fictitious name: ☐ Yes or ☒ No

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Names of Officers:

President: William A. Rightmire Secretary: _____

Vice President: Sherry L. Rightmire Treasurer: _____

Director: Christopher L. Rightmire Director: _____

Other: _____ Other: _____

Name of Corporation (As used in Florida):

Rightmire's Land Services, Inc.

(Spelled exactly as it is registered with the state or federal government)

Corporate Address:

Post Office Box:	<u>n/a</u>
City, State Zip:	<u>North Port, Florida 34286</u>
Street Address:	<u>3037 Narcissus Terrace</u>
City, State, Zip:	<u>North Port, Florida 34286</u>

STATE OF Florida
COUNTY OF Sarasota

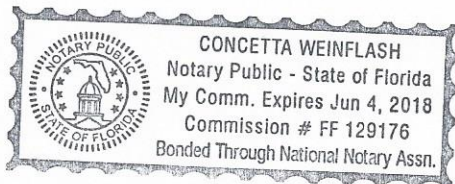
Sherry L. Rightmire

Sworn to and subscribed before me this 24th day of October, 2016, by Sherry L. Rightmire who ☐ is personally known to me or ☐ has produced his/her driver's license as identification.

Concetta Weinflash
Notary Public - State of Florida

Print Name: Concetta Weinflash

Commission No: FF 129176



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State of Florida

Department of State

I certify from the records of this office that RIGHTMIRE'S LAND SERVICES, INC. is a corporation organized under the laws of the State of Florida, filed on May 6, 2004.

The document number of this corporation is P04000075816.

I further certify that said corporation has paid all fees due this office through December 31, 2016, that its most recent annual report/uniform business report was filed on March 31, 2016, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Thirty-first day of October,
2016*



Ken DeFries
Secretary of State

Tracking Number: CU9087408985

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

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REFERENCES/CLIENT LISTING

(The firm shall provide a minimum of five (5) business related references for which they are currently providing, or have provided within the last three (3) years, services similar to the scope of services required by this RFP.). Attach additional sheets if necessary.

1. Business/Customer Name: The Carriage Homes of Lakeside Plantation Homeowners Association, Inc.

Name of Contact Person/Title: Eileen Buckley / President of Homeowners Association (reference letter included)

Telephone# (269) 377-1504 Fax _____ E-mail ebuckley@aol.com

Address 1963 Scarlett Avenue, North Port, Florida 34289

Duration of Contract or business relationship October 2015 to present

Type of Services Provided Complete landscape, mowing and tree maintenance for Carriage Homes and common grounds

2. Business/Customer Name: City of North Port, Property Maintenance Division

Name of Contact Person/Title: Jana White / Planner, Scheduler

Telephone# (941) 429-3591 Fax (941) 423-2570 E-mail jwhite@cityofnorthport.com

Address 5455 Pan American Boulevard, North Port, Florida 34287

Duration of Contract or business relationship September 2014 to Present

Type of Services Provided Landscape, mowing, swale and aquatic weed maintenance for various fire stations and parks

3. Business/Customer Name: Sarasota County, Forestry Division

Name of Contact Person/Title: David Godson / Forester (reference letter included)

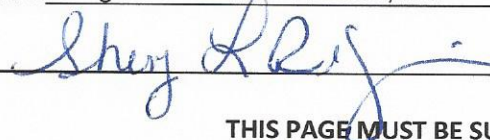
Telephone# (941) 685-3840 Fax _____ E-mail dgodson@scgov.net

Address 6700 Clark Road, Building C, Sarasota, Florida 34241

Duration of Contract or business relationship April 2014 to present

Type of Services Provided Maintenance, pruning and herbicide control of 7,537 street trees 3 times a year

COMPANY NAME:: Rightmire's Land Services, Inc.

