



AIM Engineering & Surveying, Inc.

# RFP. NO. 2023 - 38: PROFESSIONAL SURVEYING SERVICES - CONTINUING CONTRACTS FOR CITY OF NORTH PORT



2161 Fowler St, Suite 100  
Fort Myers, FL 33901



O. 239.332.4569  
C. 239.336.9199



PM: Darren Townsend, PSM  
dtownsend@aimengr.com

# TABLE OF CONTENTS



TAB 1 – TRANSMITTAL LETTER	4
TAB 2 – QUALIFICATIONS OF THE CONSULTANT FIRM	7
TAB 3 – QUALIFICATIONS OF THE PROJECT TEAM/ PROJECT MANAGER EXPERIENCE	14
TAB 4 – PROFICIENCY WITH SIMILAR SERVICES/PROJECTS:	27
TAB 5 – PROJECT CONTROL/APPROACH	40
TAB 6 – REFERENCES	45
TAB 7 – LITIGATION AND INSURANCE	51
TAB 8 – ADDITIONAL INFORMATION	53
TAB 9 – FORMS	56



AIM Engineering & Surveying, Inc.

# TAB 1 - TRANSMITTAL LETTER



2161 Fowler St, Suite 100  
Fort Myers, FL 33901



O. 239.332.4569  
C. 239.336.9199



PM: Darren Townsend, PSM  
dtownsend@aimengr.com



August 5, 2023

Dear Members of the Selection Committee,

AIM Engineering & Surveying, Inc. (AIM) is pleased to submit this Proposal of Qualifications for **RFP No. 2023-38: Professional Surveying Services - Continuing Services Contracts for City of North Port**. AIM is proud to provide Florida with a wide range of high-quality services covering all phases of project delivery from planning through construction. Our in-house surveying and mapping capabilities include all of the elements outlined in the proposed scope of services such as:

- As-Built Survey
- Boundary Survey
- Construction Layout Survey
- Control Survey
- Hydrographic Survey
- Mean High Water Line Survey
- Quantity Survey
- Specific or Special Purpose Survey
- Record Survey
- Topographic Survey
- Survey and Map Report
- Parcel / Easement Sketch and Descriptions
- Subsurface Utility Designation & Excavation
- Maintained Right-of-Way Survey
- Expert Technical Witness
- Global Positioning System (GPS) Survey

For more than 43 years, AIM has provided exceptional professional services in the areas of planning, environmental, hydrologic restoration, design / engineering, surveying, and construction management for cities and counties throughout Florida. We have earned a reputation for providing exceptional deliverables and services that are always focused on quality, adding value and saving our clients' money. Our many years

of proven experience have resulted in more than 10,000 successful projects with many state and local agencies. We have assembled an outstanding team with a vast amount of experience that is certified with the Florida Department of Transportation (FDOT) and are immediately available to serve on this important contract.

Our staff has the knowledge to scope and schedule a multitude of tasks in a wide variety of disciplines and the resources to implement a management strategy to successfully complete projects in a timely manner. We have demonstrated our ability to successfully provide superior services with more than 30 continuing service and library-type contracts.

Included in our submittal package is an overview of our qualifications, capabilities, and availability for the contract. Our proposed team has a proven track record of success by being proactive, anticipating project issues early and executing the necessary steps to address any challenge or concern that may arise during a project.

**Darren Townsend, PSM** will be our Contract Manager. With a proven track record of exceptional service on similar contracts, he brings valuable experience and expertise to the table. Having the best interest of the Client in mind when making decisions is a crucial quality for a Contract Manager, as it ensures that the project's goals and objectives are prioritized throughout the process.

Furthermore, Darren's familiarity with the challenges of surveying in South Florida's diverse terrain is a significant advantage. This knowledge allows him to anticipate potential hurdles and plan accordingly, ensuring that the surveying tasks are efficiently completed. Additionally, his ability to deploy the best crew with the appropriate technology and equipment is likely to result in accurate and timely project completion, all while staying within the specified budget.

With Darren Townsend at the helm, the contract will be well-managed and tasks will be successfully executed. His expertise and dedication to exceptional service bode well for a smooth and effective project delivery.

AIM has a strong reputation for delivering high-quality projects within budget and on time. The presence of a robust Quality Assurance/Quality Control (QA/QC) review system ensures that the survey product provided to the City exceeds current industry standards, highlighting the company's commitment to excellence.

With myself, **Shawn Swets, PE**, as the Principal-in-Charge and QA Manager, the contract will benefit from my 24 years of experience in the industry. I have dedicated my career to ensuring client satisfaction, I will be lending my experience to Mr. Townsend in overseeing that this contract is successful and our product and service adheres to AIM's high standards.

AIM's innovative approach to cost-cutting on previous projects means that the City can expect the highest quality outcomes at an economical price. This combination of quality and cost-effectiveness demonstrates AIM's dedication to providing the best value for its clients.

The AIM Team is well-prepared to handle the City of North Port's contract with efficiency and convenience. Having the AIM Contract Team based out of the Fort Myers office, with support from other regional offices in Tampa, Orlando, and Bartow as needed, ensures that the project will be supported by a network of resources and expertise.

The ability to respond promptly to the City's needs is another benefit of the team's close proximity. This agility ensures that any potential challenges or adjustments can be addressed swiftly, enhancing the overall project management process.

AIM appreciates the opportunity to present our qualifications and demonstrate our enthusiasm and commitment to supporting the City of North Port. With AIM's track record of delivering quality projects on time and within budget, along with the experienced leadership, it seems that the City has a reliable partner for this important continuing contract.

By choosing AIM, the City can expect a well-coordinated, efficient, and successful contract execution. The team's close proximity, experience, and dedication bode well for a positive and productive collaboration.

Sincerely,

AIM Engineering & Surveying, Inc.



Shawn Swets, PE  
Vice President

**CONTACT INFORMATION**



**Principal-in-Charge:**

Shawn Swets, PE  
P: 239.284.1911  
M: 239.823.8171  
E: sswets@aimengr.com

**Contract Manager:**

Darren Townsend, PSM  
P: 239.284.1912  
M: 239.336.9199  
E: dtownsend@aimengr.com



AIM Engineering & Surveying, Inc.

# TAB 2 - QUALIFICATIONS OF THE CONSULTANT FIRM



2161 Fowler St, Suite 100  
Fort Myers, FL 33901



O. 239.332.4569  
C. 239.336.9199



PM: Darren Townsend, PSM  
dtownsend@aimengr.com



## AIM ENGINEERING & SURVEYING, INC

2161 Fowler St, Suite 100  
Fort Myers, FL 33901  
www.aimengr.com

### COMPANY CONTACT

**Contract Manager:**

**Darren Townsend, PSM**

**P: 239.284.1912**

**M: 239.336.9199**

**E: dtownsend@aimengr.com**



### **TAB 2 – QUALIFICATIONS OF THE CONSULTANT FIRM:**

For the past 43 years, AIM Engineering & Surveying, Inc. (AIM) has provided outstanding professional engineering and surveying services throughout Florida. We feel so passionate about surveying, that we put it in our name. It is not just what we do, it is who we are. This is the type of commitment we have always felt towards the profession as well as to our clients. AIM was started by two local Florida professional engineers and land surveyors in 1980 and their passion has been passed down through the generations with the founder's son, Jerron Hull, PE, becoming CEO. Staffed with more than 150 professionals, AIM provides: surveying and mapping; Geographical Information System (GIS); Subsurface Utility Engineering (SUE); transportation planning; Project Development and Environment (PD&E) studies; environmental services including assessments, surveys, design, and monitoring; civil engineering including roadway, drainage, structures, and traffic design; water resources and utilities; environmental and water management permitting; land development; Construction Engineering and Inspection (CEI); and public outreach / information.

We currently have 30 survey staff members including six survey crews, and 10 office support staff. AIM has six licensed Professional Surveyors and Mappers on staff who are actively involved in each of their projects and who perform much of the production and quality control. Their backgrounds and expertise cover all relevant surveying practices giving us a great knowledge base. AIM not only invests heavily into the human component of success, but we also invest in the most technologically advanced

tools on the market to provide a high quality product while performing faster and more economically. Our office staff are equipped with the most recent drafting tools such as AutoCAD Civil3D and MicroStation. They develop deliverables ranging from a 3D surface of a dredging survey to a right-of-way map for transportation improvements, and everything in between. Our field team is provided the latest in GPS and Total Station equipment and are currently using survey grade GPS systems with tablets allowing for email and video communication while in the field. Our use of technology in this case and with many others allows for a greener and paperless flow of information to develop the work in real time, and then final field books are recorded for permanent and defensible records at the end of each project.

AIM has been and continues to be very fortunate to provide surveying and mapping continuing services to many agencies across Southwest and Central Florida, and would very much enjoy the opportunity to provide services to the County. Some of our other clients we enjoy and take pride in working with include Hillsborough County, Polk County, Lee County, Charlotte County, Manatee County, as well as the Florida Department of Transportation, South and Southwest Florida Water Management Districts and numerous cities in the Southwest Florida area. Our focus has always been on Florida, and will continue to be. **AIM is a Florida owned and operated company and has been since its founding in 1980.** Our ownership and employees live here and take pride in the work we do for our communities.

AIM's proven experience has resulted in more than 10,000 successfully completed projects including thousands of surveying and mapping projects. Our pool of clients includes over 75 public clients. With approximately 90% of our work being conducted for governmental agencies, AIM is very familiar with regulatory agency processes. In addition, AIM has worked on many similar contracts with other municipalities including those listed in the table on the following page.

AIM is currently under contract with 20 different public entities, which equates to approximately 95% of AIM's business. AIM is also prequalified in the FDOT workgroups

shown to the left. AIM pledges to represent the best interests of the County at all times, and will disclose any appearance of potential conflict to the County during the scoping process of individual tasks.

AIM is a local Florida company that prides itself on its commitment to excellence in all we do. It is the mission of AIM to provide timely and superior quality professional services. Our intent is to build a team of outstanding professionals and support staff while providing an environment and corporate culture that enables and encourages them to perform at the height of their skills and capabilities.

## State of Florida Department of State

I certify from the records of this office that AIM ENGINEERING & SURVEYING, INC. is a corporation organized under the laws of the State of Florida, filed on June 18, 1990.

The document number of this corporation is L80948.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on January 11, 2023, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Eleventh day of January, 2023



*[Signature]*  
Secretary of State

Tracking Number: 9230243516CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

### Licensee

Name: **AIM ENGINEERING & SURVEYING, INC.** License Number: **3114**  
 Rank: **Registry** License Expiration Date:  
 Primary Status: **Current** Original License Date: **02/23/1981**

### Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
25453	Current, Active	HULL, JAMES DAVID	Registry		Professional Engineer	02/28/2025
59365	Current, Active	HULL, JERRON KAREY	Registry		Professional Engineer	02/28/2025

Detach Here



Florida Department of Agriculture and Consumer Services  
 Division of Consumer Services  
 Board of Professional Surveyors and Mappers  
 2005 Apalachee Pkwy Tallahassee, Florida 32399-6500 License No.: **LB3114**  
 Expiration Date February 28, 2025

### Professional Surveyor and Mapper Business License

Under the provisions of Chapter 472, Florida Statutes

AIM ENGINEERING & SURVEYING INC  
 2161 FOWLER ST STE 100  
 FORT MYERS, FL 33901-3902

*[Signature]*  
WILTON SIMPSON  
 COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



Florida Department of Agriculture and Consumer Services  
 Division of Consumer Services  
 Board of Professional Surveyors and Mappers  
 2005 Apalachee Pkwy Tallahassee, Florida 32399-6500 License No.: **LS6476**  
 Expiration Date February 28, 2025

### Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

DARREN K TOWNSEND  
 4090 HORSE CREEK BLVD  
 FORT MYERS, FL 33905-8305

*[Signature]*  
WILTON SIMPSON  
 COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



Florida Department of Agriculture and Consumer Services  
 Division of Consumer Services  
 Board of Professional Surveyors and Mappers  
 2005 Apalachee Pkwy Tallahassee, Florida 32399-6500 License No.: **LS5088**  
 Expiration Date February 28, 2025

### Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

BOB L POTTER  
 2161 FOWLER ST STE 100  
 FORT MYERS, FL 33901-3902

*[Signature]*  
WILTON SIMPSON  
 COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



Florida Department of Agriculture and Consumer Services  
 Division of Consumer Services  
 Board of Professional Surveyors and Mappers  
 2005 Apalachee Pkwy Tallahassee, Florida 32399-6500 License No.: **LS7099**  
 Expiration Date February 28, 2025

### Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

ALEKSANDAR GRGOVIC  
 415 E PINE ST APT 819  
 ORLANDO, FL 32801-6618

*[Signature]*  
WILTON SIMPSON  
 COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



Florida Department of Agriculture and Consumer Services  
 Division of Consumer Services  
 Board of Professional Surveyors and Mappers  
 2005 Apalachee Pkwy Tallahassee, Florida 32399-6500 License No.: **LS7453**  
 Expiration Date February 28, 2025

### Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

HENRY GRANT FICHTER  
 P.O. BOX 3962  
 ALVA, FL 33926

*[Signature]*  
NICOLE NIKSEF FRIED  
 COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

ARCHITECT – ENGINEER QUALIFICATIONS

IPART I – CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*  
**PROFESSIONAL SURVEYING SERVICES - CONTINUING CONTRACTS FOR CITY OF NORTH PORT**

2. PUBLICATION NOTICE DATE  
**7/7/2023**

3. SOLICITATION OR PROJECT NUMBER  
**RFP No. 2023-38**

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE  
**Shawn Swets, PE/Principal-in-Charge**

5. NAME OF FIRM  
**AIM Engineering & Surveying, Inc.**

6. TELEPHONE NUMBER  
**813.627.4144**

7. FAX NUMBER  
**855.731.7971**

8. E-MAIL ADDRESS  
**sswets@aimengr.com**

C. PROPOSED TEAM

*(Complete this section for the prime contractor and all key subcontractors.)*

	PRIME	J-V PARTNER	SUB-CONTRACTOR	9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
a.	✓			AIM Engineering & Surveying, Inc. X CHECK IF BRANCH OFFICE	20 N Orange Avenue Suite 605 Orlando, Florida 32801	Surveying & Mapping; SUE; LiDAR, Aerial Photogrammetry
b.	✓			AIM Engineering & Surveying, Inc. □ CHECK IF BRANCH OFFICE	2161 Fowler Street Suite 100 Fort Myers, Florida 33901	Surveying & Mapping; SUE; LiDAR, Aerial Photogrammetry; GIS
c.	✓			AIM Engineering & Surveying, Inc. X CHECK IF BRANCH OFFICE	195 S Orange Avenue Suite 1 Bartow, Florida 33830	Surveying & Mapping; SUE; LiDAR, Aerial Photogrammetry; GIS
d.	✓			AIM Engineering & Surveying, Inc. X CHECK IF BRANCH OFFICE	201 E Kennedy Boulevard Suite 1800 Tampa, Florida 33602	Surveying & Mapping; SUE; LiDAR, Aerial Photogrammetry
e.				□ CHECK IF BRANCH OFFICE		
f.				□ CHECK IF BRANCH OFFICE		

