



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda

### City Commission Regular Meeting

#### *CITY COMMISSIONERS*

*Vanessa Carusone, Mayor*

*Linda M. Yates, Vice-Mayor*

*Christopher B. Hanks, Commissioner*

*Jill Luke, Commissioner*

*Debbie McDowell, Commissioner*

#### *APPOINTED OFFICIALS*

*Peter Lear, City Manager*

*Amber L. Slayton, City Attorney*

*Patsy Adkins, City Clerk*

*Kathryn Peto, Deputy City Clerk*

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Tuesday, July 10, 2018

1:00 PM

CITY COMMISSION CHAMBERS

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**MEETING PROCEDURE:** By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

#### **CALL TO ORDER/ROLL CALL**

The Invocation was provided by Pastor Keith Jones of Gulf Coast Church, followed by the Pledge of Allegiance led by the Commission.

#### **1. APPROVAL OF AGENDA – COMMISSION**

#### **2. ANNOUNCEMENTS**

- A. [18-466](#) Current Vacancies for Boards and Committees.

Attachments: [Current Vacancies for Boards and Committees](#)

- B. [18-467](#) Upcoming Expiration Dates for Boards and Committees.

Attachments: [Upcoming Expiration Dates for Board Members](#)

**3. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

**4. PRESENTATIONS**

- A. [18-434](#) Presentation of Florida Government Finance Officers Association award to Jennifer Desrosiers for her service as the School of Government Finance Chair.
- B. [18-462](#) Presentation by Mark Huey, President and CEO of the Economic Development Corporation of Sarasota County regarding the Economic Development Corporation.

**Attachments:** [07-10-2018 1pm Item 4.B. Material passed out during meeting](#)

**5. PUBLIC HEARINGS:**

- A. [18-398](#) Ordinance No. 2018-30, first reading, amending the Fiscal Year 2017-2018 Non-District Budget.
- Attachments:** [Ordinance No 2018-30](#)  
[Ordinance 2018-30 Exhibit A 2018-0626](#)  
[2018-22 CIP Exhibit B 2018-0626](#)  
[2019 Police Replacement Vehicles](#)
- B. [18-453](#) Ordinance No. 2018-35 - Business Tax Receipts
- Attachments:** [Ord 2018-35 Business Tax Repeal](#)  
[07-10-2018 100pm 5B Commissioner McDowell Form CE 8B](#)
- C. [18-455](#) Ordinance 2018-31, first reading, modifying the City-Wide Fee Schedule for Fiscal Year 2018-2019.
- Attachments:** [Ordinance 2018-31 Final](#)  
[Ordinance 2018-31 Appendix A](#)  
[List of Changes to City-Wide Fee Ordinance](#)
- D. [18-440](#) Ordinance No. 2018-29 - Amending Sections 2-54 and 2-55 of the Code of the City of North Port, Relating to the Conduct of Special Meetings
- Attachments:** [Ord. 2018-29 - First Reading](#)  
[Sec. 2-54 and 2-55. Code excerpts](#)  
[Minutes. 05 04 2017](#)

- E. [18-458](#) Ordinance No. 2018-28, first reading, calling for a referendum on November 6, 2018 and providing a Charter referendum question determining whether to adopt the proposed 2018 City Charter

**Attachments:** [Ord 2018-28. w Exhibits](#)  
[Ex A to Ord 2018-28. Proposed 2018 Charter. redline](#)  
[Commissioner McDowell email](#)

## **6. GENERAL BUSINESS:**

- A. [18-470](#) River Road Widening Agreement with Sarasota County

**Attachments:** [Draft LFP Agreement with the City of North Port](#)

- B. [18-407](#) Interagency Agreement between Twelfth Judicial Circuit Court of Florida and the City of North Port, Florida for Criminal Justice Information Exchange and Use.

**Attachments:** [Interagency Agreement between Twelfth Judicial Circuit Court of Florida and the](#)

- C. [18-438](#) Discussion and Possible Action on the City's Tree Protection Regulations

**Attachments:** [Cover Memo to Staff Report](#)  
[Staff Report](#)

- D. [18-464](#) Discussion and possible action regarding appointment of Kent Anderson as a Regular Member with the History, culture, folklore or architectural history or culture discipline; name the discipline for Mr. Chris S. Sterner as Historic or cultural preservation and designate a discipline for Mr. Bill Goetz.

