

**BIDDER CHECKLIST**

This checklist is provided to assist each Bidder in the preparation of their bid response. Included in this checklist are important requirements, which is the responsibility of each Bidder to submit with their response in order to make their response fully compliant. This checklist is only a guideline it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

- ☒ 1. Carefully read and become familiar with the Instructions to Bidders, General Provisions, Special Conditions and Technical Provisions, Permits, Inspections Reports, Surveys and Insurance Requirements.
- ☒ 2. Fill out and sign **Bid Form (acknowledge addenda, bond information, subcontractors and suppliers, if appl'**
- ☒ 3. Fill out **Bid Price Schedule (unit prices must be filled in every block).**
- ☒ 4. Fill out and sign the **Statement of Organization** and have it properly notarized.
- ☒ 5. Provide **State of Florida Registration (<http://www.sunbiz.org/search.html>)**
- ☒ 6. Fill out and sign the **Non-Collusive Affidavit** and have it properly notarized.
- ☒ 7. Fill out and sign the **Conflict of Interest Form**
- ☒ 8. Fill out the **Reference Form**
- ☒ 9. Fill out and Sign the **Vendor Drug Free Workplace Form.**
- ☒ 10. Fill out and sign the **"Local Business Affidavit" or "North Port Local Business Affidavit"** (not applicable for t
- ☒ 11. Fill out and sign **Public Entity Crime Information**
- ☒ 12. Fill out and sign **No Lobbying Affidavit**
- ☐ 13. Provide **USB drive (pdf of submittal and excel version of the Bid Schedule, If applicable)**
- ☒ 14. Fill out and sign the **SWORN STATEMENT: THE FLORIDA TRENCH SAFETY ACT**
- ☒ 15. Fill out and sign and notarize the **Scrutinized Company Certification Form**
- ☐ 16. Provide **any additional documentation requested** within the Bid Document.
- ☒ 17. **Submit ONE (1) Original AND ONE (1) Copy of submittal.**
- ☒ 18. **CREDIT CARDS** Does your company accept Credit Card Payments? (Credit card payments will be processed i inspection and acceptance of goods/services and receipt of invoice for payment. The City will not pay fees for credit carc  
☒ YES    ☐ NO
- ☒ 19. Clearly mark the sealed bid with the **BID NUMBER AND BID NAME** on the outside of the package.

City of North Port  
 Finance Department/Purchasing Division  
 Keith Raney, Contract Administrator II  
 4970 City Hall, Suite 337  
 North Port, Florida 34286

RFB NO. 2019-16 MYAKKAHATCHEE CREEK WATER TREATMENT PLANT MEMBRANE ELEMENT REPLACEMENT

Date: 10-9-18

Signed (Person authorized to bind the company): 

Name (printed): Julia E. Nemeth-Harn Title: Vice-President

**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)**

**BID FORM**Name of Bidder: Harn R/O Systems, Inc.Business Address: 310 Center CourtVenice, FL 34285Telephone Number: (941) 488-9671 Fax Number: (941) 488-9400E-mail Address: mainoffice@harnrosystems.comContractor License #: CGC019508FEID #: 59-1445236

To the City Commission of the City of North Port pursuant to and in compliance with your notice inviting sealed bids (Invitation to Bid), Instructions to Bidders, and the other documents relating thereto, the undersigned bidder, having familiarized himself/herself with the terms of the Contract documents, local conditions affecting the performance of the Contract, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the Contract, including all of its component parts and everything required to be performed, and to provide and furnish any and all of the labor, material, tools, expendable equipment, and all utility and transportation services and design of certain items necessary to perform the Contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other Contract documents for the prices hereinafter set forth.

The undersigned, as bidder, does hereby declare that he has read the Request for Bids, Instructions to Bidders, General Provisions, Special Provisions, Technical Specifications & Conditions, Insurance Requirements, Bid Form, Permit Fees, Plan Revisions, Plans and any other documentation for: **MYAKKAHATCHEE CREEK WATER TREATMENT PLANT MEMBRANE ELEMENT REPLACEMENT PROJECT** and further agrees to furnish all items listed on the attached Bid Form in accordance with the Lump Sum line items as indicated on the bid schedule form submitted. The above specified documents are herein incorporated into the BidForm.