**ARCHITECT – ENGINEER QUALIFICATIONS**

1. SOLICITATION NUMBER (if any)  
**NO. 2023\_38**

**PART II – GENERAL QUALIFICATIONS**  
*(If a firm has branch offices, complete for each specific branch office seeking work.)*

A. CONTRACT INFORMATION

2a. FIRM (OR BRANCH OFFICE) NAME <b>AIM Engineering &amp; Surveying, Inc.</b>			3. YEAR ESTABLISHED <b>1980</b>	4. DUNS NUMBER <b>15-279-2537</b>
2b. STREET <b>2161 Fowler Street, Suite 100</b>			5. OWNERSHIP	
2c. CITY <b>Fort Myers</b>			a. TYPE <b>Corporation</b>	
2d. STATE <b>Florida</b>	2e. ZIP CODE <b>33901</b>		b. SMALL BUSINESS STATUS <b>N/A</b>	
6a. POINT OF CONTACT NAME AND TITLE <b>Jerron Hull, PE, President &amp; CEO</b>			7. NAME OF FIRM (If block 2a is a branch office)	
6b. TELEPHONE NUMBER <b>239-332-4569</b>		6c. EMAIL ADDRESS <b>jerron@aimengr.com</b>		
8a. FORMER FIRM NAME(S) (If any)			8b. YEAR ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) Firm	(2) Branch			
02	ADMINISTRATIVE	21	16	S10	Surveying; Platting; Mapping; Flood Plain Studies	6
08	CADD TECHNICIAN	2	2	P06	Planning (Site, Installation, and Project)	5
12	CIVIL ENGINEER	5	5	T03	Traffic and Transportation Engineering	6
15	CONSTRUCTION INSPECTOR	31	30	C15	Construction Management	8
16	CONSTRUCTION MANAGER	2	1	C16	Construction Survey	3
24	ENVIRONMENTAL SCIENTIST	2	0	E11	Environmental Planning	1
38	LAND SURVEYOR	63	51	G04	GIS Services: Development, Analysis, and Data Collection	1
47	PLANNER: URBAN/REGIONAL	2	0	W02	Water Resources: Hydrology Ground Water	5
48	PROJECT MANAGER	13	8	P05	Planning (Community, Regional, Areawide, and State)	1
60	TRANSPORTATION ENGINEER	19	1			
TOTAL		160	114			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenue index number shown at right)</i>		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	-	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	8	2. \$100,000 to less than \$250,000	9. \$25 million to less than \$50 million	10. \$50 million or greater	
c. Total Work	8	3. \$250,000 to less than \$500,000			
		4. \$500,000 to less than \$1 million			
		5. \$1 million to less than \$2 million			

12. AUTHORIZED REPRESENTATIVE  
The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE <b>July 28, 2023</b>
c. NAME AND TITLE <b>Sean Donahoo, PE, Principal</b>	

**ARCHITECT – ENGINEER QUALIFICATIONS**

1. SOLICITATION NUMBER (if any)  
**NO. 2023\_38**

**PART II – GENERAL QUALIFICATIONS**  
*(If a firm has branch offices, complete for each specific branch office seeking work.)*

A. CONTRACT INFORMATION

2a. FIRM (OR BRANCH OFFICE) NAME <b>AIM Engineering &amp; Surveying, Inc.</b>			3. YEAR ESTABLISHED <b>1980</b>	4. DUNS NUMBER <b>15-279-2537</b>
2b. STREET <b>201 E. Kennedy Blvd, Suite 1800</b>			5. OWNERSHIP	
2c. CITY <b>Tampa</b>			a. TYPE <b>Corporation</b>	
2d. STATE <b>Florida</b>		2e. ZIP CODE <b>33602</b>		
6a. POINT OF CONTACT NAME AND TITLE <b>Shawn Swets, PE, Principal</b>			b. SMALL BUSINESS STATUS <b>N/A</b>	
6b. TELEPHONE NUMBER <b>813-627-4144</b>		6c. EMAIL ADDRESS <b>sswets@aimengr.com</b>		
8a. FORMER FIRM NAME(S) (if any)			8b. YEAR ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see b6below)
		(1) Firm	(2) Branch			
02	ADMINISTRATIVE	21	5	S10	Surveying; Platting; Mapping; Flood Plain Studies	6
08	CADD TECHNICIAN	2	0	P06	Planning (Site, Installation, and Project)	5
12	CIVIL ENGINEER	5	0	T03	Traffic and Transportation Engineering	6
15	CONSTRUCTION INSPECTOR	31	0	C15	Construction Management	8
16	CONSTRUCTION MANAGER	2	0	C16	Construction Survey	3
24	ENVIRONMENTAL SCIENTIST	2	2	E11	Environmental Planning	1
38	LAND SURVEYOR	63	1	G04	GIS Services: Development, Analysis, and Data Collection	1
47	PLANNER: URBAN/REGIONAL	2	2	W02	Water Resources: Hydrology Ground Water	5
48	PROJECT MANAGER	13	5	P05	Planning (Community, Regional, Areawide, and State)	1
60	TRANSPORTATION ENGINEER	19	12			
TOTAL		160	27			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(insert revenue index number shown at right)</i>		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	-	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	8	2. \$100,000 to less than \$250,000	9. \$25 million to less than \$50 million	10. \$50 million or greater	
c. Total Work	8	3. \$250,000 to less than \$500,000			
		4. \$500,000 to less than \$1 million			
		5. \$1 million to less than \$2 million			

12. AUTHORIZED REPRESENTATIVE  
The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE <b>July 28, 2023</b>
c. NAME AND TITLE <b>Sean Donahoo, PE, Principal</b>	

ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (if any)  
NO. 2023\_38

PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

A. CONTRACT INFORMATION

2a. FIRM (OR BRANCH OFFICE) NAME AIM Engineering & Surveying, Inc.			3. YEAR ESTABLISHED 1980	4. DUNS NUMBER 15-279-2537
2b. STREET 20 North Orange Avenue, Suite 605			5. OWNERSHIP	
2c. CITY Orlando			a. TYPE Corporation	
2d. STATE Florida	2e. ZIP CODE 32801		b. SMALL BUSINESS STATUS N/A	
6a. POINT OF CONTACT NAME AND TITLE Shawn Swets, PE, Principal			7. NAME OF FIRM (If block 2a is a branch office)	
6b. TELEPHONE NUMBER 813-627-4144		6c. EMAIL ADDRESS sswets@aimengr.com		

8a. FORMER FIRM NAME(S) (if any)		8b. YEAR ESTABLISHED	8c. DUNS NUMBER
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9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) Firm	(2) Branch			
02	ADMINISTRATIVE	21	0	S10	Surveying; Platting; Mapping; Flood Plain Studies	6
08	CADD TECHNICIAN	2	0	P06	Planning (Site, Installation, and Project)	5
12	CIVIL ENGINEER	5	0	T03	Traffic and Transportation Engineering	6
15	CONSTRUCTION INSPECTOR	31	0	C15	Construction Management	8
16	CONSTRUCTION MANAGER	2	0	C16	Construction Survey	3
24	ENVIRONMENTAL SCIENTIST	2	0	E11	Environmental Planning	1
38	LAND SURVEYOR	63	3	G04	GIS Services: Development, Analysis, and Data Collection	1
47	PLANNER: URBAN/REGIONAL	2	0	W02	Water Resources: Hydrology Ground Water	5
48	PROJECT MANAGER	13	0	P05	Planning (Community, Regional, Areawide, and State)	1
60	TRANSPORTATION ENGINEER	19	6			
TOTAL		160	9			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenue index number shown at right)</i>		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	-	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	8	2. \$100,000 to less than \$250,000	9. \$25 million to less than \$50 million	10. \$50 million or greater	
c. Total Work	8	3. \$250,000 to less than \$500,000			
		4. \$500,000 to less than \$1 million			
		5. \$1 million to less than \$2 million			

12. AUTHORIZED REPRESENTATIVE  
The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE July 28, 2023
c. NAME AND TITLE Sean Donahoo, PE, Principal	



AIM Engineering & Surveying, Inc.

# TAB 3 – QUALIFICATIONS OF THE PROJECT TEAM/PROJECT MANAGER EXPERIENCE



2161 Fowler St, Suite 100  
Fort Myers, FL 33901



O. 239.332.4569  
C. 239.336.9199



PM: Darren Townsend, PSM  
dtownsend@aimengr.com

**TAB 3 – QUALIFICATIONS OF THE PROJECT TEAM/  
PROJECT MANAGER EXPERIENCE:**

For the past 43 years, AIM has provided outstanding professional engineering and surveying services throughout Florida. We feel so passionate about surveying, that we put it in our name. It is not just what we do, it is who we are. This is the type of commitment we have always felt towards the profession as well as to our clients. AIM was started by two local Florida professional engineers and land surveyors in 1980 and their passion has been passed down through the generations with the founder’s son, Jerron Hull, PE, becoming CEO. Staffed with more than 160 professionals, AIM provides: surveying and mapping; Geographical Information System (GIS); Subsurface Utility Engineering (SUE); transportation planning; Project Development and Environment (PD&E) studies; environmental services including assessments, surveys, design, and monitoring; civil engineering including roadway, drainage, structures, and traffic design; water resources and utilities; environmental and water management permitting; land development; Construction Engineering and Inspection (CEI); and public outreach / information.

AIM currently have 42 survey staff members including ten survey crews, and 10 office support staff. Below is a further breakdown of our teams resources as a whole dedicated to this contract and to support our key individuals listed. AIM has seven licensed Professional Surveyors and Mappers on staff who are actively involved in each of their projects and who perform much of the production and quality control. Their backgrounds and expertise cover all relevant surveying practices giving us a great knowledge base. AIM not only invests heavily into the human component of success, but we also invest in the most technologically advanced tools on the market to provide a high-quality product while performing faster and more economically. Our office staff are equipped with the most recent drafting tools such as AutoCAD Civil3D, Microstation, and TopoDOT. They develop deliverables ranging from a 3D surface of a utility route survey to a right-of-way map for municipal infrastructure improvements, and everything in between.

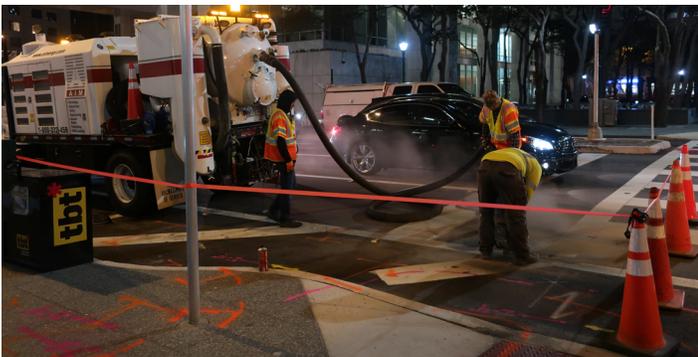
Our field team is provided the latest in GNSS/GPS and Robotic Total Station equipment and are currently using survey grade GPS systems with tablets allowing for email and video communication while in the field. Our use of technology in this case allows for a greener and paperless flow of information to develop the work in real time, and then final field books are recorded for permanent and defensible records at the end of each project.

AIM has been and continues to be very fortunate to provide surveying and mapping continuing services to many agencies across Southwest and Central Florida, and would very much enjoy the opportunity to provide services to the City. Some of our other clients we enjoy and take pride in working with include Hillsborough County, Manatee County, Polk County, Pasco County, Lee County, and Charlotte County, as well as the Florida Department of Transportation, South and Southwest Florida Water Management Districts and numerous cities in the Central and South Florida area. Our focus has always been on Florida, and will continue to be. AIM is a Florida owned and operated company and has been since its founding in 1980. Our ownership and employees live here and take pride in the work we do for our communities.

AIM has considerable experience providing all of the surveying and mapping services required to successfully complete each scope item outlined in the RSP. Not only has our proposed team served within the City’s limits on many past project, our team also has a long history of providing surveying and mapping services on similar continuing services contracts. Additionally, our vast resources, modern equipment, and strong dedication to providing high-quality service will ensure that your tasks are delivered on-time and within budget.

Delivering the survey map, report, or other deliverable is the culmination of successful execution of the scope, thorough research, proper field procedures, professional evaluation of evidence, and application of quality control systems. AIM’s quality control process incorporates many innovative procedures into our daily surveying and mapping methods. Implemented to eliminate errors before the information is delivered to our clients, our quality control process seeks to limit client liability and prevent issues that can cause problems during as well as beyond the life of a project. Boundary surveys performed by the AIM Team must meet internal review standards, applied to all field and office procedures, which exceed the Standards of Practice (formerly Minimum Technical Standards) adopted by the Florida State Board of Professional Surveyors and Mappers.

AIM offers a talented group of local professionals who have the skills and experience to successfully complete all of the tasks assigned under this contract while adding value to the City. Our high level of quality is reflected in each of the many projects we have successfully completed to date. Our team has a proven track record of success by being proactive, anticipating project issues early and executing the necessary steps to address any challenge or concern throughout the duration of a project. It is the mission of AIM to provide timely and



Number of PSM’s	Number of Techs	Number of Survey / SUE Crews	Other
7	10	10 (Hybrid)	1 Hydro Crew

superior quality professional services. Our intent is to build a team of outstanding professionals and support staff; while providing an environment and corporate culture that enables and encourages them to perform at the height of their skills and capabilities.

Our Contract Manager, **Shawn Swets, PE**, will work closely with the City to produce quality products. His diverse experience as an engineer coupled with his keen ability to understand the intended purpose of the data and experience with similar contracts will prove to be an asset on this contract. His office overlooks the City's office and his door is always open and he is available at a moments notice.

## DARREN TOWNSEND, PSM

### PROJECT MANAGER



With more than 24 years of surveying experience, **Darren Townsend, PSM**, will serve as our project manager with excellent communication and organizational skills. His technical background is in the preparation of boundary surveys, legal descriptions, topographic maps, plat review,

specific purpose surveys, right-of-way/ control surveys, construction layout, and hydrographic surveys for government and private clients. Experience also includes over ten years of terrestrial LiDAR expertise on projects involving survey design, structure monitoring, historical preservation, accident reconstruction, and architectural retrofitting. He leads contracts like this one for Counties and Cities throughout Florida. He is accustomed to the challenges and the importance of these miscellaneous contracts. He has developed a strong team, including additional project managers, that he can assign tasks to that bring knowledge in varying aspects of survey.

One of Mr. Townsend's primary responsibilities will be to facilitate the communication and coordination of the AIM Team with the County throughout the life of this contract. In addition, with assistance from our proposed QC Manager, Grant Fichter, PSM, Mr. Townsend will implement:

The assignment of qualified personnel with exceptional management and technical capabilities;

- **The provision of sufficient resources to perform all tasks efficiently and timely;**
- **Proper supervision of all staff to ensure work and performance meets AIM's high quality standards;**
- **Effective communication to ensure the City Project Managers and other City staff are well informed about each task's progress;**
- **The strict adherence to the established Project Quality Control Plan by all staff; and**
- **The efficient processing of correspondence and administrative matters.**

During the course of each project, AIM's Project Manager will routinely provide progress reports of work underway to the City. In addition, we will be available to meet with the City at your request and convenience. The AIM Team will continually monitor the contract to ensure that sufficient contract time and money remains to complete all assigned projects/tasks. Any unusual conditions which may develop during the course of a project will be brought to the attention of the City's Project Manager immediately, along with a recommended solution. No work will be performed outside the scope of services without prior written authorization by the City Project Manager and will comply with all applicable federal, state and local laws.

