



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes City Commission Regular Meeting

CITY COMMISSIONERS

Linda M. Yates, Mayor
Vanessa Carusone, Vice-Mayor
Christopher B. Hanks, Commissioner
Jill Luke, Commissioner
Debbie McDowell, Commissioner

APPOINTED OFFICIALS

Peter Lear, Interim City Manager
Amber L. Slayton, Interim City Attorney
Patsy Adkins, City Clerk
Kathryn Peto, Deputy City Clerk

Tuesday, June 27, 2017

6:00 PM

CITY COMMISSION CHAMBERS

NOTE: This is a draft copy of the minutes of the 06-27-17 Commission Regular Meeting, has not been approved by the Commission and is subject to change.

CALL TO ORDER/ROLL CALL

The North Port City Commission Regular Meeting was called to order at 6:00 p.m. in City Chambers by Mayor Yates.

Present: Mayor Yates; Vice-Mayor Carusone; Commissioners Luke and McDowell; Assistant City Manager Schult; Interim City Attorney Slayton; City Clerk Adkins; Recording Secretary Hale and Police Chief Vespia.

Absent: Commissioner Hanks.

A moment of silence was observed followed by the Pledge of Allegiance led by Commissioner McDowell.

1. APPROVAL OF AGENDA – COMMISSION

A motion was made by Vice-Mayor Carusone, seconded by Commissioner Luke, to approve the Agenda as presented. The motion carried by the following vote with Commissioner Hanks absent:

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

2. ANNOUNCEMENTS

A. [17-1169](#) Current Vacancies for Boards and Committees.

City Clerk Adkins read the Current Vacancies for Boards and Committees into the record.

B. [17-1170](#) Upcoming Expiration Dates for Boards and Committees.

City Clerk Adkins read the Upcoming Expiration Dates for Board and Committee members and it was noted that some applicants who are being considered for Board appointments are present and will speak during public comment.

3. PUBLIC COMMENT:

PUBLIC COMMENT 6:03 p.m. - 6:12 p.m.

David Iannotti; Edie Driest: Orange Hammock Ranch Conservation.

Pete Pedersen: Outdoor facilities for fireworks.

Interim General Services Director Pfundheller will follow-up with Mr. Pedersen.

Tom Whitlow: Medical Hospital Task Force.

4. PUBLIC HEARINGS:

A. [17-1090](#) Ordinance No. 2016-34, CPAL-16-170, second reading of amendments to the Elements of the Comprehensive Plan as recommended in the Evaluation and Appraisal Review (EAR).

City Clerk Adkins read Ordinance No. 2016-34 into the record by title only, and thereafter, Assistant City Manager Schult and Planning Division Manager Norton provided a PowerPoint overview and reported that after Commission changes and approval, the final document will be transmitted to the Department of Economic Opportunity (DEO). There was no public comment.

Discussion ensued: (1) clarification was provided that staff understood that Commission direction was to leave the Mission Statement as shown in today's document; (2) it was noted that issues for Commission discussion include a correction sent back from the DEO and the City's change to the Economic Development Element; (3) subsequent to a question, it was stated that changes can be made during the second reading of an Ordinance; (4) confirmation was presented that the Mission Statement does not affect the Evaluation and Appraisal Report (EAR) and does not reflect any statutory requirements or reflect the intent of the Comprehensive Plan.

There was a consensus that the City's Mission Statement shall read: The City of North Port will provide the health, safety and welfare services to our residents, which would not otherwise be provided or could not be provided efficiently or equally without the intervention of government at the local level. The City will provide said services in a professional and financially responsible manner, and by listening, engaging and serving our residents.

Discussion continued: (1) following a concern, it was stated that the changes on page 2-6 reflect a 5% decrease in Medium Density Residential and High Density Residential land use; and a 5% increase in Commercial and Industrial land use; (2) on page 2-27, Objective 7 was stated to be correct as written regarding the Capital Improvement Plan (CIP) terminology; (3) clarification was provided that in the second asterisk on page 3-1, Commission direction was to unstrike the language and leave the tables, and the tables are found in the supplemental material, not in the Goals, Objectives and Policies; (4) following a request, it was preferred to reference Volume II, rather than placing backup tables into the Goals, Objectives and Policies.

There was a consensus regarding the asterisk on page 3-1, to add that Table 3-4 is found in Volume II.

