


BIDDER CHECKLIST

This checklist is provided to assist each Bidder in the preparation of their bid response. Included in this checklist are important requirements, which is the responsibility of each Bidder to submit with their response in order to make their response fully compliant. This checklist is only a guideline it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

ITEM #	SUBMITTAL	BIDDERS RESPONSE		
		INCLUDED		
		YES	NO	N/A or
1	Bidder has completed, signed and/or notarized all required and included <u>this</u> checklist with bid submittal	✓		
2	State of Florida Registration: Proposer shall be registered with the State of Florida to perform the professional services required for this proposal. A copy of Registration <u>must</u> be included with submission. If Other, explain on a separate sheet.	✓		
3	Bid Form: Totals provided and signed by Binding authority	✓		
	Acknowledge addenda signed by Binding authority	✓		
	Bid Schedule: Completed (entered an amount in every line item) signed by Binding authority	✓		
4	Statement of Organization: completed, signed and notarized	✓		
5	References: Completed and signed	✓		
6	Conflict of Interest: Completed and signed	✓		
7	Equipment and Source of Supply/Subcontractors: Completed	✓		
8	Drug-Free Workplace (If Applicable): Completed and signed	✓		
	Florida Trench and Safety Affidavit (If Applicable): Completed and signed	✓		
9	Public Entity Crime Information: Completed, signed and notarized	✓		
10	Non-Collusive Affidavit: Completed, signed and notarized	✓		
11	No Lobbying Affidavit: Completed, signed and notarized	✓		
12	Bid Bond (Attached)	✓		
13	Number of Originals: 1 (signed)	✓		
14	Number of copies: 1 (signed)	✓		
15	USB Flash Drive: One (1) electronic version in Portable Document Format (PDF)	✓		
16	Insurance Certificate Bidder has reviewed all the insurance requirements and is able to provide a certificate	✓		
17	Credit Cards Does your company accept Credit Card Payments		✓	
18	LABEL FOR SEALED BID: RFB NO. 2018—02 SPRING HAVEN DRIVE RECLAIMED WATER MAIN EXTENSION City of North Port Purchasing Division Alla V. Skipper, CPPB, Contract Specialist 4970 City Hall, Suite 337 North Port, Florida 34286	✓		

Date: 9/25/2017

Signed (Person authorized to bind the company): 

Name (printed): Scott M. Huber Title: General Manager

This page must be completed and submitted

BID FORM

Name of Bidder: E.T. MacKenzie of Florida, Inc.Business Address: 6212 33rd Street EastBradenton, Florida 34203Telephone Number: 941.756.6760 Fax Number: 941.756.6698E-mail Address: shuber@mackenzieco.comContractor License #: CUC1224469FEID #: 38-3204096

To the City Commission of the City of North Port pursuant to and in compliance with your notice inviting sealed bids (Invitation to Bid), Instructions to Bidders, and the other documents relating thereto, the undersigned bidder, having familiarized himself/herself with the terms of the Contract documents, local conditions affecting the performance of the Contract, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the Contract, including all of its component parts and everything required to be performed, and to provide and furnish any and all of the labor, material, tools, expendable equipment, and all utility and transportation services and design of certain items necessary to perform the Contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other Contract documents for the prices hereinafter set forth.

The undersigned, as bidder, does hereby declare that he has read the Request for Bids, Instructions to Bidders, General Provisions, Special Provisions, Technical Specifications & Conditions, Insurance Requirements, Bid Form, Permit Fees, Plan Revisions, Plans, grants, geotechnical reports and any other documentation for: **SPRING HAVEN DRIVE RECLAIMED WATER MAIN EXTENSION** and further agrees to furnish all items listed on the attached Bid Form in accordance with the Lump Sum line items as indicated on the bid schedule form submitted. The above specified documents are herein incorporated into the BidForm.