Throughout the duration of the contract, AIM will establish and maintain a project log, correspondence file and database of the surveying and mapping files which can be made available to City at any time for review. With many years of prior experience, AIM has the ability to function effectively without the need for constant input from the City's Project Manager. However, we fully understand the issues requiring guidance from City personnel, and we will request their assistance and offer recommendations to resolve unique situations which could seriously impact the project.

**Grant Fichter, PSM** began his career as a Rodman and worked his way up to Group Manager. As a Sr. Surveyor and Project Manager / Field QC Manager, Mr. Fichter is responsible for scheduling crews for their day-to-day tasks, researching surveys, briefing and debriefing survey crews and conducting the initial Quality Control of all field data. Additional experience includes design, Right-of-Way (R/W) control, pre-construction and post-construction, as-built, GPS, construction layout, and hydrographic/ bathymetric surveys. Mr. Fichter is also experienced in locating and designating underground utilities/facilities using various approved methods including ground penetrating radar, vacuum excavation equipment, as well as electromagnetic transmitting and detection devices. Mr. Fichter is a Certified Damage Prevention Specialist through the Association of Communications & Electronics School (ACES International, Inc.) and has extensive training in Advanced Utility Locator and SUE locating and marking.

Additional Survey Project Managers for AIM include talented professional surveyors and mappers, **Alec Grkovic, PSM** and **Bob Potter, PSM**. Together, they have over seventy years of combined experience. As Field Crew Supervisors, **Jordon Rowley** will be responsible for scheduling crews for their day-to-day tasks, researching surveys, briefing/debriefing survey crews, and providing initial Quality Control (QC) of all field data. **Cameron Harmon**, who has more than 20 years of industry experience including several years of experience working in the field and office, will be responsible for overseeing survey CAD technicians and the processing of production data and ensuring the City will receive the high quality product they expect from AIM.

AIM's success is directly attributed to the talented staff that AIM employs and teams with. The following page has

our subconsultants, who, like us, have served the City and all of Florida for years. Attached after this section, you will find our organizational chart as it relates to the professional services categories listed in the “Scope of Services” section of the RFQ. Our entire team has spent their careers surveying throughout Florida serving on contracts, such as this one, for FDOT and over 75 public clients. For additional information about our key staff, please refer to the attached resumes and organizational chart after this section.

As you will see on the organizational chart within the SF 330 section, AIM has assembled an exceptional team of experienced surveying and mapping professionals with the core strengths to satisfy City’s requirements and exceed performance standards for all projects.

Acting as an extension of the City, we will assist with the management of this contract and help meet the project goals while exceeding the City’s expectations for quality, service and schedule.

Effective project management begins by clearly defining City of North Port’s expectations. We value the “Total Team Approach” by identifying key steps and issues and managing the project to meet those expectations and requirements. This allows issues to be resolved in a timely fashion.

AIM not only commits to the timely completion of the project tasks, but also commits to the timely response to questions and comments from the City’s staff and others that might be concerned about any element of the project, whether it is the administration process or a detailed question about a specific technical element. AIM values its clients and commits to providing the City the highest level of responsiveness and customer service. As you can see below, our key individuals are available to be ready to handle multiple tasks at the same time with exceptional leadership.

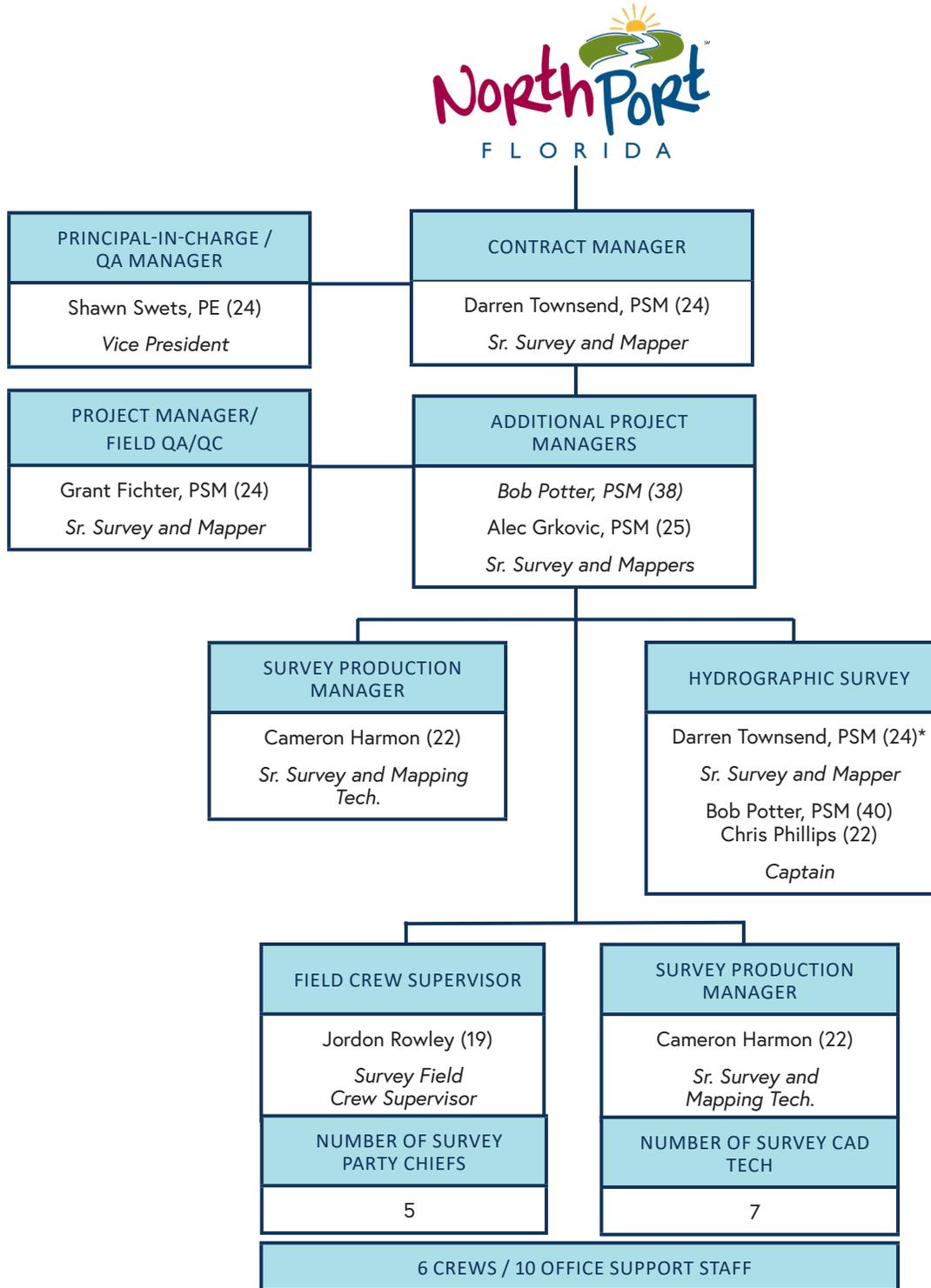
**AVAILABILITY.** AIM offers unparalleled expertise and resources to manage and supply all of the elements necessary to satisfy this contract. We understand that it will be our responsibility to provide appropriate and available staff to the City for the duration of this contract and we will not substitute staff without written permission from the City. AIM has evaluated our current workload and availability of the assigned key personnel. We have evaluated our current and projected workload including availability of the assigned key personnel. Our resources provide more than ample staff to perform all required tasks, expeditiously and efficiently. The AIM Team is committed to making all proposed members available as required. Given the resources of the team, we are extremely confident that we have sufficient resources and capabilities to allocate to this contract and complete all tasks assigned on or ahead of schedule.

Name	Years of Experience	Title	Availability
Darren Townsend, PSM	24	Contract Manager / Lead Project Manager	60%
Alec Grkovic, PSM	24	Project Manager / Sr. Survey and Mapper	70%
Shawn Swets, PE	24	Vice President / QA Manager	65%
Clayton Moore	6	SUE / Utility Coordinator	75%
Grant Fitcher, PSM	24	Sr. Survey and Mapper	35%
Bob Potter, PSM	40	Project Manager / Sr. Survey and Mapper	55%
Cameron Harmon	22	Survey Production Manager	70%
Chris Phillips	20	Sr. Survey and Mapper / Captain	70%
Darren Townsend, PSM	24	Lead Project Manager / Sr. Survey and Mapper	60%

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

ORGANIZATIONAL CHART



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)			
12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Darren Townsend, PSM	Contract Manager / Hydro Survey	24	9
15. FIRM NAME AND LOCATION (City and State) AIM Engineering & Surveying, Inc., Fort Myers, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) BS, Surveying & Mapping, University of Florida, 1999 BS, Business Administration, University of Florida, 1994		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Surveyor & Mapper: Florida #6476	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Townsend has experience in the preparation of boundary surveys, legal descriptions, topographic maps, plat review, specific purpose surveys, right-of-way/control surveys and hydrographic surveys for government and private clients. His experience in construction surveying includes layout, monitoring, as-built, and quantity surveys, as well as design surveys for both commercial and home site developments.			
19. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (City and State) Surveying and Mapping Services for the City of Fort Myers - Continuing Contract, Fort Myers, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE AIM was awarded this renewal in 2019 and is currently providing Surveying and Mapping Services to the City of Fort Myers on an as needed basis under a continuing contract. Scope of services include, preparation and review of plats, field topographic and boundary surveys, aerial surveys, GIS surveys, GIS/AutoCAD Conversion, As-Built survey, GPS survey and map creation. Mr. Townsend is currently serving as Project Manager on this contract.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (City and State) FDOT District One District-Wide Continuing Service Contract Subsurface Utility Designate, Locate, and Coordination, Various Counties, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE AIM is currently providing on call services to FDOT District One to provide Subsurface Utility Engineering (SUE) and Utility Coordination services for 12 counties in southwest Florida. To date, AIM has performed 26 task work orders involving Quality Level-B and Quality Level-A SUE services, making contacts and coordinating with utility owners, FDOT engineers and designers, and surveying and mapping at the department. Mr. Townsend serves as Project Manager on this contract.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (City and State) Lehigh Acres Municipal Services Improvement District General Engineering Services / District Engineer, Lee and Hendry Counties, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Under this contract, the third consecutive for AIM, responsibilities include making day-to-day engineering decisions, providing watershed planning, designing capital improvements, inspecting construction, directing major maintenance operations, and advising the Board of Commissioners on various engineering matters. Mr. Townsend serves as Project Manager on this contract.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION (City and State) Miscellaneous Services Contract, Glades County, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE AIM was selected by Glades County to perform a wide variety of support and consultation services including Project Management, Civil Engineering, Environmental / Permitting, Utility Coordination, Construction Management / Inspection, Surveying & Mapping. Mr. Townsend serves as Project Manager on this contract.	<input checked="" type="checkbox"/> Check if project performed with current firm	

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME <b>Shawn Swets, PE</b>	13. ROLE IN THIS CONTRACT <b>Principal-in-Charge</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>25</b>	b. WITH CURRENT FIRM <b>18</b>
15. FIRM NAME AND LOCATION (City and State) <b>AIM Engineering &amp; Surveying, Inc., Tampa, Florida</b>			
16. EDUCATION (DEGREE AND SPECIALIZATION) <b>BS, Civil Engineering, Calvin College, 1999</b>		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Professional Engineer: Florida #60274</b>	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
 Mr. Swets has a vast amount of design knowledge on Florida Department of Transportation (FDOT), county, and city projects ranging from minor resurfacing projects to major interstate / expressway design. He has extensive experience with various procedures including plans production, preparation of design variation and exception requests, cost estimates, pavement design, and specification packages.

**19. RELEVANT projects**

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	FDOT District One District-Wide Continuing Service Contract Subsurface Utility Designate, Locate, and Coordination, Various Counties, Florida	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> AIM is currently providing on call services to FDOT District One to provide Subsurface Utility Engineering (SUE) and Utility Coordination services for 12 counties in southwest Florida. To date, AIM has performed 26 task work orders involving Quality Level-B and Quality Level-A SUE services, making contacts and coordinating with utility owners, FDOT engineers and designers, and surveying and mapping at the department. Mr. Swets is currently serving as Principal-in-Charge.		
b.	FDOT District One District-Wide Minor Design Contract, Various Counties, Florida	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> AIM provides FDOT District One with support for all aspects of minor roadway design for this task work order-based contract. The primary goal of this contract is to perform miscellaneous engineering tasks necessary for production of construction plans for minor design, scenic enhancement, resurfacing, widening and resurfacing projects, and/or support of FDOT in-house efforts related to resurfacing projects. Mr. Swets is currently serving as Contract Manager for this contract.		
c.	FDOT District One District-Wide Enhancement Contract, Various Counties, Florida	Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> Specific tasks conducted under two consecutive five-year contracts included the preparation of plans and documents for projects involving roadway and pedestrian facility improvements, permitting, signalization, signing and pavement markings, as well as a supportive work effort for a wide range of engineering and landscape architecture. A total of 29 task assignments involving various design and Project Development and Environment activities for sidewalk, trail and intersection enhancements were received. Mr. Swets served as Contract Manager and Engineer of Record.		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME  Grant Fichter, PSM	13. ROLE IN THIS CONTRACT  Field Quality Control Manager / SUE Utility Coordination / Training Manager	14. YEARS EXPERIENCE	
		a. TOTAL  25	b. WITH CURRENT FIRM  25

15. FIRM NAME AND LOCATION (City and State)  
AIM Engineering & Surveying, Inc., Fort Myers, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION)  BS, Business Supervision & Management, Florida Southwestern State College	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)  Professional Surveyor & Mapper, Florida # 7453
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
Mr. Fichter has more than 24 years of experience in the science of land surveying and subsurface utility location. Mr. Fichter is responsible for scheduling crews, researching surveys, briefing, and debriefing of survey crews, and initial quality control of all field data. His experience includes design, right-of-way (R/W), pre-construction, post-construction, boundary, Global Positioning System (GPS), and hydrographic survey. Mr. Fichter is also experienced in locating and designating underground facilities / utilities using various approved methods including ground penetrating radar, vacuum excavation equipment, as well as electromagnetic transmitting, and detection devices.

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State) Surveying and Mapping Services for the City of Fort Myers - Continuing Contract, Fort Myers, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Ongoing

a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Check if project performed with current firm  
AIM was awarded this renewal in 2019 and is currently providing Surveying and Mapping Services to the City of Fort Myers on an as needed basis under a continuing contract. Scope of services include, preparation and review of plats, field topographic and boundary surveys, aerial surveys, GIS surveys, GIS/AutoCAD Conversion, As-Built survey, GPS survey and map creation. Mr. Fichter is currently serving as Contract Manager.

(1) TITLE AND LOCATION (City and State) FDOT District One District-Wide Minor Design Contract, Various Counties, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Ongoing

b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Check if project performed with current firm  
AIM provides FDOT District One with support for all aspects of minor roadway design for this task work order-based contract. The primary goal of this contract is to perform miscellaneous engineering tasks necessary for production of construction plans for minor design, scenic enhancement, resurfacing, widening and resurfacing projects, and/or support of FDOT in-house efforts related to resurfacing projects. Mr. Fichter serves as Survey Manager overseeing design surveys.