SIGNATURE: 

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4. Business/Customer Name: Sarasota County Public Works

Name of Contact Person/Title: Spencer Anderson / Senior Manager (reference letter included)

Telephone# (941) 915-3421 Fax _____ E-mail sanderson@scgov.net

Address 1001 Sarasota Center Boulevard, Sarasota, Florida 34240

Duration of Contract or business relationship July 2012 through April 2013

Type of Services Provided Monthly mowing, trimming, edging, MOT for over 800 acres of Public ROW, ponds, medians, etc.

5. Business/Customer Name: CRS Corporation of Sarasota / Shue-Kauffman, Inc.

Name of Contact Person/Title: Scott Kauffman / General Manager

Telephone# (941) 342-7651 Fax (941) 365-2695 E-mail info@shuekauffman.com

Address 1599 Apex Road, Sarasota, Florida 34240

Duration of Contract or business relationship August 2008 to present

Type of Services Provided Complete landscape, mowing and tree maintenance of commercial properties

COMPANY NAME:: Rightmire's Land Services, Inc.

SIGNATURE: 

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL



October 11, 2016

Subject: Reference Letter for Rightmire's Land Services

To Whom It May Concern:

Rightmire's Land Services, Inc, provided contracted mowing maintenance service for Sarasota County Government from July 2012 through April 2013.

Rightmire's contracted scope of services included regular mowing, trimming, edging, litter collection and disposal, clean-up and maintenance of traffic on over 800 acres of public rights of way, ponds, vacant lots, medians and other transportation related facilities. Rightmire's services were inspected for 100% compliance and successfully met contract requirements for payment by the County.

Please feel free to contact me if I can be of further assistance with respect to the work performed by Rightmire's Land Services, Inc. for Sarasota County Government.

Sincerely,

Spencer L. Anderson

Senior Manager
Sarasota County Public Works
(941) 915-3421
sanderso@scgov.net

Carriage Homes of Lakeside Plantation HOA
1963 Scarlett Avenue
Northport, FL 34289

October 21, 2016

To Whom It May Concern:

It is my pleasure to share my experience and recommendation to you regarding Rightmire's Land Services, Inc. The Carriage Homes of Lakeside Plantation is a 13-year-old, subdivision of 100 homes, consisting of 12 standalone homes and 44 buildings of two homes sharing one roof. Our Home Owners Association (HOA) is responsible for all of the building maintenance and landscape care.

Seeking a new landscape company in the summer of 2015, we were referred to Rightmire's Land Services, Inc. During the interview process they presented a professional approach to our landscape needs, with an underpinning of a personal gardener's view. They were able to answer all of our questions about the problems we were experiencing with turf, palm trees, and shrubs. They noted that our landscape appeared to be lacking in nutrition. They stated that they would not know which nutrients were lacking until they took multiple soil samples and had them analyzed. We hired them and have extremely happy with their service.

In the year that they have been caring for our lawns and shrubbery, we had seen our turf and palms, and plants fill out and achieve a rich green color. They have been giving the landscape proper nutrients and monitoring their progress with soil sampling. A returning snowbird remarked that she thought new scrubs had been planted in the front of her home. She said, "I have wintered here for ten years and have never seen my bushes looking this good! I thought they had been replaced."

Billy and Sherry Rightmire and their crew provide excellent care of our landscaping. They are prompt, hard-working individuals. They strive for perfection. When met with problems, such as far too much rain allowing fungus to set in, they worked diligently to eradicate the fungus, ending up having to replace some sod. We can count on the Rightmires to care about our landscape and take pride in doing a great job. They live only a few miles away and often pass through our subdivision, just to check on things. I am very impressed with the work habits they all possess. They are friendly, greeting our residents with smiles. They work long days if there is work to be accomplished, such as center cutting our live oak trees and trimming our Washingtonian palms. They are skilled and knowledgeable in planting, fertilizing, supplying nutrients, trimming, and maintaining landscaping of all types.