The undersigned as bidder, declares that the only persons or parties interested in this submittal as principals are those named herein; that this submittal is made without collusion with any person, firm, or corporation; and he/she proposes and agrees, if the proposal is accepted, that he/she will execute a Contract with the CITY in the form set forth in the Contract documents and that he/she will accept in full payment thereof the following prices, to wit:

TOTAL BID PRICE:

FOUR HUNDRED TWENTY-TWO THOUSAND,
SEVEN HUNDRED SIXTY DOLLARS + 00/100. \$ 422,760.00
 (TYPE/PRINT) (NUMERIC)

Date: 9/25/2017Signed (Person authorized to bind the company): Name (printed): Scott M. Huber Title: General Manager

THIS PAGE MUST BE COMPLETED AND SUBMITTED

RFB NO. 2018-02 SPRING HAVEN DRIVE RECLAIMED WATER MAIN EXTENSION

Through the signing of this Bid Form, Bidder attests his/her bid is guaranteed for a period of not less than **NINETY (90) DAYS** from the date of the official bid opening.

Enclosed is a cashier's check or bid bond in the amount of \$ Bidder's Bond (insert the word(s) "Bidder's Bond", or "Cashier's Check", as the case may be) in an amount equal and not less than 5% of the total amount of the bid, payable to the City of North Port. Cashier's checks will be returned to all bidders after award of bid. **Note: Failure to submit a bid bond will be cause for rejection of bid.**

The undersigned deposits the above-named security as a bid guarantee and agrees that it shall be forfeited to the CITY as liquidated damages in case this proposal is accepted by the CITY and the undersigned fails to execute a contract with the CITY as specified in the contract documents accompanied by the required labor and material and faithful performance bonds with sureties satisfactory to the CITY, and accompanied by the required certificates of insurance coverage. Should the CITY be required to engage the services of an attorney in connection with the enforcement of this bid, bidder promises to pay CITY'S reasonable attorneys' fees incurred with or without suit.

PERFORMANCE AND PAYMENT BOND: The undersigned agrees, if awarded this bid, to furnish a **Performance and Payment Bond** in the amount of 100% of the total project price within ten (10) calendar days after notification of award to the Purchasing Department. The undersigned shall be responsible and bear all costs associated to record Performance and Payment Bond with Sarasota County Clerk's Office. Receipt of said recording and a certified copy of the Bond shall be furnished to the Purchasing Department at the time of the pre-construction meeting.

All contract documents (i.e.; performance and payment bond, cashier's check, bid bond) shall be in the name of "City of North Port".

The successful bidder shall be responsible for furnishing all equipment, labor, materials and tools required for the Neighborhood Expansion Pilot Program in accordance with the plans and specifications so entitled, prepared by the Utilities Department.

The undersigned acknowledges receipt of the following addenda, and the cost, if any, of such revisions has been included in the bid price.

Addendum No. 1 Dated 9/13/2017
Addendum No. 2 Dated 9/19/2017
Addendum No. _____ Dated _____

Addendum No. _____ Dated _____
Addendum No. _____ Dated _____
Addendum No. _____ Dated _____