(1) TITLE AND LOCATION (City and State) Lehigh Acres Municipal Services Improvement District General Engineering Services / District Engineer, Lee and Hendry Counties, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Ongoing

c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Check if project performed with current firm  
Under this contract, the third consecutive for AIM, responsibilities include making day-to-day engineering decisions, providing watershed planning, designing capital improvements, inspecting construction, directing major maintenance operations, and advising the Board of Commissioners on various engineering matters. Mr. Fichter serves as Survey Manager and has performed control surveys and topographic surveys for this contract.

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME <b>Bob Potter, PSM</b>	13. ROLE IN THIS CONTRACT <b>Survey Project Manager</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>40</b>	b. WITH CURRENT FIRM <b>24</b>

15. FIRM NAME AND LOCATION (City and State)  
**AIM Engineering & Surveying, Inc., Fort Myers, Florida**

16. EDUCATION (DEGREE AND SPECIALIZATION) <b>General Studies, Edison Community College, 1993</b>	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Professional Surveyor &amp; Mapper: Florida #5688</b>
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
Mr. Potter has more than 37 years of experience in surveying and mapping. His professional experience includes project management, Global Positioning System (GPS), hydrographic surveys, geodetic control surveys, pre-construction and post-construction surveys, design surveys, subsurface utility engineering (SUE), right-of-way (R/W) surveys, control maps, R/W maps, boundary surveys, R/W monumentation, and other types of survey work. Mr. Potter is responsible for the supervision of all aspects of the surveying, mapping, and SUE operations.

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State) <b>Miscellaneous Surveying &amp; Mapping Services, Lee County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (If applicable) <b>N/A</b>

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Check if project performed with current firm  
a. AIM was selected to perform miscellaneous survey task assignments for several departments within Lee County government. More than a dozen STAs have been issued under the current contract. Some of the services in this contract include as-built surveys, boundary surveys, construction layout surveys, control surveys, hydrographic surveys, mean high water line surveys, quantity surveys, record surveys, specific or special purpose surveys, topographic surveys, wetland jurisdiction line surveys, legal descriptions and parcel sketches, right-of-way surveys, and map preparation. Mr. Potter is Senior Project Manager on this project.

(1) TITLE AND LOCATION (City and State) <b>Lehigh Acres Municipal Services Improvement District General Engineering Services / District Engineer, Lee and Hendry Counties, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (If applicable) <b>N/A</b>

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Check if project performed with current firm  
b. Under this contract, the third consecutive for AIM, responsibilities include making day-to-day engineering decisions, providing watershed planning, designing capital improvements, inspecting construction, directing major maintenance operations, and advising the Board of Commissioners on various engineering matters. Mr. Potter is Senior Project Manager on this project.

(1) TITLE AND LOCATION (City and State) <b>Miscellaneous Services Contract, Glades County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (If applicable) <b>N/A</b>

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Check if project performed with current firm  
c. AIM was selected by Glades County to perform a wide variety of support and consultation services including Project Management, Civil Engineering, Environmental / Permitting, Utility Coordination, Construction Management / Inspection, Surveying & Mapping. Mr. Potter serves as Senior Project Manager on this miscellaneous services contract.

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME  Jordon Rowley	13. ROLE IN THIS CONTRACT  Survey Crew Supervisor	14. YEARS EXPERIENCE	
		a. TOTAL  19	b. WITH CURRENT FIRM  19
15. FIRM NAME AND LOCATION (City and State) AIM Engineering & Surveying, Inc., Fort Myers, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) HS Diploma, Lehigh Senior High, 2001		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) N/A	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  Mr. Rowley serves as Survey Party Chief. He is responsible for design and Right-of-Way (R/W) surveys, construction stake-out, control surveys, and Electronic Field Book (EFB) data collection utilizing the Florida Department of Transportation (FDOT) preferred data collection system. Mr. Rowley is experienced in pre-construction and post-construction surveying for FDOT projects, including re-establishment and verification of alignment, reference points, benchmarks, and checking cross-sections, as needed.			

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	FDOT District One Subsurface Utility Designate, Locate & Coordination Contract, Various Counties, Florida	Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span>  AIM was selected to provide all necessary services to designate and locate existing surface and subsurface utilities to support FDOT design and construction projects on an as-needed basis. Tasks include utility location and verification during construction, identification of existing/proposed utility facilities, resolution of conflicts between utility facilities and proposed construction, documentation of utility company activities, securing executed legal agreements to clear a project for letting, analyzing and certifying utility work schedules for compatibility to FDOT construction schedule, and providing R/W staking for advanced utility relocation.		
b.	FDOT District One General Engineer Consultant (GEC) Contract, Various Counties, Florida	11/13/2020	11/17/2020
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span>  AIM was selected to provide the District with the opportunity to address minor survey projects efficiently. The task assignments conducted under this contract usually involve accelerated schedules and limited review. AIM Survey and SUE crews have completed 20 TWOs under this contract.		
c.	FDOT District One EMO Support TWO 20 SR 80, Various Counties, Florida	17/19/2019	17/19/2019
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span>  This contract involves providing a wide range of engineering, environmental, and management services, such as review of PD&E submittals, engineering and environmental impact studies, public information programs, and survey and SUE support, on an as-needed basis to assist the District Environmental Management Office (EMO) in completing various projects as quickly as possible.		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME <b>Aleksandar "Alec" Grkovic, PSM</b>	13. ROLE IN THIS CONTRACT <b>Survey Project Manager</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>25</b>	b. WITH CURRENT FIRM <b>1</b>

15. FIRM NAME AND LOCATION (City and State)  
**AIM Engineering & Surveying, Inc., 20 N Orange Ave #605, Orlando, FL 32801**

16. EDUCATION (DEGREE AND SPECIALIZATION)  <b>MBA, International Management, University of London, Royal Holloway College, 2008 BS, Civil Engineering, University of Belgrade, 1997</b>	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Professional Surveyor &amp; Mapper, Florida LS 7099, 2016 Professional Surveyor &amp; Mapper, Delaware 746, 2008 Licensed Surveyor, Washington, DC 905295, 2009</b>
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
**Mr. Grkovic is a Professional Surveyor & Mapper and a Survey Project Manager. He is familiar with all aspects of FDOT surveying and mapping roles such as Right of Way Control Surveying, Pre-Construction and Post Construction Surveying, as-built surveys, Global Positioning Systems, bathymetric surveying, and construction layout.**

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State) <b>FDOT District 5: District Wide Surveying and Mapping</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2017 - 2023</b>	CONSTRUCTION (If applicable)

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Check if project performed with current firm  
 a. **Contract/Project Manager at prior company. There were multiple task work order assignments performed under these District Wide Contracts over the course of 2016 and 2017. The task assignments covered the full scope of work associated with work groups 8.1, 8.2 and 8.4. Each task was performed to the FDOT Standards and the District 5 Survey Guidelines, with final deliveries being reviewed and approved by the Department. Responsible for managing the individual task assignment budgets and managed the day-to-day field operations of the survey field crews as well as supervised data processing and mapping of the survey data performed by technical staff.**

(1) TITLE AND LOCATION (City and State) <b>I-4 Ultimate Improvement Project, Orange County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2017</b>	CONSTRUCTION (If applicable)

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Check if project performed with current firm  
 b. **Survey Manager for this project, which includes the reconstruction of 21 miles of I-4 from west of Kirkman Road in Orange County, Florida to east of State Road 434 in Seminole County, Florida. Provided surveying and mapping, utility coordination and subsurface utility engineering services. Project also included 13 widened bridges, 74 replaced bridges and 53 new bridges, 15 reconstructed major interchanges, a distinctive pedestrian bridge, and a variety of aesthetic elements to enhance the Central Florida.**

(1) TITLE AND LOCATION (City and State) <b>US 301 (SR 41) from SR 29 to Geiger Road, Zephyrhills, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2021</b>	CONSTRUCTION (If applicable)

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Check if project performed with current firm  
 c. **Survey Managing Director at prior company. Design Survey and Subsurface Utility Engineering to support EOR for the development of roadway plans for this four-lane divided suburban corridor with 11-foot lanes, outside bicycle lanes, sidewalks and shared-use path. Conventional approach has been used to create 3D DTM survey, including establishment of secondary Horizontal control, primary and secondary Vertical control, survey of the open existing drainage structures and along outfall routes to proposed water retention areas. Subsurface utilities were designated and located in accordance with ASCE C-1 38-02, Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data.**

(1) TITLE AND LOCATION (City and State) <b>Ridge Road Extension – Pasco County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2021</b>	CONSTRUCTION (If applicable)

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Check if project performed with current firm  
 d. **Survey Managing Director at prior company. Design and construction phase services that has included design survey, SUE, and mapping. The Ridge Road project Phase 1 and Phase 2 is a 9 mile long four-lane divided arterial roadway on new location, running between Moon Lake Road and US 41 in Pasco County.**

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
*(Complete one Section E for each key person.)*

12. NAME <b>Christian Phillips</b>	13. ROLE IN THIS CONTRACT <b>Surveyor – Vessel Captain</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>22</b>	b. WITH CURRENT FIRM <b>20</b>

15. FIRM NAME AND LOCATION *(City and State)*  
**AIM Engineering & Surveying, Inc., Lehigh Acres, Florida**

16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>Clewiston High School, 2000</b>	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> <b>Captain’s License, USA, #060467, 2013</b>
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
**Mr. Phillips has over 22 years of experience and serves the firm as Field Crew Supervisor and hydro surveyor. His experience includes project management, project planning, estimating, scheduling, field-office coordination, and the application of quality control. He has served on projects that have included Right-of-Way (R/W) surveys, construction stake-out, control surveys, hydrographic surveys, and electronic field book (EFB) data collection utilizing radial survey techniques. Mr. Phillips is a licensed boat captain and will serve as Captain for this project. His 22 years of experience includes hydrographic surveys, bathymetric surveys, right-of-way surveys, construction stake-out, control surveys, and Electronic Field Book (EFB) data collection utilizing radial survey techniques. Mr. Phillips also has specialized training in multi-beam surveys with Hypack bathymetric software.**

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i> <b>Lee County Miscellaneous Surveying and Mapping Services, Lee County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION <i>(If applicable)</i>

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE  Check if project performed with current firm  
 a. **Mr. Phillips serves as Field Crew Supervisor for this contract. Some of the services encompassed in this contract include as-built surveys, boundary surveys, construction layout surveys, control surveys, hydrographic surveys, mean high water line surveys, quantity surveys, record surveys, specific or special purpose surveys, topographic surveys, wetland jurisdiction line surveys, legal descriptions and parcel sketches, R/W surveys, and map preparation.**

(1) TITLE AND LOCATION <i>(City and State)</i> <b>District Wide Subsurface Utility Designate, Locate &amp; Coordination Contract – FDOT District One, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION <i>(If applicable)</i>

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE  Check if project performed with current firm  
 b. **Currently, Mr. Phillips serves as Field Crew Supervisor, responsible for the collection and depiction of all SUE data. Tasks include:**  

- Parker Avenue-FDOT Maintenance Yard – DeSoto County
- SR 45 (US 41) from SR 78 to North Fork Drive – Lee County

(1) TITLE AND LOCATION <i>(City and State)</i> <b>10-Mile Canal / Mulloch Creek Bathymetric Survey – Lee County, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2018</b>	CONSTRUCTION <i>(If applicable)</i>

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE  Check if project performed with current firm  
 c. **Hydrographic Surveying Chief / Survey Technician. This hydrographic survey assessed the capacity of one of Lee County’s main storm water drainage corridors. Following localized flooding after Hurricane Irma, assessment of these waterways became a critical task. AIM was also tasked with identifying navigational hazards, such as shoaling and rocks that would impede the use of this corridor by private boaters. AIM utilized a combination of high-definition, multibeam bathymetry, single-beam bathymetry, and manual soundings to define the bottom topography and 200’ cross-sections of portions of 10-Mile Canal and Mullock Creek, covering more than four miles of waterways.**

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
*(Complete one Section E for each key person.)*

12. NAME <b>Cameron Harmon</b>	13. ROLE IN THIS CONTRACT <b>Survey Production Manager</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>22</b>	b. WITH CURRENT FIRM <b>4</b>

15. FIRM NAME AND LOCATION *(City and State)*  
**AIM Engineering & Surveying, Inc., Lehigh Acres, Florida**

16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>BS, Business IT Management, Western Governors University, Online – Anticipated 05/2022</b> <b>AS, General Studies, Ivy Tech Community College, IN</b>	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
 Mr. Harmon is proficient in multiple CAD platforms including AutoCad, Civil 3D, Carlson Survey, Intellicad, and MicroSurvey; and his specific CAD expertise includes survey calculations, plat preparation, plan and profile preparation, staking calculations, 3D modeling, and aerial imagery and LiDAR incorporation. He is also well-versed in reading and translating highway plans, construction plans and profiles, and architectural and civil schematics. He has spent his career as a technician responsible for project and contract elements such as bidding, proposals, quotes and contracts; specifications; research; fieldwork and field calculations; note reduction; survey calculations; site design and modeling; plat preparation; report preparation; and description writing. Additionally, Mr. Harmon is familiar with administrative details including scheduling, permitting, billing, and collections.

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i> <b>District-Wide Miscellaneous Surveying &amp; Mapping Contract (CAB53) – FDOT District Seven, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION <i>(If applicable)</i>

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE  Check if project performed with current firm  
 a. Survey CADD Technician. The purpose of this contract is to support the District Surveying and Mapping Office by providing control, topographic survey, R/W, and pre and post construction surveys to assist the District and its consultants with highway, bridge, safety improvements, signal design, and construction quantity surveys. Mapping tasks may include control surveys, R/W maps, maintenance maps, R/W monumentation maps, and real property descriptions.

(1) TITLE AND LOCATION <i>(City and State)</i> <b>District Wide Subsurface Utility Designate, Locate &amp; Coordination Contract – FDOT District One, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION <i>(If applicable)</i>

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE  Check if project performed with current firm  
 b. Survey CADD Technician. The general purpose of the contract is to provide all necessary services to designate and locate existing surface and subsurface utilities to support FDOT design and construction projects on an as-needed basis. Tasks include utility location and verification during construction, identification of existing/proposed utility facilities, resolution of conflicts between utility facilities and proposed construction, documentation of utility company activities, securing executed legal agreements to clear a project for letting, analyzing and certifying utility work schedules for compatibility to FDOT construction schedule, and providing Right-of-Way (R/W) staking for advanced utility relocation.

(1) TITLE AND LOCATION <i>(City and State)</i> <b>District-Wide CEI Survey Support Contract (CA091) – FDOT District One, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION <i>(If applicable)</i>

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE  Check if project performed with current firm  
 c. Survey CADD Technician. Tasks on this contract included pre- and post-construction cross section checks, and re-establishment of reliable benchmarks, alignment, and GPS control, and required knowledge of construction surveying, R/W surveying, utility identification, topographic surveying, and quantity calculations. The contract was maintained and managed without any contractor claims or disputes of surveyed quantities. There were numerous instances when the department’s best interests were protected as post-construction survey identified deficiencies in the final pavement construction and cross slope, drainage outfall inverts, or earthwork.