I highly recommend Rightmire's Land Services, Inc. to anyone who is looking for a company that has the knowledge and skill to keep their landscape in topnotch shape and really cares about the property with which they have been entrusted.

If you have any questions concerning this company, please call me at 269-377-1504.

Sincerely,



Eileen Buckley, President. Carriage Homes of Lakeside Plantation HOA

David Godson, Forester
Sarasota County Forestry Division
6700 Clark Rd Building C
Sarasota FL, 34241
(941) 685-3840

RE: Letter of Reference: Contract Number IFB 14269 4JS

To Whom It May Concern:

I am writing this reference in regard to Rightmire's Land Service Inc. performance for the above reference Contract. Rightmire's has been working for the Forestry Division for the last 2.5 years. During that time period I have made the following observations about the Company:

- They provide excellent communication and scheduling
- Work is completed in a timely manner according to schedule provided
- They provide a high quality of work as specified in the contract
- They have quality equipment which is appropriate for work busy urban roadways
- They have high safety awareness and follow all MOT as required by the contract
- They provide excellent record keep and invoicing

It has been a pleasure to work with this Company. I wish all contractors were as easy to work with as Bill and Sherry are. If I can answer any further questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Godson', with a stylized flourish at the end.

David Godson,
Forester

CITY OF NORTH PORT
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DRUG FREE WORKPLACE FORM

The undersigned Contractor in accordance with Florida Statute 287.087 hereby certifies that
Rightmire's Land Services, Inc. does:

(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

Check one:

- ☒ As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.
- ☐ As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.



Offeror's Signature

10/20/2016

Date

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

Rightmire's Land Services, Inc.

3037 Narcissus Terrace
North Port, Florida 34286

Office: (941) 429-7691 Fax: (941) 257-4126 Cell: (941) 815-0453/(941) 815-0542

~ Quality work with a personal touch ~

DRUG-FREE WORKPLACE

To: All Employees and Subcontractors

From: William A. Rightmire, President

Rightmire's Land Services, Inc. is a drug-free workplace. We are required to make a good-faith effort to maintain a drug-free workplace for the safety of our employees and the public we interact with. Employees are prohibited to participate in the unlawful manufacture, distribution, dispensing or use of a controlled substance in the workplace. Such violations will be met with immediate termination.

It is also a condition of many of the Contracts we work on that our employees abide by the terms of the above statement as well as notify Rightmire's Land Services, Inc. of any conviction or pleas of guilty or nolo contendere and violation of Chapter 893 or any controlled substance law of the United States or any state, or a violation occurring in the workplace, no later than five (5) days after such conviction.

If there are any questions regarding the above-mentioned, please let us know so we may clarify.

Sincerely,



William A. Rightmire
Rightmire's Land Services, Inc.

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PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, Supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

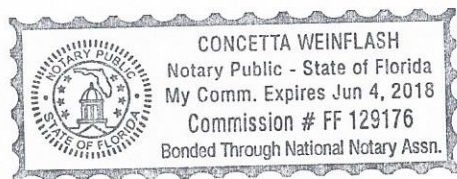
I, Sherry L. Rightmire, being an authorized representative of the Respondent, Rightmire's Land Services, Inc., located at 3037 Narcissus Terrace
City: North Port State: Florida Zip Code: 34286, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature: *Sherry L. Rightmire* Date: 10/28/16
Telephone #: (941) 429-7691 Fax #: (941) 257-4126

Federal ID #: 54-2150748

STATE OF Florida
COUNTY OF Sarasota

Sworn to and subscribed before me this 28th day of October, 2016, by Sherry L. Rightmire
who ☐ is personally known to me or ☒ has produced his/her driver's license as identification



Concetta Weinflash
Notary Public - State of Florida

Print Name: Concetta Weinflash

Commission No: FF 129176

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NON-COLLUSIVE AFFIDAVIT

State of Florida

County of Sarasota

SS.