Date: 9/25/2017

Signed (Person authorized to bind the company): _____

Name (printed): Scott M. Huber

Title: General Manager

THIS PAGE MUST BE COMPLETED AND SUBMITTED

RFB NO. 2018-02 SPRING HAVEN DRIVE RECLAIMED WATER MAIN EXTENSION

	DESCRIPTION	UOM	EST. QTY	UNIT COST	TOTAL
2A	12-INCH PVC C-900, DR-18 PIPE AND FITTINGS	LF	260	\$ 46.00	\$ 11,960.00
2B	12-INCH PVC C-900, DR-18 R.J. PIPE AND FITTINGS	LF	320	\$ 56.00	\$ 17,920.00
2C	12-INCH PVC C-900, DR-14 PIPE AND FITTINGS	LF	2100	\$ 65.00	\$ 136,500.00
2D	12-INCH PVC C-900, DR-14 R.J. PIPE AND FITTINGS	LF	930	\$ 68.00	\$ 63,240.00
3A	12-INCH HDPE DR-11 DIRECTIONAL BORE UNDER DRIVEWAY AT STA 32+60	LF	104	\$ 153.00	\$ 15,912.00
3B	12-INCH HDPE DR-11 DIRECTIONAL BORE UNDER DRIVEWAY AT STA 38+20	LF	800	\$ 134.00	\$ 107,200.00
3C	12-INCH HDPE DR-11 OPEN TRENCH UNDER BOX CULVERT AT STA 22+35	LF	127	\$ 104.00	\$ 13,208.00
4	6-INCH STUB-OUT WITH GATE VALVE	EA	2	\$ 2,830.00	\$ 5,660.00
5	AIR RELEASE ASSEMBLY	EA	2	\$ 1,440.00	\$ 2,880.00
6A	CONNECTION TO EXISTING 16-INCH STUB-OUT AT PAN AMERICAN BOULEVARD	LS	1		\$ 2,925.00
6B	CONNECTION TO EXISTING 6-INCH MAIN AT DRIVEWAY AT STA 38+20	LS	1		\$ 6,210.00
6C	CONNECTION TO EXISTING 6-INCH AND 12-INCH MAINS AT WEST PRICE BOULEVARD	LS	1		\$ 6,710.00
7	DEFLECTION AT FUTURE STORM CULVERT OR UTILITY MAINS	EA	5	\$ 2,300.00	\$ 11,500.00
SUBTOTAL BID					\$ 401,825.00
1	Mobilization/Demobilization (shall not exceed 5% of the subtotal bid)	LS	1		\$ 20,935.00
TOTAL BID				\$ -	\$ 422,760.00

SIGNATURE (Person authorized to bind the company):



NAME (printed): Scott M. Huber, General Manager

DATE: September 25, 2017

THIS PAGE MUST BE COMPLETED AND SUBMITTED

REVISED – PER ADDENDUM #2

EQUIPMENT LIST

Equipment is located at: Various Jobsites

The following is a listing of your equipment, inclusive of manufacturer, year and condition. Condition shall be listed in accordance with the following scale:

1-Excellent; 2-Good; 3-Fair; 4-Poor. (Attach additional sheets, if required.)

Equipment	Manufacturer	Year	Condition	Leased/Owned (If leased, date of expiration)
321 Excavator	CAT	2015	1	Own
950 Loader	CAT	2016	1	Own
D3 Dozer	CAT	2015	1	Own
** See additional sheet attached				

SOURCE OF SUPPLY FORM

The following sources of supply shall be used for the **SPRING HAVEN DRIVE WATER MAIN EXTENSION**. If bidder does not have a source of supply, insert "to be determined". When a source or subcontractor is determined, selection will be subject to City approval. (If not applicable, state N/A).

SUPPLIER(S)

1. _____
2. To be determined
3. _____
4. _____

Date: 9/25/2017Signed (Person authorized to bind the company): Name (printed): Scott M. Huber Title: General Manager

THIS PAGE MUST BE COMPLETED AND SUBMITTED

E.T. MacKenzie of Florida, Inc.

Equipment List

Equipment	Manufacturer	Year	Condition	Leased / Owned
420D Backhoe	CAT	2005	2	Own
Box Blade	CASE	2006	2	Own
305 Excavator	CAT	2016	1	Own
314 Excavator	CAT	2014	1	Own
Plate Compactors	Various	Various	2	Own
Pumps	Various	Various	2	Own

SUBCONTRACTOR FORM – PART A

The following subcontractors shall be used for the **SPRING HAVEN DRIVE WATER MAIN EXTENSION**. If bidder does not have a subcontractor, insert "to be determined." When determined, selection will be subject to City approval. All subcontractors are subject to City approval. (If not applicable, state N/A).

