



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Debbie McDowell, Mayor

Jill Luke, Vice Mayor

Christopher Hanks, Commissioner

Pete Emrich, Commissioner

Vanessa Carusone, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager

Amber L. Slayton, City Attorney

Heather Taylor, Interim City Clerk

Tuesday, March 24, 2020

6:00 PM

City Commission Chambers

Amended to Add ORD. NO. 2020-13

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

3. ANNOUNCEMENTS

- A. [20-2135](#) Current Vacancies for Boards and Committees and Upcoming Expiration Dates for Boards and Committees

Attachments: [Current and Upcoming Expiration Dates for Boards and Committees](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [CCSAP-20-037](#) Award Funds from the Special Event Assistance Program to People for Trees to Cover the Costs of City Fees and/or Resources Associated with the April 25, 2020, Tree Fair 2020! Event

Attachments: [Resolution 2018-R-17, adopted Special Event Assistance Program Application & Application](#)

- B. [20-1896](#) Approve the First Amendment to the Master Services and Purchasing Agreement with Axon Enterprise, Inc. and Authorize the City Manager to Execute all Future Amendments to the Original Agreement, with Keeping the Terms in the Original Agreement Unchanged and in Full Effect; Amending the Original Quote to Include Additional Sixteen (16) Licenses and Additional One Hundred Sixty (160) Units of Storage for a Cost of \$2,600.00 Due in the Fifth Year of the Agreement

Attachments: [First Amendment to the Master Services and Purchasing Agreement with Axon | Axon Master Services & Purchasing agreement | Florida Division of Corporations](#)

- C. [20-1980](#) Accept Cash Receipts Summary Report for January 2020

Attachments: [Cash Receipts Summary 013120](#)

- D. [20-2008](#) Approve Agreement No. 2020-12 with TLC Engineering Solutions, Inc. for Professional Engineering Services for the Design of City Hall Generator in the Amount of \$77,195.00

Attachments: [Agreement No. 2020-12](#)
[Notice of Intent to Award](#)
[Notice of Intent to Negotiate](#)
[City Manager Recommendation to Negotiate Memorandum with Ranking Tabular](#)
[Consultant Proposal](#)
[RFP No. 2020-12 with Addenda](#)
[Florida Division of Corporations Document](#)

- E. [20-2056](#) Approve Contract No. 2020-34 for Community Development Block Grant

(CDBG) Garden of the Five Senses Walking Trail to Jon F. Swift, Inc. in the Amount of \$191,221, Plus a Construction Contingency of \$19,122 for a Total of \$210,343

Attachments: [RFB 2020-34 Contract](#)
[RFB 2020-34 Notice of Intent to Award](#)
[RFB 2020-34 Award Recommendation and Bid Tabulation](#)
[Jon F. Swift, Inc. Bid Submittal](#)
[RFB 2020-34 Bid Document with Addenda](#)
[Florida Division of Corporations Document](#)

- F. [20-2076](#) Appoint Philip Stokes and Nancy S. Ceci as Regular Members to the Citizens Tax Oversight Committee to Serve a Two-Year Term from March 24, 2020 to March 24, 2022

Attachments: [Applications and Backup](#)

- G. [20-2138](#) Approval of the February 6, 2020 Commission Special Meeting, February 19, 2020 Commission Joint Meeting with Charter Review Advisory Board, February 25, 2020 Commission Strategic Planning Workshop, February 25, 2020 Commission Regular Meeting, February 27, 2020 Commission Joint Meeting with Environmental Advisory Board, March 2, 2020 Commission Special Meeting, March 3, 2020 Commission Regular Meeting, March 5, 2020 Commission Special Meeting

Attachments: [02-06-2020 Special Meeting](#)
[02-19-2020 Joint Meeting with Charter Review](#)
[02-25-2020 Strategic Planning Workshop](#)
[02-25-2020 Regular Meeting](#)
[02-27-2020 Joint Meeting with Environmental Board](#)
[03-02-2020 Special Meeting](#)
[03-03-2020 Regular Meeting](#)
[03-05-2020 Special Meeting](#)

5. PUBLIC HEARINGS:

PETITIONS:

- A. [CC](#) Approval of DMP-19-295, Development Master Plan for First Slavic
 [DMP-19-295](#) Pentecostal Church (QUASI-JUDICIAL)

Attachments: [First Slavic Pentecostal Church Development Master Plan](#)
 [DMP-19-295 Staff Report](#)

ORDINANCE - Second Reading

- B. [ORD. NO. 2020-02](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, to Eliminate the Citizen Opt-in Program Under the Cross-Connection Control Program, by Amending Section 78-129 Cross-Connection Control Program; Providing for Adoption; Providing for Conflicts; Providing for Severability; Providing for Coding; and Providing an Effective Date

Attachments: [Ordinance No. 2020-02](#)
[Customer Notification](#)

- C. [ORD. NO. 2020-13](#) An Ordinance of the City of North Port, Florida Amending the Code of the City of North Port, Florida Section 4-151 Regarding the Membership of the Economic Development Advisory Board; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ordinance 2020-13 for Second Reading](#)
[Ordinance No. 2020-13. First Reading](#)
[Request for Legal Services](#)
[Response to RLS.](#)
[CEDAB Request Memo from Staff Liason](#)

ORDINANCE - First Reading

- D. [ORD. NO. 2020-10](#) An Ordinance of the City of North Port, Florida, Adopting the Capital Improvements Element of the City of North Port Comprehensive Plan; Providing for Findings; Providing for Adoption; Providing for Conflicts; Providing for Severability; and Providing for an Effective Date.

Attachments: [Ordinance No. 2020-10](#)
[City of North Port 2020 Capital Improvement Program](#)
[Sarasota County Schools 2019-2020 Five-Year Capital Improvement Plan](#)

RESOLUTIONS:

- E. [RES. NO. 2020-R-08](#) A Resolution of the City of North Port, Florida, Authorizing the City to Apply to and City Manager or Designee to Sign and Execute the Florida Boating Improvement Program Grant; Incorporating Recitals: Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Attachments: [Resolution Number 2020-R-08](#)

6. PUBLIC COMMENT:

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7. COMMISSION COMMUNICATIONS:

- A. [20-2143](#) Commissioner Emrich's Report
- B. [20-2144](#) Commissioner Carusone's Report
- C. [20-2145](#) Commissioner Hanks' Report
- D. [20-2146](#) Vice Mayor Luke's Report
- E. [20-2147](#) Mayor McDowell's Report

8. ADMINISTRATIVE AND LEGAL REPORTS:

- A. [20-2027](#) City Manager Report

Attachments: [City Manager Commission Update Report 3.24.20.pdf](#)
- B. [20-2067](#) Project Updates for GovQA and TRAKiT

Attachments: [GovQA Project Summary 03-2020.pdf](#)
[GovQA Online Payments Implementation Plan 03-2020.pdf](#)
[TRAKiT Project Summary 03-2020.pdf](#)
- C. [20-2089](#) City Attorney Report

Attachments: [City Attorney Report on Commission Directed Items.pdf](#)
- D. [20-2142](#) City Clerk Report

Attachments: [Commission Update](#)

9. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.