The undersigned as bidder, declares that the only persons or parties interested in this submittal as principals are those named herein; that this submittal is made without collusion with any person, firm, or corporation; and he/she proposes and agrees, if the proposal is accepted, that he/she will execute a Contract with the City in the form set forth in the Contract documents and that he/she will accept in full payment thereof the following prices, to wit:

**TOTAL BID PRICE:** Two Hundred and Twenty TwoThousand Three Hundred Forty Eight and 44/100 \$ 222,348.44**(TYPE/PRINT)****(NUMERIC)**

Through the signing of this Bid Form, Bidder attests his/her bid is guaranteed for a period of not less than **NINETY (90) DAYS** from the date of the official bid opening.

Date: 10-9-18

Signed (Person authorized to bind the company):

Name (printed): Julia E. Nemeth-HarnTitle: Vice-President



The undersigned acknowledges receipt of the following addenda, and the cost, if any, of such revisions has been included in the bid price.

Addendum No.	1	Dated	9-18-18	Addendum No.		Dated	
Addendum No.		Dated		Addendum No.		Dated	
Addendum No.		Dated		Addendum No.		Dated	
Addendum No.		Dated		Addendum No.		Dated	

#### **BID BOND AND PERFORMANCE/PAYMENT BOND**

**BID BOND: ACCOMPANYING THIS PROPOSAL IS** bidder's bond  
(insert: "cash", "bidder's bond", or "certified check", as the case may be) in an amount equal to at least 5% of the total amount of the bid, payable to the City of North Port. Cashier's checks will be returned to all bidders after award of bid.

The undersigned deposits the above-named security as a proposal guarantee and agrees that it shall be forfeited to the City as liquidated damages in case this proposal is accepted by the City and the undersigned fails to execute a contract with the City as specified in the contract documents accompanied by the required labor and material and faithful performance bonds with sureties satisfactory to the City, and accompanied by the required certificates of insurance coverage. Should the City be required to engage the services of an attorney in connection with the enforcement of this bid, bidder promises to pay City's reasonable attorneys' fees incurred with or without suit.

The undersigned agrees, if awarded this bid, to furnish a Performance and Payment Bond in the amount of 100% of the total project price within ten (10) calendar days after notification of award to the Purchasing Department. The undersigned shall be responsible and bear all costs associated to record Performance and Payment Bond with Sarasota County Clerk's Office. Receipt of said recording and a certified copy of the Bond shall be furnished to the Purchasing Division at the time of the pre-construction meeting.

**All contract documents (i.e.; performance and payment bond, cashier's check, bid bond) shall be in the name of "City of North Port".**

Date: 10-9-18

Signed (Person authorized to bind the company): Julia E. Nemeth-Harn

Name (printed): Julia E. Nemeth-Harn Title: Vice-President

**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)**

**BID SCHEDULE - SUMMARY OF PAYITEMS**  
**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)**

**Preparation of Bid Schedules:** Contractor MUST use the bid schedule below (DO NOT RECREATE THIS FORM). All blank spaces in the Bid Form must be filled in legibly. *Bidder should not reference the words "No Charge, N/A, included, dash, etc." in any of the blocks. Bidder must identify a monetary amount for each UNIT PRICE line item and the extended price (unless the unit price is "x" out by the City). If bidder is not providing a bid price for an item, zero (0) must be designated on that line item. Failure to identify a monetary amount in any of the UNIT PRICE line items may cause bidder to be deemed non-responsive and bid response be rejected.* In case of discrepancy between unit price and extended price, the unit price will govern. Apparent errors in extension will be corrected.

<b>Myakkahatchee Creek Water Treatment Plant Membrane Element Replacement Project</b>		
Item	Unit of Measure	Extended Price
First Stage, Hydranautics CPA5-LD	LS	\$140,820.68
Second Stage, Hydranautics ESPA2-LD	LS	\$70,410.34
Mobilization (not to exceed 5% of bid total)	LS	\$11,117.42
<b>Total</b>		\$222,348.44

It is anticipated that 196 elements will be required for Stage 1 and 98 elements for Stage 2.

Date: 10-9-18

Signed (Person authorized to bind the company):

Julia E. Nemeth-Harn

Name (printed): Julia E. Nemeth-Harn

Title: Vice-President

**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)**



**EQUIPMENT LIST**Equipment is located at: Venice, FL

The following is a listing of your equipment, inclusive of manufacturer, year and condition. Condition shall be listed in accordance with the following scale: **1-Excellent; 2-Good; 3-Fair; 4-Poor.** (Attach additional sheets, if required.)