AIM Engineering & Surveying, Inc.

# TAB 4 - PROFICIENCY WITH SIMILAR SERVICES/PROJECTS:



2161 Fowler St, Suite 100  
Fort Myers, FL 33901



O. 239.332.4569  
C. 239.336.9199



PM: Darren Townsend, PSM  
dtownsend@aimengr.com

#### **TAB 4 – PROFICIENCY WITH SIMILAR SERVICES/ PROJECTS:**

AIM’s proven experience has resulted in more than 10,000 successfully completed projects including thousands of surveying and mapping projects. Our pool of clients includes over 75 public clients. With approximately 90% of our work being conducted for governmental agencies, AIM is very familiar with regulatory agency processes. In addition, AIM has worked on many similar contracts with other municipalities including those listed in the table on the following page.

AIM is currently under contract with 20 different public entities, which equates to approximately 95% of AIM’s business. AIM is also prequalified in the FDOT workgroups shown to the left. AIM pledges to represent the best interests of the City at all times, and will disclose any appearance of potential conflict to the County during the scoping process of individual tasks.

AIM is a local Florida company that prides itself on its commitment to excellence in all we do. It is the mission of AIM to provide timely and superior quality professional services. Our intent is to build a team of outstanding professionals and support staff while providing an environment and corporate culture that enables and encourages them to perform at the height of their skills and capabilities.

AIM has considerable experience providing all of the surveying and mapping services required to successfully complete each scope item outlined in the RSP. Not only has our proposed team served within the City’s limits on many past project, our team also has a long history of providing surveying and mapping services on similar continuing services contracts. Additionally, our vast resources, modern equipment, and strong dedication to providing high-quality service will ensure that your tasks are delivered on-time and within budget.

Delivering the survey map, report, or other deliverable is the culmination of successful execution of the scope, thorough research, proper field procedures, professional evaluation of evidence, and application of quality control systems. AIM’s quality control process incorporates many innovative procedures into our daily surveying and mapping methods. Implemented to eliminate errors before the information is delivered to our clients, our quality process seeks to limit client liability and prevent issues that can cause problems during as well as beyond the life of a project. Boundary surveys performed by the AIM Team must meet internal review standards, applied to all field and office procedures, which exceed the Standards of Practice (formerly Minimum Technical Standards) adopted by the Florida State Board of Professional Surveyors and Mappers.



We view our survey deliverables not just as tools for fellow surveyors, but documents that are utilized by a variety of end users throughout the City and general public. All mapping products produced by AIM are drafted with this in mind. Clarity of content by use of simple visual cues, color line work, aerial imagery, and detailed notes to explain complex survey issues are standard content in all mapping products produced by AIM. We take pride in that fact that our products not only meet the minimum industry standards, but also meet the higher standard of professionalism and ultimate goal of clear communication of boundary issues to all end users of our products, especially those unfamiliar with surveying methods and terminology.

AIM takes pride in listening to our client’s needs and developing effective/innovative solutions for project challenges. We have applied many cost-saving measures on our previous projects which have improved efficiency, lowered costs, and increased the overall value of a project. Maximizing the use of existing background data including such items as topographic survey, as-built survey and recorded survey information is only one example of our innovative cost-saving tactics. AIM also implements a strong, proven QA/QC process that has yielded much success on our past projects.

Since its inception, AIM’s guiding philosophy has been to pursue every project with a commitment to quality that not only meets, but exceeds the industry standards. We are extremely proud of our past accomplishments and continually strive to provide quality services. Our ability to allocate the necessary resources, prioritize staff workloads, and continuously monitor project schedules puts us ahead of the competition. Our dedication to quality will continue, as well as our commitment to the City that we not only meet, but exceed all expectations.

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency or 10 projects if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER  <b>1</b>
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21. TITLE AND LOCATION <i>(City and State)</i>  East Alsobrook Street Road Transfer Map Plant City, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES TOTAL  2021	CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER  Hillsborough County 601 E. Kennedy Blvd., Tampa, FL 33602	b. POINT OF CONTACT NAME  Chris Snyder, PSM Project Manager - Survey & Mapping <i>snyderc@hillsboroughcounty.org</i>	c. POINT OF CONTACT TELEPHONE NUMBER  Phone: 813.307.4782

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

AIM performed a record survey of East Alsobrook Rd in Plant City, for the purpose of delineating the maintained right of way limits of portions of this Hillsborough County maintained roadway and transferring all of East Alsobrook Street lying between SR 39 and S. Park Road to the City of Plant City, FL pursuant to an interlocal agreement between the two municipalities.

Scope of Services:

1. Establish on-site control relative to the Florida State Plane Coordinate System, West Zone, North American Datum 1983, Adjustment 2011 (NAD 83-11) or latest adjustment, U.S. survey feet.
2. Recover sectional lines that establish the base line / right of way alignment or intersect the project corridor. Certified corner records to be submitted, as necessary.
3. Establish a survey baseline and reference in the field.
4. Recover / map the existing right of way along the project corridor, where clearly defined, by last deed of record, plat, or existing right of way map.
5. Research and utilize the last deed of record to plot adjacent properties.
6. Stake the limits of maintenance per County Right-of-Way Inventory dwg's. Attending a site visit with County personnel to confirm staked limits and confirm additional limits if necessary.
7. Locate additional right of way limits established in Task 6 and locate all applicable improvements.
8. Prepare a Maintained Right-of-Way map of East Alsobrook Street from Collins St. to Park Rd. to County Survey & Mapping Manual standards.

Deliverables:

- AutoCAD 2019 E-transmit file and PDF of Maintained Right-of-Way Map.
- Mylar signed and sealed Maintained Right-of-Way Map in 18" x 24" format.
- PDF of County Field Books.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
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a.	(1) FIRM NAME  AIM Engineering & Surveying, Inc.	(2) FIRM LOCATION <i>(City and State)</i>  Fort Myers	(3) ROLE  Surveying/Mapping, Project Management, Project Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency or 10 projects if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER  <b>2</b>
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21. TITLE AND LOCATION <i>(City and State)</i>  Engle Side Lanes Right of Way Boundary & D.E. Legals Lee County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES TOTAL  <b>2022</b>	CONSTRUCTION <i>(If applicable)</i>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Lee County Department of County Lands 1500 Monroe Street Fort Myers, Florida 33901	b. POINT OF CONTACT NAME Luciano Zappitelli Property Acquisition Assistant LZappitelli@leegov.com	c. POINT OF CONTACT TELEPHONE NUMBER Phone: 239.533.8377
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

AIM provided a boundary survey of a platted 40-foot-wide road right of way to facilitate the vacation of the undeveloped road. The project was situated along the Caloosahatchee River in Lee County, requiring coordination with the Florida Department of Environmental protection to establish the Mean High Water elevation. Once established, this elevation was located on the ground by the survey field crew and used to establish the north line of the boundary survey.

AIM provided an electronically signed and sealed boundary survey map set which, boundary details, encroachments withing the platted road right of way, Mean High Water Procedures, as well as calculated dimensions of the vacated right of way to be reverted to adjacent privately owned subdivision lots.

Additionally, AIM provided then (10) legal descriptions and sketches to provide drainage easements along the centerline of the platted road right of way.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME  AIM Engineering & Surveying, Inc.	(2) FIRM LOCATION <i>(City and State)</i>  Fort Myers	(3) ROLE  Surveying/Mapping, Project Management, Project Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency or 10 projects if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER  <b>3</b>
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21. TITLE AND LOCATION <i>(City and State)</i>  Church Road Right of Way Transfer Map Lee County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES TOTAL	CONSTRUCTION <i>(If applicable)</i>
	Sep 2022	

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER  Lee County 1500 Monroe Street Fort Myers, Florida 33901	b. POINT OF CONTACT NAME  Rebecca Rodriguez, PE Public Utilities Operations Manager <a href="mailto:RRodriguez2@leegov.com">RRodriguez2@leegov.com</a>	c. POINT OF CONTACT TELEPHONE NUMBER  Phone: 239.822.9471
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

AIM performed a record survey of Church Road in Hendry County, for the purpose of identifying ownership and mapping all those parcels of land, and easements, providing access along Church Road, lying in Collier and Hendry Counties, but maintained by Lee County. Delineating and mapping these areas were performed to aid in transferring maintenance from Lee County to Hendry County, FL.

Scope of Services:

1. Establish on-site control relative to the Florida State Plane Coordinate System, West Zone, North American Datum 1983, Adjustment 2011 (NAD 83-11) or latest adjustment, U.S. survey feet.
2. Recover sectional lines that establish the base line / right of way alignment or intersect the project corridor. Certified corner records to be submitted, as necessary.
3. Establish a survey baseline and reference in the field.
4. Recover / map the existing right of way along the project corridor, where clearly defined, by last deed of record, plats, construction plans, parole evidence, or existing right of way map.
5. Research and utilize the last deed of record to plot adjacent properties.
6. Locate existing pavement of Church Road.
7. Tabulate all ownership and easement parcels establishing the Church Road corridor, citing recording data, municipal owner, and means of acquisition.
8. Prepare a Right-of-Way map of Church Road from S.R. 82 to S.R. 29 to County Survey & Mapping Manua standards.

Deliverables:

- AutoCAD Civil3D 2018 E-transmit file and PDF of Right-of-Way Map.
- Executive summary detailing the finding of our research concerning the ownership of and access along the Church Road Corridor.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME  AIM Engineering & Surveying, Inc.	(2) FIRM LOCATION <i>(City and State)</i>  Fort Myers	(3) ROLE  Surveying/Mapping, Project Management, Project Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency or 10 projects if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER  <b>4</b>
21. TITLE AND LOCATION <i>(City and State)</i> <b>138 kV Transmission Line Ground Survey</b> <b>Lee County, Florida</b>		22. YEAR COMPLETED PROFESSIONAL SERVICES TOTAL <b>2022</b>
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER <b>Lee County Electric Cooperative</b> <b>4980 Bayline Drive North</b> <b>Fort Myers, FL 33917</b>	b. POINT OF CONTACT NAME <b>Adrian Rojas, P.E.</b> <b>Sr. Engineer</b> <b>Adrian.Rojas@lcec.net</b>	c. POINT OF CONTACT TELEPHONE NUMBER  <b>Phone: 239.822.9477</b>

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

AIM was responsible to collect data on this topographic survey, map existing features and ownership along a proposed 138 kV transmission line.

AIM was able to utilize multiple technologies included mobile LiDAR, terrestrial LiDAR, RTK GPS and total stations to collect and provide a 3D model of existing topographic conditions along the 5-mile corridor.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME <b>AIM Engineering &amp; Surveying, Inc.</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Fort Myers</b>	(3) ROLE <b>Topographic Survey; Plan and Profile Utility Mapping</b>
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency or 10 projects if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER  <b>5</b>
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21. TITLE AND LOCATION <i>(City and State)</i>  CFM – Raw Water Transmission Main Extension Phase 6 Lee County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES TOTAL	CONSTRUCTION <i>(If applicable)</i>  On-going

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of Fort Myers 2200 Second Street Fort Myers, Florida 33901	b. POINT OF CONTACT NAME Sam Miller, PE Civil Engineer 4 MillerS@bv.com	c. POINT OF CONTACT TELEPHONE NUMBER  Phone: 407.419.3575

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

AIM provided a topographic / design survey, horizontal/vertical control, right-of-way mapping, and SUE services in support of the engineering study and design of the extension of a raw water transmission main in the City of Fort Myers, FL.

Survey scope items included:

- Survey design / topographic survey of two-mile project corridor including cross sections and production of a digital terrain model.
- Research public documents for mapping of right of way and existing easement along project corridor
- Legal descriptions and sketches of support right of way acquisition.
- Legal descriptions and sketches to support utility agreements
- SUE services including electronic designation of underground utilities and soft-dig verification.
- Location of soil borings
- Monumentation of new survey baselines
- Creation of digital deliverables of survey / SUE data for use in engineering design plans

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
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a.	(1) FIRM NAME  AIM Engineering & Surveying, Inc.	(2) FIRM LOCATION <i>(City and State)</i>  Fort Myers	(3) ROLE  Surveying/Mapping, Project Management, SUE, Project Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency or 10 projects if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER  <b>6</b>
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21. TITLE AND LOCATION <i>(City and State)</i>  Anna Maria Island Hydrographic Survey Anna Maria Island, Manatee County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES TOTAL	CONSTRUCTION <i>(If applicable)</i>
	March 2018	

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER  Manatee County 200 E. Miami Avenue Venice, Florida 34285	b. POINT OF CONTACT NAME  Jeff Devine Assistant Director jeff@wcind.net	c. POINT OF CONTACT TELEPHONE NUMBER  Phone: 941.485.6402
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

AIM performed this hydrographic survey to define the bottom topography of approximately 26 miles of waterways in and around Anna Maria Island, Florida, and develop a GIS database to assist public agencies in the analysis and management of dredging activities.

Surveyed lines were depicted in a survey report with color exhibits as well as an ESRI ArcGIS map package customized to integrate seamlessly with a previous ArcGIS map package. The previous map was produced by Florida Sea Grant for the WCIND to document the 1998 implementation of the Regional Waterway Management System (RWMS) in Southwest Florida.

Hydrographic survey data was collected using a combination of multi-beam sonar, single beam sonar and manual sounding. AIM's hydrographic surveying team used a 16' Carolina Skiff, a 22' Aluminum Closed Cabin, and a 10' Aluminum Jon Boat to collect the data. Depths and survey lines depicted in the report and GIS database were derived from a digital terrain model (DTM) generated from over 153,152 surveyed raw data points. Following the RWMS procedure, the survey area was divided into previously defined Trafficshed areas for easy management and quick dredge assessment by WCIND and Anna Maria Island staff.

Depths and survey lines depicted in report and GIS database were derived from a digital terrain model (DTM) generated from over 153,152 surveyed raw data points. Following the RWMS example, the survey area was divided into previously defined Traffic shed areas for easy management and quick dredge assessment by WCIND and Anna Maria Island staff.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	AIM Engineering & Surveying, Inc.	Fort Myers	Surveying/Mapping, GIS, Project Management, Project Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency or 10 projects if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER  <b>7</b>
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21. TITLE AND LOCATION <i>(City and State)</i>  Tsala Apopka Golf Course Structure Modification (P231) Inverness, Florida (18-0790)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES TOTAL  2018	CONSTRUCTION <i>(if applicable)</i>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER  Southwest Florida Water Management District (SWFWMD) 2379 Broad Street Brooksville, FL 34604	b. POINT OF CONTACT NAME  Mark Lapham Supervisor, Land Survey Mark.Lapham@swfwmd.state.fl.us	c. POINT OF CONTACT TELEPHONE NUMBER  Phone: 800.423.1476 ext. 4244
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

AIM provided Topographic, Hydrographic, Boundary Survey, and Legal Description / Sketch services for the Tsala Apopka Golf Course Structure Modification (P231) project in Inverness, Florida; for the Southwest Florida Water Management District (SWFWMD).

