



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda

### City Commission Regular Meeting

#### **CITY COMMISSIONERS**

*Christopher B. Hanks, Mayor*  
*Debbie McDowell, Vice-Mayor*  
*Vanessa Carusone, Commissioner*  
*Peter Emrich, Commissioner*  
*Jill Luke, Commissioner*

#### **APPOINTED OFFICIALS**

*Peter Lear, City Manager*  
*Amber L. Slayton, City Attorney*  
*Heather Taylor, Interim City Clerk*

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Tuesday, October 22, 2019

6:00 PM

CITY COMMISSION CHAMBERS

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**MEETING PROCEDURE:** By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **PLEDGE OF ALLEGIANCE**

#### **1. APPROVAL OF AGENDA**

#### **2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

#### **3. ANNOUNCEMENTS**

- A. [19-1231](#) Current Vacancies and Upcoming Expiration Dates for Boards and Committees.

**Attachments:** [Current Vacancies and Upcoming Expiration Dates](#)

#### **4. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [19-0926](#) Approve the Utilization of a Five-Year Contract with Omnia® Partners through SHI International Corp. ("SHI"), (Solicited by City of Mesa, Arizona Contract #2018011-02) and One of SHI's International Corp. Authorized Partners, ProPhoenix for Public Safety Software, Support and Maintenance for a Total Cost of \$868,274.45.

**Attachments:** [Procurement Competitive Exemptions Form' SHI](#)  
[SHI Quote-17707269](#)  
[ProPhoenix Software License and Support Agreement](#)  
[2018011 IT Solicitation and Agreement](#)  
[Addendum 1 for Contract #2018011](#)  
[Addendum 2 for Contract #2018011](#)  
[OMNIA](#)  
[SHI Florida Division of Corporations](#)

- B. [19-1040](#) Approve Contract No. 2020-14 with Spectrum Underground Inc., in the Amount of \$301,784.00 with a Contingency Amount of \$30,178.00, for a Total Project Cost of \$331,962.00 for the Bobcat Trail Force Main Replacement Project.

**Attachments:** [Contract No. 2020-14](#)  
[Notice of Intent to Award](#)  
[Award Recommendation Memo](#)  
[Bid Tabulation](#)  
[RFB Submittal by Spectrum Underground Inc.](#)  
[RFB No. 2020-14 and Addendum](#)  
[Florida Division of Corporations Document](#)  
[Pictures](#)

- C. [19-1167](#) Approve Utilizing Temporary Staffing Agencies, Including but not Limited to, Ad-Vance Recruiting, LLC, for Employment Services on an 'As Needed Basis' for an Estimated Amount of \$132,260 in Fiscal Year 2020.

**Attachments:** [FY20 AdVance Breakdown](#)  
[Competitive Exemption Form](#)  
[Florida Division of Corporations document](#)

- D. [19-1170](#) Approve the Interlocal Agreement By and Among the Sarasota County Sheriff's Office and the Police Departments for the Cities of North Port, New College, and Sarasota-Manatee Airport Police Authority and the Airport Rescue and Firefighting Department which Outlines Direct Communication for Immediate and Un-Delayed Law Enforcement Response During Active and Imminent Threats to Life.

**Attachments:** [Interlocal Agreement](#)

- E. [19-1165](#) Approve the Interagency Agreement Providing Access to the National Crime Information Center and the Florida Crime Information Center made Between the City of North Port on Behalf of the North Port Police Department and the School Board of Sarasota County Police Department Which will Allow the School Board Police Department Access to FDLE Computer Terminals with no Financial Impact to the City.

**Attachments:** [Interagency Agreement providing access to the National Crime Information Cen](#)

- F. [19-1185](#) Approve Article 5, Compensation of the Collective Bargaining Agreement (CBA) between the City of North Port and the Southwest Florida Police Benevolent Association, Inc., (PBA) for the Period October 1, 2017 to September 30, 2020.

**Attachments:** [Article 5 Compensation Clean Copy](#)  
[PBA Appendix A 10-01-2019](#)  
[Appendix B Professional Development Plan October 1, 2019](#)  
[Professional Development Plan Appendix C](#)  
[Professional Development Plan Appendix D](#)  
[Sign off Sheet for PBA and City 2019](#)

- G. [19-1169](#) Appoint Frederick Nassar as a Regular Member on the Public Utility Advisory Board.