Subcontractor Name	Tier	Subcontract to Whom	Work Description	Total Amount Sublet	Percent of total contract
To be determined					

Subcontractor Name	Address	Contact Name	Contact Number	Contact email
To be determined				

Date: 9/25/2017

Signed (Person authorized to bind the company):



Name (printed): Scott M. Huber

Title: General Manager

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[illegible]

Date: 9/25/2017

Signed (Person authorized to bind the company): _____

Name (printed): Scott M. Huber Title: General Manager

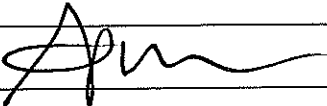
This page must be completed and submitted WITH FINAL INVOICE

QUALIFICATIONS AND REFERENCES

The Bidder (Company) shall have been in **COMMERCIAL CONSTRUCTION BUSINESS WITH EXPERIENCE** in projects involving water distribution infrastructure or other similar structures. Bidder shall demonstrate successful completion of a minimum of four (4) projects completed within the past five (5) years of similar size and scope to the **SPRING HAVEN DRIVE RECLAIMED WATER MAIN EXTENSION**. Three of the six references shall be directly applicable to the horizontal directional drill (HDD) work of this Project. See Special Provision 56.

1. Business/Customer Name: Sarasota County
 Name of Contact Person/Title: Jon Cole, P.E.
 Telephone# 941.475.7981 Fax _____ E-mail jcole@gwefl.com
 Address _____
 Phone Number _____
 Duration of Contract or business relationship _____
 Type of Services Provided 20" HDD of 3,100 LF, 20" PVC open cut of 7,100 LF
 Contract Period: FROM 03/2015 TO 06/2017
 Contract Price \$ 16 million Contract Price at Completion of the Project \$ _____

2. Business/Customer Name: City of North Port
 Name of Contact Person/Title: Alla Skipper
 Telephone# 941.429.7172 Fax _____ E-mail askipper@cityofnorthport.com
 Address _____
 Phone Number _____
 Duration of Contract or business relationship 04/2013 to 04/2014
 Type of Services Provided 18" HDD of 6,670 LF, 16" & 18" PVC open cut of 14,000 LF

3. Business/Customer Name: Lakewood Ranch Stewardship District
 Name of Contact Person/Title: Bob Simons
 Date: 9/25/2017
 Signed (Person authorized to bind the company): 
 Name (printed): Scott M. Huber Title: General Manager

THIS PAGE MUST BE COMPLETED AND SUBMITTED

RFB NO. 2018-02 SPRING HAVEN DRIVE RECLAIMED WATER MAIN EXTENSION

Telephone# 941.755.6574 Fax _____ E-mail bob.simons@lakewoodranch.com

Address 14400 Covenant Way, Lakewood Ranch, FL 34202

Contract Period: FROM 12/2016 TO 3/2017

Contract Price \$ 935,000 Contract Price at Completion of the Project \$ 1,005,000

Phone Number _____

Duration of Contract or business relationship _____

Type of Services Provided 16" HDD of 1,400 LF, 16" PVC open cut of 2,660 LF

Contract Period: FROM _____ TO _____

Contract Price \$ _____ Contract Price at Completion of the Project \$ _____

4. Business/Customer Name: Plany City Design / Build Project

Name of Contact Person/Title: Ferdie Barnard, P.E.

Telephone# 941.365.5500 Fax _____ E-mail Ferdie.Barnard@stantec.com

Address _____

Phone Number _____

Duration of Contract or business relationship _____

Type of Services Provided 12" HDD of 1,395 LF, 12" PVC open cut 2,100 LF

Contract Period: FROM 5/2015 TO 10/2016

Contract Price \$ 7 million Contract Price at Completion of the Project \$ 7 million

Date: 9/25/2017

Signed (Person authorized to bind the company): 

Name (printed): Scott M. Huber Title: General Manager

THIS PAGE MUST BE COMPLETED AND SUBMITTED

STATEMENT OF ORGANIZATION

(Information Sheet for Transactions and Conveyances Corporation Identification)

The following information will be provided to the City of North Port for incorporation in legal documents. It is; therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

Company Name E.T. MacKenzie of Florida, Inc.

