



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Pete Emrich, Mayor
Barbara Langdon, Vice Mayor
Jill Luke, Commissioner
Debbie McDowell, Commissioner
Alice White, Commissioner

APPOINTED OFFICIALS

Jerome Fletcher, City Manager
Amber L. Slayton, City Attorney
Heather Taylor, City Clerk

Tuesday, June 7, 2022

10:00 AM

City Commission Chambers

Amended to add CHNEP attachments on Item No. 22-2532 and Adding Attachments to Resolution No. 2022-R-31

PUBLIC COMMENT: Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04. Any comment received that does not meet the public comment timing and requirements will be rejected and will not be included in the official record of the meeting. **PLEASE NOTE:** Those wishing to provide public comment on quasi-judicial agenda items must appear before the City Commission to give testimony under oath.

Public comment may be submitted in the following ways:

In Person Attendance: Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. When recognized by the Mayor, the Commenter will approach the podium. Public Comment is limited to three (3) minutes per person.

Online: Submit a written eComment using the eComment link at cityofnorthport.legistar.com/Calendar. The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters. **PLEASE NOTE:** Online public comment cannot be considered as the basis for a quasi-judicial decision and will be read into the record under general public comment.

Voice Mail Message: Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds. Voice messages will be forwarded to Commission and played into the record. **PLEASE NOTE:** Comments provided via voice mail cannot be considered as the basis for a quasi-judicial decision and will be played into the record under general public comment.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE**1. APPROVAL OF AGENDA****2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

3. ANNOUNCEMENTS

- A. [22-2964](#) Current Vacancies and Upcoming Expirations for Boards and Committees

Attachments: [Announcements](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [22-2221](#) Approval of the Interlocal Agreement Providing for the Administration of a Joint County/Municipality Economic Development Program

Attachments: [Interlocal Agreement](#)
[2020 Interlocal Agreement](#)
[Legislative Text Summary and Notes](#)
[Background History](#)
[2005 Interlocal Agreement](#)

- B. [22-2790](#) Approve the United States Marshals Service Fugitive Task Force Memorandum of Understanding for Non-Federal Agencies and the Addendum to Fugitive Task Force Memorandum of Understanding Regarding Body-Worn Camera Use by Task Force Officers

Attachments: [Memorandum of Understanding](#)
[Addendum](#)

- C. [22-2798](#) Approve Work Assignment 2022-02 with Kimley-Horn & Associates, Inc., for \$124,406.00, for the Drying Bed Design at the Southwest Water Reclamation Facility.

Attachments: [Work Assignment with Scope and Fee Schedule](#)
[Evaluation & Ranking](#)
[Letter of Interest Submittal](#)
[Letters of Interest](#)
[Continuing Contract No. 2020-58-10](#)
[Florida Division of Corporations Documents](#)

- D. [22-2804](#) Approve the Statement of Work and the Addendum to the Master Service Agreement between CivicPlus, LLC and the City of North Port for the SeeClickFix Application

Attachments: [Master Service Agreement](#)
[Statement of Work](#)
[Addendum to Master Service Agreement](#)
[Florida Division of Corporations Documents](#)

- E. [22-2820](#) Accept the Cash Receipts Summary Report for April 2022.

Attachments: [Cash Receipts Summary 043022](#)

- F. [22-2824](#) Approve the Disposition of Surplus Assets in an Appropriate Fashion Pursuant to Chapter 2 Administration, Article VIII Procurement, Section 2-419, Disposition of City Assets and Property (d), (1) of the Code of the City of North Port, Florida.

Attachments: [Asset Disposition and Recommended Method](#)
[City of North Port Disposal Form](#)

- G. [22-2858](#) Approve Interlocal Agreement Regarding Distribution Formula For Allocation of Revenue From Local Option Fuel Tax Levied Pursuant to Section 336.025(1)(a), Florida Statutes, Among Sarasota County and Municipalities within Sarasota County.