Before me, the undersigned authority, personally appeared:

Sherry L. Rightmire who, being first duly sworn, deposes and says that:

1. He/She is the Officer (Owner, Partner, Officer, Representative or Agent) of Rightmire's Land Services, Inc., the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 28 day of October, 2016.

By:

Sherry L. Rightmire

Sherry L. Rightmire
(Printed Name)

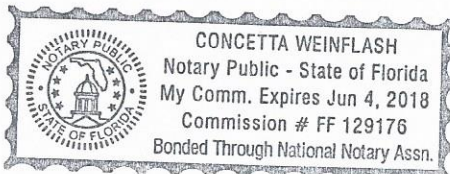
Vice President

(Title)

STATE OF Florida

COUNTY OF Sarasota

Sworn to and subscribed before me this 28th day of October, 2016, by Sherry L. Rightmire who ☐ is personally known to me or ☒ has produced his/her driver's license as identification.



Concetta Weinflash
Notary Public - State of Florida

Print Name:

Commission No:

FF 129176

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CITY OF NORTH PORT
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AFFIDAVIT

Claiming Status as a North Port Local Business
(In order to claim North Port Local Business you MUST meet all requirements below: 1-4)

State of Florida }
County of Sarasota } SS.

Before me, the undersigned authority, personally appeared:
Sherry L. Rightmire who, being first duly sworn, deposes and says that:

1. I am the Officer (Owner, Partner, Officer, Representative or Agent) of Rightmire's Land Services, Inc., the Proposer that has submitted the attached proposal;

AND

2. I am fully informed respecting the operation and employees of the Proposer;

AND

3. I affirm that the Proposer has maintained its primary physical business address within the limits of the City of North Port for a period of six (6) months or more before submitting this proposal, from which the Proposer operates or performs business. The qualifying local address is 3037 Narcissus Terrace, North Port, Florida 34286

AND

4. I affirm that at least fifty percent (50%) of the Proposer's employees are residents of the City of North Port.

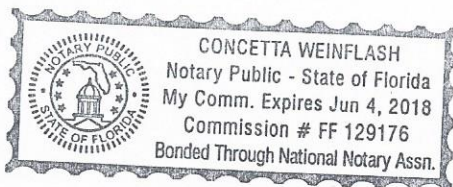
Signed, sealed and delivered this 28 day of October, 2016.

By: Sherry L. Rightmire
Sherry L. Rightmire (Printed Name)
Vice President (Title)

State of Florida Sarasota
County of Sarasota

Sworn to and subscribed before me this 28th day of October, 2016, by Sherry L. Rightmire who ☐ is personally known to me or ☒ has produced his driver's license as identification.

NOTARY SEAL:



Concetta Weinflash
Notary Public - State of Florida

Print Name: Concetta Weinflash

Commission No: FF 129176

THIS PAGE TO BE RETURNED ONLY IF PROPOSER IS CLAIMING A NORTH PORT LOCAL BUSINESS STATUS

CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2017-02
LANDSCAPE AND TURF MAINTENANCE SERVICES
LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF Florida

COUNTY OF Sarasota

This 28 day October of 2016

Sherry L. Rightmire, being first duly sworn, deposes and says that he or she is the authorized representative of Rightmire's Land Services, Inc. (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 28 day of October, 2016.

By:

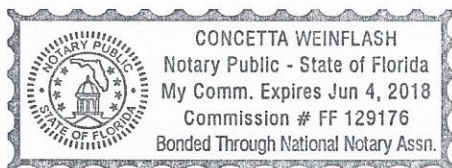
Sherry L. Rightmire
(Printed Name)
Vice President
(Title)

STATE OF

COUNTY OF

Florida
Sarasota

Sworn to and subscribed before me this 28th day of October, 2016, by Sherry L. Rightmire who ☐ is personally known to me or ☒ has produced his/her driver's license as identification.