941.756.6760 shuber@mackenzieco.com 941.756.6698
Telephone # E-Mail Fax #

6212 33rd Street East
Main Office Address

Bradenton Florida 34203
City State Zip Code

Address of Office Servicing City of North Port, if different than above: ☒ SAME AS ABOVE

Office Address

City State Zip Code

Telephone # E-mail Fax #

Scott M. Huber, General Manager
Name & Title of Firm Representative

Federal Identification Number: 38-3204096

Bidder shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

Is this a Florida Corporation: (Please Check One)
☒ Yes or ☐ No

If not a Florida Corporation,
In what state was it created: _____
Name as spelled in that State: _____

What kind of corporation is it: ☒ "For Profit" or ☐ "Not for Profit"

RFB NO. 2018-02 SPRING HAVEN DRIVE RECLAIMED WATER MAIN EXTENSION

Is it in good standing: ☒ Yes or ☐ No
 Authorized to transact business
 in Florida: ☒ Yes or ☐ No

State of Florida Department of State Certificate of Authority Document No.: 38-3204096

Does it use a registered fictitious name: ☐ Yes or ☒ No

Names of Officers:
 President: Michael Marks Secretary: Stephanie MacKenzie
 Vice President: Tom MacKenzie Treasurer: Stephanie MacKenzie
 Director: _____ Director: _____
 Other: _____ Other: _____

Name of Corporation (As used in Florida):
E.T. MacKenzie of Florida, Inc.
 (Spelled exactly as it is registered with the state or federal government)

Corporate Address:
 Post Office Box: _____
 City, State Zip: _____
 Street Address: 4248 W. Saginaw Hwy
 City, State, Zip: Grand Ledge, MI 48837

STATE OF Florida
 COUNTY OF Manatee

Sworn to and subscribed before me this 25 day of SEPT., 2017, by Scott M. Huber who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.



Kyle C. Coulthart
 Notary Public - State of Florida
 Print Name: KYLE COULTHART
 Commission No: _____

Date: 9/25/2017
 Signed (Person authorized to bind the company): [Signature]
 Name (printed): Scott M. Huber Title: General Manager

This page must be completed and submitted

CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- ☐ I am an employee, public officer or advisory board member of the City
 _____ (List Position Or Board)
- ☐ I am the spouse or child of an employee, public officer or advisory board member of the City
 Name: _____
- ☐ An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
 Name: _____
- ☐ Respondent employs or contracts with an employee, public officer or advisory board member of the City
 Name: _____
- ☒ None of The Above

PART II:

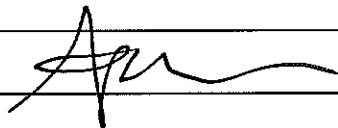
Are you going to request an advisory board member waiver?

- ☐ I will request an advisory board member waiver under §112.313(12)
- ☐ I will NOT request an advisory board member waiver under §112.313(12)
- ☒ N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any bidders whose conflicts are not waived or exempt.

Date: 9/25/2017

Signed (Person authorized to bind the company):



Name (printed): Scott M. Huber

Title: General Manager

This page to be returned only if Contractor is claiming a North Port Local Business Status.

PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, Scott M. Huber, being an authorized representative of the Respondent

E.T. MacKenzie of Florida, Inc.

Located at: 6212 33rd Street East

City: Bradenton State: FL Zip Code: 34203, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature: [Signature] Date: 9/25/2017

Telephone #: 941.756.6760 Fax #: 941.756.6698

Federal ID #: 38-3204096 E-mail: shuber@mackenzieco.com

State of Florida

County of Manatee

Sworn to and subscribed before me this 25 day of SEPT., 2017, by Scott Huber who ☒ is personally known to me or ☐ has produced his driver's license as identification.

NOTARY SEAL:



[Signature]

Notary Public - State of Florida

Print Name: KYLE C. COULTHART

Commission No: _____

Date: 9/25/2017

Signed (Person authorized to bind the company): [Signature]

Name (printed): Scott M. Huber Title: General Manager

DRUG FREE WORKPLACE FORM

The undersigned Respondent in accordance with Florida Statute §287.087 hereby certifies that
E.T. MacKenzie of Florida, Inc. does:

(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

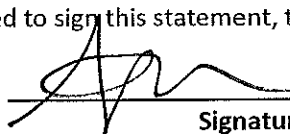
As the person authorized to sign the statement, I certify that Respondent complies fully with the above requirements.

