



CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



☒ **Single Purchase** (For current FY) ☐ **Change Order** ☐ **Amendment**

☐ **Blanket Purchase** (Ongoing purchases for current FY)

DEPARTMENT/DIVISION General Services

NAME OF REQUESTOR Cheryl Greiner

Sections 2-403 of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Procurement Official.

A. Please describe all products and/or services to be procured under this exemption:

All poles, equipment, and labor for the installation of field lighting at Butler Park, multipurpose Field #3. This lighting will include the light-structure system with total light control - TLC for LED Technology.

B. Vendor Information

Vendor Name: Musco Sports Lighting, LLC

Address: 100 1st Avenue West, Oskaloosa, IA 52577

Contact: Jason Frucht Phone: 954-732-5674 Email: jason.frucht@musco.com

Will the Vendor accept Visa Card/E-Payables for this transaction? ☒ yes ☐ no

Is there a convenience fee charged for credit card payments? ☐ yes, amount: _____ ☒ no

- If yes, complete and attach the Visa Purchase Request Form, if applicable.

C. Briefly explain why it is in the best interest of the City to exempt this procurement from competition:
(If additional space is needed, please attached separate memo)

Clay County RFP 13/14-08 sought out competitive quotations for various equipment and amenities for parks and playgrounds. This lighting purchase is utilizing the Clay County competitive selection process. Also field #4 at Butler Park is currently using this Musco specific lighting and control system, and staff recommends that we keep the lighting consistent throughout the multipurpose fields.

D. Please provide the amount of the purchase for this product or service: \$ 205,000

Please provide the estimated fiscal year expenditure for this product or service: \$ 205,000

Account # 306-3036-572-63-00 Project # P18BRL

Account # _____ Project # _____



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E. Please select one of the following:

- ☒ **Piggyback** (Departments may utilize another municipality, county, or other governmental agency contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract as back-up documentation. Purchasing may request additional information if needed.

Name of Entity: Clay County Contract Number: RFP 13/14-08
Start Date: 1/23/2018 End Date: 2/10/2019

Is a fee required to utilize this contract? ☐ Yes ☒ No If yes, how much? _____
☐ Vendor-Paid ☐ City-Paid

- ☐ **State of Florida Contract:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract ***Further price negotiations may be conducted with state-awarded vendor per F.S. 287.056(2) ***

Number: _____ Name/Category: _____
Start Date: _____ End Date: _____

- ☐ **Florida Sheriff's Association Bid:** The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract

Number: _____ Name/Category: _____
Start Date: _____ End Date: _____

- ☐ **Joint Cooperative:** The requesting department must provide the following documentation: copy of the solicitation and addendum, tab sheet/price sheet, vendor submittal, agenda approval and contract

Lead Entity: _____ Contract Number: _____
Start Date: _____ End Date: _____

- ☐ **Code Exemption* (Specify):** _____

*For list of exemptions, see page 3



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Sec. 2-403. - Exemptions.

- (a) (2) Procurement contracts between the city and nonprofit organizations, other governments or other public entities.
- (3) Procurement of:
- a. Dues and memberships in trade and professional organizations.
 - b. Subscriptions for periodicals, books, maps or training videos.
 - c. Real property, real estate brokering, or appraising.
 - d. Abstract of titles for real property; title insurance.
 - e. Works of art for public display or artistic services.
 - f. Advertising.
 - g. Medical, dental and other medically related services performed by a health care professional.
 - h. Room or board for social service clients.
 - i. Room and board for employees on city business.
 - j. Funeral related services.
 - k. Water, sewer, electrical, cable television or other utility services.
 - l. Personnel, including but not limited to part-time or temporary services.
 - m. Academic program reviews or lectures by individuals.
 - n. Auditing services and financial services.
 - o. Legal services.
 - p. Social services.
 - q. Lobbying services.
 - r. Goods, materials and equipment whose cost has been incorporated as part of a competitively bid project.

☐ Other Exemption (not specified by code) (If additional space is needed, please attached separate memo):

Requesting Department Director: Sandy P. [Signature] Date: 2/13/18

Budget Administrator: _____ Date: _____

Purchasing: _____ Date: _____

Finance Director (If applicable): _____ Date: _____

Assistant City Manager (If applicable): _____ Date: _____

City Manager (If applicable): _____ Date: _____

Commission Meeting Date (if applicable): _____

Vendor Tracking:

YTD Dept Exp. (Inclusive): \$ _____

To be completed by Purchasing:

YTD City Wide Exp. (Inclusive): \$ _____