

**FIRST AMENDMENT TO THE SUBRECIPIENT AGREEMENT  
BETWEEN SARASOTA COUNTY, FLORIDA  
AND  
THE CITY OF NORTH PORT, FLORIDA  
FOR  
GREENWOOD AVENUE SIDEWALK CONSTRUCTION**

**Contract Number: B-22-UC-12-0014**

**Assistance Listing 14.218**

This Subrecipient Agreement is made and entered into in Sarasota, Florida this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between Sarasota County, Florida, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY" and the City of North Port, Florida, a municipal corporation of the State of Florida, hereinafter referred to as "SUBRECIPIENT."

WHEREAS, the COUNTY has applied for and received Community Development Block Grant ("CDBG") funds, from the United States Department of Housing and Urban Development ("HUD") under Title I of the Housing and Community Development Act of 1974, as amended ("HCD Act"), Public Law 93-383; and

WHEREAS, the City of Sarasota has submitted a Consolidated Plan on behalf of the City of Sarasota and the COUNTY describing the activities and projects that the COUNTY will undertake with the COUNTY'S CDBG funds; and

WHEREAS, the COUNTY wishes to sub-award COUNTY CDBG funds to the SUBRECIPIENT to allow the SUBRECIPIENT to carry out one activity or project that was included in the Consolidated Plan, and;

WHEREAS, now the COUNTY and the SUBRECIPIENT desire to amend the Subrecipient Agreement to extend the term of the Subrecipient Agreement;

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants hereinafter contained, it is agreed that the Subrecipient Agreement, County Contract #2023-081, between SUBRECIPIENT and COUNTY is amended as follows with all other terms in the Subrecipient Agreement remaining unchanged and in full force and effect:

**1. EFFECT OF AMENDMENT/EFFECTIVE DATE**

- A. The parties ratify the terms and conditions of the SUBRECIPIENT Agreement not inconsistent with this Amended Agreement, all of which are incorporated by reference as if set forth fully herein. The effect of this Amended Agreement is to the sections of the Subrecipient Agreement as identified herein. Where a section of the Subrecipient Agreement is not identified, the terms as they appear in the Subrecipient Agreement remain and apply.

B. This Amended Agreement is effective as of the date the last party signs it as identified below (the “Effective Date”) and shall continue through the completion of the project or as otherwise provided in the Subrecipient Agreement.

## **2. SUBRECIPIENT AGREEMENT SECTION II. STATEMENT OF WORK**

Section II.B. of the Subrecipient Agreement is hereby stricken and replaced in its Entirety as follows:

### **B. Agreement Term and Work Schedule**

Services of the SUBRECIPIENT shall start upon execution of the Subrecipient Agreement by both the City of North Port Commission and the Sarasota Board of County Commissioners and end on May 1, 2024. The term of this Subrecipient Agreement shall be extended to cover any additional time period during which the SUBRECIPIENT remains in control of CDBG funds or other CDBG assets, including program income. Notwithstanding the foregoing, the SUBRECIPIENT must comply with the requirements of 2 CFR 200.345 and the surviving provisions of this Subrecipient Agreement as indicated herein.

To ensure that CDBG funds are spent in a timely manner, the SUBRECIPIENT agrees to meet the following work schedule:

1. May 1, 2023 – Survey Start
2. June 1, 2023 – Survey Complete
3. June 1, 2023 - Design Start
4. August 1, 2023 – Design Complete.
5. August 15, 2023 – RFB Published
6. October 1, 2023 – Bid Opening
7. November 15, 2023 – Legal Review of Contract Complete
8. November 28, 2023 – Approval of Contract at Road and Drainage District Meeting
9. February 1, 2024 – Work to begin on or before this date.
10. May 1, 2024 – Work completed on or before this date.

## **3. SUBRECIPIENT AGREEMENT SECTION XI. OTHER SUBRECIPIENT REQUIREMENTS**

Section XIV.J. of the Subrecipient Agreement is hereby stricken and replaced in its entirety as follows:

### **J. Close-out**

Subject to 2 CFR 200.345 and the surviving provisions herein, this Subrecipient Agreement shall remain in effect until all close-out

requirements are completed. Activities during this close-out period shall include but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the COUNTY), and determining the custodianship of records, and providing copies of the payment register showing the payment of CDBG funds and determining the custodianship of records. Notwithstanding the foregoing, all program activities must be completed by May 1, 2024, and the terms of this subaward and Subrecipient Agreement shall remain in effect during any period that the SUBRECIPIENT has control over CDBG funds, including program income.

**4. EXHIBIT 1 – SUBAWARD INFORMATION**

Exhibit 1 – Subaward Information is hereby replaced in its entirety with the Amended Exhibit 1 – Subaward Information, attached hereto and incorporated herein.

**SIGNATURE PAGE FOLLOWS  
THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK**

IN WITNESS WHEREOF, the Parties have executed this Subrecipient Agreement as of the date first written above.

ATTEST:

City of North Port, Florida

By: *Heather Faust*  
Heather Faust, MMC, City Clerk

By: *Barbara Snyder*  
Mayor, City of North Port

Approved as to form and correctness:

By: *Amber L. Slayton*  
Amber L. Slayton, City Attorney

July 25, 2023  
Date signed by Mayor

ATTEST:  
KAREN E. RUSHING, Clerk of the  
Circuit Court and Ex-Officio  
Clerk of the Board of County  
Commissioners of Sarasota,  
County Florida

BOARD OF COUNTY COMMISSIONERS  
OF SARASOTA COUNTY, FLORIDA

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Chairman

Approved as to form and correctness:

By: \_\_\_\_\_  
County Attorney

\_\_\_\_\_  
Date signed by Sarasota County

**AMENDED EXHIBIT 1  
SUBAWARD INFORMATION**

- A. SUBRECIPIENT name – City of North Port, Florida
- B. SUBRECIPIENT DUNS number – 095381930
- C. Federal Award Identification Number – B-22-UC-12-0014
- D. Federal Award Date – October 1, 2022
- E. Sub-award period of performance start and end date – Date of Execution of Sub-Recipient Agreement through May 1, 2024
- F. Amount of Federal Funds obligated by this action by the COUNTY to the SUBRECIPIENT - \$305,000.00
- G. Total Amount of Federal Funds obligated to the SUBRECIPIENT including the current obligation - \$1,158,005.00
- H. Total amount of Federal Award committed to the SUBRECIPIENT by the COUNTY - \$380,000.00
- I. Federal award project description – CDBG funds are being sub-awarded to the SUBRECIPIENT to make capital improvements to sidewalks located in a low-moderate income census tract.
- J. Name of the Federal awarding agency– U.S. Department of Housing and Urban Development (HUD).
- K. Name of the pass-through entity – Sarasota County
- L. Contact information for awarding official of the Pass-through entity – Office of Housing and Community Development, 111 South Orange Avenue, Sarasota, Florida 34236.
- M. Assistance Listing and Name – 14.218 – Community Development Block Grants / Entitlement Grants
- N. Is the award for Research and Development – No
- O. Indirect cost rate for the Federal award – None

**END OF EXHIBIT 1  
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