**Attachments:** [Application and Backup Material](#)

- H. [19-1230](#) Approve Minutes for the September 23, 2019 Commission Joint Meeting with Historic & Cultural Advisory Board, September 24, 2019 Commission Regular Meeting, October 2, 2019 Commission Special Meeting.

**Attachments:** [09-23-2019 Minutes](#)  
[09-24-2019 Minutes](#)  
[10-02-2019 Minutes](#)

## **5. PRESENTATIONS: TIME LIMIT OF 15 MINUTES**

- A. [19-1229](#) Update by Sarasota County Commissioner Hines

## **6. PUBLIC HEARINGS:**

**ORDINANCE - First Reading**

- A. [ORD. NO. 2019-01](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Related to Right-Of-Way Use Permits, Building Permits, and Certain Shed Permits and Fees, by Amending Section 70-24 – Administration, Permits, and Appendix A – City Fee Structure, Section K – Road and Drainage Fees; Revoking the Direction Provided in Resolution No. 2018-R-28; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

**Attachments:** [Ordinance 2019-01](#)  
[Request for Legal Services dated December 20, 2018](#)  
[Response to Request for Legal Services dated September 19, 2019](#)  
[Resolution - 2018-R-28](#)

**PETITIONS**

- B. [CC PLF-19-158](#) Plat, Islandwalk Phase 6, Petition No. PLF-19-158, (QUASI-JUDICIAL)

**Attachments:** [Plat, Islandwalk Phase 6](#)  
[PLF-19-158 Staff Report with Exhibits](#)

- C. [CC DMP-19-174](#) Development Master Plan, Palm Port Apartments, a six-building 126-unit apartment complex, with two requested waivers – one to the front yard setback and another to the perimeter buffering requirement (QUASI-JUDICIAL)

**Attachments:** [DMP and Building Elevations](#)  
[Staff Reports and Exhibits](#)  
[Summary of SDR Comments for Palm Port Development Master Plan Memo](#)  
[Commission email](#)  
[Notice to Adjacent Homeowners](#)  
[Public Written Communications](#)  
[Traffic Impact Statement](#)

**7. GENERAL BUSINESS:**

- A. [CC SAP-19-219](#) Discussion and Possible Action to Award Funds from the Special Event Assistance Program to Awaken Church of North Port to Cover the Costs of City Fees and/or Resources Associated with the November 9, 2019, November to Remember Event.

**Attachments:** [Application for assistance](#)  
[Resolution 2018-R-17, adopted Special Event Assistance Program Application :](#)

- B. [CC](#)  
[SAP-19-220](#) Discussion and Possible Action to Award Funds from the Special Event Assistance Program to Kiwanis Club of North Port to Cover the Costs of City Fees and/or Resources Associated with the October 19, 2019, Kiwanis Bike Safety Rodeo Event.

Attachments: [Application for Assistance](#)  
[Resolution 2018-R-17, adopted Special Event Assistance Program Application :](#)

- C. [19-1168](#) Discussion and Possible Action Regarding the North Port Aquatic Center Initial Operating Hours

Attachments: [North Port Aquatic Center Lifeguard Recruitment Potential Operating Hours](#)

## **8. PUBLIC COMMENT:**

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## **9. COMMISSION COMMUNICATIONS:**

- A. [19-1239](#) Commissioner Luke's Report
- B. [19-1240](#) Vice Mayor McDowell's Report
- C. [19-1241](#) Commissioner Carusone's Report
- D. [19-1242](#) Commissioner Emrich's Report
- E. [19-1243](#) Mayor Hanks' Report

## **10. ADMINISTRATIVE AND LEGAL REPORTS:**

- A. [19-1180](#) City Manager Report
- Attachments: [City Manager Commission Update Report 10.22.19](#)
- B. [19-1192](#) City Attorney Report
- Attachments: [City Attorney Report on Commission Directed Items](#)
- C. [19-1244](#) Interim City Clerk Report
- Attachments: [Commission Update](#)

## **11. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.