This critical project was designed to support the replacement of an existing water control structure. AIM launched a multi-faceted attack to meet the wide-ranging scope which encompassed almost every discipline of surveying including boundary surveying, topographic surveying, control surveying, hydrographic surveying, as-built surveying, 3-D modeling, title research and review, legal description writing, as well as underground utility location (SUE).

AIM's sensitivity to proper boundary evidence and historic significance of original surveys was evident by the level of effort made to retrace and recover original sectional land corner monumentation and maintained right of way evidence to aid in the retracement of the SWFWMD ownership parcels.

Deliverables included a Boundary / Topographic Survey Map, Legal Descriptions & Sketches of SWFWMD ownership parcels, a DTM surface of the dike, structures, and bottom surface of the surrounding canal. Additional deliverables included: horizontal and vertical control data, raw field data files, scanned copies of field notes, and ASCII files of muck points and hard bottom points for each structure.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME  AIM Engineering & Surveying, Inc.	(2) FIRM LOCATION <i>(City and State)</i>  Fort Myers	(3) ROLE  Surveying/Mapping, Project Management, Project Administration Bathymetric survey
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency or 10 projects if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER  <b>8</b>
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21. TITLE AND LOCATION <i>(City and State)</i>  Conservation 20/20 Nominations 572 & 580 Section 13-43-26 Inverness, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES TOTAL  March 2021	CONSTRUCTION <i>(If applicable)</i>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Lee County 1500 Monroe Street Fort Myers, Florida 33901	b. POINT OF CONTACT NAME Keith Gomez, PE Senior Property Acquisition Agent kgomez@leegov.com	c. POINT OF CONTACT TELEPHONE NUMBER  Phone: 239.533.8743
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

AIM provided a boundary survey map as well as legal descriptions and sketches to aid the County with acquisition of environmentally critical lands for the 20/20 Conservation project.

The survey involved over 260 acres of land and involved review of title work and coordination if FDEP officials.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME  AIM Engineering & Surveying, Inc.	(2) FIRM LOCATION <i>(City and State)</i>  Fort Myers	(3) ROLE  Surveying/Mapping, Project Management, Project Administration Bathymetric survey
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency or 10 projects if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER  <b>9</b>	
21. TITLE AND LOCATION <i>(City and State)</i>  <b>21-1348 South AWWTF Reclaim Expansion</b> <b>1618 Matthew Drive, Fort Myers, Florida</b>		22. YEAR COMPLETED	
		PROFESSIONAL SERVICES TOTAL	CONSTRUCTION <i>(If applicable)</i>  <b>On-going</b>
23. PROJECT OWNER'S INFORMATION			
a. PROJECT OWNER  <b>Lee County</b> <b>1500 Monroe Street</b> <b>Fort Myers, Florida 33907</b>	b. POINT OF CONTACT NAME  <b>Zeb Horchler,</b> <b>Project Engineer</b> <b>zhorchler@whartonsmith.com</b>	c. POINT OF CONTACT TELEPHONE NUMBER  <b>Phone: 239.503.9199</b>	

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

AIM provided construction survey services to support the expansion of the South AWWTF Reclaim facility. Layout support included staking new building, setting new underground pipe locations, layout of new building structures, and staking site improvements. In addition, AIM performed as-built survey locations on newly installed pipe work and submitting as-built data in a digital format. Additional services included creation of a legal description and sketch for a new FPL easement for a newly installed transformer on the project.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME  <b>AIM Engineering &amp; Surveying, Inc.</b>	(2) FIRM LOCATION <i>(City and State)</i>  <b>Fort Myers</b>	(3) ROLE  <b>Civil Engineering</b>
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency or 10 projects if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER  <b>10</b>
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21. TITLE AND LOCATION <i>(City and State)</i>  Gateway Services District Lake Bank Restorations Gateway community in Lee County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES TOTAL	CONSTRUCTION <i>(If applicable)</i>
	On-going	

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Mettaufer Environmental 19741 N River Road Alva, Florida 33920	b. POINT OF CONTACT NAME Chris Mettaufer, Vice President chris@me-fl.com	c. POINT OF CONTACT TELEPHONE NUMBER  Phone: 239.728.1814
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

AIM provided construction survey services to support bank restoration on several lakes within the Gateway community in Lee County, FL. Services included providing on-site horizontal and vertical control, staking bank restoration areas, and perform as-built survey on completed restoration areas and provided as-built survey maps.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME AIM Engineering & Surveying, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Myers	(3) ROLE Surveying/Mapping
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS**

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Darren Townsend, PSM	Contract Manager / Hydro Survey	X	X	X	X	X	X	X	X	X	
Shawn Swets, PE	Principal-in-Charge	X				X	X				X
Grant Fichter, PSM	Field Quality Control Manager / SUE Utility Coordination / Training Manager	X	X	X	X	X	X	X	X	X	X
Ben Homola, PSM	Survey Project Manager / GIS Manager	X		X	X	X	X	X	X	X	
Bob Potter, PSM	Survey Project Manager		X	X	X	X	X	X	X	X	X
Alec Grkovic, PSM	Survey Project Manager										
Cameron Harmon	Survey Production Manager		X	X	X	X		X	X	X	
Jordon Rowley	Survey Crew Supervisor	X		X	X	X	X	X	X	X	X
Chris Phillips	Hydrographic Surveyor	X	X	X			X	X			X

**29. EXAMPLE PROJECTS KEY**

NO.	TITLE OF EXAMPLE PROJECT (From Section F)	NO.	TITLE OF EXAMPLE PROJECT (From Section F)
1	East Alsobrook Street Road Transfer Map Plant City, Florida	6	Anna Maria Island Hydrographic Survey Manatee County, Florida
2	Engle Side Lanes Right of Way Boundary & D.E. Legals Lee County, Florida	7	Tsala Apopka Golf Course Structure Modification (P231) Inverness, Florida
3	Church Road Right of Way Transfer Map Hendry County, Florida	8	Conservation 20/20 Nominations 572 & 580 Section 13-43-26 Inverness, Florida
4	138 kV Transmission Line Ground Survey Lee County, Florida	9	21-1348 South AWWTF Reclaim Expansion, Lee County, Florida
5	CFM – Raw Water Transmission Main Extension Phase 6 Lee County, Florida	10	Gateway Services District Lake Bank Restorations, Lee County, Florida



AIM Engineering & Surveying, Inc.

# TAB 5 – PROJECT CONTROL/APPROACH



2161 Fowler St, Suite 100  
Fort Myers, FL 33901



O. 239.332.4569  
C. 239.336.9199



PM: Darren Townsend, PSM  
dtownsend@aimengr.com

### 3.5 – PROJECT CONTROL/APPROACH:

Controlling the project schedule successfully involves effective project management, proactively assessing each project's progress and anticipating problems before they arise. Depending on your preferred format, AIM will utilize Axiom Ajera software to develop and track project schedules. Loading the software with project milestones, key decision points, as well as external factors (permitting reviews, other stakeholder coordination, etc.) allows our staff to properly track the status of each task and develop useful summary reports that can be submitted with our monthly progress reports to demonstrate the adherence to the agreed upon schedule.

AIM not only excels at meeting our clients schedule, but also excels at providing our clients with value. Two cost control management practices that AIM utilizes on every project include:

- **Effective management of the consultant budget.**
- **The use of cost efficient planning and design to keep construction costs low.**

AIM knows what it takes to be responsible for the management and coordination of all technical and administrative aspects of this contract including meeting schedule and budget requirements. Our approach to this contract will be to ensure we have a clear understanding of the task assigned, request information from the City on who the intended end user/consumer of the final survey product. We will make sure we know what the deliverable requirements are in terms of drafting programs, versions of programs, paper size and number of copies for any paper deliverables and level of accuracy necessary to perform the work for its intended use.

At the outset of an assignment, the AIM Team will prepare the schedule. All of the key technical staff will be involved in the schedule development process to ensure that realistic time frames are established for all tasks and to obtain collective "ownership" of this schedule. AIM recognizes the importance of QC and understands the best way to ensure the delivery of a quality project on-time is to incorporate the QC reviews directly into the schedule. Therefore, our schedule will include QC review tasks and durations for all key elements of the assignment. Once the schedule has been prepared, Mr. Townsend will submit the schedule to the City for review and approval.

To help maintain the schedule once the project is underway, the AIM Team will assess the following on a bi-weekly basis:

- **Critical Path** – Staff availability versus work to be performed
- **Resources/Utilization** – Actual expended staff hours versus anticipated staff needs
- **Milestones** – Deliverable dates
- **Schedule Feedback** – Collectively evaluated by technical discipline leaders

The AIM Team will maintain control of the project schedule from Notice to Proceed (NTP) to the final deliverables. The bi-weekly and monthly team meetings with staff will provide for an exchange of discussion regarding production issues and solutions to ensure adherence to the schedule.

One other technique that AIM routinely utilizes on our projects involves the creation of a project diary. The dates of all key activities and the specific nature of the activities are constantly entered into a spreadsheet as they occur. These activities include meetings, telephone conversations, receipts of data, and submittals. The use of this project diary greatly expedites progress report preparation and is also helpful when updating the project schedule and the City's Project Manager.

AIM continuously monitors the financial status of each project so that we are always aware of the time charges to each task and the amount of budget remaining. Monitoring the budget on a continual basis is required to keep a project within budget. AIM utilizes the Axiom Ajera Project Management software system, which has been customized for our company. This software system tracks project financials in real time and includes scheduling and document management to allow our staff access to the most accurate project monitoring system available.

As the Senior Project Manager / Contract Manager, **Darren Townsend, PSM** will be responsible for tracking the schedule and the budget of this contract. AIM has a long history of meeting our client's budget and schedule constraints. We pride ourselves in our efforts to take this one step further and reduce our client's costs and accelerate the project schedule while still accomplishing the goals of our clients. AIM has also instituted many tools on our previous contracts to help maintain and/or accelerate the project schedule.

In an effort to maintain consistency and continuity throughout the life of the contract, Mr. Townsend will be responsible for all projects assigned including their schedule and budget status. Mr. Townsend's previous experience managing similar contracts will prove to be significantly valuable in the coordination efforts of this contract. Effective methods we have implemented on contacts and anticipate using on this contract will include:

- **Potential Delays** – Identify potential variances to the schedule and assess the need for additional staffing
- **Completion Percentages** – Percentile figure based on required staff hours to complete



the following:

- **All initial task communication will be routed through Mr. Townsend. He will then disseminate the communicated information to the appropriate project manager / team members. This process will keep the City informed of work progress and minimize the City's time in supporting the project coordination effort.**
- **Progress meetings and progress reporting timeframes will be established during each project. At a minimum, progress reports and invoices will be provided and reviewed monthly with the City.**
- **In general, our goal is to minimize the time the City's staff has to spend monitoring our contract. AIM has established practices and procedures and, more importantly, we have key team members who have worked together on numerous similar contracts with a proven track record of excellence. We are confident we can minimize the demands on the City staff's time managing this contract.**
- **Depending on the general requirements of a given survey task, including the time available to complete the scope of services, Mr. Townsend will assign responsibility to key staff accordingly to the required services. In addition, senior staff will be assigned to provide QC to ensure the City receives quality products. Our survey department takes great pride in making sure our survey deliverables are accurate and dependable.**

AIM will evaluate all the technologies our team offers and develop the proper mix to provide the quality data required in the safest and most efficient manner. In addition, the AIM Team offers a knowledgeable staff with excellent coordination skills and mature judgment to address the most complicated and time critical tasks. AIM always researches projects thoroughly prior to the start to help anticipate possible problems we may encounter. In the event we encounter an issue like a discrepancy in



property lines, we enlist additional resources to solve the problem and maintain the schedule. Additionally, any unusual conditions which may develop during the course of a project will be brought to the attention of the City's Project Manager immediately, along with a recommended solution. No work will

be performed outside of the scope of services without prior written authorization by the City's Project Manager.

The AIM Team is very conscious of the budgetary demands on the City and our approach is to identify every opportunity to provide the greatest value to the City while maintaining the project scope intent. The AIM Team has also proven its ability to meet all critical milestones

on this and many similar contracts and is committed to achieving the same success on this contract. Our many years of similar experience and thorough understanding of agency requirements will help expedite the development of the scope of services. Routine meetings, phone calls and emails will also occur throughout the contract to ensure that City's goals are met.

QA/QC of all deliverable products will be AIM's primary focus throughout the life of this contract. The foundation of our QC Plan is an extensive program of independent reviews performed by senior qualified personnel who are not involved in the production of the particular task. Our QC Plan describes specific QA/QC goals, objectives and operating practices to meet the requirements of the City. Each deliverable is subjected to this independent peer review.



Our QA/QC process is a formal, continual process that will begin with a kick off meeting and will conclude after final documents and plans are submitted. Sufficient review time will be incorporated into our schedules for each deliverable. QA ensures that the QC Plan is being followed and the overall project quality meets or exceeds the industry standards.

At the beginning of the project, Mr. Townsend, will develop specific checklists to meet the intent of the scope of services, as well as meet expectations of the City. These checklists will be included in our documentation, along with the individual sheet mark-ups verifying the process was conducted. A QA/QC certification sheet will be included with all deliverables to the District and the electronic version of the entire QA/QC product is available to the City upon request.

Project managers will be responsible for the QC efforts of their assigned tasks. QC for each task will include evaluating the clarity of the final plans, specifications and special provisions, as well as ensuring their compliance with the intent of the scope of services. The Project Manager or an Assigned QC Manager will also be responsible for the resolution of any disagreements between the reviewer and originator for QC review comments. Shawn Swets, PE, will be responsible for the QA activities. Mr. Swets will make certain that each professional involved in this project is adhering to the project specific QC Plan.

The technical professionals assigned to this project will have the responsibility of being aware of all the standards, policies and procedures of AIM and the City. Staff will comply with these criteria or will document any necessary variances. These professionals will also ensure that the revisions are implemented after the reports and plans have been checked and back-checked. Technical staff will be identified in the project organizational chart and the specific responsibilities included in the QC Plan.

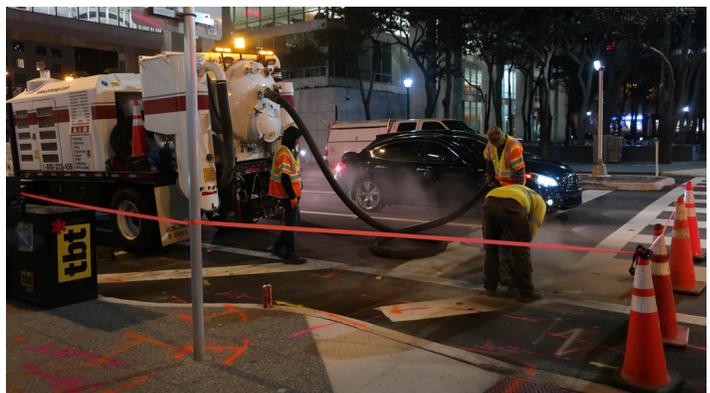
Our survey department takes great pride in making sure that our survey deliverables are accurate and dependable.

