

**MEMORANDUM OF UNDERSTANDING  
(MOU)**

This MOU is between  
Jewish Family and Children's Service of the Suncoast, Inc. and  
The City of North Port, Florida

**Purpose and Goals:** This MOU sets forth the terms between Jewish Family and Children's Service of the Suncoast, Inc. (JFCS of the Suncoast) and the City of North Port, Florida for collaboration in providing a mutual referral process for clients.

The City of North Port, Florida, through its Social Services Division, will complete the appropriate intake and qualifying information for referral to JFCS programs including its Building Strong Families program (BSF). The City of North Port, Florida, through its Social Services Division, will maintain a list of clients referred. Coordination between agencies will prevent duplicate assistance and provide adequate services to eligible participants. JFCS agrees to provide supportive services which include case management, budgeting, supportive assistance, and referral services. For the purposes of this MOU, "supportive services" means services provided to clients for the purpose of enhancing the client's ability to become self-sustainable. Supportive services must address the needs of the clients to be served. These services may be provided directly or by arrangement with other service providers.

**Duration:** This MOU is at-will and may be terminated at any time by either party with 30 days' written notice. Otherwise, this MOU agreement period shall be in effect from the date of execution of this agreement until May 31, 2020

**City of North Port, Florida**

**JFCS of the Suncoast**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Peter D. Lear, CPA, CGMA, City Manager

Heidi Brown, MSW, President/CEO

Date: \_\_\_\_\_

Date: May 3, 2018

Approved as to form and correctness:

By: \_\_\_\_\_  
Amber L. Slayton, City Attorney

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Patsy C. Adkins, MMC, City Clerk

Date: \_\_\_\_\_