



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Debbie McDowell, Mayor

Jill Luke, Vice Mayor

Christopher Hanks, Commissioner

Pete Emrich, Commissioner

Vanessa Carusone, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager

Amber L. Slayton, City Attorney

Heather Taylor, Interim City Clerk

Tuesday, February 25, 2020

6:00 PM

City Commission Chambers

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

The Pledge of Allegiance was led by Ron Carroll.

1. APPROVAL OF AGENDA :

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

3. ANNOUNCEMENTS:

- A. [20-1952](#) Current Vacancies for Boards and Committees and Upcoming Expiration Dates for Boards and Committees

Attachments: [Current and Upcoming Expiration Dates](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [19-1583](#) Approve Extension of Agreement No. 2015-40 Between the City of North Port and TPH Holdings LLC, d/b/a The Parts House, for Vehicle and Equipment Parts Management Supply for the Second and Final One Year Term, Per the Unit Prices, Terms and Conditions of the Agreement

Attachments: [Second Extension to Agreement No. 2015-40](#)
[Agreement No. 2015-40 TPH Acquisition, LLLP, dba The Parts House](#)
[Vendor Renewal Agreement Letter](#)
[Department Renewal Letter](#)
[Florida Division of Corporations Document](#)

- B. [20-1608](#) Approve Memorandum of Agreement Between Florida Division of Emergency Management and the City of North Port for the Use of the Everbridge Notification Platform at no Cost to the City

Attachments: [FDEM Memorandum of Agreement](#)

- C. [20-1725](#) Approve Work Assignment No. 2020-02, Under Continuing Contract No. 2016-23, With Consor Engineers, LLC, formerly TKW Consulting Engineers, in the Amount of \$149,922.00 for the AWIA Risk and Resilience Assessment & Emergency Response Plan

Attachments: [Work Assignment No. 2020-02 with Scope and Fee Submittal](#)
[RLI 2020-02 Evaluation & Ranking](#)
[TKW Consulting Engineers Letter of Interest Submittal](#)
[Request for Letters of Interest 2020-02](#)
[Continuing Contract No. 2016-23 and First Renewal](#)
[Contract No. 2016-23 Assignment with Consor Engineers, LLC](#)
[Florida Division of Corporations & Merger Documents](#)

- D. [20-1726](#) Approve the Second Amendment to the PowerDMS, Inc. Software as a Service Agreement Between PowerDMS, Inc. and the City of North Port for a Total Estimated Cost of \$2,986.20

Attachments: [Second Amendment to the PowerDMS, Inc. Software as a Service Agreement](#)
[Amended Exhibit A](#)
[PowerDMS Sole Source Form](#)
[PowerDMS Sole Source Letter](#)
[Florida Division of Corporations](#)

- E. [20-1795](#) Approve the Traffic Enforcement Agreement With The West Villages Improvement District

Attachments: [WVID Traffic Enforcement Agreement](#)

- F. [20-1811](#) Approval of First Amendment to Agreement No. 2017-40, Professional Design and Engineering Services for Warm Mineral Springs Park Master Plan in the Amount of \$1,374,125, Plus a Project Contingency of 5% or \$68,706 for a Not to Exceed Amount of \$1,442,831

Attachments: [First Amendment to Agreement No. 2017-40](#)
[Agreement No. 2017-40](#)
[WMSP Final Master Plan Book - 4-9-19](#)
[Florida Division of Corporations document](#)

- G. [20-1828](#) Approve Memorandum of Understanding for the Appointment of Deputy Sheriffs

Attachments: [MOU for the Appointment](#)

- H. [20-1848](#) Approve Contract No. 2020-29 for the Community Education Center Parking Lot Improvements to O-A-K/Florida, Inc. dba Owen Ames Kimball Company in the Amount of \$502,780.40, with a Construction Contingency Amount of \$50,278.04, for a Total Contract not to Exceed Amount of \$553,058.44