There are many small tasks involved in every type of survey and there are many different ways to accomplish each of those tasks. The traverse, static GPS and RTK GPS all require different methods to check their accuracy and eliminate errors. This starts with the field work, continues into the office and ends with the production of maps and surveys. We have developed a very thorough and comprehensive plan to check all aspects of our work.

it is for the design of transportation systems, land development or basin mapping. AIM has the experience and expertise to provide a full range of cost effective surveying and mapping services.

All surveying and mapping performed by AIM is CAD produced using the most updated MicroStation and AutoCAD software. Maps, surveyor’s reports, and drawings are provided in an electronically signed and sealed digital file format. Each survey is subjected to a peer review by our internal Quality Control Coordinator to provide our clients with assurance of quality in conformance with the Standards of Practice as set forth in Chapter 5J-17, FAC.

Along with traditional Survey and Mapping practices, we have trained our crews and team on the newest technology so that projects can be done many times quicker, safer, and more cost efficient. The following services we have found to save our clients time and money when scoping tasks.



**SUE / LiDAR EXPERIENCE**

AIM regularly performs SUE Quality Level-B (designating) and Quality Level-A (locating) services for numerous public and private clients. Our work in the SUE industry has been recognized by the Florida Department of Transportation where we have two ongoing District-wide Contracts to perform SUE and LiDAR services to support a wide range of design projects. These contracts have very short schedules and no room in the schedule for return trips. Because of the nature of these tasks we must be ready to get it right the first time, typically turning around projects within 1-3 weeks. We identify all ownership and do not deliver products with an unknown or unidentified utility.

Our process includes the very best equipment in the industry, as well as highly trained and very dedicated field and office staff. Our SUE crews are comprised of land surveyors who have been trained in the art of geophysical prospecting techniques and become “hybrid” crews with the capability to map and verify underground utilities as well as survey them as they are performing the SUE process. This creates a seamless flow of information and presents a more economical and accurate process. There is no miscommunication between SUE and Survey teams who typically “collect” the SUE data as the same team performs the entire process. We have a long history

SIMILAR CONTRACTS	
CLIENT	CONTRACT
Lee County	Misc. Land Surveying & Mapping Services
Collier County	Fixed Term Surveying & Photogrammetric
Glades Co.	Misc. Professional Surveying & Engineering
Hardee Co.	Miscellaneous Civil Engineering & Surveying
City of Tampa	Miscellaneous Survey & Mapping Services
Hillsborough Co.	Professional & Misc. Survey & Mapping Services
Lee County	Miscellaneous Land Surveying & Mapping Services
Glades County	Miscellaneous Professional Surveying & Engineering
Hardee County	Miscellaneous Civil Engineering & Surveying
City of Bartow	Continuing Services Survey & Mapping
Fort Myers	Surveying & Mapping Continuing Contract
City of Plant City	Continuing Services Survey & Mapping
Punta Gorda	Professional Land Surveying & Mapping Services

**RELATIVE EXPERIENCE.**

AIM’s experience includes working with many cities, counties, and government agencies on projects and miscellaneous surveying and engineering services contracts with the same scope of work elements. As a firm with experience that includes deliverables and services on more than 1,000 successfully completed assignments/task work orders (TWOs) on over 100 district-wide and continuing services contracts, AIM understands what it takes to successfully deliver a wide variety of projects. AIM routinely is rewarded with contract renewals some of which are 10-15 years.

Through our many projects, AIM has developed extensive experience in working with local, state, and federal regulatory agencies. Balancing the project goals with the regulatory requirements of these agencies requires the knowledge and experience that we provide to our clients every day.

From project inception, we strive to create open lines of communication with these agencies to expedite the permitting process to the greatest extent possible. AIM’s surveying staff are trained and experienced in a wide variety of survey tasks in all types of terrain including heavily urbanized areas to rural and vegetative environments. AIM has the capability and capacity to perform surveying services statewide and is committed to providing effective coordination and personal attention to every project.

Accurate geographically referenced data is a key initial component of successful project development, whether

of performing these services for District Seven, where we have performed well over 1000 test holes and have not had any utility strikes happen on any department projects. We have performed SUE services for many other municipal clients throughout the State.

Our team is equipped with true multi-frequency GPR (Ground Penetrating Radar) devices, various electromagnetic pipe and cable locating devices as well as traceable sonde and duct rodding devices. This suite of equipment and the proper training and experience have detected utilities that no-one knew existed and even more often cannot be located by 811 or utility owners. In addition to the electronic devices we also have four vacuum systems which have all worked within the boundaries of the City and cover all possible needs for non-destructive utility locating. Once we have completed the SUE investigation, this data is always tied to the project datum and depicted accurately and clearly in the CAD file along with supporting test hole datasheets, field notes, and utility photographs which have settled many disputes between utility coordinators and utility owners.

AIM has been performing LiDAR data collection services for over 10 years for various municipal clients on some very high-profile projects. LiDAR (Light Detection and Ranging) technology is a type of remote sensing technology that has revolutionized the surveying industry. This technology uses rapid fire lasers to travel to the ground or other targets and send a return signal to the sensor which then acquires an XYZ coordinates on the area to be surveyed. The density of the laser scan is controlled by the user as well as the area or range in which it will collect. This technology gives the end user an unparalleled level of detail and accuracy and datasets that may have been acquired for something like an above ground route survey can also be farmed later for overhead wire locations as well as tree canopy measurements. There are many major benefits to this technology and one of the most important is the reduction of field crew interaction with the traveling public therefore improving safety of personnel.

AIM has used terrestrial ground-based LiDAR to perform survey tasks for FDOT Districts One, Six, and Seven. These projects adhere to a very high level of accuracy and very detailed reports and data processing procedures. This has allowed us to become familiar with very stringent standards and high-quality deliverables. AIM's team offers aerial LiDAR, static LiDAR and Terrestrial Mobile LiDAR. AIM and our teaming partners have pioneered the progression of LiDAR and have become very efficient and familiar with the most useful applications.

#### HYDROGRAPHIC SURVEY

Our experience includes use of conventional survey techniques (manual soundings) and single-beam sonar. Both methods can be quickly deployed on multiple platforms including raft, kayak, motorized boats, or remotely operated vessels (ROVs). Sufficient redundancy and independent checks of survey data will be employed to ensure SFWMD requirements for accuracy are satisfied.

Additionally, in water features with depths of four feet



or more, AIM can employ a multi-beam echo sounder, supported by a suite of state-of-the-art equipment and technology. This system enables us to efficiently collect and provide highly detailed and accurate bottom surface and underwater structure information. Installed on a 24-foot Scully aluminum, closed cabin survey vessel, sonar depths are horizontally positioned utilizing two Trimble RTK GPS receivers linked to an Inertial Measurement Unit (IMU). The IMU allows for real-time correction of bathymetric data for heave, pitch, and roll caused by wave action as well as any time latency between the GPS signals and sonar. This bundle of technology helps ensure the accuracy of sonar measurements. While the 24-foot vessel is our preferred platform, AIM Team members can deploy multi-beam sensors on smaller boats to allow detailed coverage for nearly all waterways.

**FOCUS ON SAFETY.** AIM is dedicated and committed at all levels of our organization to meet our clients' needs. We know that our continued focus on safety and quality is critical to the City's needs and AIM's objectives. Our senior staff and inspectors are all certified in FDOT MOT. They will monitor and enforce the Contractor's safe MOT setup and will also ensure that the Contractor follows the current FDOT Standard Indexes Section 102. Additionally, resulting lane closures have the potential to interfere with emergency response and school bus traffic; therefore, the AIM Team will work closely with the Contractor to monitor the work and minimize any adverse impacts. We recognize the importance of following all safety procedures and best practices for any work occurring on or near utilities, and we will always work with the Contractor to establish a safe work zone at all times and for all involved.

**LOCATION.** Headquartered in Fort Myers, Florida, AIM has a large supply of resources distributed throughout the state with auxiliary offices located in Bartow, Orlando, and Tampa as well as one office location in Pass Christian, Mississippi. These strategically located offices provide our clients with local expertise and unparalleled responsiveness. AIM's Fort Myers office will serve as the responsible office for this contract so that our Contract Manager is within an hour of the City's offices. We also have crews and staff available at our other locations. Staff at these locations can be utilized and deployed depending on the location and scope of work of the assigned task.



AIM Engineering & Surveying, Inc.

# TAB 6 – REFERENCES



2161 Fowler St, Suite 100  
Fort Myers, FL 33901



O. 239.332.4569  
C. 239.336.9199



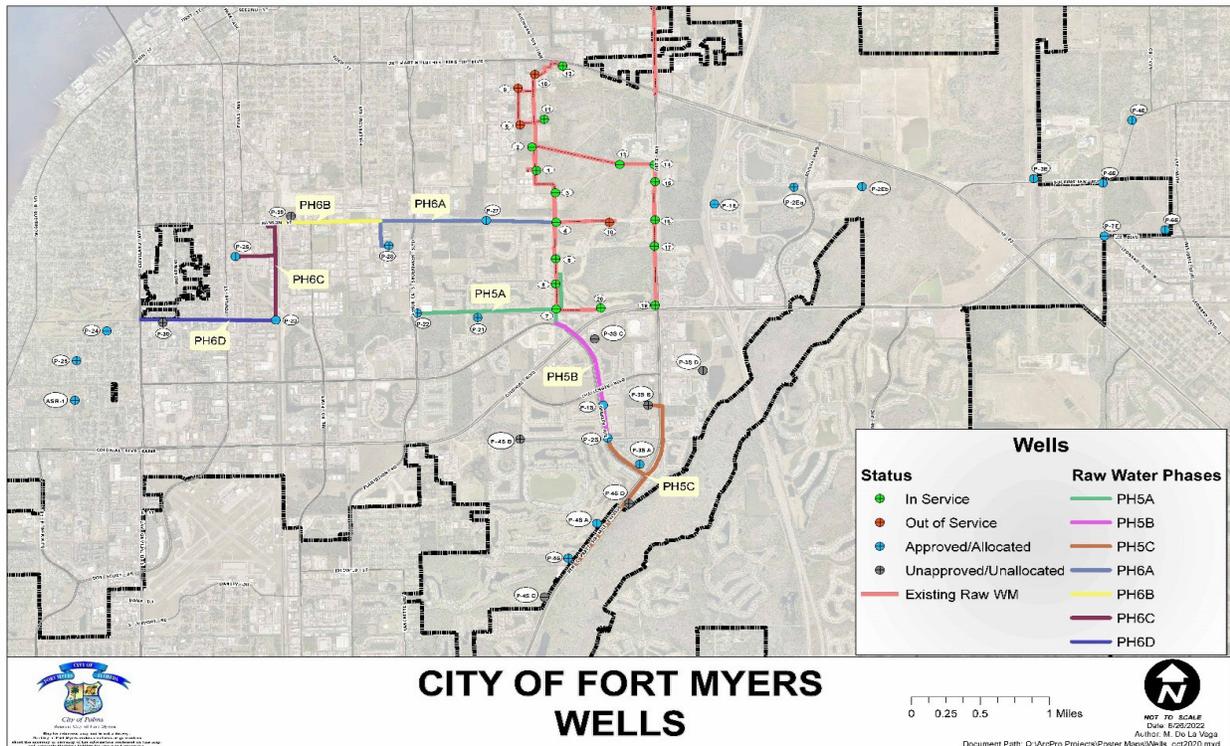
PM: Darren Townsend, PSM  
dtownsend@aimengr.com

**TAB 6 – REFERENCES:**

Reference 1.			
Client Name:	Hillsborough County	Address:	601 E. Kennedy Blvd., Tampa, FL 33602
Contact Name / Title:	Chris Snyder, PSM County Survey Manager	Phone / Email:	813.307.4782 snyderc@hillsboroughcounty.org
<p>Description of Work: AIM performed a record survey of <b>East Alsobrook Rd</b> in Plant City, for the purpose of delineating the maintained right of way limits of portions of this Hillsborough County maintained roadway and transferring all of East Alsobrook Street lying between SR 39 and S. Park Road to the City of Plant City, FL pursuant to an interlocal agreement between the two municipalities.</p> <p>Scope of Services:</p> <ol style="list-style-type: none"> <li>1. Establish on-site control relative to the Florida State Plane Coordinate System, West Zone, North American Datum 1983, Adjustment 2011 (NAD 83-11) or latest adjustment, U.S. survey feet.</li> <li>2. Recover sectional lines that establish the base line / right of way alignment or intersect the project corridor. Certified corner records to be submitted, as necessary.</li> <li>3. Establish a survey baseline and reference in the field.</li> <li>4. Recover / map the existing right of way along the project corridor, where clearly defined, by last deed of record, plat, or existing right of way map.</li> <li>5. Research and utilize the last deed of record to plot adjacent properties.</li> <li>6. Stake the limits of maintenance per County Right-of-Way Inventory dwg's. Attend a site visit with County personnel to confirm staked limits and confirm additional limits if necessary.</li> <li>7. Locate additional right of way limits established in Task 6 and locate all applicable improvements.</li> <li>8. Prepare a Maintained Right-of-Way map of East Alsobrook Street from Collins St. to Park Rd. to County Survey &amp; Mapping Manual standards.</li> </ol> <p>Deliverables:</p> <ul style="list-style-type: none"> <li>• AutoCAD 2019 E-transmit file and PDF of Maintained Right-of-Way Map.</li> <li>• Mylar of signed and sealed Maintained Right-of-Way Map in 18" x 24" format.</li> <li>• PDF of County Field Books</li> </ul>			
Year the Project was completed:	2021		
Probable Construction Costs:	\$35,500	AIM Survey costs of overall project.	
Final Construction Costs:	\$35,500		



Reference 2.			
Client Name:	City of Fort Myers	Address:	2200 Second Street, Fort Myers, FL 33901
Contact Name / Title:	Sam Miller, PE Black & Veatch / PM	Phone / Email:	407.419.3575 MillerS@bv.com
<p>Description of Work: AIM provided a topographic / design survey, horizontal / vertical control, right of way mapping, and SUE services in support of engineering study and design of the extension of a raw water transmission main in the City of Fort Myers, FL.</p> <p>Survey scope items included:</p> <ul style="list-style-type: none"> <li>• Survey design / topographic survey of two-mile project corridor including cross sections and production of a digital terrain model.</li> <li>• Research public documents for mapping of right of way and existing easement along project corridor</li> <li>• Legal descriptions and sketches of support right of way acquisition.</li> <li>• Legal descriptions and sketches to support utility agreements</li> <li>• SUE services including electronic designation of underground utilities and soft-dig verification.</li> <li>• Location of soil borings</li> <li>• Monumentation of new survey baselines</li> <li>• Creation of digital deliverables of survey / SUE data for use in engineering design plans</li> </ul>			
Year the Project was completed:	On-going		
Probable Construction Costs:	\$183,402	AIM Survey costs of overall project.	
Final Construction Costs:	\$183,402		