Notary Public - State of

Print Name:

Commission No:

Florida
Concetta Weinflash
FF 129176

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2017-02
LANDSCAPE AND TURF MAINTENANCE SERVICES

CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- ☐ I am an employee, public officer or advisory board member of the City
_____ (List Position Or Board)
- ☐ I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____
- ☐ An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____
- ☐ Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____
- ☒ None Of The Above

PART II:

Are you going to request an advisory board member waiver?

- ☐ I will request an advisory board member waiver under §112.313(12)
- ☐ I will NOT request an advisory board member waiver under §112.313(12)
- ☒ N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

COMPANY: Rightmire's Land Services, Inc.

SIGNATURE: _____

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL

RFP NO. 2017-02 ADDENDUM NO. 1 – ATTACHMENT A

COMMERCIAL PEST CONTROL APPLICATOR

1. The successful Contractor shall be required to hold the mandatory Commercial Pest Control license from the State of Florida, and provide proof of same at the time of proposal submission, along with proof of pesticide applicator liability insurance.
2. The Bureau of Entomology rules that when a subcontractor is employed for this purpose, that subcontractor shall be named and shall be the only person(s) to apply chemicals (the Contractor shall not work on behalf of the subcontractor by applying chemicals). **N/A as the City intends on awarding to a Contractor that can perform all services.**
3. Only a licensed person or those covered by a chemical applicator's license are allowed to apply chemicals.

The contractor shall provide the following with his submittal for his firm:

- FDACS Right of Way Pest Control certification
- Commercial Lawn & Ornamental pesticide application certification
- City of North Port Fertilizer Ordinance/FDEP Green Industries BMP's certification
- FDOT Intermediate Maintenance of Traffic certification

Proposer not demonstrating minimum similar and acceptable experience shall be deemed non-responsible. Documentation demonstrating that proposer meets this minimum requirement shall be supplied in Tab 5 of the proposal along with this form acknowledged by signature below. Reference contact information and additional documentation may be submitted with your Submittal Package (**attach additional sheets if necessary**).

NAME/TITLE OF PERSON AUTHORIZED TO BIND:

[Signature]
This page must be completed and submitted



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/26/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gregoire Family Insurance 992 Tamiami Trail E2 Port Charlotte FL 33953		CONTACT NAME: Kristina Gregoire PHONE (A/C, No, Ext): (941) 889-7836 FAX (A/C, No): (800) 986-0433 E-MAIL ADDRESS: kristina@gregoirefamilyins.com																						
INSURED RIGHTMIRES LAWN SERVICES INC 3037 NARCISSUS TER NORTH PORT FL 34286		<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A</td><td>American States Insurance</td><td>19704</td></tr><tr><td>INSURER B</td><td>AIIC</td><td>23140</td></tr><tr><td>INSURER C</td><td></td><td></td></tr><tr><td>INSURER D</td><td></td><td></td></tr><tr><td>INSURER E</td><td></td><td></td></tr><tr><td>INSURER F</td><td></td><td></td></tr></tbody></table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A	American States Insurance	19704	INSURER B	AIIC	23140	INSURER C			INSURER D			INSURER E			INSURER F		
INSURER(S) AFFORDING COVERAGE		NAIC #																						
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INSURER B	AIIC	23140																						
INSURER C																								
INSURER D																								
INSURER E																								
INSURER F																								

