



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Vanessa Carusone, Mayor
Linda M. Yates, Vice-Mayor
Christopher B. Hanks, Commissioner
Jill Luke, Commissioner
Debbie McDowell, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager
Amber L. Slayton, City Attorney
Kathryn Peto, Interim City Clerk

Tuesday, September 11, 2018

1:00 PM

CITY COMMISSION CHAMBERS

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER/ROLL CALL

The invocation was provided by Pastor Eddie DeJesus of New Hope Community Church, followed by the Pledge of Allegiance led by the Commission.

1. APPROVAL OF AGENDA – COMMISSION

2. ANNOUNCEMENTS

- A. [18-603](#) Current Vacancies for Boards and Committees.

Attachments: [Current Vacancies for Boards and Committees](#)

- B. [18-604](#) Upcoming Expiration Dates for Boards and Committees.

Attachments: [Upcoming Expiration Dates for Board Members](#)

3. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

4. PRESENTATIONS: 15 MINUTE TIME LIMIT

- A. [18-540](#) Presentation by Jim Foubister, Founder of Serve Florida regarding coordinating a volunteer project for the North Port Community.

Attachments: [Presentation](#)

- B. [18-555](#) Presentation and acceptance of 2018 Strategic Plan

Attachments: [City of North Port SP 2018](#)
[City of North Port Strategic Plan Overview 2018](#)

5. PUBLIC HEARINGS:

- A. [18-573](#) PLF 18-146, Sered Cranberry, Final Plat (QUASI-JUDICIAL)

Attachments: [PLF-18-146, Signed Staff Report](#)
[Exhibits, A-D](#)

- B. [18-445](#) Ordinance No. 2018-34, first reading, amending the Code of the City of North Port, Chapter 78, Utilities, Article V, Cross-Connection Control, Sections 78-125, 78-127, 78-129, 78-130, 78-132.

Attachments: [Ord. 2018-34 - Cross-Connection Control](#)
[2018 Cross-Connection Control Manual](#)

- C. [18-562](#) Ordinance #2018-52, first reading, calling for the deactivation of the General Services Department, and the establishment and activation of the Parks & Recreation Department.

Attachments: [Ordinance No 2018-52](#)
[Ordinance No. 02-05](#)
[FY 2019 Organizational Chart](#)

- D. [18-596](#) Ordinance No. 2018-53, Amending the Police Pension

Attachments: [Ordinance No. 2018-53](#)
[Letter from Pension Plan Attorney dated June 23, 2017](#)

- E. [18-597](#) Ordinance No. 2018-22, Commission Compensation

Attachments: [Ordinance No. 2018-22](#)
[Office of Economic and Demographic Research Publication](#)
[Commission Compensation Calculation](#)

- F. [18-396](#) Ordinance No. 2018-09, GEN-08-026, Second Reading, Parking and Storage of Certain Vehicles

Attachments: [Ordinance 2018-09, clean copy](#)
[Ordinance 2018-09, redline with staff footnotes](#)
[Table of changes based on Commission directed changes \(includes staff commission meeting minutes, May 22, 2018, with consensus items numbered a through e; Commission meeting minutes, June 7, 2018, with consensus items numbered a through e\)](#)
[Ordinance No. 2018-09 as presented at the May 22, 2018 and June 7, 2018 Commission meetings](#)
[Current Chapter 25, Section 25-19 of the ULDC](#)
[Chapter 74, Traffic and Vehicles from the Code of the City of North Port](#)

- G. [18-526](#) Ordinance Nos. 2018-23 (TXT-18-034) and 2018-24 (TXT-18-097). Amending ULDC Chapter 25-Parking and Loading Regulations and Chapter 53-Zoning Regulations related to parking and storage of certain vehicles

Attachments: [Staff Report and Exhibits](#)

- H. [18-574](#) Ordinance No. 2018-32, First Reading, Petition No. TXT-18-147, Amending the City of North Port Unified Land Development Code Chapter 60 Fire Safety Regulations, Section 60-19 Conflicts to remove language in direct conflict with the Florida State Statutes and Florida Administrative Code.