Description	Manufacturer	Year	Condition	Leased/Owned (If leased, date of expiration)
None Applicable				

**SOURCE OF SUPPLY AND SUBCONTRACTOR FORM**

The following sources of supply and subcontractors shall be used for the **2019-16 MYAKKAHATCHEE CREEK WATER TREATMENT PLANT MEMBRANE ELEMENT REPLACEMENT PROJECT**. If bidder does not have a source of supply or subcontractor, insert "to be determined". When a source or subcontractor is determined, selection will be subject to City approval. (If not applicable, state N/A).

**SUBCONTRACTOR(S)****(PLEASE INCLUDE ADDRESS/TELEPHONE NUMBER & E-MAIL)**

1. None
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**SUPPLIER(S)**

1. Hydranautics, 401 Jones Rd., Oceanside, CA
2. Rocco Cuzzo, (732) 236-1395, rocco.cuzzo@nitto.com
3. \_\_\_\_\_
4. \_\_\_\_\_

Date: \_\_\_\_\_

Signed (Person authorized to bind the company): Julia E. Nemeth-HarnName (printed): Julia E. Nemeth-Harn Title: Vice-President**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)****QUALIFICATIONS AND REFERENCES**

The Bidder (Company) shall have been in COMMERCIAL CONSTRUCTION BUSINESS WITH EXPERIENCE in projects involving membrane element replacement at public supply water treatment plants. **Bidder shall demonstrate successful completion of a minimum of three (3) projects completed within the past three (3) years of similar size and scope to the MYAKKAHATCHEE CREEK WATER TREATMENT PLANT MEMBRANE REPLACEMENT PROJECT.**

1. Business/Customer Name: Indian River Co., FL - N. Hobart WTP

Name of Contact Person/Title: Mike Wyatt, Chief Operator

Telephone# 772-581-7684 Fax 772-581-7683 E-mail mwyatt@ircgov.com

Address 7751 58th Ave. Vero Beach, FL 32960

Phone Number 561-567-0224

Duration of Contract or business relationship 2 years

Type of Services Provided Membrane Replacement

Contract Period: FROM 11-2016 TO 2-2017

Contract Price \$ 1,041,629.00 Contract Price at Completion of the Project \$ 1,120,653.80

2. Business/Customer Name: Town of Highland Beach, FL

Name of Contact Person/Title: Edward Soper, Public Works Director

Telephone# 561-243-2084 Fax 561-279-9040 E-mail esoper@highlandbeach.us

Address 3614 South Ocean Blvd, Highland Beach, FL 33487

Phone Number 561-243-2084

Duration of Contract or business relationship 2 years

Type of Services Provided Membrane Replacement and Service

3. Business/Customer Name: Collier County, FL - North Plant

Name of Contact Person/Title: Steve Messner, Water Division Director

Date: 10-9-18

Signed (Person authorized to bind the company): Julia E. Nemeth-Harn

Name (printed): Julia E. Nemeth-Harn Title: Vice President

**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)**

RFB NO. 2019-16 MYAKKAHATCHEE CREEK WATER TREATMENT PLANT MEMBRANE ELEMENT REPLACEMENT

Telephone# 239-252-6937 Fax \_\_\_\_\_ E-mail stevemessner@colliergov.net

Address 4370 Mercantile Ave. Naples, FL 34104

Contract Period: FROM 5-2016 TO 1-2017

Contract Price \$ 922,200.00 Contract Price at Completion of the Project \$ 922,200.00

Phone Number 239-252-6937

Duration of Contract or business relationship 2 years

Type of Services Provided Membrane replacement, equipment retrofit and service

Contract Period: FROM See above TO \_\_\_\_\_

Contract Price \$ See above Contract Price at Completion of the Project \$ \_\_\_\_\_

4. Business/Customer Name: Miramar, Fl - West Plant

Name of Contact Person/Title: Balki Bisram, Chief WTP Operator

Telephone# 954-438-1228 Fax N/A E-mail bbisram@miramarfl.gov

Address 4100 South Flamingo Rd., Miramar, FL 33025

Phone Number 954-438-1228

Duration of Contract or business relationship 5 years

Type of Services Provided Membrane Replacement and Service

Contract Period: FROM 1-2018 TO 5-2018

Contract Price \$ 52,553.00 Contract Price at Completion of the Project \$ 52,553.00

Date: 10-9-18

Signed (Person authorized to bind the company): Julia E. Nemeth-Harn  
Name (printed): Julia E. Nemeth-Harn Title: Vice-President

(THIS PAGE MUST BE COMPLETED AND SUBMITTED)



## NON-COLLUSIVE AFFIDAVIT

State of FloridaCounty of Sarasota

SS.