COVERAGES

CERTIFICATE NUMBER: CL1682902338

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS																					
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		01CI40544570	9/6/2016	9/6/2017	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$</td><td>1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$</td><td>1,000,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$</td><td>10,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$</td><td>1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$</td><td>2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$</td><td>2,000,000</td></tr><tr><td></td><td>\$</td><td></td></tr></table>	EACH OCCURRENCE	\$	1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	1,000,000	MED EXP (Any one person)	\$	10,000	PERSONAL & ADV INJURY	\$	1,000,000	GENERAL AGGREGATE	\$	2,000,000	PRODUCTS - COMP/OP AGG	\$	2,000,000		\$	
	EACH OCCURRENCE	\$	1,000,000																								
	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	1,000,000																								
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PERSONAL & ADV INJURY	\$	1,000,000																									
GENERAL AGGREGATE	\$	2,000,000																									
PRODUCTS - COMP/OP AGG	\$	2,000,000																									
	\$																										
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$</td><td></td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td><td></td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td><td></td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td><td></td></tr><tr><td></td><td>\$</td><td></td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$		BODILY INJURY (Per person)	\$		BODILY INJURY (Per accident)	\$		PROPERTY DAMAGE (Per accident)	\$			\$							
COMBINED SINGLE LIMIT (Ea accident)	\$																										
BODILY INJURY (Per person)	\$																										
BODILY INJURY (Per accident)	\$																										
PROPERTY DAMAGE (Per accident)	\$																										
	\$																										
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$</td><td></td></tr><tr><td>AGGREGATE</td><td>\$</td><td></td></tr><tr><td></td><td>\$</td><td></td></tr></table>	EACH OCCURRENCE	\$		AGGREGATE	\$			\$													
EACH OCCURRENCE	\$																										
AGGREGATE	\$																										
	\$																										
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	AWC1061338	4/7/2016	4/7/2017	<table border="1"><tr><td>PER STATUTE</td><td>OTH-ER</td><td></td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td><td>100,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td><td>100,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td><td>500,000</td></tr></table>	PER STATUTE	OTH-ER		E.L. EACH ACCIDENT	\$	100,000	E.L. DISEASE - EA EMPLOYEE	\$	100,000	E.L. DISEASE - POLICY LIMIT	\$	500,000									
PER STATUTE	OTH-ER																										
E.L. EACH ACCIDENT	\$	100,000																									
E.L. DISEASE - EA EMPLOYEE	\$	100,000																									
E.L. DISEASE - POLICY LIMIT	\$	500,000																									

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Sarasota County Government is named as additional insured, as their interests may appear on commercial general liability.

Coverage is included for spraying approved pesticide/herbicide application per CG 22 64.

CERTIFICATE HOLDER**CANCELLATION**

<p>ewenstad@scgov.net;</p> <p>Sarasota County Government Att: Risk Management 1660 Ringling Blvd 4th Floor Sarasota, FL 34236</p>	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p>K Gregoire/KRIS <i>Kristina Gregoire</i></p>
---	--

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VEHICLE OR EQUIPMENT CERTIFICATE OF INSURANCE

DATE (MM/DD/YYYY)

09/26/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

This form is used to report coverages provided to a single specific vehicle or equipment. Do not use this form to report liability coverage provided to multiple vehicles under a single policy. Use ACORD 25 for that purpose.

PRODUCER  State Farm Insurance 14904 Tamiami Trl Ste C101 North Port, FL 34287		CONTACT NAME: Bob Fuller PHONE (A/C, No, Ext): 941-426-2990 FAX (A/C, No): 941-423-8329 E-MAIL ADDRESS: bob.fuller.bxk4@statefarm.com PRODUCER CUSTOMER ID #: 59-1840	
INSURED Sherry & William Rightmire 3037 Narcissus Ter North Port, FL 34286		INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Mutual Automobile Insurance Company INSURER B: INSURER C: INSURER D: INSURER E:	
		NAIC # 25178	

DESCRIPTION OF VEHICLE OR EQUIPMENT

YEAR 2005	MAKE / MANUFACTURER Ford	MODEL F250 SD	BODY TYPE Pickup	VEHICLE IDENTIFICATION NUMBER 1FTSW21P85EC73681
DESCRIPTION			VEHICLE/EQUIPMENT VALUE \$	SERIAL NUMBER

COVERAGES

CERTIFICATE NUMBER: 000001

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICY(IES) OF INSURANCE LISTED BELOW HAS/HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD(S) INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICY(IES) DESCRIBED HEREIN IS/ARE SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICY(IES).

