



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda

### City Commission Regular Meeting

#### **CITY COMMISSIONERS**

*Vanessa Carusone, Mayor*  
*Christopher B. Hanks, Commissioner*  
*Jill Luke, Commissioner*  
*Debbie McDowell, Commissioner*

#### **APPOINTED OFFICIALS**

*Peter Lear, City Manager*  
*Amber L. Slayton, City Attorney*  
*Kathryn Peto, City Clerk*

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Tuesday, November 13, 2018

1:00 PM

CITY COMMISSION CHAMBERS

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**MEETING PROCEDURE:** By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

#### **CALL TO ORDER/ROLL CALL**

Invocation was provided by Pastor Brian Zdrojowy from Awaken Church followed by the Pledge of Allegiance led by the Commission.

#### **PLEDGE OF ALLEGIANCE – LED BY THE COMMISSION**

#### **1. APPROVAL OF AGENDA – COMMISSION**

#### **2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

**3. ANNOUNCEMENTS**

- A. [18-799](#) Current Vacancies for Boards and Committees.  
  
**Attachments:** [Current Vacancies for Boards and Committees](#)
- B. [18-800](#) Upcoming Expiration Dates for Boards and Committees.  
  
**Attachments:** [Upcoming Expiration Dates for Board Members](#)
- A. [18-762](#) Ordinance No. 2018-51, first reading, amending the Fiscal Year 2017-2018 Non-District Budget.  
  
**Attachments:** [Ordinance No 2018-51](#)  
[Ordinance 2018-51 Exhibit A](#)  
[2018-51 2018-0930 Fund Balance Estimate](#)
- B. [18-764](#) Ordinance No. 2018-58, first reading, amending the Fiscal Year 2018-2019 Non-District Budget.  
  
**Attachments:** [Ordinance No 2018-58](#)  
[Ordinance 2018-58 Exhibit A](#)  
[Fund Balance Reports](#)  
[Florida State Statute 932.7055](#)
- C. [18-795](#) Resolution No. 2018-R-30, regarding deferred maintenance needs in the National Parks System  
  
**Attachments:** [Florida National Parks Data](#)  
[Florida National Parks](#)  
[Resolution No. 2018-R-30](#)
- D. [18-763](#) Resolution No. 2018-R-15 consenting to Sarasota County and West Villages Improvement District constructing a reclaimed water transmission main and reclaimed water transmission lines from unincorporated Sarasota County into the West Villages Improvement District located within the City of North Port's corporate limits.  
  
**Attachments:** [Resolution No. 2018-R-15](#)  
[Exhibit B Reclaimed Water Line Extension](#)  
[Exhibit B \(close-up\) Reclaimed Water Line Extension](#)

**5. GENERAL BUSINESS:**

- A. [18-728](#) Discussion and possible action regarding amending the Unified Land Development Code as it relates to vacation of easements allowing for circumstances that are not the fault of the property owner

**Attachments:**      [February 13, 2018, Commission meeting minutes](#)  
[Florida Statutes Chapter 177](#)  
[Unified Land Development Code Section 53-267 D.](#)

- B.      [18-732](#)      Discussion, and possible action to award funds from the Special Event Assistance Program to SW Florida Mopar Plus, Chariots for Charity Car Show in the amount of \$1,000.00 to cover the cost of City fees and or resources associated with the February 16, 2019, Chariots for Charity event.

**Attachments:**      [Application](#)  
[Special Event Assistant Program Guidelines](#)

- C.      [18-766](#)      Discussion and possible action to award funds from the Special Event Assistance Program to Friends of Shannon Staub Public Library in the amount of \$1,000.00 to cover the cost of City fees and or resources associated with the January 20, 2019 ,Charity Car Show event.

**Attachments:**      [Application](#)  
[Special Event Assistant Program Guidelines](#)

- D.      [18-755](#)      Discussion and possible action regarding 2019 Convocation of Governments based on the Interlocal Agreement for School Facility Planning

**Attachments:**      [Letter from Sarasota County Schools Dated 101518 re January 18 2019 Convo](#)  
[Convocation Agenda 2018](#)  
[Convocation Agenda 2017](#)  
[Convocation Agenda 2016](#)

- E.      [18-773](#)      Low Income Housing Tax Credit Applications, GEN-18-141

**Attachments:**      [Palm Port Application](#)  
[Palm North Application](#)

## **6. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A.      [18-801](#)      Approval of Minutes for the October 1, 2018 Commission Special Meeting;  
October 4, 2018 Commission Special Meeting.