Discussion continued: (1) following a brief discussion regarding page 5-1, Policy 1.5, it was determined to leave references to the Southwest Florida Regional Planning Council (SWFRPC) in the document and schedule a future discussion after discussions with the State Land Planning Agency regarding how to reflect the language; (2) Policy 8.1 on page 6-7, will be corrected to add "2020" and "architectural"; (3) following a question, clarification was provided that Policy 3.3 on page 7-4, was revised to state "The City of North Port may consider" working with Sarasota County regarding a Joint Planning Agreement (JPA); (4) it was stated that Element 9, is the Public School Facility Element was not changed and when an amendment is made, it will be done in conjunction with Sarasota County, the City of Venice, the Town of Longboat Key, the City of Sarasota and the City of North Port; (5) it was noted that page numbers will be corrected within the Economic Development Element; (6) it was stated that the Economic Development Element is not a requirement by the State but all amendments must be reviewed by State agencies and any element can be reviewed by the Commission at a later date; (7) subsequent to a concern, it was clarified that the document reflects goals and some previous goals were not achievable due to various reasons, and every effort is needed to accomplish the goals, but there are no negative legal ramifications if they are not; (8) it was stated that upon adoption, staff has 10 days to transmit the document for review, to the State; (9) following a brief discussion, it was decided not to change Policy 6, Financial Feasibility verbiage from "should" to "must" be financially feasible; (10) after a concern was expressed, footnote #5 on page 2-7 referencing Warm Mineral Springs will be added to the Chart; (11) citing the neighborhood maps on pages 2-54 through 2-82, staff is reviewing the documents and will schedule a future discussion with Commission and add this as a "next steps" notation within the transmittal letter to the State; (12) following a concern, it was stated that the Utility Department and the Planning Staff rewrote the Sanitary Wastewater Element Goals, Objectives and Policies and the paragraph pertaining to all projects needed to support sewer facilities development was not repeated verbatim in Policy 2.1(13) on page 4-14 due to the nature of the repetitive language, and clarification was provided that all developments must have a sanitary sewer plan; (13) following a discussion regarding Volume II, page 4-37, Developer Contributions to Utilities, the requirement remains in place that new developments shall provide for the required infrastructure when they impact City resources; (14) Policy 5.4 on page 5-16 of Volume I, a typo will be corrected from "development" to "develop"; (15) staff revised the language in Policy 5.5, on page 5-17, and the funding sources were clarified.

There was a consensus to approve the clarifications made to Objective 5, Policy 5.5 as stated in the document.

Discussion continued: (1) following a question, it was stated that a regional park is not a Level of Service that would be defined in a Comprehensive Plan, but staff could work with Sarasota County in the future regarding its development; (2) on page 6-2, Policy 1.5, staff is requesting to strike per 1,000 "population" and change it to per 1,000 "residents" regarding the level of service the City adopts for every ten acres of recreation and open space area; (3) a correction will be made in the chart on page 10-3 to remove the reference to "population" and change it to "residents"; (4) it was noted that the maps section in the first transmittal Map 2-7, regarding Future Land Use, was corrected afterward to reflect the precise property boundary line abutting the Orange Hammock and staff requested that be approved; (5) it was stated that eventually all the maps will be reviewed and updated but the Comprehensive Plan has too many maps to review in the time frame staff had. The critical map is the Future Land Use, the rest are overlays; (6) subsequent to a brief discussion, confirmation was provided that most of the data is still valid from the 2008 overhaul of the Comprehensive Plan and only that which is no longer valid was changed; (7) a concern was expressed and it was requested to retain the strikethrough language in Objective 9, Resources, on page 2-29. A brief discussion ensued.

There was a consensus to modify Objective 9 on page 2-29, in the blue highlighted verbiage to add "historical and archaeological resources" after natural.

ECONOMIC DEVELOPMENT ELEMENT

Following a discussion regarding suggested changes to the Economic Development Element it was determined to recess to allow Commission and staff to review the proposed new verbiage.

Recess 7:49 p.m. - 8:03 p.m.

Assistant City Manager Schult reported that the Economic goals and objectives were developed based on public input at meetings, the Planning & Zoning Advisory Board and the Community Economic Development Advisory Board. Thereafter, it was requested to approve the structure of the Goal, to reduce the verbiage.

There was a consensus to approve the structure of Mayor Yates' suggested verbiage to the Economic Development Element.