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
	<input checked="" type="checkbox"/>	VEHICLE LIABILITY	962-6118-C23-59C	09/23/2016	03/23/2017	COMBINED SINGLE LIMIT	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE	\$
		GENERAL LIABILITY				EACH OCCURENCE	\$
		<input type="checkbox"/> OCCURRENCE				GENERAL AGGREGATE	\$
		<input type="checkbox"/> CLAIMS MADE					\$
INSR LTR	LOSS PAYEE	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS / DEDUCTIBLE	
	<input checked="" type="checkbox"/>	VEH COLLISION LOSS	962-6118-C23-59C	09/23/2016	03/23/2017	<input checked="" type="checkbox"/> ACV <input type="checkbox"/> AGREED AMT	\$ LIMIT
						<input type="checkbox"/> STATED AMT	\$ 250 DED
	<input checked="" type="checkbox"/>	VEH COMP <input type="checkbox"/> VEH OTC	962-6118-C23-59C	09/23/2016	03/23/2017	<input checked="" type="checkbox"/> ACV <input type="checkbox"/> AGREED AMT	\$ LIMIT
						<input type="checkbox"/> STATED AMT	\$ 250 DED
		EQUIPMENT				<input type="checkbox"/> ACV <input type="checkbox"/> AGREED AMT	\$ LIMIT
		<input type="checkbox"/> BASIC <input type="checkbox"/> BROAD				<input type="checkbox"/> RC <input type="checkbox"/> STATED AMT	\$ DED
		<input type="checkbox"/> SPECIAL					

REMARKS (INCLUDING SPECIAL CONDITIONS / OTHER COVERAGES) (Attach ACORD 101, Additional Remarks Schedule, if more space is required)


ADDITIONAL INTEREST

CANCELLATION

Select one of the following:

- ☒ The additional interest described below has been added to the policy(ies) listed herein by policy number(s).
☐ A request has been submitted to add the additional interest described below to the policy(ies) listed herein by policy number(s).

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

VEHICLE / EQUIPMENT INTEREST:	<input type="checkbox"/> LEASED	<input type="checkbox"/> FINANCED
NAME AND ADDRESS OF ADDITIONAL INTEREST City of North Port 4970 City Hall Blvd North Port, FL 34286		
DESCRIPTION OF THE ADDITIONAL INTEREST <input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> LENDER'S LOSS PAYEE		
LOAN / LEASE NUMBER		
AUTHORIZED REPRESENTATIVE 		

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Certificate of Completion

William A. Rightmire

**Has Completed a Florida Department of Transportation
Approved Maintenance of Traffic (MOT) Advanced
(Refresher) Course.**

10/21/2020

Expiration Date

134

FDOT Provider #

Al Sevcech

Instructor

22095

Certificate #



A&SW Consultants, Inc.

55 Inlet Harbor Rd. Ste. 121

Port Orange, FL

www.FloridaMOT.com

nicolle@aswconsultants.com



For more information about Maintenance of
Traffic (MOT) or to verify this certificate visit

www.motadmin.com

Licensed Pesticide Applicator Detail

Applicator's Name

City, State

RIGHTMIRE, SHERRY LYNN

NORTH PORT, FL

License No.

License Status

License Type:

CM22080

Normal

Commercial RUP Applicator License

License Categories

Right-Of-Way Pest Control, Aquatic Pest Control

Original Issue Date

Last Issue Date

Expiration Date

2/11/2013

2/11/2013

2/28/2017

Company Name

Purchasing Agents

Purchasing Agent Name

City, State

RIGHTMIRE, WILLIAM ARCK

NORTH PORT, FL

Agent Count: 1

Licensed Pesticide Applicator Detail[Print](#)[Close](#)

Applicator's Name

City, State

RIGHTMIRE, SHERRY

NORTH PORT, FL

License No.