Attachments: [Ordinance No. 2018-32](#)

- I. [18-551](#) Ordinance No. 2018-29 - Amending Sections 2-54 and 2-55 of the Code of the City of North Port, Relating to the Conduct of Special Meetings

Attachments: [Ord. 2018-29 - First Reading](#)
[Sec. 2-54 and 2-55. Code excerpts](#)
[Minutes. 05 04 2017](#)

- J. [18-478](#) Resolution No. 2018-R-17, GEN-18-156, a resolution of the City of North Port to formally adopt the Special Event Assistance Program Guidelines and Application.

Attachments: [Resolution 2018-R-17, with exhibits](#)

6. GENERAL BUSINESS:

- A. [18-475](#) Agreement No. 2018-16 with Calvin, Giordano & Associates for \$297,750.00 budgeted in Fiscal Year 2018.

Attachments: [2018-16 Final Agreement](#)
[2018-16 Notice of Intent to Award](#)
[CM Recommendation memo](#)
[2018-16 RFP Final Ranking](#)
[2018-16 Calvin, Giordano & Associates RFP Submittal](#)
[2018-16 RFP and Exhibits A & B; Addenda 1 & 2](#)
[Florida Division of Corporations](#)

- B.** [18-538](#) Professional Services for City Fees, Rates, Methodologies and Assessments Agreement No. 2018-37 with Public Resources Management Group, Inc., Stantec Consulting Services, Inc., Willdan Financial Services, Inc., and GovRates, Inc.

Attachments: [Agreement 2018-37 with GovRates, Inc.](#)
[Agreement 2018-37 with Public Resources Management Group, Inc.](#)
[Agreement 2018-37 with Stantec Consulting Services, Inc.](#)
[Agreement 2018-37 with Willdan Financial Services, Inc.](#)
[2018-37 Notice to Award](#)
[2018-37 Notice to Negotiate](#)
[2018-37 Recommendation to Negotiate](#)
[RFP 2018-37 Ranking Sheet](#)
[Proposal from Public Resources Management Group, Inc.](#)
[Proposal from Stantec Consulting Services, Inc.](#)
[Proposal from Willdan Financial Services, Inc.](#)
[Proposal from GovRates, Inc.](#)
[Request for Proposals No. 2018-37 with Addenda](#)
[Florida Division of Corporations Documents](#)
[PowerPoint Presentation](#)

- C.** [18-569](#) Fence Height Measurement Discussion with Possible Action

Attachments: [Brad Turner Email](#)
[ULDC Sec 53-240\(M\)](#)

- D.** [18-543](#) Discussion and possible action regarding appointment of Michael Petrosky and Jane White as Alternate Members to the Environmental Advisory Board and determination of First and Second Alternate.

Attachments: [Applications and Backup Material for Environmental Advisory Board](#)

- E.** [18-609](#) Discussion and possible action regarding the City of North Port 2019 State Legislative Priorities

Attachments: [2018 Legislative Priorities](#)
 [2018 Legislative Update](#)
 [09-11-2018 1 00 Item 6.E. Material passed out during meeting](#)

F. [18-611](#) Approval of Final List of City Clerk Candidates

Attachments: [Clerk apps_Redacted](#)
 [Copy of City Clerk Global Screening Pass or Fail](#)

7. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

A. [18-605](#) Approval of minutes for the June 7, 2018 Commission Special Meeting, June 12, 2018 Commission Regular Meeting, June 14, 2018 Commission Joint Meeting with West Villages Improvement District, June 26, 2018 Commission Regular Meeting, July 2, 2018 Commission Special Meeting, July 5, 2018 Commission Special Meeting, July 9, 2018 Commission Special Meeting, July 10, 2018 Commission Regular Meeting, July 16 2018 Commission Budget Workshop Meeting, July 17, 2018 Commission Budget Workshop Meeting, July 18, 2018 Commission Budget Workshop Meeting, July 18, 2018 Commission Special Meeting, July 24, 2018 Commission Special Meeting, July 24, 2018 Commission Regular Meeting.