ECONOMIC DEVELOPMENT ELEMENT

Goal 1

Objective 1

After it was stated that different verbiage was suggested for Objective 1, Policy 1.1.4 because taxpayers' money should not subsidize things that the private sector should do, a brief discussion ensued regarding alternative ways to state the Policy.

There was a consensus that Goal 1, Objective 1, Policy 1.1.4 shall state: "The City may continue its efforts to create mechanisms, including incentives and workforce training, to attract, retain and expand diverse, innovative and responsible business to the City."

Discussion continued: (1) concern was expressed regarding Policy 1.5.6, that the City should not increase the percentage of land to either tax exempt organizations or public entities; (2) it was stated that the goal is to diversify the City's tax base; (3) clarification was provided that because this Element is optional, it does not require a strategic plan to backup the policy; (4) it was noted that some key elements are needed to keep continuity with the City's Strategic Plan and the role of commercial, industrial and mixed use developments.

There was a consensus that Goal 1, Objective 1, Policy 1.5.6 shall state: "The City shall seek to diversify its tax base through implementation of programs to attract additional commercial, industrial and mixed use developments; and encourage the development or redevelopment of vacant or underutilized parcels."

Goal 1

Objective 2

Discussion continued for Objective 1: (1) it was stated that in Policy 1.1.5, the word "certain" development applications was included because it addresses the administrative or approval processes that are needed to help development in the City; (2) there was a general agreement to strike "certain" from Policy 1.1.6 and replace it with "targeted".

Goal 2

Objective 3

(1) after a brief discussion regarding Policy 1.3.5, a concern was expressed that the policy statement is the responsibility of the private sector, thus the programs should only be encouraged not promoted; (2) the process was explained of how the City communicates marketing information to businesses who are looking at North Port to relocate and then subsequently reaches out to community partners for their help and expertise.

There was a consensus that Goal 2, Objective 3, Policy 1.3.5 shall state: "Promote and encourage programs that facilitate market identification, management training, technical assistance, and improved capital access."

Objective 3 continued.

Discussion ensued: (1) in Policy 1.3.6 it was suggested to add "The City may..."; (2) concern was expressed that the City should not be financially subsidizing businesses; (3) following a brief discussion, there was a general agreement to reword the Policy to read: "The City may support financial assistance and specialized training programs to encourage the development of business enterprises."

Goal 3

Objective 4

Discussion ensued: (1) following a question, it was stated that the phrase "while providing" is unnecessary because it is stated within the subsequent policies; (2) concern was expressed regarding Policy 1.3.11 that the verbiage be changed from "shall support" to "may support" efforts to provide education and training.

There was a consensus that Goal 3, Objective 4, Policy 1.3.11 shall state: The City may support and promote efforts to provide education and training to its residents in order to prepare them to work in targeted business sectors and industries, and to become more competitive at the local, regional, State and national levels.

Goal 4

Objective 5

Discussion ensued: (1) it was noted that the reference to the Infrastructure Element in Policy 1.4.2 refers to the City's Capital Improvement Program and should be removed; (2) a correction will be made in the Policy to state Activity Centers 4 and 6, not 3 and 6; (3) following a concern, it was stated that Activity Centers 4 and 6 are the two areas that have land available for future industrial development, but the Policy could be reworded to better reflect encouragement for development in all Activity Centers.

There was a consensus that Goal 4, Objective 5, Policy 1.4.2 shall read: The City encourages the location of business and industry in the appropriate Activity Center(s) and other areas designated for future infrastructure improvements in the City's Capital Improvements Program.

Objective 5 continued.

After a request for Commission to clarify "public mobility" in Policy 1.4.5, it was defined to mean, bicycle, pedestrian, connectivity to business areas, etc. Discussion ensued regarding rewording the Policy.

There was a consensus that Goal 4, Objective 5, Policy 1.4.5 shall state: The City shall develop a list of strategic improvements needed to support the entrepreneurial and business activities, including, but not limited to public connectivity, business signage, improving the alignment of streets, customer parking, stormwater management, sidewalk completion, urban greening, street repair, building renovation, and gateways.

Goal 5

Objective 6

Subsequent to a request for Commission clarification regarding "strategic planning and development" it was agreed to keep the original language for Policies for 1.3.1 and 1.3.2., remove the suggested words "strategic" and "regulations" and add "planning for development" to both.