Check one:

As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.



As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.


 Signature

Scott M. Huber

Print Name

9/25/2017

Date

This page must be completed and submitted

RFB NO. 2018-02 SPRING HAVEN DRIVE RECLAIMED WATER MAIN EXTENSION

SWORN STATEMENT: THE FLORIDA TRENCH SAFETY ACT

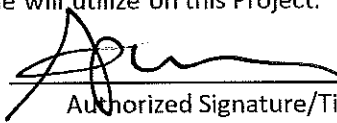
(Complete if applicable)

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC BY AN OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This Sworn Statement is submitted with Bid No. 2018-02 for the construction of Spring Haven Drive Reclaimed Water Main Extension.
2. This Sworn Statement is submitted by E.T. MacKenzie of Florida, Inc. whose business address is 6212 33rd Street East, Bradenton, FL 34203 and (if applicable) its Federal Employer Identification Number (FEIN) is 38-3204096.
3. My name is Scott M. Huber (PRINTED OR TYPED NAME OF INDIVIDUAL SIGNING) and hold the position of General Manager with the above entity.
4. The Trench Safety Standards that will be in effect during the construction of this Project are Florida Statute Section 553.60-55.64, Trench Safety Act, and OSHA Standard.
5. The undersigned assures that the entity will comply with the applicable Trench Safety Standards and agrees to indemnify and hold harmless the City, and any of their agents or employees from any claims arising from the failure to comply with said standard.
6. The undersigned has appropriated \$ 1.00 per linear foot of trench to be excavated over 5' deep for compliance with the applicable standards and intends to comply by instituting the following procedures: trench sloping
7. The undersigned has appropriated \$ NA per square foot for compliance with shoring safety requirements and intends to comply by instituting the following procedures:

8. The undersigned, in submitting this Bid, represents that he or she has reviewed and considered all available geotechnical information and made such other investigations and tests as he or she may deem necessary to adequately design the trench safety system(s) he or she will utilize on this Project.

Sworn to and subscribed before me


Authorized Signature/Title
Scott M. Huber, General Manager

this 9/25/2017
(date)


Notary Public Signature

My Commission Expires: _____

(Notary Seal)



LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF Florida

COUNTY OF Manatee

This 25th day September of ~~2015~~ ²⁰¹⁷, Scott M. Huber, being first duly sworn, deposes and says that he or she is the authorized representative of E.T. MacKenzie of Florida, Inc. (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

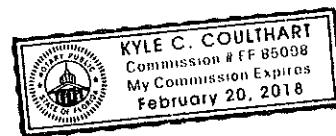
- (a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.
- (b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

STATE OF Florida
COUNTY OF Manatee

Sworn to and subscribed before me this 25 day of SEPT., 2017, by Scott Huber who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

Kyle C. Coulthart
Notary Public - State of Florida
Print Name: KYLE C. COULTHART

Commission No: _____



THIS PAGE MUST BE SUBMITTED WITH BID

NON-COLLUSIVE AFFIDAVIT

State of FloridaCounty of Manatee

SS.

Before me, the undersigned authority, personally appeared:

Scott M. Huber
 who, being first duly sworn, deposes and says that:

1. He/She is the General Manager (Owner, Partner, Officer, Representative or Agent) of E.T. MacKenzie of Florida, Inc., the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any Respondent, firm, or person to fix the price or prices in the attached reply or of any other Respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other Respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 25 day of SEPT., 20 17.By: [Signature]Scott M. Huber

(Printed Name)

General Manager

(Title)

State of Florida

County of Manatee

Sworn to and subscribed before me this 25 day of SEPT., 20 17, by Scott Huber who ☒ is personally known to me or ☐ has produced his driver's license as identification.