Attachments: [06-07-2018 Commission Special Meeting Minutes](#)
 [06-12-2018 Commission Regular Meeting Minutes](#)
 [06-14-2018 Commission Joint Meeting with West Villages Minutes](#)
 [06-26-2018 Commission Regular Meeting Minutes](#)
 [07-02-2018 Commission Special Meeting Minutes](#)
 [07-05-2018 Commission Special Meeting Minutes](#)
 [07-09-2018 Commission Special Meeting Minutes](#)
 [07-10-2018 Commission Regular Meeting Minutes](#)
 [07-16-2018 Commission Budget Workshop Meeting Minutes](#)
 [07-17-2018 Commission Budget Workshop Meeting Minutes](#)
 [07-18-2018 Commission Budget Workshop Meeting Minutes](#)
 [07-18-2018 Commission Special Meeting Minutes](#)
 [07-24-2018 City Commission Special Meeting Minutes](#)
 [07-24-2018 City Commission Regular Meeting Minutes](#)

B. [18-519](#) Cash Receipts Summary - June 2018

Attachments: [Cash Receipts Summary 063018](#)

- C. [18-556](#) Cash Receipts Summary - July 2018
Attachments: [Cash Receipts Summary 073118](#)
- D. [18-552](#) Appointment of Joan Garcia as a Regular Member to the Art Advisory Board.
Attachments: [Application and Backup Material](#)
- E. [18-553](#) Appointment of Michelle Calhoun as a Resident-At-Large position on the Historic and Cultural Advisory Board.
Attachments: [Application and Backup Material](#)
- F. [18-564](#) A three-year Affiliation Agreement with the School Board of Charlotte County to enable health sciences students to participate in clinical experiences and complete training on North Port Fire Rescue ambulances.
Attachments: [Affiliation Agreement with Charlotte Technical College](#)
- G. [18-561](#) Southwest Florida Water Management District 2020 Cooperative Funding Application.
Attachments: [Funding Letter for City Manager Signature](#)
[Draft Cooperative Funding Initiative Application](#)
- H. [18-558](#) Family Service Center Tenant Lease Agreement with The Loveland Center
Attachments: [Loveland Lease Agreement PDF](#)
- I. [18-547](#) Renewal of Property and Casualty Insurance and Risk Management Services with Public Risk Insurance Agency (PRIA) for 2018/2019 in the budgeted amount of \$638,829 plus \$8,585 for Accidental Death & Dismemberment.
Attachments: [Ben Few & Company Letter to City Dated July 27, 2018](#)
[PRIA Response to RFP 2018-74](#)
[PRIA RFP Response - Forms for Signature](#)
[RFP 2018-74 Proposed Analysis](#)
[North Port AD&D Proposal 18-20](#)
[Request for Legal Services Response](#)
[Statement of Non-Submittal - Ins Ofice of America Inc](#)
[FL Division of Corporations - PRIA](#)
[FL Division of Corporations - Risk Mgmt Association](#)
[RFP 2018-74 Scoresheet](#)
- J. [18-529](#) Contract No. 2018-71 with Odyssey Manufacturing Company for the Northeast and Southwest Booster Stations Ammonia System Conversion Project.

Attachments: [Contract No. 2018-71](#)
[Notice of Intent to Award](#)
[Award Recommendation Memo](#)
[Bid Tabulation](#)
[RFB Submittal by Odyssey Manufacturing Company](#)
[RFB No. 2018-71 and Addendum](#)
[Florida Division of Corporations Document](#)

- K. [18-530](#) Award of the Wastewater Treatment Plant Influent Channel Coating, formerly known as RFB 2018-70, to Mitchell & Stark Construction Company Inc.

Attachments: [Contract with Mitchell & Stark Construction Company Inc.](#)
[Notice of Intent to Reject and Negotiate](#)
[Notice of Intent to Award](#)
[Award Recommendation Memo](#)
[Bid Tabulation](#)
[RFB Submittal by Mitchell & Stark Construction Company Inc.](#)
[Negotiated Scope & Fee Submittal by Mitchell & Stark Construction Co. Inc.](#)
[RFB No. 2018-70 and Addendum](#)
[Florida Division of Corporations Document](#)

- L. [18-521](#) Federal Fiscal Year (FFY) 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-Florida JAG Direct application.

Attachments: [Edward Byrne Justice Grant Response for Legal Request](#)
[Edward Byrne Justice Grant Funding overview](#)
[Edward Byrne Justice Grant Quotes](#)

8. PUBLIC COMMENT:

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9. COMMISSION COMMUNICATIONS:

10. ADMINISTRATIVE AND LEGAL REPORTS:

11. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.