



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Christopher B. Hanks, Mayor
Debbie McDowell, Vice-Mayor
Vanessa Carusone, Commissioner
Peter Emrich, Commissioner
Jill Luke, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager
Amber L. Slayton, City Attorney
Heather Taylor, Acting City Clerk

Tuesday, October 8, 2019

10:00 AM

CITY COMMISSION CHAMBERS

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

INVOCATION BY PASTOR TIMOTHY HARRIS OF FAITH SEVENTH DAY ADVENTIST CHURH FOLLOWED BY THE PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

3. ANNOUNCEMENTS

- A. [19-1132](#) Current Vacancies and Upcoming Expiration Dates for Boards and Committees.

Attachments: [Current Vacancies and Upcoming Expiration Dates](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [19-1035](#) Appoint Thomas E. Van Bergen as the Real Estate Representative on the Community Economic Development Advisory Board

Attachments: [Application and Backup Material](#)

- B. [19-1110](#) Appoint Richard Beaver as a Regular Member of the Public Utility Advisory Board.

Attachments: [Application and Backup](#)

- C. [19-1112](#) Appoint Keith Brown for a Second Term as a Trustee to the North Port Police Officers' Pension Board of Trustees.

Attachments: [Application and backup material](#)

- D. [19-1117](#) Appoint Nicholas Worden and the Financial Services Representative on the Community Economic Development Advisory Board.

Attachments: [Application and Backup](#)

- E. [19-1118](#) Appoint Tina Powell as a Regular Member on the Environmental Advisory Board.

Attachments: [Application and Backup](#)

- F. [19-1133](#) Approve Minutes for the September 5, 2019 Commission Special Meeting, September 5, 2019 Commission Budget Hearing, and September 10, 2019 Commission Regular Meeting

Attachments: [09-05-2019 Special Meeting](#)
[09-05-2019 Budget Hearing](#)
[09-10-2019 Regular Meeting](#)

- G. [19-1071](#) Approve the First Amended Software as a Service Agreement between PowerDMS, Inc. and The City of North Port for a Total Estimated Cost of \$3,452.10.

Attachments: [PowerDMS First Amended Software as a Service Agreement](#)
[PowerDMS Sole Source Procurement Form](#)
[PowerDMS Sole Source Letter](#)
[Florida Division of Corporations](#)

- H. [19-1066](#) Accept the Cash Receipts Summary Report for August 2019

Attachments: [Cash Receipts Summary 083119](#)

- I. [19-0604](#) Approve Receiving a Canine Donation of a 24-month-old German Shepard Named Jett.

Attachments: [Letter of Donation](#)
 [Photo of Jett](#)

- J. [19-1017](#) Approve Community Development Block Grant Sub-Recipient Agreement between Sarasota County, Florida and the City of North Port, Florida to Fund Staff Salaries for the Social Services Division, in the Amount of \$54,000, Contract Number B-19-UC-12-0014.

Attachments: [FY 18-19 NP Sub- Recipient Agreement](#)
 [FY 19-20 NP Sub-Recipient Agreement](#)

- K. [19-1022](#) Approve Work Assignment No. 2019-07, under Continuing Contract No. 2016-23, with CDM Smith, Inc. in the Amount of \$199,945.68 for Southwest Water Treatment Plant Design Review.

Attachments: [Work Assignment No. 2019-07](#)
 [CDM Smith, Inc. Scope & Fee Submittal](#)
 [CDM Smith, Inc. Letter of Interest Submittal](#)
 [Request for Letters of Interest](#)
 [Continuing Contract No. 2016-23 with CDM Smith, Inc.](#)
 [Florida Division of Corporations Document](#)

- L. [19-1024](#) Approve Contract No. 2020-02, Professional Engineering Services for Neighborhood Expansion Phase 2 with Giffels-Webster Engineering, Inc. in the Amount of \$597,610.00.

Attachments: [Contract No. 2020-02 with Giffels-Webster Engineering, Inc.](#)
 [Notice of Intent to Award](#)
 [Notice of Intent to Negotiate](#)
 [City Manager Recommendation to Negotiate and Ranking Tabulation](#)
 [RFP Submittal by Giffels-Webster Engineering, Inc.](#)
 [RFP No. 2020-02 with Addenda](#)
 [Florida Division of Corporations Document](#)
 [Memo Regarding Additional Commission Requested Information](#)

5. PRESENTATIONS: TIME LIMIT OF 15 MINUTES

- A. [19-1127](#) Frank Cassell: Sarasota County Centennial Celebration

Attachments: [Sarasota County Centennial Celebration Presentation](#)
 [HCAB May 9, 2019 Meeting Minutes](#)
 [HCAB June 13, 2019 Meeting Minutes](#)

6. GENERAL BUSINESS:

- A. [19-1123](#) Discussion and Possible Action Regarding Resolution Supporting Florida League of Cities Water Resources Legislative Priority

Attachments: [Draft FLC 2020 Water Resources Resolution](#)

7. PUBLIC COMMENT:

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8. COMMISSION COMMUNICATIONS:

- A. [19-1151](#) Commissioner Luke Communication
- B. [19-1152](#) Vice Mayor McDowell Communication
- C. [19-1153](#) Mayor Hanks Communication
- D. [19-1155](#) Commissioner Carusone Communication
- E. [19-1154](#) Commissioner Emrich Communication

9. ADMINISTRATIVE AND LEGAL REPORTS:**10. ADJOURNMENT:**

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.