NOTARY SEAL:



[Signature]
 Notary Public - State of Florida

Print Name: Kyle C. Coulthart

Commission No: _____

Date: 9/25/2017Signed (Person authorized to bind the company): [Signature]Name (printed): Scott M. Huber Title: General Manager

ACKNOWLEDGEMENT OF TERMS, CONDITIONS, AND GRANT CLAUSES

The Terms and Conditions from the Grant Agreement

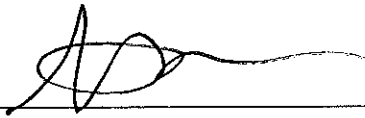
Subcontracts: If the Bidder subcontracts any portion of the work under this Agreement, a copy of the signed subcontract must be available to the City of North Port for review and approval. The bidder agrees to include in the subcontract that:

- (1) the subcontractor is bound by the terms of this Agreement;
- (2) the subcontractor is bound by all applicable state and federal laws and regulations; and
- (3) the subcontractor shall hold the City of North Port, grant recipient and granting agency harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this Agreement, to the extent allowed and required by law.

Federal Provisions

On behalf of the Bidder, I acknowledge, and agree to perform all of the specifications and grant requirements identified in this solicitation document(s).

SIGNATURE: _____



COMPANY NAME: E.T. MacKenzie of Florida, Inc.

DATE: 9/25/2017

THIS PAGE MUST BE SUBMITTED



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD
2601 BLAIR STONE ROAD
TALLAHASSEE FL 32399-0783

(850) 487-1395

COULTHART, KYLE C
E T MACKENZIE OF FLORIDA INC
6814 REGENTS VILLAGE WAY
APOLLO BEACH FL 33572

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND
PROFESSIONAL REGULATION

CUC1224469 ISSUED: 07/13/2016

CERT UNDERGROUND & EXCAV CNTR
COULTHART, KYLE C
E T MACKENZIE OF FLORIDA INC

IS CERTIFIED under the provisions of Ch 489 FS
Expiration date: AUG 31, 2018 L1607130001124

DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

LICENSE NUMBER

CUC1224469

The UNDERGROUND UTILITY & EXCAVATION CO
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2018



COULTHART, KYLE C
E T MACKENZIE OF FLORIDA INC
6814 REGENTS VILLAGE WAY
APOLLO BEACH FL 33572



E. T. MacKenzie of Florida, Inc.

Minutes of the Special Meeting of the Board of Directors

The Special Meeting of the Directors of E. T. MacKenzie of Florida, Inc. was held at the corporate office of the corporation at 4248 W. Saginaw Hwy in the Township of Oneida, County of Eaton, State of Michigan, on December 21, 2016, at 11:30 a.m., pursuant to a written waiver of notice of such meeting signed by the Corporate Secretary affixing the time, date, and place of said meeting.

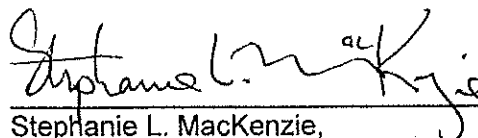
Michael S. Marks, Thomas E. MacKenzie, and Stephanie L. MacKenzie, the directors and shareholders of the corporation, were present. Upon motion duly made, seconded and carried, the following resolutions were adopted:

RESOLVED, that Scott M. Huber, General Manager, is hereby authorized for and on behalf of said corporation to act for the business in all matters connected with its contracting business and to sign the following contract related documents: bids, contracts, and contract change orders for the period January 1, 2017 to December 31, 2017.

RESOLVED, that Michael S. Marks, President of the corporation, is hereby authorized for and on behalf of said corporation to act for the business in all matters connected with its contracting business and to sign all contract related documents, including bids, bid bonds, contracts and contract change orders for the period January 1, 2017 to December 31, 2017.

There being no further business to be transacted, the meeting was, upon motion duly made, seconded and carried, adjourned.

Dated: December 21, 2016


Stephanie L. MacKenzie,
Director, Shareholder, and Secretary
of the Meeting