



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Christopher B. Hanks, Mayor
Debbie McDowell, Vice-Mayor
Vanessa Carusone, Commissioner
Peter Emrich, Commissioner
Jill Luke, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager
Amber L. Slayton, City Attorney
Kathryn Wong, City Clerk
Heather Taylor, Deputy City Clerk

Tuesday, May 14, 2019

10:00 AM

CITY COMMISSION CHAMBERS

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

INVOCATION PROVIDED BY Reverend Eddie DeJesus of New Hope Community Church

PLEDGE OF ALLEGIANCE – LED BY THE COMMISSION

1. APPROVAL OF AGENDA – COMMISSION

2. ANNOUNCEMENTS

3. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [19-0508](#) Current Vacancies for Boards and Committees and Upcoming Expiration Dates for Boards and Committees.
- Attachments:** [Current Vacancies and Upcoming Expiration Dates for Boards and Committees](#)
- B. [19-0509](#) Approval of Minutes for the April 1, 2019 Commission Workshop Meeting, April 9, 2019 Commission Regular Meeting, April 10, 2019 Commission Workshop Meeting, and April 23, 2019 Commission Regular Meeting.
- Attachments:** [Minutes 04-01-2019](#)
[Minutes 04-09-2019](#)
[Minutes 04-10-2019](#)
[Minutes 04-23-2019](#)
- C. [19-0115](#) Season of Sharing (SOS) Grant #20193739 from the Community Foundation of Sarasota County, in the amount of \$25,000
- Attachments:** [2018-19 Season of Sharing Grant Contract #20193739](#)
[2017-18 Season of Sharing Grant Contract #20191128](#)
- D. [19-0440](#) Approve Agreement No. 2019-41, Professional Engineering Services for Water Transmission main on San Mateo Drive from Price Blvd to Hillsborough Blvd. with Kimley-Horn and Associates, Inc. in the amount of \$347,013.
- Attachments:** [Agreement No. 2019-41 with Kimley-Horn and Associates, Inc.](#)
[Notice of Intent to Award](#)
[Notice of Intent to Negotiate](#)
[Recommendation to Negotiate and Ranking](#)
[RFP Submittal by Kimley-Horn and Associates, Inc.](#)
[RFP No. 2019-41 and Addendum](#)
[Florida Division of Corporations Documents](#)
- E. [19-0442](#) Utilization of the State of Oklahoma's contract OK-SW-300 as part of the National Association of State Purchasing Officers cooperative purchasing agreement for the procurement of one Physio Control Lifepak 15 cardiac monitor/defibrillators in the estimated amount of \$37,397.10.

Attachments: [Physio Control Proposal](#)
[Physio Control Exemptions Form](#)
[NASPO Master Agreement with Physio Control](#)
[Amendment 1 to NASPO Master Agreement with Physio Control](#)
[Physio Control Renewal Letter](#)
[Florida Division of Corporations](#)

- F. [19-0222](#) Appointment of Zhaneta Albritton for a second term as a Youth Member to the Art Advisory Board.

Attachments: [Application and Backup Material](#)

- G. [19-0280](#) Award of Contract No. 2019-50 to U.S. Water Services Corporation for the Hillsborough Booster Station Piping Improvements Project.

Attachments: [Contract No. 2019-50](#)
[Notice of Intent to Award](#)
[Award Recommendation Memo](#)
[Bid Tabulation](#)
[RFB Submittal by U.S. Water Services Corporation](#)
[RFB No. 2019-50 and Addendum](#)
[Florida Division of Corporations Document](#)

- H. [19-0434](#) Cash Receipts Summary Report for March 2019

Attachments: [Cash Receipts Summary 033119](#)

5. PRESENTATIONS: TIME LIMIT OF 15 MINUTES

- A. [19-0214](#) Update by Sarasota County Commissioner Hines

6. PUBLIC HEARINGS:

- A. [ORD. NO. 2019-10](#) An Ordinance of the City of North Port, Florida, Second Reading, Allowing for Community Gardens in the AG Agricultural District, GU Government Use District, RSF Residential Single-Family District, RTF Residential Two-Family District, RMF Residential Multifamily District, and RMH Residential Manufactured Home District by Amending the City of North Port Unified Land Development Code, Section 53-25, Section 53-64, Section 53-121, Section 53-134, Section 53-147, and Section 53-160; Providing Regulations for Community Gardens by Amending the City of North Port Unified Land Development Code Section 53-240 – Special Structures; Providing Relevant Definitions by Amending the City of North Port Unified Land Development Code, Section 61-3 – Definitions and Word Usage; Creating a Community Garden Operation Permit Fee by Amending the Code of the City of North Port, Appendix A – City Fee

Structure; Providing for Adoption; Providing for Conflicts; Providing for Severability; Providing for Coding of Amendments; and Providing for an Effective Date.(TXT-18-128)

Attachments: [Ordinance 2019-10](#)
[Staff Report with Exhibits](#)
[Memo from 7-24-18 Meeting](#)
[TXT-18-128 Presentation](#)
[Revised Ordinance 2019-10 for Second Reading](#)

- B. [19-0459](#) Ordinance No. 2019-13, second reading, amending the Code of the City of North Port, Florida, Chapter 4 - Boards and Committees, Article XI - North Port Youth Council, Section 4-202 - Membership, to allow for a resident member who attends school outside the city and to change the minimum grade requirement for membership

Attachments: [Ord 2019-13 - amending Youth Council. second reading](#)
[Ordinance No. 2018-63 - Creating Youth Council](#)

- C. [19-0457](#) Resolution No. 2019-R-04 Accepting ownership of donated parcel of real property located on Peale Circle and described as Lot 13, Block 2057, 44th addition to Port Charlotte Subdivision, parcel identification number 1149-20-5713

Attachments: [Resolution 2019-R-04 with exhibits](#)
[Okuly Property Map](#)
[Okuly Tax Record](#)
[Okuly PID Summary](#)

7. GENERAL BUSINESS:

- A. [19-0189](#) Discussion and Direction Regarding the Use of Art Fund Monies for Senior Center Mural Project and Possible Charette and Involvement and Utilization of the Art Advisory Board

Attachments: [City Manager's Memorandum to Commission dated Feb. 7, 2019](#)

- B. [19-0209](#) Discussion and Direction Regarding the Use of CGI and their Promotional Video Services

Attachments: [2018 Sponsorship Policy](#)
[North Port Sponsorship Request Letter](#)
[CGI Responses to Commission questions](#)
[North Port Agreement Revised 2-26-19](#)

- C. [19-0285](#) Discussion and Direction to Approve the Use of Code Enforcement Fines for North Port Beautification and Tree/Scenic Highway Committee US 41 Revitalization Program

Attachments: [Item#26 Proposal to use Code Enforcement fines for Beautification](#)
[Use of Code Fines and Tree Fund Memo to CM](#)
[City of North Ports Beautification Program](#)

8. PUBLIC COMMENT:

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9. COMMISSION COMMUNICATIONS:

10. ADMINISTRATIVE AND LEGAL REPORTS:

11. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.