



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda

### City Commission Regular Meeting

#### **CITY COMMISSIONERS**

*Christopher B. Hanks, Mayor*  
*Debbie McDowell, Vice-Mayor*  
*Vanessa Carusone, Commissioner*  
*Peter Emrich, Commissioner*  
*Jill Luke, Commissioner*

#### **APPOINTED OFFICIALS**

*Peter Lear, City Manager*  
*Amber L. Slayton, City Attorney*  
*Kathryn Wong, City Clerk*  
*Heather Taylor, Deputy City Clerk*

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Tuesday, June 11, 2019

9:00 AM

CITY COMMISSION CHAMBERS

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#### **Amended to Add Invocation & Item 19-0535**

**MEETING PROCEDURE:** By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

#### **CALL TO ORDER**

#### **ROLL CALL**

The invocation was provided by Mayor Hanks followed by the Pledge of Allegiance led by the Commission.

*Invocation Provided by Father Les Trojanowski from San Pedro Catholic Church*

#### **1. APPROVAL OF AGENDA**

#### **2. GENERAL BUSINESS - This item is time certain for 9:00 a.m.**

- A. [19-0535](#) Approval of Amendment #1 to Agreement No. 2018-35 with Recreational Design & Construction, Inc. in the amount of \$498,146.45 for the construction of an additional parking lot in support of the North Port Aquatic Center.

**Attachments:** [2018-35 Amendment #1 Recreational Design & Construction, Inc.](#)  
[2018-35 Agreement, Recreational Design & Construction, Inc.](#)  
[2018-35 Change Orders No. 1 through 8](#)  
[Florida Division of Corporations Document](#)  
[06-11-2019 Commission Regular Meeting Item 2A Aerial Site Plans](#)

### **3. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

### **4. ANNOUNCEMENTS**

- A. [19-0607](#) Current Vacancies for Boards and Committees and Upcoming Expiration Dates for Boards and Committees

**Attachments:** [Current Vacancies and Upcoming Expiration Dates](#)

### **5. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [19-0606](#) Approve Minutes for the May 2, 2019 Commission Special Meeting

**Attachments:** [Minutes 05-02-2019](#)

- B. [19-0505](#) Reappoint Alice White as Regular Member to the Citizens Tax Oversight Committee

**Attachments:** [Application and Backup Material](#)

- C. [19-0562](#) Appoint Dylan Hubbard as the North Port High School Representative, Kevyn Dufrense as the Woodland Middle School Representative, Madisyn Crites, Aiden Hubai and Damien Auxier as At-Large Members to the North Port Youth Council

**Attachments:** [Applications and Backup Material](#)

- D. [19-0524](#) Approve Work Assignment No. 6 with Granite Inliner, LLC. for the Inflow and Infiltration Project in the Amount of \$214,657.00

**Attachments:** [Work Assignment No. 6 with Granite Inliner, LLC](#)  
[Contract No. 2018-41.002 with Layne Inliner, LLC](#)  
[Bid Tabulation](#)  
[RFB Submittal by Layne Inliner LLC.](#)  
[RFB No. 2018-41 and Addendum](#)  
[Florida Division of Corporations Documents](#)  
[Layne Inliner LLC. Application for Name Change](#)

- E. [19-0529](#) Accept the Cash Receipts Summary Report for April 2019

**Attachments:** [Cash Receipts Summary](#)

## **6. PRESENTATIONS: TIME LIMIT OF 15 MINUTES**

- A. [19-0532](#) Bryan Mantz, GovRates Inc.:2019 Utility Rate Analysis and Discussion and Direction for Staff to Prepare and Submit Proposed User Rate, Level of Service and Miscellaneous Fee Adjustment Recommendations for FY 19/20, FY 20/21 and FY 21/22

**Attachments:** [Utility Rate Analysis Report](#)  
[Presentation](#)

## **7. PUBLIC HEARINGS:**

### **ORDINANCES - Second Reading**

- A. [ORD NO.](#)  
[2018-33](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Chapter 58 - Planning and Development, Article III - Impact fees, Allowing for Deferral of Payment of Impact Fees, Modifying the Timeline for and Interest Paid on Refunds, and Removing Outdated Language; Amending Appendix A - City Fee Structure to Provide Fees for Petitions Related to Impact Fees; Providing for Severability; Providing for Conflicts; Providing for Codification; and Providing for an Effective Date

**Attachments:** [Ord 2018-33. Second Reading](#)  
[Ord 2018-33. Without Line Numbers](#)

- B. [19-0590](#) Ordinance No. 2019-06; An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Chapter 58 – Planning and Development, Article III. – Impact Fees; Providing for Severability; Providing for Conflicts; Providing for Codification; and Providing an Effective Date.

**Attachments:** [Ord 2019-06. Second Reading](#)  
[Ord 2019-06.With Redline Showing Changes](#)  
[Comparison of Impact Fees at Varying Discount Rates](#)  
[North Port Impact Fee Study](#)

### **GENERAL BUSINESS - Continued**

- B. [GEN-18-224](#) Discussion and Possible Action Regarding Makers Market Ordinance Language

**Attachments:** [Makers Market Draft Ordinance Language](#)  
[Map of Vendor Area at DWP](#)  
[Map of Vendor Area at DWP During Construction](#)

### **8. PUBLIC COMMENT:**

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### **9. COMMISSION COMMUNICATIONS:**

### **10. ADMINISTRATIVE AND LEGAL REPORTS:**

### **11. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.