Attachments: [2022 Interlocal Agreements](#)

- H. [22-2859](#) Approve the Memorandum of Understanding Between the Sarasota County Property Appraiser and the City of North Port Forgoing Twenty-Three and One-Half Percent (23.5%) of all Taxes, Penalties, and Interest of any Monies Recovered, Not to Exceed Twenty-Five Thousand (\$25,000) Dollars Per Lien Satisfied.

Attachments: [Memorandum of Understanding](#)

- I. [22-2860](#) Approval of the Agreement Between Imagine School at North Port, Inc. (ISNP) and the City of North Port for the School Resource Officer Program, with the City receiving \$146,860.05 from ISNP.

Attachments: [Agreement](#)

- J. [22-2892](#) Approve the 2022 Suncoast Summer Reading Challenge Memorandum of

Understanding Between the Patterson Foundation and the City of North Port, Florida to Support the Suncoast Campaign for Grade-Level Reading within Summer Camp.

Attachments: [Memorandum of Understanding](#)

- K. [22-2919](#) Approve Construction Contract No. 2022-24 - Myakkahatchee Creek Water Treatment Plant (MCWTP) Structural Rehabilitation Project - Phase 3 With Innovative Masonry Restoration, LLC, in the Amount of \$1,366,089.00, With a Contingency Amount of \$204,913.00 for a Total Cost of \$1,571,002.00.

Attachments: [Contract](#)
[Notice of Intent to Award](#)
[Award Recommendation Memo and Bid Tabulation](#)
[Submittal by Innovative Masonry Restoration, LLC](#)
[RFB No. 2022-24 and Addendum](#)
[Florida Division of Corporations Document](#)

- L. [22-2920](#) Approve Work Assignment 2022-03 with Stantec Consulting Services, Inc., in the Amount of \$239,882.64, for Professional Engineering Services for the Myakkahatchee Creek Surface Water Treatment Plant Intake Structures Repairs, Renovations and/or Upgrades Project

Attachments: [Work Assignment](#)
[Evaluation & Ranking](#)
[Letter of Interest Submittal](#)
[Request for Letters of Interest](#)
[Continuing Contract No. 2020-58-12](#)
[Florida Division of Corporations Documents](#)

- M. [22-2934](#) Approval of John K. Dalton as the Development, Engineering, Planning Member Representative on the Community Economic Development Advisory Board to Serve a term from June 7, 2022 to June 7, 2024.

Attachments: [Florida Statutes 112.3143\(6\)](#)
[Application and Backup](#)

- N. [22-2960](#) Approve Interlocal Agreement Regarding Distribution Formula For Allocation of Revenue From Local Option Fuel Tax Levied Pursuant to Section 336.025(1)(b), Florida Statutes, Among Sarasota County and Municipalities within Sarasota County.

Attachments: [2022 Interlocal Agreements](#)

- O. [22-2968](#) Approval of Joe Justice as a Regular Member of the Charter Review Advisory Board to Serve Two-Year a Term From June 7, 2022, to June 7, 2024.

Attachments: [Florida Statutes 112.3143\(6\)](#)
[Application and Backup](#)

- P. [22-2969](#) Approval of Carl Goodrich as a Regular Member on the Environmental Advisory Board to Serve a Two-Year Term From June 7, 2022, to June 7, 2024.