There was a consensus that Goal 5, Objective 6, Policy 1.3.1 to state: Expand urban, sub-urban and neighborhood infill development and redevelopment housing options that support the workforce by planning for development near employment

and transportation centers.

Policy 1.3.2 shall state: Expand housing options that support the local workforce by planning for development near employment and transportation centers.

Goal 5

Objective 7

Discussion ensued: (1) Policy 1.6.3 needs to clarification to apply to all commercial development; (2) clarification was provided that the the ULDC requirement for public art specifically applies to commercial development not light industrial; (3) concern was expressed regarding the requirement for commercial development to provide public art.

There was a consensus that Goal 5, Objective 7, Policy 1.6.3 shall state: Continue to require that all new development in all Activity Centers provide public art, or contribute financially for the acquisition of public art within the City.

There was a consensus that the rest of Mayor Yates' document with the highlighted changes are approved.

PUBLIC COMMENT:

Pete Pedersen: the City financially backing of a private commercial business.

Justin Willis: the struggles of small businesses.

Following a public comment, clarification was provided that the Economic Element does not include any commitment of funds to private businesses.

A motion was made by Vice-Mayor Carusone, seconded by Commissioner McDowell, to approve Ordinance No. 2016-34, CPAL-16-170, as amended. The motion carried by the following vote with Commissioner Hanks absent:

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

7. PUBLIC COMMENT:

PUBLIC COMMENT 9:09 p.m. - 9:12 p.m.

Justin Willis not in support of Item 4.D., the Youth Advisory Board Ordinance.

4. PUBLIC HEARINGS:

B. [17-1147](#)

Ordinance No. 2017-18, second reading, amending the Fiscal Year 2016-2017 Non-District Budget and Capital Improvement Program and Budget.

City Clerk Adkins read Ordinance No. 2017-18 into the record by title only. Assistant City Manager Schult provided a brief overview of the Ordinance. There was no public comment.

Discussion ensued: (1) after a question, it was stated that the walking excavator was removed from service a year ago; (2) clarification was provided that to make the machine operational at a minimal level when it goes to auction, some repairs were needed, otherwise only a scrap metal price could be expected; (3) it was stated that currently the Department has one Kaiser walking excavator and two Gradall telescopic excavators; (4) subsequent to a concern, it was stated that the Department rented a walking excavator for nine months at a cost of \$9500 per month, to replace the Kaiser unit and it is used every day; (5) verification was provided that generally, all equipment includes provisions for training.

A motion was made by Commissioner Luke, seconded by Vice-Mayor Carusone, to approve Ordinance No. 2017-18, amending the Fiscal Year 2016-2017 Non-District Budget and Capital Improvement Program and Budget. The motion carried by the following vote with Commissioner Hanks absent:

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

C. [17-1153](#) Ordinance No. 2017-21, second reading, Amending Chapter 2, Article II, Section 23, of the North Port City Code, Commission Compensation

City Clerk Adkins read Ordinance No. 2017-21 into the record by title only and Assistant City Manager Schult provided a brief overview. There was no public comment and the Commission expressed gratitude.

A motion was made by Commissioner Luke, seconded by Vice-Mayor Carusone, to approve No. 2017-21, Amending Chapter 2, Article II, Section 23, of the North Port City Code, Commission Compensation. The motion carried by the following vote with Commissioner Hanks absent:

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

D. [17-1162](#) Ordinance No. 2017-15, second reading, amending North Port City Code Chapter 4, to add a new Article IX creating the North Port Youth Council

City Clerk Adkins read Ordinance No. 2017-15 into the record by title only and thereafter, Interim City Attorney Slayton provided a brief review and stated that the Commission recommendations were incorporated into the legislation. There was no public comment.

Discussion ensued: (1) after a concern was expressed that the way in which the legislation was written will not provide the means for a Youth Board to be successful, Vice-Mayor Carusone stated she will not support a motion to approve, preferred that no action be taken and to bring it back at a later date; (2) it was stated that every Advisory Board needs accountability; (3) it was noted that the legislation is a good beginning where additional fine points could be worked out; (4) it was suggested that a youth advisory board could tie in with an internship program with the high school and that middle ground can be found so that the youth can benefit from being involved with government; (5) it was suggested to dissolve this item and take time to develop something closer resembling the first draft of the Ordinance; (6) following a question, clarification was provided that it was hoped that the Youth Advisory Board would represent something the Commission created together, but because the document changed dramatically there needs to be something on which the whole Commission can agree; (7) it was suggested to bring back the legislation in a few months and have a general discussion focused on the first draft; (8) there was no action taken on the Ordinance.