Before me, the undersigned authority, personally appeared:

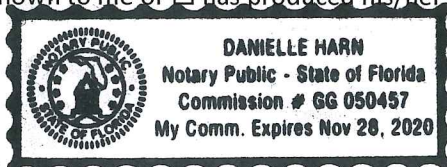
Julia Nemeth-Harn who, being first duly sworn, deposes and says that:

1. He/She is the Vice President, Officer (Owner, Partner, Officer, Representative or Agent) of Harn R/O Systems, Inc. the Respondent that has submitted the attached reply;

2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;

3. Such reply is genuine and is not a collusive or sham reply;

4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 9th day of October, 2018.By: Julia E. Nemeth-HarnJulia Nemeth-Harn  
(Printed Name)Vice-President  
(Title)STATE OF Florida  
COUNTY OF SarasotaSworn to and subscribed before me this 9th day of October, 2018, by Julia Nemeth-Harn who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

NOTARY SEAL:

Danielle Harn  
Notary Public - State of Florida  
Print Name: Danielle Harn  
Commission No: GG 050457

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL

**STATEMENT OF ORGANIZATION****(Information Sheet for Transactions and Conveyances Corporation Identification)**

The following information will be provided to the City of North Port for incorporation in legal documents. It is; therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

**Company Name** Harn R/O Systems, Inc.

(941) 488-9671      mainoffice@harnrosystems.com      (941) 488-9400

**Telephone #**

**E-Mail**

**Fax #**

310 Center Court

**Main Office Address**

Venice

FL

34285

**City**

**State**

**Zip Code**

**Address of Office Servicing City of North Port, if different than above:** ☒ SAME AS ABOVE

**Office Address**

**City**

**State**

**Zip Code**

**Telephone #**

**E-mail**

**Fax #**

Julia Nemeth-Harn, Vice-President

**Name & Title of Firm Representative**

**Federal Identification Number:** 59-1445236

Bidder shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

**(Please Check One)**

**Is this a Florida Corporation:**

☒ Yes

or

☐ No

**If not a Florida Corporation,**

In what state was it created:

Name as spelled in that State:

**What kind of corporation is it:**

☒ "For Profit" or

☐ "Not for Profit"

Is it in good standing: ☒ Yes or ☐ NoAuthorized to transact business  
in Florida: ☒ Yes or ☐ NoState of Florida Department of State Certificate of Authority Document No.: 410657Does it use a registered fictitious name: ☐ Yes or ☒ No

## Names of Officers:

President: James A. Harn Secretary: Ronald J. Castle, IIVice President: Julia E. Nemeth-Harn Treasurer: \_\_\_\_\_

Director: \_\_\_\_\_ Director: \_\_\_\_\_

Other: \_\_\_\_\_ Other: \_\_\_\_\_

## Name of Corporation (As used in Florida):

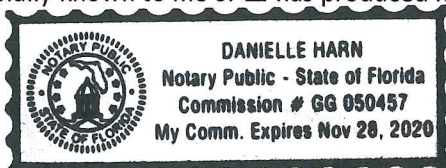
Harn RO Systems, Inc.

(Spelled exactly as it is registered with the state or federal government)

## Corporate Address:

Post Office Box: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Street Address: 310 Center CourtCity, State, Zip: Venice, FL 34285STATE OF FloridaCOUNTY OF SarasotaSworn to and subscribed before me this 9th day of October, 2018 by Julia Nemeth-Harn  
who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

Danielle Harn  
 Notary Public - State of Florida  
 Print Name: Danielle Harn  
 Commission No: GG 050457

Date: 10-9-18Signed (Person authorized to bind the company): Julia E. Nemeth-HarnName (printed): Julia E. Nemeth-Harn Title: Vice-President

(THIS PAGE MUST BE COMPLETED AND SUBMITTED)



**CONFLICT OF INTEREST FORM**

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

**PART I.**

- ☐ I am an employee, public officer or advisory board member of the City  
 \_\_\_\_\_ (List Position Or Board)
- ☐ I am the spouse or child of an employee, public officer or advisory board member of the City  
 Name: \_\_\_\_\_
- ☐ An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.  
 Name: \_\_\_\_\_
- ☐ Respondent employs or contracts with an employee, public officer or advisory board member of the City  
 Name: \_\_\_\_\_
- ☒ None of The Above

**PART II:**

Are you going to request an advisory board member waiver?