Attachments: [Contract No. 2020-29 O-A-KFlorida Inc. dba Owen-Ames-Kimball Co](#)
[Notice of Intent to Award Contract No. 2020-29](#)
[Award Recommendation Memo](#)
[Bid Tabulation](#)
[RFB 2020-29 Community Education Center Parking Lot Improvements](#)
[CEC Bid Set Construction Plans](#)
[Florida Division of Corporations Document](#)

- I. [20-1862](#) Approve a Three-year Tenant Lease Agreement with Air Methods Corporation, Inc. and the City of North Port for Designated Space at Fire Station 81, 4980 City Center Blvd., North Port for \$19,656.00 Per Year with 3% Annual Escalator for Office/Living Space to Operate Air Medical Transport Services

Attachments: [City of North Port - Lease Agreement 2020 - 2023](#)
[Florida Division of Corporations Document](#)

- J. [20-1869](#) Approve the Memorandum of Understanding between The City of Tallahassee on behalf of the Tallahassee Police Department and the City of North Port for the utilization of the Electronic License and Vehicle Information System (ELVIS)
- Attachments: [Electronic License and Vehicle Information System MOU](#)
- K. [20-1876](#) Approve the Vested Interest in K9s, Inc. K9 Vest Recipient Application and Acceptance of Bullet and Stab Protective Vests and Other Assistance for Current and Future K9 Officers
- Attachments: [K9 Vest Recipient Application packet](#)
- L. [20-1880](#) Approve the Federal Bureau of Investigation (FBI) National Vehicle Lease, Vehicle Use Agreement - NON-FBI Task Force Officer, Authorizing a Selected Officer of the North Port Police Department to be Provided a Leased Vehicle by the Federal Bureau of Investigations, at no Cost to the City, for Use With Assignments as a Task Force Officer to the FBI
- Attachments: [FBI National Vehicle Lease, Vehicle Use Agreement - NON-FBI Task Force Offi](#)
- M. [CC](#)
[SAP-20-015](#) Award Funds from the Special Event Assistance Program to San Pedro Catholic Church in the Amount of \$2,000 to Cover the Costs of City Fees and/or Resources Associated with the February 28, 2020 -- March 1, 2020, Community Festival Event
- Attachments: [Application for Assistance](#)
[Resolution 2018-R-17, adopted Special Event Assistance Program Application :](#)
- N. [20-1791](#) Appoint David MacIntyre on the Public Utility Advisory Board to Serve a Second Two-Year Term from February 27, 2020 to February 27, 2022
- Attachments: [Application and Backup](#)
- O. [20-1810](#) Appoint Richard Rieth to the Citizens Tax Oversight Committee to Serve a Two-Year Term from February 25, 2020 to February 25, 2022
- Attachments: [Application and Backup](#)
- P. [20-1836](#) Appoint Norbert Schneider as a Regular Member to the Planning and Zoning Advisory Board, to Serve a Four-Year Term from February 25, 2020 to February 25, 2024
- Attachments: [Application and Backup](#)
- Q. [20-1840](#) Appoint Pauline Strickler as a Regular Member of the Art Advisory Board, to Serve a Two-Year Term from February 25, 2020 to February 25, 2022
- Attachments: [Application and Backup](#)
- R. [20-1866](#) Appoint Judy Anderson to the Beautification & Tree/Scenic Highway Committee to Serve a Two-Year Term from February 25, 2020 to February 25, 2022

Attachments: [Application and Backup](#)

- S. [20-1842](#) Appoint Mary Dougherty to the Community Economic Development Advisory Board as the Development, Engineering or Planning Representative to Serve a Two-Year Term from February 25, 2020 to February 25, 2022

Attachments: [Application and Backup](#)

- T. [20-1859](#) Rescind the January 28, 2020 Motion to Approve the November 26, 2019 Commission Meeting Minutes as Presented and Approve the November 26, 2019 City Commission Meeting Minutes as Amended