No action was taken on Ordinance No. 2017-15.

5. GENERAL BUSINESS:

A. [17-1140](#) Family Service Center Tenant Lease Agreement with Literacy Volunteers of Sarasota County (LVSSC) in the amount of \$1,736.04 annually.

Assistant City Manager Schult provided an overview. There was no public comment.

Discussion ensued: (1) following a concern, clarification was provided that the basic agreement template was legally reviewed and the only addition to this document is name of the entity, unit number in the building and the monthly rent; (2) any Scrivener's errors will be corrected on the signature prior to execution of the Agreement; (3) it was stated that the City Manager and City Attorney will confer to implement a plan for a thorough review regarding tenant lease agreements; (4) after a question, it was stated that all tenants must occupy their respective office for 32 hours a week.

A motion was made by Commissioner Luke, seconded by Vice-Mayor Carusone, to approve Family Service Center Tenant Lease Agreement with Literacy Volunteers of Sarasota County (LVSSC) in the amount of \$1,736.04 annually. The motion carried by the following vote with Commissioner Hanks absent:

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

Recess 9:56 a.m. - 10:06 a.m.

B. [17-1092](#)

Developer's Agreement between Marsh Creek Holdings, Ltd., and the City of North Port regarding the developer's funding of a pedestrian/bicycle pathway along the eastern bank of the Myakkahatchee Creek, from Appomattox Drive to Price Boulevard.

Assistant City Manager Schult provided a brief overview. There was no public comment.

Discussion ensued: (1) subsequent to a question, it was stated the reason Heron Creek's contribution is 50% upon approval and 50% in three years is due to the recent recession; (2) it was explained that "without demand" on part 3 of the Contract means that the City is not required to make the demands for money prior to the due date. Additionally, the Finance Department will monitor the due date; (3) it was suggested to include a provision for remedy pending a default on the last payment; (4) following a concern regarding possible destruction of the area by heavy equipment during construction of the pathway, it was suggested to include a provision to allow staging the equipment at certain points along the original path; (5) because the tract of land is a conservation area, confirmation was provided that the City will work with the contractor to find the best way to protect the land or upon Commission direction, change the contract; (6) after a concern, it was stated that Provision 7.02 in the Development Order provides the option to the City to suspend development or issuing development permits if Heron Creek fails to comply with the conditions stated therein; (7) the Commission may decide to change the business terms and send it back to the developer for negotiations; (8) it was reported that the original negotiated cost was based on quantities of material needed depending on the design of the shell pathway and it was constructed similar to those in Manatee County and Sarasota County.

A motion was made by Vice-Mayor Carusone, seconded by Commissioner Luke, to approve the Developer's Agreement between Marsh Creek Holdings, Ltd., and the City of North Port regarding the developer's funding of a pedestrian/bicycle pathway along the eastern bank of the Myakkahatchee Creek, from Appomattox Drive to Price Boulevard.

Discussion ensued: (1) it was requested to add a protection to include attorney's fees in the Agreement if the \$70,000 is not paid in three years, and legal remedies are sought for collection measures; (2) following a question, it was stated that if the Commission adds a provision stating the prevailing party shall be entitled to attorney's fees, then the contract prevails, but additional research is needed to determine if, under statutory and common law, the City has a right to attorney's fees as a remedy.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to amend the motion to include the following language: The parties and their successors and assigns, shall have all rights and remedies conferred by the Development Order as well as all rights and remedies available by law to enforce the terms of this Agreement. The motion carried by the following vote with Commissioner Hanks absent"

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

Mayor Yates expressed concern that Heron Creek needs to make a contribution in a reasonable time frame and is not in support of the motion as it stands.

Subsequent to a question, it was stated that receiving the funds later will not impede the progress of the project now, but it was important to have a Funding Agreement in place prior to commencement of the project so it would not be delayed.