- ☐ I will request an advisory board member waiver under §112.313(12)
- ☐ I will NOT request an advisory board member waiver under §112.313(12)
- ☒ N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any bidders whose conflicts are not waived or exempt.

Date: 10-9-18

Signed (Person authorized to bind the company): Julia E. Nemeth-Harn

Name (printed): Julia E. Nemeth-Harn Title: Vice-President

This page to be returned only if Contractor is claiming a North Port Local Business Status  
**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)**

## PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, Julia E. Nemeth-Harn, being an authorized representative of the Respondent Harn R/O Systems, Inc.,

Located at: 310 Center Court

City: Venice State: FL Zip Code: 34285, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature: Julia E. Nemeth-Harn Date: 10-9-18

Telephone #: (941) 488-9671 Fax #: (941) 488-9400

Federal ID #: 59-1445236 E-mail: mainoffice@harnsystems.com

State of Florida

County of Sarasota

Sworn to and subscribed before me this 9th day of October, 2018, by Julia Nemeth-Harn who ☒ is personally known to me or ☐ has produced his driver's license as identification.

NOTARY SEAL:



Danielle Harn  
Notary Public - State of Florida  
Print Name: Danielle Harn  
Commission No: GG 050457

Date: 10-9-18

Signed (Person authorized to bind the company): Julia E. Nemeth-Harn

Name (printed): Julia E. Nemeth-Harn Title: Vice-President

**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)**

**DRUG FREE WORKPLACE FORM**

The undersigned Respondent in accordance with Florida Statute §287.087 hereby certifies that  
Harn R/O Systems, Inc. does:  
 (Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that Respondent complies fully with the above requirements.

**Check one:**☒

As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.

☐

As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.

Julia E. Nemeth-Harn  
 Signature

Julia E. Nemeth-Harn  
 Print Name

10-9-18  
 Date

**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)**



**AFFIDAVIT**  
**Claiming Status as a LOCAL BUSINESS**

**\*\*CONTRACTOR MUST MEET ALL 4 REQUIREMENTS BELOW TO CLAIM LOCAL BUSINESS STATUS\*\***

State of Florida }  
 County of Sarasota } SS.

Before me, the undersigned authority, personally appeared:

Julia E. Nemeth-Harn

who, being first duly sworn, deposes and says that:

1. I am the Officer (Owner, Partner, Officer, Representative or Agent) of Harn R/O Systems, Inc., the Bidder that has submitted the attached proposal;

**AND**

2. I am fully informed respecting the operation and employees of the Bidder;

**AND**

3. I affirm that the Bidder has maintained a physical business address located within the limits of Sarasota County, Charlotte County or Desoto County for a period of six (6) months or more before submitting this bid, from which the Bidder operates or performs business. The qualifying local address is 310 Center Court

Venice, FL 34275

**AND**

4. I affirm that at least fifty percent (50%) of the Bidder's employees are residents of the City of North Port. If requested by the City, the bidder will be required to provide documentation substantiating the information given in this affidavit. City of North Port reserves the right to request supporting documentation as evidence to substantiate the information given in this affidavit. Failure to do so will result in the bidder's submission being deemed non-responsive.

Approximately 30% of Harn's employees reside in the North Port city limits

**Any bidder that misrepresents its status as a local business or North Port local business shall be barred from receiving any City contracts for a period of three (3) years.**

State of Florida

County of Sarsota

Sworn to and subscribed before me this 9th day of October, 2018, by Julia Nemeth-Harn who ☒ is personally known to me or ☐ has produced his driver's license as identification.

NOTARY SEAL:



Danielle Harn  
 Notary Public - State of Florida  
 Print Name: Danielle Harn  
 Commission No: GG 050457

This page to be returned **ONLY** if Contractor is claiming a **Local Business Status**.

**{THIS PAGE MUST BE COMPLETED AND SUBMITTED}**

**SWORN STATEMENT: THE FLORIDA TRENCH SAFETY ACT**

(Complete if applicable)

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC BY AN OFFICER AUTHORIZED TO ADMINISTER OATHS.