Attachments: [November 26, 2019 Commission Minutes](#)

- U. [20-1910](#) Rescind the November 26, 2019 Motion to Approve the October 7, 2019 Commission Workshop Minutes as Presented and Approve the October 7, 2019 Commission Workshop Minutes as Amended

Attachments: [Amended Minutes](#)

- V. [20-1956](#) Approval of Minutes for the December 5, 2019 Commission Special Meeting, January 6, 2020 Commission Workshop (No Quorum), January 7, 2020 Commission Strategic Planning Session, January 16, 2020 Commission Strategic Planning Session, January 17, 2020 Convocation of Governments, January 28, 2020 Commission Regular Meeting, February 3, 2020 Commission ULDC Workshop, February 4, 2020 Commission Regular Meeting.

Attachments: [12-05-2019 Minutes](#)

[01-06-2020 Minutes](#)

[01-07-2020 Minutes](#)

[01-16-2020 Minutes](#)

[01-17-2020 Minutes](#)

[01-28-2020 Minutes](#)

[02-03-2020 Minutes](#)

[02-04-2020 Minutes](#)

5. PRESENTATIONS: TIME LIMIT OF 15 MINUTES

- A. [20-1845](#) Barbara Lockhart: Sandhill Crane Area Mapping

Attachments: [Presentation](#)

[Sandhill Crane Spreadsheet Tracking](#)

[Map of Signs](#)

6. PUBLIC HEARINGS:**PETITIONS:**

- A. [CC](#) Replat, Oasis Phase 2 (QUASI-JUDICIAL)
[PLF-19-311](#)

Attachments: [Replat, Oasis Phase 2](#)
[PLF-19-311 Staff Report](#)
[Mayor McDowell Ex Parte Communication](#)

ORDINANCES - First Reading:

- B. [ORD. NO.](#) An Ordinance of the City of North Port, Florida, Amending the Non-District
[2020-12](#) Budget for Fiscal Year 2019-20 by Providing for Changes Identified in Exhibit A to Transfer \$8,000,000 From the Sewer Capacity Fee Fund Balance for a Developer Reimbursement Related to the Construction of a Wastewater Treatment Plant and \$82,000 in the Forfeiture Fund from Confiscated Property for Operating Supplies and a Donation for Teen Court; Providing for Findings; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Attachments: [Ordinance No. 2020-12 First Reading](#)
[2020-12 Exhibit A First Reading](#)
[Ordinance No. 2020-12 Second Reading](#)
[2020-12 Exhibit A Second Reading](#)
[2020-12 Exhibit B Second Reading](#)

- C. [ORD. NO.](#) An Ordinance of the City of North Port, Florida Amending the Code of the
[2020-13](#) City of North Port, Florida Section 4-151 Regarding the Membership of the Economic Development Advisory Board; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ordinance No. 2020-13. First Reading](#)
[Request for Legal Services](#)
[Response to RLS.](#)
[CEDAB Request Memo from Staff Liason](#)

RESOLUTIONS:

- D. [RES. NO.](#) A Resolution of the City of North Port, Florida, Authorizing the City
[2020-R-05](#) Manager or Designee to Sign and Execute the Hazard Mitigation Grant Program Application for the Rehabilitation of Water Control Structure 113; Incorporating Recitals: Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Attachments: [Resolution Number 2020-R-05](#)

- E. [RES. NO. 2020-R-06](#) A Resolution of the City of North Port, Florida, Authorizing the Acquisition of Real Property Located on Talon Bay Drive in North Port, Florida and Described as Parcel Identification Number 0791080007; Providing for Filing of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Attachments: [Option Agreement including Exhibit A - Purchase & Sale Agreement](#)
[Resolution No. 2020-R-06](#)
[Purchase Agreement including Exhibits A & B](#)
[PowerPoint Presentation](#)
[Property Information Report](#)
[Procurement Exemption Request Form](#)

