



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Minutes Solid Waste District Governing Body

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Thursday, December 6, 2018

1:00 PM

City Commission Chambers

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**NOTE: This is a draft copy of the minutes of the 12-06-2018 Solid Waste District Special Meeting, has not been approved by the Commission and is subject to change.**

### CALL TO ORDER/ROLL CALL

The Solid Waste District Special Meeting was called to order at 1:00 p.m. in City Chambers by Mayor Hanks.

Present: Mayor Hanks; Vice-Mayor McDowell; Commissioners Carusone, Emrich and Luke; City Manager Lear; City Attorney Slayton; City Clerk Peto and Police Chief Garrison.

**The Pledge of Allegiance was led by Commissioner Luke.**

### **1. APPROVAL OF AGENDA – COMMISSION**

*A motion was made by Vice-Mayor McDowell, seconded by Commissioner Luke, to approve the Agenda as presented. The motion carried by the following vote:*

**Yes:** 5 - Mayor Hanks, Vice-Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

### **2. PUBLIC COMMENT:**

There was no public comment.

### **3. GENERAL BUSINESS:**

#### **A. [18-810](#)**

City of North Port Department of Public Works Solid Waste Division Residential Bulk Waste Bank Program

City Manager Lear, Public Works Director Bellia and Solid Waste Manager Lama provided a presentation regarding the item.

Discussion ensued: (1) the term "resident" may be a renter or homeowner, either of which can use this bulk pickup program for hardship cases but they must adhere to the required criteria; (2) the program is intended for hardship cases or unforeseen circumstances, not to provide extra bulk pickups; (3) the City does not get involved with insurance claims pertaining to debris removal; (4) the program is focused on garbage, but if a special circumstance arose regarding yard waste, the situation would be reviewed by Staff.

*A motion was made by Vice-Mayor McDowell, seconded by Commissioner Luke, to accept the City of North Port's Solid Waste Residential Bank Bulk Pick-up Program*

***as presented, with one addition that the property owners are the only ones allowed to make donations. The motion carried by the following vote with Commissioner Carusone absent for the vote.***

**Yes:** 4 - Mayor Hanks, Vice-Mayor McDowell, Commissioner Luke and Commissioner Emrich

**B. [18-855](#)**

Utilize City property located at 5455 Pan American Boulevard (Tract D, 43rd Addition,) to develop and operate a recycling center for the transfer of recyclable material to a processor.

Public Works Director Lear, Public Works Director Bellia and Solid Waste Manager Lama provided a PowerPoint presentation.

Discussion ensued: (1) by creating this recycle station, there is a future possibility to re-sell the recyclables to help defray the City's costs; (2) the buyer of the City's recyclables would be responsible to melt the plastic; (3) the negative cost amount of \$662,200 for personnel, sorting and removing contaminants, fuel costs and vehicle maintenance (to and from the destination) was the original budgeted cost that was removed across the board and was to show what the net increase would be with each of the Options; (4) the Estimated Assessments for Fiscal Year 2020 are specific to the recycling program; (5) Staff recommended Option 3 but if no buyer can be found for the recyclables, other adjustments will be made.

***A motion was made by Vice-Mayor McDowell, seconded by Commissioner Carusone, that approve Option 3, utilizing a contractor for the Recycling Center at Pan American Boulevard. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice-Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

Discussion ensued: (1) following a question, clarification was provided that a Request for Proposal to find a contractor can take three-to-four months with the expectation to be up and running by October, 2019. Additionally, there are no requirements from the Department of Environmental Protection because the site is already approved for recycling only; (2) the first step is to advertise a Request for Bid (RFB) for a processor and once that is awarded, then an RFB for a transporter; (3) the City Manager will provide a progress update to the Commission in four months.

**4. CONSENT AGENDA:**

***A motion was made by Commissioner Carusone, seconded by Commissioner Luke, to approve the Consent Agenda as presented. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice-Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

**A. [18-796](#)**

Utilize Sourcewell (formerly known as National Joint Powers Alliance) contract to purchase one (1) structure from ClearSpan Fabric Structures International in the estimated amount of \$180,000, which includes contingency.

**5. PUBLIC COMMENT:**

There was no public comment.

**6. COMMISSION COMMUNICATIONS:**

There were no Commission Communications.

**7. ADMINISTRATIVE AND LEGAL REPORTS:**

There were no Administrative or Legal Reports.

**8. ADJOURNMENT:**

Mayor Hanks adjourned the Solid Waste District Special Meeting at 1:52 p.m.

City of North Port, Florida

As the Governing Body of the Solid Waste District

By: \_\_\_\_\_  
Christopher B. Hanks, Mayor

Attest: \_\_\_\_\_  
Kathryn Peto, City Clerk

Minutes approved at the Solid Waste District Regular Meeting this \_\_\_\_ day of \_\_\_\_\_, 2019.