A motion was made by Mayor Yates, seconded by Commissioner McDowell, to amend the motion, that page 2, item number 3 be revised that the Developer shall pay to the City the amount of \$141,646 within a year from the effective date of the Agreement. The motion carried by the following vote with Commissioner Hanks absent:

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

A vote was taken on the main motion, as amended, to read: to approve the Developer's Agreement between Marsh Creek Holdings, Ltd., and the City of North Port regarding the developer's funding of a pedestrian/bicycle pathway along the eastern bank of the Myakkahatchee Creek, from Appomattox Drive to Price Boulevard; and to include the following language: The parties and their successors and assigns, shall have all rights and remedies conferred by the Development Order as well as all rights and remedies available by law to enforce the terms of this Agreement; and that page 2, item number 3 be revised that the Developer shall pay to the City the amount of \$141,646 within a year from the effective date of the Agreement. The motion carried by the following vote with Commissioner Hanks absent:

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

C. [17-1158](#)

Discussion and possible action regarding the potential of developing a collaborative communication process, to spread the same message/report, to the largest amount of citizens as possible, while creating a concise, accurate and unified communication. This would give a fair and equal opportunity for citizens to receive the same communication from their city.

Commissioner Luke provided an overview of the item. There was no public comment.

Discussion ensued: (1) concern was expressed regarding the staff time expended to communicate this information; (2) a modified press release by staff was suggested; (3) following a concern regarding circulating factual draft information, City Clerk Adkins voiced concern that an Action Report would take time away from staff doing minutes, but she will visit the City of Venice and review their policy and process; (4) clarification was provided that after Commission direction is received, the City Manager would assign staff to provide the requested information but cautioned regarding disseminating information

that is not official; (5) additional clarification was provided that the City of Venice distributes an Action Report for regular meetings only; (6) it was stated that only approved Commission minutes are published on the City's website; (7) a suggestion was proffered that a video of the meeting is published for public viewing by 5:00 p.m. the day following the meeting and news reporters cover the significant events.

There was a consensus to direct the City Manager and the City Clerk to research how an information report may be disseminated to the public after a Commission meeting, in a brief, concise way; and giving time to catch up with the Commission minutes.

D. [17-1161](#)

Discussion and possible action regarding the potential addition of 2 alternate positions on the Planning and Zoning Advisory Board (PZAB).

Commissioner Luke provided an overview of the item and recommended to reinstate alternate positions on Advisory Boards and Committees. There was no public comment.

Discussion ensued: (1) after it was suggested to direct staff to bring back an Ordinance, concern was expressed that some Boards have snowbirds which creates an attendance problem; (2) it was suggested that the alternates automatically move up to a regular member when a vacancy occurs; (3) Interim City Attorney Slayton pointed out that the ULDC addresses the Planning & Zoning Advisory Board and the Zoning Board of Appeals.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to direct staff to bring the Commission within two months, an Ordinance revising the Planning & Zoning Advisory Board to add two alternates, with the alternates automatically moving up to open positions.

Subsequent to the motion, Interim City Attorney Slayton stated that since the Planning & Zoning Advisory Board is governed by the Unified Land Development Code (ULDC) the request should be a Board recommendation to the Commission.

The motion and second were withdrawn.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to direct staff to bring back an Ordinance as soon as possible, adding two alternates to the Planning & Zoning Advisory Board, with the Alternates I and II, moving up automatically to open positions. The motion carried by the following vote with Commission Hanks absent:

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to direct staff to bring forth in a timely manner, a new Ordinance, giving two Alternates to all other Advisory Boards and the Zoning Board of Appeals, with the Alternate I moving up into the open position automatically. The motion carried by the following vote with Commissioner Hanks absent:

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

It was noted that a letter will be sent under the Mayor's signature, stating there was a motion by the Commission that the North Port Representative be withdrawn from the SWFRPC.

E. [17-1165](#)

Southwest Florida Regional Planning Council (SWFRPC)

Commissioner McDowell provided a report regarding withdrawing the City's membership in the Southwest Florida Regional Planning Council (SWFRPC) and expressed concerns with meetings. There was no public comment.

Discussion ensued: (1) following a question, it was stated that an average of 5-6 hours are spent in travel time and attendance at the meetings; (2) concern was expressed that membership is not a good use of a Commissioner's time.

A motion was made by Commissioner Luke, seconded by Vice-Mayor Carusone, to withdraw the City's representative to the Southwest Florida Regional Planning Council. The motion carried by the following vote with Commissioner Hanks absent:

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

6. CONSENT AGENDA:

Commissioner McDowell requested to pull Consent Agenda Item 6.B., for discussion.