- F. [RES. NO. 2020-R-03](#) A Resolution of the City of North Port, Florida, Adopting City Commission Policy No. 2020-02 Related to the Issuance of Proclamations and Ceremonial Items; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Attachments: [Resolution 2020-R-03](#)
[Exhibit A](#)
[Commission Direction](#)

ORDINANCES - Second Reading continued:

- G. [ORD. NO. 2020-09](#) An Ordinance of the City of North Port, Florida, Amending Section 2-54 of the Code of the City of North Port, Florida, Related to Proclamations at City Commission Meetings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ordinance 2020-09](#)
[Commission Direction](#)

- H. [ORD. NO. 2020-04](#) An Ordinance of the City of North Port, Florida, Establishing the Central Parc Community Development District, Pursuant to Chapter 190, Florida Statutes; Specifying General and Special Powers of the District; Describing the External Boundaries of the District; Providing for the Administration, Operation, Maintenance, and Financing of the District; Naming the Initial Members of the Board of Supervisors for the District; Providing for the Distribution of Facilities and Services; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Attachments: [Ordinance No. 2020-04 Second Reading](#)
[Ordinance No. 2020-04](#)
[Florida Statutes, Section 190.011](#)
[Petition for Establishment of the Central Parc CDD](#)

- I. [ORD. NO. 2019-15](#) An Ordinance of the City of North Port, Florida, Amending the Unified Land Development Code Related to Fences, by Amending Section 53-3, Section 53-240, and Section 61-3; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ordinance 2019-15 for Third Reading](#)
[Ordinance 2019-15 for Second Reading](#)
[Ordinance 2019-15](#)
[Staff Report with Exhibits, TXT-18-296](#)

7. GENERAL BUSINESS:

- A. [20-1965](#) Discussion and Possible Action Regarding Skate Park Mural Selection

Attachments: [Combined Photo](#)
[Photo 1](#)
[Photo 2](#)
[Photo 3](#)

- B. [20-1863](#) Discussion and Possible Action Regarding the City Clerk and/or Deputy City Clerk Positions

Attachments: [First Year Game Plan](#)
[9-24-2019 Meeting Minutes](#)

- C. [20-1901](#) Discussion and Possible Action Regarding Heron Creek Scrub Jay Management Plan

Attachments: [Heron Creek DRI Scrub Jay Management Plan, dated July 28, 2000](#)
[Heron Creek DRI Update Memo](#)
[ORD 2013-16 Heron Creek DRI DO, dated October 14, 2013](#)
[IVA Environmental Scrub Jay Preserve Letter, dated March 22, 2017](#)

- D. [CC GEN-17-026](#) Discussion and Possible Action Regarding North Port Neighborhood Revitalization Plan Implementation Strategy

Attachments: [North Port Revitalization Plan Update Report](#)

- E. [20-1940](#) Discussion and Possible Action Regarding Commission Challenge Coins

Attachments: [Pricing Comparison Table](#)
[Challenge Coin Designs](#)

8. PUBLIC COMMENT:

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9. COMMISSION COMMUNICATIONS:

- A. [20-1960](#) Commissioner Emrich's Update
- B. [20-1961](#) Commissioner Carusone's Update
- C. [20-1962](#) Commissioner Hanks' Update
- D. [20-1963](#) Vice Mayor Luke's Update
- E. [20-1964](#) Mayor McDowell's Update

10. ADMINISTRATIVE AND LEGAL REPORTS:

- A. [20-1950](#) City Manager Report

 Attachments: [02.25.20 City Manager Commission Update Report.pdf](#)
- B. [20-1972](#) City Attorney Report

 Attachments: [City Attorney Report on Commission Directed Items](#)
- C. [20-1959](#) Interim City Clerk Report

 Attachments: [Commission Update](#)

11. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.