Reference 3.			
Client Name:	Lee County	Address:	1500 Monroe Street Fort Myers, Florida 33901
Contact Name / Title:	Rebecca Rodriguez, PE Public Utilities Operations Manager	Phone / Email:	239.822.9471 RRodriguez2@leegov.com
<p>Description of Work: AIM performed a record survey of Church Road in Hendry County, for the purpose of identifying ownership and mapping all those parcels of land, and easements, providing access along Church Road, lying in Collier and Hendry Counties, but maintained by Lee County. Delineating and mapping these areas were performed to aid in transferring maintenance from Lee County to Hendry County, FL.</p> <p>Scope of Services:</p> <ol style="list-style-type: none"> <li>1. Establish on-site control relative to the Florida State Plane Coordinate System, West Zone, North American Datum 1983, Adjustment 2011 (NAD 83-11) or latest adjustment, U.S. survey feet.</li> <li>2. Recover sectional lines that establish the base line / right of way alignment or intersect the project corridor. Certified corner records to be submitted, as necessary.</li> <li>3. Establish a survey baseline and reference in the field.</li> <li>4. Recover / map the existing right of way along the project corridor, where clearly defined, by last deed of record, plats, construction plans, parole evidence, or existing right of way map.</li> <li>5. Research and utilize the last deed of record to plot adjacent properties.</li> <li>6. Locate existing pavement of Church Road.</li> <li>7. Tabulate all ownership and easement parcels establishing the Church Road corridor, citing recording data, municipal owner, and means of acquisition.</li> <li>8. Prepare a Right-of-Way map of Church Road from S.R. 82 to S.R. 29 to County Survey &amp; Mapping Manual standards.</li> </ol> <p>Deliverables:</p> <ul style="list-style-type: none"> <li>• AutoCAD Civil3D 2018 E-transmit file and PDF of Right-of-Way Map.</li> <li>• Executive summary detailing the finding of our research concerning the ownership of and access along the Church Road Corridor.</li> </ul>			
Year the Project was completed:	2022		
Probable Construction Costs:	\$141,555.00	AIM Survey costs of overall project.	
Final Construction Costs:	\$141,555.00		

Reference 4.			
Client Name:	West Coast Inland Navigation District (WCIND)	Address:	200 Miami Ave E, Venice, FL 34285
Contact Name / Title:	Jeff Devine Director	Phone / Email:	941.485.6402 jeff@wcind.net.
<p>Description of Work: AIM Engineering &amp; Surveying performed this hydrographic survey to define the bottom topography of approximately 26 miles of waterways in and around Anna Maria Island, FL and develop a GIS database to assist public agencies in the analysis and management of dredging activities.</p> <p>Surveyed lines were depicted in a survey report with color exhibits as well as an ESRI ArcGIS map package customized to integrate seamlessly with a previous ArcGIS map package produced by Florida Sea Grant for the West Coast Inland Navigation District surveyed in 1998 for the Regional Waterway Management System Implementation In Southwest Florida (RWMS).</p> <p>Hydrographic survey data was collected using a combination of multi beam sonar, single beam sonar and manual sounding and employed our entire fleet of vessels including a 16-foot Carolina Skiff, a 22-foot Aluminum Closed Cabin, and a 10-foot Aluminum Jon Boat.</p> <p>Depths and survey lines depicted in report and GIS database were derived from a digital terrain model (DTM) generated from over 153,152 surveyed raw data points. Following the RWMS example, the survey area was divided into previously defined Trafficshed areas for easy management and quick dredge assessment by WCIND and Anna Maria Island staff.</p>			
Year the Project was completed:	2018		
Probable Construction Costs:	\$25,490	AIM Survey costs of overall project.	
Final Construction Costs:	\$25,490		



Reference 5.			
Client Name:	Mettauer Environmental, Inc.	Address:	19741 N River Rd, Alva, FL 33920
Contact Name / Title:	Chris Mettauer – VP	Phone / Email:	239.728.1814 chris@me-fl.com
<p>Description of Work: AIM Engineering &amp; Surveying, Inc. (AIM) provided construction survey services to support bank restoration on several lakes within the Gateway community in Lee County, FL. Services included providing on-site horizontal and vertical control, staking bank restoration areas, and perform as-built survey on completed restoration areas and provided as-built survey maps.</p>			
Year the Project was completed:	On-going		
Probable Construction Costs:	\$31,122	So far costs on project.	
Final Construction Costs:	N/A		



AIM Engineering & Surveying, Inc.

# TAB 7 - LITIGATION AND INSURANCE



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**TAB 7 - LITIGATION AND INSURANCE:**

AIM has not been involved in any litigation in past 5 years. Please see below AIM's COI that meets the City's requirements.



AIMENGI-01

MPOLITE

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
6/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Babb P&C, Ltd 850 Ridge Avenue Pittsburgh, PA 15212	<b>CONTACT NAME:</b> Margaret Polite
	<b>PHONE (A/C, No, Ext):</b> (239) 208-3454 <b>FAX (A/C, No):</b> (239) 333-1760 <b>E-MAIL ADDRESS:</b> mep@babbins.com
<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURER A :</b> The Continental Insurance Company	<b>NAIC #</b> 35289
<b>INSURER B :</b> National Fire Insurance of Hartford	<b>20478</b>
<b>INSURER C :</b>	
<b>INSURER D :</b>	
<b>INSURER E :</b>	
<b>INSURER F :</b>	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: <b>General Aggregate</b>			7039639615	7/1/2023	7/1/2024	EACH OCCURRENCE \$ <b>2,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>15,000</b> PERSONAL & ADV INJURY \$ <b>2,000,000</b> GENERAL AGGREGATE \$ <b>4,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>4,000,000</b> \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			7039639632	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>			7039639663	7/1/2023	7/1/2024	EACH OCCURRENCE \$ <b>5,000,000</b> AGGREGATE \$ <b>5,000,000</b> \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)    Y / N    N / A If yes, describe under DESCRIPTION OF OPERATIONS below			7039639646	7/1/2023	7/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
A	<b>Inland Marine (C)</b>			7039639629	7/1/2023	7/1/2024	<b>Limit</b> \$ <b>125,000</b>
A	<b>Inland Marine (C)</b>			7039639629	7/1/2023	7/1/2024	<b>Scheduled Equipment</b> \$ <b>3,338,900</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  Evidence of Insurance	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Margaret E. Polite</i>
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AIM Engineering & Surveying, Inc.

# TAB 8 – ADDITIONAL INFORMATION



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dtownsend@aimengr.com

**H. ADDITIONAL INFORMATION**

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED. By providing your staff with the necessary tools and resources, you create an environment that fosters efficiency and effectiveness in completing tasks. A chart showing some of AIM’s software and equipment follows:

COMPUTER SOFTWARE	
<ul style="list-style-type: none"> <li>• ACA Capture Pro</li> <li>• Adobe Acrobat XI Professional</li> <li>• Adobe Creative Cloud</li> <li>• ArcGIS 10.4</li> <li>• Ajera</li> <li>• ASAD</li> <li>• AutoCAD Civil 3D 2015</li> <li>• Autodesk Civil Design/Civil 3D/Land 2015 Object Enabler/Survey/Vault/Storm &amp; Sanitary Analysis</li> <li>• AutoTurn 9.0.2</li> <li>• Bentley MicroStation V8.11</li> <li>• Descartes V8.11</li> <li>• DHI MIKE SHE</li> <li>• Citilabs Cube Voyager 6.4</li> <li>• Citrix ICA Client</li> <li>• CAiCE Visual Transportation</li> <li>• ERDAS Imagine &amp; Leica Photogrammetry Suite</li> <li>• FDOT Citrix</li> <li>• FDOT Construction Software 2009</li> <li>• FDOT Infonet</li> <li>• FDOT Laboratory Information Management System (LIMS) 9.3</li> <li>• FDOT LOS (Level of Service) 2009</li> <li>• FDOT SiteManager</li> <li>• FDOT2015.C3D</li> </ul>	<ul style="list-style-type: none"> <li>• FDOT SS4</li> <li>• Florida Department of Transportation Trends</li> <li>• Geopak</li> <li>• Google Earth Pro</li> <li>• Haested Methods (Storm CAD, Water CAD, Sewer CAD)</li> <li>• HECRAS</li> <li>• HY8</li> <li>• HyPACK 2015</li> <li>• ICPR 3.10</li> <li>• Lview</li> <li>• MapInfo 12.0</li> <li>• McTrans Highway Capacity Manual HCS</li> <li>• Microsoft Office 2013</li> <li>• Microsoft Project 2013</li> <li>• Pix4D Mapper</li> <li>• Primavera P6</li> <li>• Sidra Intersection 6.1</li> <li>• Synchro/SimTraffic 8</li> <li>• TransSoft GuidSign 6.12</li> <li>• Trimble GeoExplorer 2005</li> <li>• Trimble TSCe</li> <li>• WSPRO</li> <li>• 3D Connexion Spaceball</li> </ul>
FIELD EQUIPMENT	
<ul style="list-style-type: none"> <li>• Carlson Data Collector, Explorer II</li> <li>• CST/Berger Level, Model M-156351</li> <li>• Density Gauge (2)</li> <li>• Fiber Glass Signal Measure</li> <li>• Ground Prober</li> <li>• Husky Data Collector, Model FS-2</li> <li>• Hydrolite XT</li> <li>• Leica Level, Models NA-2 &amp; NA-28 (3)</li> <li>• Leica SmartRover</li> <li>• Leica Total Station, Models TCR 803 (1), TCR 703 (3), TCR 1103 (1), TC 1010 (3) &amp; TC 1100 (1)</li> </ul>	<ul style="list-style-type: none"> <li>• Moisture Tester (3)</li> <li>• Raven Data Collector, Models CDPR &amp; TDS</li> <li>• Raven Locator, Model CDPD</li> <li>• Schonstedt Locator, Models GA-52 &amp; GA-52CX</li> <li>• Sonarmite BT</li> <li>• Topcon Robotic Total Station, Model GPT-8205A</li> <li>• Topcon Total Station, Model GPT-3005W (2)</li> <li>• Troxler Density Gauge 26168 (3)</li> <li>• Type B Pressure Meter</li> <li>• Vermeer/Vactron Vacuum System, Model PMD550DT</li> </ul>
GPS EQUIPMENT	
<ul style="list-style-type: none"> <li>• Leica DNA10 Digital Level (1)</li> <li>• Leica Sprinter 100M Digital Level (1)</li> <li>• Leica NA2 Automatic Levels (6)</li> <li>• Leica NA28 Automatic Levels (2)</li> </ul>	<ul style="list-style-type: none"> <li>• Leica System 1200 SmartRover (GPS/GNSS) (6)</li> <li>• Leica System SR530 Receivers (5)</li> <li>• Trimble GeoXt Handheld Sub-Meter GPS (1)</li> <li>• Leica Viva GS15 Units (2)</li> </ul>

HYDROGRAPHIC EQUIPMENT	
<ul style="list-style-type: none"> <li>• Coda Octopus F1/5 Inertial Measurement System</li> <li>• Garmin GPSMAP 740S Chartplotter/Sounder</li> <li>• Garmin GMR 18HD Radar Radome Hypack MAX &amp; Hypack HYSWEEP Software</li> </ul>	<ul style="list-style-type: none"> <li>• Trimble SPS855-SPS555 Marine Precise Positioning &amp; Heading System</li> <li>• Valeport MiniSVP Sound Velocity Profiler</li> <li>• Valeport MiniSVS Sound Velocity Sensor</li> </ul>
PHOTOGRAPHIC EQUIPMENT	
<ul style="list-style-type: none"> <li>• Canon A590IS Camera (2)</li> <li>• Kodak Z1285 Digital Camera</li> <li>• Pentax Optio E10</li> <li>• Polaroid I534</li> <li>• Sony DSC-W190 Camera</li> <li>• Saltzman B9 Enlargers</li> </ul>	<ul style="list-style-type: none"> <li>• Sony HDR-SR11 High Definition Video Camera RCA Video Camcorder</li> <li>• Pentax 35mm Camera with 35/70 &amp; 80/200 Lenses</li> <li>• Bushnell Binoculars Trimble GeoXT with TerraSync &amp; GPS Analyst</li> </ul>
COMMUNICATION	
<ul style="list-style-type: none"> <li>• Smart Phones &amp; Tablets</li> </ul>	<ul style="list-style-type: none"> <li>• Motorola CP-200 &amp; CT-250 Two Way Radios</li> </ul>
COMPUTER HARDWARE	
<ul style="list-style-type: none"> <li>• Three Dual Xeon Dual Core Processor Windows 2008 R2 Servers with Active Directory Integration</li> <li>• Multiple High-Powered Workstations with Intel i5 &amp; i7 Processors running Windows 7 64-bit with Solid State Hard Drives for Modeling &amp; AutoCAD</li> <li>• Intranet with VPN Access</li> <li>• Roaming Laptops with Broadband Cards</li> <li>• Multiple DVD &amp; CD Recorders</li> <li>• Overland Storage Powerloader for Backups</li> </ul>	<ul style="list-style-type: none"> <li>• Two ARC Vaults for Tape Backup</li> <li>• Off-Site Backup of Data in Remote Offices Using Distributed File Systems (Windows 2008 Server)</li> <li>• HP MSA1500 SAN for Data Storage at Corporate Office</li> <li>• Multiple HP MSA 20 SANs for Data Storage</li> <li>• VPN Access to Mobile Field Crews</li> <li>• Dedicate 64-bit Linux Mail Server</li> <li>• Wide-Format Plotters</li> </ul>
BIOLOGICAL SAMPLING GEAR	
<ul style="list-style-type: none"> <li>• 5m DBH Tapes</li> <li>• PVC Quadrats (2m, 1m, 0.5m, 0.25m, &amp; 0.16m)</li> <li>• 2" Bucket Augers with 6' Extension</li> </ul>	<ul style="list-style-type: none"> <li>• Botanical Field Presses</li> <li>• Munsell Soil Charts</li> <li>• Soil Probes</li> </ul>
WATER SAMPLING EQUIPMENT	
<ul style="list-style-type: none"> <li>• YSI Model 44 DO Meter/Probe</li> <li>• HACH 16800 Portable Turbidimeters</li> <li>• HACH 9100 Field Turbidimeters</li> <li>• Kimmerer Water Sampler</li> <li>• Van Dorn Water Sampler</li> </ul>	<ul style="list-style-type: none"> <li>• Secchi Disk</li> <li>• Refractometer</li> <li>• LI 100 LiCor with 2II Light Sensor</li> <li>• Backpack Herbicide Applicator</li> <li>• Hand-Held Sale Refractometer with ATC</li> </ul>
MISCELLANEOUS EQUIPMENT	
<ul style="list-style-type: none"> <li>• 100-Meter Tapes</li> <li>• 10cm x 10cm Quads</li> <li>• 1-m2 Quad</li> <li>• 25 ml Opaque Bottles</li> <li>• Aquascopes</li> <li>• Dual Regulator Hookah</li> <li>• Kawasaki 220 4-Wheel ATV</li> </ul>	<ul style="list-style-type: none"> <li>• ¼ Ton Swamp Buggy</li> <li>• Full Range of Vehicles to Include 4-Wheel Drive Vehicles</li> <li>• Scuba Equipment with Safety Flag</li> <li>• 14-Foot Rowboat with Trolling Motor</li> <li>• 16-Foot Carolina Skiff with Outboard Motor</li> <li>• Safety Equipment for all Vehicles &amp; Personnel</li> </ul>

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE 	32. DATE 7/27/23
--	---------------------

33. NAME AND TITLE  
Shawn Swets, PE / Principal-in-Charge



AIM Engineering & Surveying, Inc.

# TAB 9 - CITY REQUIRED FORMS



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Fort Myers, FL 33901



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