License Status

License Type:

LF209219

Normal

Limited Urban Landscape
Commercial Fertilizer

License Categories

Original Issue Date

Last Issue Date

Expiration Date

10/1/2013

10/2/2013

10/1/2017

Company Name

Agent Count: 0

Licensed Pesticide Applicator Detail

Print

Close

Applicator's Name

City, State

FERNANDEZ, ALEXANDER JULIAN

MARGATE,FL

License No.

License Status

License Type:

CM20260

Normal

Commercial RUP Applicator License

License Categories

Ornamental and Turf Pest Control

Original Issue Date

Last Issue Date

Expiration Date

2/19/2010

3/20/2014

2/28/2018

Company Name

Agent Count: 0



GV3551-1

Certificate #

GV3551

Trainee ID #

Certificate of Training Best Management Practices Florida Green Industries

UNIVERSITY OF
FLORIDA
IFAS EXTENSION

The undersigned hereby acknowledges that

William Rightmire

has successfully met all requirements necessary to be fully trained through the Green Industries Best Management Practices Program developed by the Florida Department of Environmental Protection with the University of Florida Institute of Food and Agricultural Sciences.

Dr. L.E. Trenholm

Issuer

Rainey

Instructor

10/21/2008

Date of Class

John Churchill
DEP Program Administrator

Not valid without seal



GV21126-1

Certificate #

GV21126

Trainee ID #

Certificate of Training Best Management Practices Florida Green Industries

UF UNIVERSITY of
FLORIDA
IFAS Extension

The undersigned hereby acknowledges that

Sherry L. Rightmire

has successfully met all requirements necessary to be fully trained through the Green Industries Best Management Practices Program developed by the Florida Department of Environmental Protection with the University of Florida Institute of Food and Agricultural Sciences.

Donald B. Rainey
Issuer

B. Mertens

Instructor

2/26/2013

Date of Class

Lee Handman
DEP Program Administrator

Not valid without seal



GV30813-1

Certificate #
GV30813

Trainee ID #

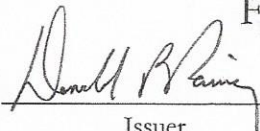
UF IFAS
UNIVERSITY of FLORIDA

Certificate of Training Best Management Practices Florida Green Industries

The undersigned hereby acknowledges that

Christopher L. Rightmire

has successfully met all requirements necessary to be fully trained through the Green Industries Best Management Practices Program developed by the Florida Department of Environmental Protection with the University of Florida Institute of Food and Agricultural Sciences.



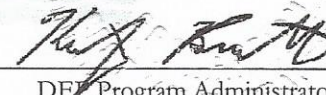
Issuer

M. Glenn

Instructor

4/25/2014

Date of Class



DET Program Administrator

Not valid without seal

Sarasota County Business Tax Receipt

2016-17

THIS TAX DOES NOT ASSURE QUALITY OF WORK OR CONFIRM THAT REGULATORY OR ZONING REQUIREMENTS HAVE BEEN MET, IT IS THE OWNER'S RESPONSIBILITY TO ENSURE COMPLIANCE.

Account No.
990010078529

Business Type: SERVICE

Business Address: RIGHTMIRE LAND SERVICES INC
3037 NARCISSUS TER
NORTH PORT FL 34286

PAID: 6005277.0001 9/21/2016 \$14.43

RIGHTMIRE WILLIAM

3037 NARCISSUS TERR
NORTH PORT FL 34286

All businesses in Sarasota County are responsible for complying with the Sarasota County mandatory recycling ordinance.

Valid until 9/30/2017

Sarasota County Tax Collector
Barbara Ford-Coates
101 S. Washington Blvd., Sarasota, FL 34236
(941) 861-8300, option 3
www.SarasotaTaxCollector.com
Info@SarasotaTaxCollector.com