**Attachments:** [Application and backup material](#)

- E. [18-415](#) City Manager Performance Evaluation

**Attachments:** [Carusone CM Evaluation 2018](#)  
[Hanks CM Evaluation 2018](#)  
[Luke CM Evaluation 2018](#)  
[McDowell CM Evaluation 2018](#)  
[Yates CM Evaluation 2018](#)  
[2018 Evaluation of City Manager Summary of Evaluations](#)  
[CM evaluation - Self Evaluation](#)  
[City Manager Employment Agreement](#)

- F. [18-452](#) City Clerk

**Attachments:**      [Legal Opinion from the City Attorney dated June 27 2018](#)  
[Documents Pertaining to Personnel Matter](#)  
[Ord 2016-14 Public Records Policy](#)

## **7. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A.      [18-468](#)      Approval of minutes for the June 4, 2018 Commission Budget Workshop; June 5, 2018 Commission Budget Workshop; June 6, 2018 Commission Budget Workshop.
- Attachments:**      [06-04-2018 City Commission Budget Workshop Minutes](#)  
[06-05-2018 City Commission Budget Workshop Minutes](#)  
[06-06-2018 City Commission Budget Workshop Minutes](#)
- B.      [18-442](#)      Cash Receipts Summary - May 2018
- Attachments:**      [Cash Receipts Summary 053118](#)
- C.      [18-461](#)      Appointment of Robert Smith as a Regular Member on the charter Review Advisory Board for a second term.
- Attachments:**      [Application and backup material](#)
- D.      [18-463](#)      Appointment of Edie Driest and Barbara Lockhart as Regular Members to the Environmental Advisory Board.
- Attachments:**      [Applications and Backup Material](#)
- E.      [18-202](#)      Technology Services Agreement renewal with Sarasota County for a recurring annual fee of \$18,651.24
- Attachments:**      [Sarasota County Technology Service Agreement\\_Final-2018](#)  
[Sarasota County Technology Services Agreement-2015](#)  
[Sarasota County Amendment #1-2016](#)  
[Sarasota County Amendment #2-2017](#)  
[City Attorney Office Response to Request](#)  
[Sarasota County DR Exemption Form](#)  
[Suncoast Regional Datacenter Statistics](#)  
[Suncoast Regional Datacenter Background](#)
- F.      [18-448](#)      Utilization of Collier County Contract # 18-7262 for Full Service Auctioneer services by Royal Auction Group Inc. of Fort Myers, Florida, for disposal of the City of North Port's vehicles and equipment for an estimated budgeted amount of \$0.

**Attachments:**      [Exemptions Form - Royal Auction Group](#)  
[Collier County Contract #18-7262](#)  
[Approval Email to Utilize Collier County Contract](#)  
[Florida Division of Corporations Document](#)  
[PowerPoint Presentation](#)

- G.      [18-203](#)      Microsoft Office 365 license renewal in the amount of \$121,019.76, between the City of North Port and SHI International Corp. plus an approval of up to \$50,000 to complete remaining City projects in FY 2018.

**Attachments:**      [SHI Quote-14842266-City](#)  
[SHI Quote-14842353-Police](#)  
[Microsoft Enterprise Agreement Renewal-City](#)  
[Microsoft Enterprise Agreement Renewal - Police](#)  
[Microsoft EA 5968588 City-June-2015](#)  
[Microsoft EA 01E73214 Police-June-2015](#)  
[43230000-15-02 Microsoft LSP Contract Executed](#)  
[Procurement Form for Competitive Exemptions](#)  
[Florida Division of Corporations](#)

- H.      [18-363](#)      Work Assignment No. 2 with Insituform Technologies, LLC. in the amount of \$ 52,245.20 and Work Assignment No. 3 with Layne Inliner, LLC. in the amount of \$ 114,100 for the Inflow & Infiltration Project.

**Attachments:**      [Contract No. 2018-41.001 with Insituform Technologies, LLC.](#)  
[Contract No. 2018-41.002 with Layne Inliner, LLC](#)  
[Work Assignment #2 with Insituform Technologies, LLC.](#)  
[Work Assignment #3 with Layne Inliner, LLC.](#)  
[Bid Tabulation](#)  
[RFB Submittal by Insituform Technologies, LLC.](#)  
[RFB Submittal by Layne Inliner LLC.](#)  
[RFB No. 2018-41 and Addendum](#)  
[Florida Division of Corporations Documents](#)

- I.      [18-435](#)      Emergency Subscriber List Information License Agreement with Frontier Communications for a period of thirty-six (36) months, in the amount of \$6.01 per month for a total annual amount of \$72.12 per year to obtain the 9-1-1 telephone database to be used in conjunction with the CodrRED system plus a one-time fee for this cycle of \$1,882.87.

**Attachments:**      [Frontier Communications' Emergency Subscriber List \(ESL\) Information License](#)  
[18-435 Competitive Exemption Form for Frontier](#)  
[Florida Division of Corporations Document](#)

**8. PUBLIC COMMENT:**

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**9. COMMISSION COMMUNICATIONS:****10. ADMINISTRATIVE AND LEGAL REPORTS:****11. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.