**Attachments:**      [10-01-2018 Commission Special Meeting Minutes](#)  
[10-04-2018 City Commission Special Meeting Minutes](#)

- B.      [18-726](#)      Cash Receipts Summary - September 2018

**Attachments:**      [Cash Receipts Summary 093018](#)

- C. [18-768](#) Appointment of Angelo "Skip" Felicita, Jr. as a Regular Member to the Historic and Cultural Advisory Board.
- Attachments:** [Application and Backup Material Historic and Cultural Advisory Board](#)
- D. [18-777](#) Equitable Sharing Agreement and Certification between the U.S. Department of Justice, the U.S. Department of Treasury and the City of North Port.
- Attachments:** [Equitable Sharing Agreement and Certification for 2018](#)
- E. [18-697](#) Contract No. 2019-16 with Harn R/O Systems, Inc. for the Myakkahatchee Creek Water Treatment Plant Membrane Element Replacement Project.
- Attachments:** [Contract No. 2019-16](#)  
[Notice of Intent to Award](#)  
[Award Recommendation Memo](#)  
[Bid Tabulation](#)  
[RFB Submittal by Harn RO Systems, Inc.](#)  
[RFB No. 2019-16 and Addendum](#)  
[Florida Division of Corporations Document](#)
- F. [18-711](#) Season of Sharing (SOS) Grant #20191128 from the Community Foundation of Sarasota County, in the amount of \$25,000
- Attachments:** [2017-18 Season of Sharing Grant Contract #20191128](#)  
[2016-17 Season of Sharing Grant Contract #20174001](#)
- G. [18-594](#) Memorandum of Understanding between the Federal Bureau of Investigation and City of North Port regarding a Joint Terrorism Task Force.
- Attachments:** [FBI Joint Task Force MOU.pdf](#)  
[FBI Joint Task Force MOU'Cost Reimbursement Agreement.pdf](#)
- H. [18-663](#) Sole Source Procurement of Software, Training, Annual Maintenance and Professional Services from Superior, LLC in an estimated budgeted amount of \$405,550.47 with a contingency amount of \$10,000.00, for a total budgeted amount of \$415,550.47.

**Attachments:**      [Sole Source Request Form](#)  
[Sole Source Letter Superion.pdf](#)  
[Superion Payment Breakdown.pdf](#)  
[Superion Annual Maintenance Police.pdf](#)  
[Superion Annual CAD and Citation Maintenance Police.pdf](#)  
[Superion Hosting Services NaviLine-TRAKiT and BlueBeam.pdf](#)  
[Utilities Customer Service Training Email.pdf](#)  
[Superion OneSolution Additional CAD Licenses Quote.pdf](#)  
[Superion OneSolution Additional RMS Licenses Quote.pdf](#)  
[Superion Letter re CentralSquare Merger](#)  
[Superion Amendment Agreement.pdf](#)  
[Florida Division of Corporations Document - Superion.pdf](#)

- I.      [18-706](#)      Utilize the REV RTC, Inc. contract to purchase (2) two replacement ambulances now and (1) one new ambulance to be purchased when the Principles of Agreement can be reached with the West Villages at an estimated price of \$271,202 each for an estimated total of \$813,606. Additionally, to purchase equipment for (1) one new ambulance for an estimated total of \$150,000 and (2) replacement ambulances for an estimated total of \$50,000 each for an estimated grand total of \$1,063,606.

**Attachments:**      [REV RTC, Inc. Proposal](#)  
[Road Rescue Specifications](#)  
[REV RTC, Inc. Contract](#)  
[Vehicle Repair History Report](#)  
[Equipment & Fleet Vehicle Replacement Score Sheet](#)  
[PowerPoint Presentation](#)  
[Florida Division of Corporations](#)

- J.      [18-712](#)      Contract No. 2019-13, Water Transmission Expansion Myakkahatchee Creek Water Treatment Plant to Ortiz Phase I with Andrew Sitework LLC., in the amount of \$ 303,932 with a contingency amount of \$ 30,393, for a total amount of \$ 334,325.

**Attachments:**      [Contract No. 2019-13 Andrew Sitework LLC](#)  
[Notice of Intent to Award](#)  
[Award Recommendations](#)  
[Bid Tabulation](#)  
[RFB Submittal by Andrew Sitework LLC](#)  
[RFB No. 2019-13](#)  
[Florida Division of Corporations Documents](#)

- K.      [18-774](#)      Second Amended Requested Operational and Voluntary Cooperation

Agreement with the Sarasota County Sheriff's Office, Longboat Key Police Department, North Port Police Department, Sarasota Police Department, Venice Police Department, Sarasota-Manatee Airport Authority, New College of Florida, and the University of South Florida.

**Attachments:**     [Second Amended Requested Operational and Voluntary Cooperation Agreement](#)  
[First Amended Requested Operational and Voluntary Cooperation Agreement.p](#)  
[Seventh Renewal of the Combined Voluntary Cooperation and Operational Assi](#)  
[Requested Operation and Voluntary Cooperation Agreement.pdf](#)

- L.     [18-769](#)     Facilities Management Agreement with Sky Family YMCA for management and operation of the Al Goll Center

**Attachments:**     [Contract No. 2010-505 Facilities Management Agreement](#)  
[Assignment, Assumption and Amendment Contract No. 2010-505](#)  
[Sarasota County Termination Letter](#)  
[Facilities Management Agreement between the Sky Family YMCA and City of N](#)

## **7. PUBLIC COMMENT:**

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## **8. COMMISSION COMMUNICATIONS:**

## **9. ADMINISTRATIVE AND LEGAL REPORTS:**

## **10. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.