2019-

1. This Sworn Statement is submitted with Bid No. 16 for the construction of Myakkahtatchee Creek WTP Membrane Element Replacement
2. This Sworn Statement is submitted by Harn R/O Systems, Inc. whose business address is 310 Center Ct. Venice, FL 34285 and (if applicable) its Federal Employer Identification Number (FEIN) is 59-1445236.
3. My name is Julia E. Nemeth-Harn  
(PRINTED OR TYPED NAME OF INDIVIDUAL SIGNING) and hold the position of VP with the above entity.
4. The Trench Safety Standards that will be in effect during the construction of this Project are Florida Statute Section 553.60-55.64, Trench Safety Act, and OSHA Standard.
5. The undersigned assures that the entity will comply with the applicable Trench Safety Standards and agrees to indemnify and hold harmless the County and ENGINEER, and any of their agents or employees from any claims arising from the failure to comply with said standard.
6. The undersigned has appropriated \$ N/A per linear foot of trench to be excavated over 5' deep for compliance with the applicable standards and intends to comply by instituting the following procedures: \_\_\_\_\_
7. The undersigned has appropriated \$ N/A per square foot for compliance with shoring safety requirements and intends to comply by instituting the following procedures: \_\_\_\_\_
8. The undersigned, in submitting this Bid, represents that he or she has reviewed and considered all available geotechnical information and made such other investigations and tests as he or she may deem necessary to adequately design the trench safety system(s) he or she will utilize on this Project.

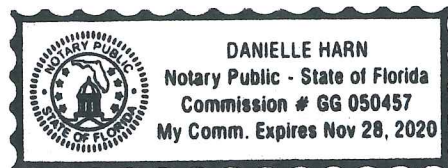
Julia E. Nemeth-Harn  
Authorized Signature/Title

Sworn to and subscribed before me

this 10-9-18  
(date)

Danielle Harn  
Notary Public Signature

(Notary Seal)

My Commission Expires: Nov 28, 2020**(THIS PAGE MUST BE COMPLETED AND SUBMITTED)**

## LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF Florida

COUNTY OF Sarasota

This 9th day of October of 2018, being first duly sworn, deposes and says that he or she is the authorized representative of Harn R/O Systems (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

- (a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.
- (b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 9th day of October, 2018.

By: Julia E. Nemeth-Harn

Julia E. Nemeth-Harn  
(Printed Name)

Vice-President  
(Title)

STATE OF Florida

COUNTY OF Sarasota

Sworn to and subscribed before me this 9th day of October, 2018, by Julia Nemeth-Harn who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.



Danielle Harn  
Notary Public - State of Florida  
Print Name: Danielle Harn  
Commission No: GG 050457

(THIS PAGE MUST BE COMPLETED AND SUBMITTED)



## Scrutinized Company Certification Form

Company Name: Harn R/O Systems, Inc.Authorized Representative Name and Title: Julia E. Nemeth-Harn, Vice-PresidentAddress: 310 Center Court City: Venice State: FL ZIP: 34285Phone Number: (941) 488-9671 Email Address: mainoffice@harnrosystems.com

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

## CHOOSE ONE OF THE FOLLOWING

☒ This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.

☐ This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.

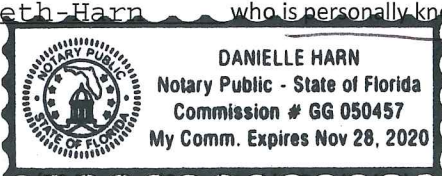
Certified By: Julia E. Nemeth-Harn  
AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: Julia E. Nemeth-Harn

Date Certified: 10-9-18

State of Florida  
County of Sarasota

The foregoing instrument was acknowledged before me this 9th day of October, 2018 by Julia Nemeth-Harn who is personally known to me or who has produced \_\_\_\_\_ as identification.



Danielle Harn  
Notary Public

Solicitation/Contract/PO Number (Completed by Purchasing): \_\_\_\_\_

# *State of Florida*

## *Department of State*

I certify from the records of this office that HARN RO SYSTEMS, INC. is a corporation organized under the laws of the State of Florida, filed on October 13, 1972.

The document number of this corporation is 410657.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on January 12, 2017, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Twelveth day of January, 2017*

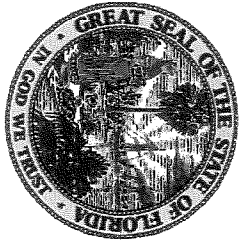


*Ken DeFoner*  
*Secretary of State*

Tracking Number: CC2119782648

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



## STATE OF FLORIDA

### DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

#### CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**HARN, JAMES A**

HARN R O SYSTEMS INC  
310 CENTER COURT  
VENICE FL 34292

LICENSE NUMBER: CGC019508

EXPIRATION DATE: AUGUST 31, 2020

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)

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