A motion was made by Vice-Mayor Carusone, seconded by Commissioner Luke, to approve Consent Agenda Items A, C., D., and E. The motion carried by the following vote with Commissioner Hanks absent:

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

A. [17-1168](#) Approval of Minutes for the February 22, 2017 Commission Special Meeting Commission Procedures; March 30, 2017 Commission Special Meeting Warm Mineral Springs; June 6, 2017 Commission Special Meeting Interim City Manager Contract.

B. [17-1163](#) Appointment of Three Members to the Medical Hospital Task Force.

Discussion ensued: (1) it was stated that the Task Force's first meeting is scheduled for August 3, 2017; (2) concern was expressed that appointments to the Task Force must be halted at some point in time; (3) it was suggested to close the at-large positions.

A motion was made by Commissioner Luke, seconded by Commissioner McDowell, to appoint the three applicants to the Medical Hospital Task Force and close the applications for the at-large applicants. The motion carried by the following vote with Commissioner Hanks absent:

Yes: 4 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

A motion was made by Commissioner McDowell, to close all positions at the first meeting held in August. There was no second and the motion was lost.

C. [17-1146](#) Accept the Federal Emergency Management Agency (FEMA) Phase 33/34 Emergency Food & Shelter Program (EFSP) allocation in the amount of \$15,000.

D. [17-1125](#) Acceptance of one-time grant from the Community Foundation of Sarasota County in the amount of \$1,000.00.

- E. [17-1124](#) Acceptance of a grant in the amount of \$2,000 from the Wal-Mart Foundation to provide school supplies for the Back to School Resource Fair and gifts through the Toy Chest Program

7. PUBLIC COMMENT:

There was no public comment.

8. COMMISSION COMMUNICATIONS:

Commissioner McDowell reported attending: (1) the SWFRPC Meeting on June 15, 2017; (2) Little Salt Springs Community Event on June 19, 2017; (3) the Kiwanis Fishing Tournament on June 17, 2017; (4) Family Services Inter-Agency Meeting on June 21, 2017; (5) the Grand Opening of Achieva Credit Union on June 24, 2017; (6) the HAM Radio CERTS Event.

Following a request: (1) Assistant City Manager Schult will provide information regarding updating the memorial bricks in front of City Hall; (2) City Clerk Adkins stated that the Commission photographs are scheduled to be taken in July.

Commissioner Luke: (1) after expressing concern regarding the algae content in Warm Mineral Springs, Assistant City Manager Schult stated that staff will work with the management company; (2) after it was suggested to consider other "park" names for Warm Mineral Springs, Assistant City Manager Schult reported that the Florida Department of Transportation (FDOT) is preparing to install signs on I-75, as requested by the City, and the last Commission direction was to add "park" to the signage.

Vice-Mayor Carusone: Nothing to report.

Mayor Yates: (1) after noting the last Legislation Session had concluded where Home Rule was debated, Assistant City Manager Schult stated that a report is forthcoming regarding impacts to municipalities that will begin July 1, 2017; (2) reported on: [a] the State's Constitutional Revision Committee; [b] a presentation on MOTE Marine at the last Council of Governments Meeting and suggested staff invite them to a future Commission Meeting to do the same presentation; [c] attended the Achieva Credit Union Grand Opening; (3) expressed concern regarding the gap created between the Thursday Special Meeting at 1:00 p.m. and 4:00 p.m. for Proclamations; (4) will place two agenda items on the July 6, 2017 Commission Meeting: Committee Assignments and the Boat Parking extension.

Commissioner McDowell: (1) subsequent to a request for an update on the ULDC revisions, Assistant City Manager Schult stated that a discussion is scheduled at a Commission Meeting in the next few weeks.

9. ADMINISTRATIVE AND LEGAL REPORTS:

Interim City Manager Lear: Nothing to report.

Interim City Attorney Slayton: Nothing to report.

City Clerk Adkins: Nothing to report.

10. ADJOURNMENT:

Mayor Yates adjourned the North Port City Commission Regular Meeting at 11:43 p.m.

City of North Port, Florida

By: _____
Linda M. Yates, Mayor

Attest: _____
Patsy C. Adkins, MMC, City Clerk

Minutes approved at the City Commission Regular Meeting this ____ day of _____, 2017.