



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Minutes Parks & Recreation Advisory Board

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Thursday, February 15, 2024

6:30 PM

City Hall Room 244

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### 1. Call to Order

Vice Chair Jackomin called the meeting to order at 6:30 p.m.

### 2. Roll Call

**Present** 6 - Board Member Everett, Board Member Thomas, Board Member Rosa, Board Member Gray, Vice Chair Jackomin and Alternate II Spisak

**Absent** 3 - Chair Jameson, Alternate I Morgan and Board Member Murphy

### Also Present:

Staff Liaison Trish Sturgess, Police Legal Advisor Katlyn Coughlin, and Board Specialist Micheal Bodmer

### 3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

### 4. Public Comment

There was no public comment.

### 5. Approval of Minutes

- A. [24-0171](#) Approval of the January 18, 2024 Parks and Recreation Meeting Minutes

Vice Chair Jackomin announced the item.

***A motion was made by Board Member Rosa, seconded by Board Member Gray, to approve the minutes as presented. The motion carried unanimously on voice vote.***

### 6. Unfinished Business

- A. [24-0141](#) Discussion and Possible Action Regarding Annual Parks and Recreation Advisory Board Report

Vice Chair Jackomin announced the item.

Discussion took place regarding format to submit report.

***A motion was made by Vice Chair Jackomin, seconded by Board Member Gray, to approve the annual report format to the City Commission. The motion carried unanimously on voice vote.***

Discussion took place regarding previous annual reports and potential amendments.

*A motion was made by Board Member Everett, seconded by Vice Chair Jackomin, to approve the Parks and Recreation Advisory Board Annual Report Presentation. The motion carried unanimously on voice vote.*

**7. New Business**

- A. [24-0201](#) Sunshine Law Training (Presented by the Office of the City Attorney)

Vice Chair Jackomin announced the item.

Ms. Coughlin provided a presentation including public meetings definition, open meeting requirements, penalties for violation, penalty examples, public records definition, identifying a public record, email and text messages, public records requests, public records retention, Florida Commission on Ethics, prohibited conduct, prohibited relationships, voting, conflicts of interest, relatives, penalties for ethics violation, meeting procedures, quorum and motions, discussion, alternate members, and request for information.

- B. [24-0326](#) Discussion on items to present at Sarasota County Parks Advisory & Recreation Council Meeting

Vice Chair Jackomin announced the item.

Discussion took place regarding status.

**8. Updates**

- A. [23-1114](#) Review and Discussion of Recent and Upcoming Parks & Recreation Department Events

Vice Chair Jackomin announced the item.

Ms. Sturgess spoke to statistics, classes, training, summer camp, maintenance, and playgrounds.

- B. [23-1495](#) Review and Discussion of Parks & Recreation Department Agenda Items for Recent and Upcoming City Commission Meetings

Vice Chair Jackomin announced the item.

Ms. Sturgess spoke to upgrades.

**9. Future Agenda Items**

There were no future agenda items.

**10. Public Comment**

There was no public comment.

**11. Adjournment**

Vice Chair Jackomin adjourned the meeting at 7:11 p.m.

By: \_\_\_\_\_  
Celeste Jameson, Chair