Attachments: [Florida Statutes 112.3143\(6\)](#)
[Application and Backup](#)
[Attendance Record](#)

- Q. [22-2795](#) Approve the Application for the 2022 Bulletproof Vest Grant in the Amount of \$15,720.00, and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City

Attachments: [New Grant Application Memorandum](#)
[Application Announcement](#)
[Application Submittal](#)
[Receipt of Application](#)

- R. [22-2956](#) Approval of Minutes for the May 5, 2022 and May 10, 2022 Commission Regular Meetings

Attachments: [5/5/22 Minutes](#)
[5/10/22 Minutes](#)

5. PUBLIC HEARINGS:

PETITION

- A. [CC](#) Consideration of Petition No. PLF-22-031, Brightmore at Wellen Park,
[PLF-22-031](#) Phases 1A, 1B, 1C, 2A, and 3 Final Plat (QUASI-JUDICIAL)

Attachments: [Plat, Brightmore at Wellen Park Phases 1A-1C, 2A, and 3](#)
[Staff Report with Exhibits](#)
[West Villages Improvement District Letter of Approval](#)
[Street Tree and Landscape Easement Letter of Acceptance](#)
[May 19, 2022, PZAB Action Report](#)

ORDINANCE - Second Reading:

- B. [ORD. NO.](#) An Ordinance of the City of North Port, Florida, Amending the Unified Land
[2022-02](#) Development Code Relating to the Permitted and Prohibited Uses in Activity Center Number 1 (Mediterranea), Activity Center Number 2 (Heron Creek), Activity Center Number 3 (Gateway), Activity Center Number 4 (Panacea), Activity Center Number 5 (Midway), and Activity Center Number 8 (The Gardens); Amending Chapter 55 – Activity Center Design

Regulations; Amending Section 61-3 – Definitions and Word Usage; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance - Second Reading Clean Copy](#)
[Ordinance - Second Reading Strikethrough and Underline](#)
[Ordinance - First Reading](#)
[Maps Showing Second Row Distance](#)
[October 7, 2021 Commission Meeting Minutes](#)
[January 6, 2022 PZAB Action Report](#)
[Chapter 55 - Table of Changes](#)

RESOLUTION:

- C. **RES. NO.** A Resolution of the City of North Port, Florida, Amending the Non-District
 2022-R-31 Budget and Capital Improvement Budget for Fiscal Year 2021-22 for
 Myakkahatchee Creek Greenway Trail Project P10MCG in the amount of
 \$319,400 and for the First Floor Lobby Mural in the amount of \$1,750;
 Providing for Findings; Providing for Conflicts; Providing for Severability;
 and Providing an Effective Date.

Attachments: Resolution
 Resolution - Strikethrough and Underline
 CIP Detail Sheet
 Legal Request

6. GENERAL BUSINESS:

- A. [22-2933](#) Discussion and Possible Action Regarding the Approval of the May 9,
 2022 Commission Workshop Minutes

Attachments: [Draft Minutes](#)
 [Amended Draft Minutes](#)
 [Correspondence](#)

- B. [22-2946](#) Discussion and Possible Action Regarding City Acceptance of
 Maintenance and Replacement of Metal Roadway Grates in the Duck Key
 Subdivision.

Attachments: [Photographs](#)
 [1/13/2003 Minutes](#)
 [Capture of City Asset Management System](#)
 [Duck Key Email Thread](#)
 [March 16, 2022 Notes](#)
 [Duck Key Update Email Thread](#)
 [Agenda Request from Duck Key HOA to Commissioner McDowell](#)
 [Duck Key Research](#)

- C. [22-2967](#) Discussion and Possible Action to Conduct a Reconciliation of the Art Fund.

Attachments: [Chapter 59, Unified Land Development Code](#)
 [April 21, 2022 Email Thread](#)
 [Public Art Account Balance](#)

7. PUBLIC COMMENT:

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8. COMMISSION COMMUNICATIONS:

- A. [22-2491](#) Mayor Emrich's Report
B. [22-2492](#) Vice Mayor Langdon's Report
C. [22-2493](#) Commissioner Luke's Report

Attachments: [Communications](#)

- D. [22-2494](#) Commissioner McDowell's Report
E. [22-2532](#) Commissioner White's Report

Attachments: [CHNEP Report January 2022](#)
 [CHNEP Report May 2022](#)

9. ADMINISTRATIVE AND LEGAL REPORTS:

10. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.