



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Vanessa Carusone, Mayor
Linda M. Yates, Vice-Mayor
Christopher B. Hanks, Commissioner
Jill Luke, Commissioner
Debbie McDowell, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager
Amber L. Slayton, City Attorney
Patsy Adkins, City Clerk
Kathryn Peto, Deputy City Clerk

Tuesday, June 12, 2018

1:00 PM

CITY COMMISSION CHAMBERS

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER/ROLL CALL

The invocation was provided by Pastor Mitchell West of Fellowship Church.

The Pledge of Allegiance was led by the Commission followed by a moment of silence was observed for Marc Swartz, a former City employee, who passed away recently.

1. APPROVAL OF AGENDA – COMMISSION

2. ANNOUNCEMENTS

A. [18-392](#) Current Vacancies for Boards and Committees.

Attachments: [Current Vacancies for Boards and Committees](#)

B. [18-393](#) Upcoming Expiration Dates for Boards and Committees.

Attachments: [Upcoming Expiration Dates for Board Members](#)

3. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

4. PRESENTATION:

- A. [18-400](#) Presentation by Sheriff Tom Knight on the Homeless Outreach Team.

Attachments: [06-12-2018 1pm - Item 4.A. material passed out during meeting](#)

5. PUBLIC HEARINGS:

- A. [18-337](#) Ordinance No. 2018-12, Second Reading, Amending the Code of the City of North Port, Florida, Chapter 2 - Administration, Article III. - Quasi-Judicial Proceedings, Sections 2-80 through 2-84

Attachments: [Ord 2018-12. second reading](#)
[Second reading. Proposed Code Revisions - Clean Version](#)
[Existing Code Language](#)
[Quasi-Judicial flow chart](#)

6. GENERAL BUSINESS:

- A. [18-281](#) Proposed North Port Limited Service Hotel - Request for City Support

Attachments: [North Port - Lodgco Incentive Request](#)
[Email from Lodgco 04292018](#)
[Estimated Impact Fee Calculation](#)
[Response to Req for Legal Services Hotel Request](#)

- B. [18-309](#) Community Education Center Parking Improvements

Attachments: [NPCEC Option 1](#)
[NPCEC Option 2](#)
[NPCEC Option 3](#)
[Minutes 2-1-18 meeting](#)

- C. [18-333](#) Discussion and possible action regarding the possibility of adopting an Ordinance establishing security measure requirements for owners and operators of retail gas pumps.

Attachments: [Cape Coral. Ord. 18-17](#)
[Code Sec 22.06. Madison WI](#)

- D. [18-353](#) Discussion and possible action regarding designation of a Voting Delegate at the 92nd Annual Florida League of Cities Conference.

Attachments: [92nd Annual FLC Conference Voting Delegate Information](#)

- E. [18-390](#) Discussion and possible action regarding Florida League of Cities Legislative Policy Committee Appointments.

Attachments: [2018-2019 Legislative Committee Sign Up Form](#)

- F. [18-354](#) Discussion, and possible action to award funds from the Special Event Assistance Program to the Early Bird Kiwanis in the amount of \$675.00 to cover the cost of renting the McKibben Park pavilion, garbage and recycling fees, and the cost for property maintenance services for the June 16, 2018, Children's Fishing Tournament and Clinic.

Attachments: [Special Event Assistance Program application and documents](#)
[Special Event Assistance Program Guidelines](#)

- G. [18-355](#) Approve Contract 2018-35; North Port Aquatic Center, construction to Recreational Design & Construction, Inc. in the amount of \$9,847,336.79 plus a 10% construction contingency of \$984,733 for a total amount of \$10,832,069.79.

Attachments: [Aquatic Center Site Plan](#)
[Contract 2018-35 North Port Aquatic Center](#)
[RFB 2018-35 Notice of Intent to Award](#)
[RFB 2018-35 Award Recommendation Letter](#)
[RFB 2018-35 Bid Tabulation](#)
[RFB 2018-35 Recreational Design & Construction, Inc. Submittal](#)
[RFB 2018-35 Project Manual \(specifications\) and Addenda](#)
[RFB 2018-35 Construction Plans](#)
[Florida Division of Corporations Document](#)

- H. [18-391](#) Discussion and possible action regarding the feedback received from Citizens during the May 31, 2018 Public Workshop pertaining to the proposed changes to the Charter.

Attachments: [Feedback provided by Citizens](#)
[Charter. Comparative Table](#)
[Current City Charter](#)
[Proposed City Charter. DRAFT. redline version](#)
[Proposed City Charter. DRAFT. clean version](#)

7. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [18-394](#) Approval of Minutes for the April 16, 2018 Commission Special Meeting, April 20, 2018 Commission Strategic Planning Session, April 23, 2018 Commission Strategic Planning Session, April 26, 2018 Commission Strategic Planning Session.
- Attachments:** [04-16-2018 City Commission Special Meeting Minutes](#)
[04-20-2018 Commission Workshop Strategic Planning Minutes](#)
[04-23-2018 Commission Workshop Strategic Planning Minutes](#)
[04-26-2018 Commission Workshop Strategic Planning Minutes](#)
- B. [18-367](#) Appointment of two (2) Members to the Historic and Cultural Advisory Board.
- Attachments:** [Applications and backup material](#)
- C. [18-368](#) Appointment of Alicia Accardi as a Regular Member on the Environmental Advisory Board.
- Attachments:** [Application and backup material](#)
- D. [18-338](#) Cash Receipts Summary - April 2018
- Attachments:** [Cash Receipts Summary 043018](#)
- E. [18-285](#) Water and Wastewater System Standard Developer's Agreement between the City of North Port and Marsh Creek Holdings LTD.
- Attachments:** [Marsh Creek Holdings, LTD. Water and Wastewater System Standard Agreement](#)
[Marsh Creek Water and Wastewater System Standard Developer's Agreement](#)
[Second Developer's Agreement dated June 16, 2000](#)
[First Amendment to the Second Developer's Agreement dated June 2, 2004](#)
[Second Amendment to the Second Developer Agreement dated October 6, 200](#)
[Amendment No. 3 to the Second Developer's Agreement dated November 1, 20](#)
[Fourth Amendment to the Second Developer's Agreement dated February 9, 20](#)
[Fifth Amendment to the Second Developer's Agreement dated November 9, 20](#)
[Sixth Amendment to the Second Developer's Agreement dated April 25, 2011](#)
- F. [18-312](#) An application to the Federal Emergency Management Agency (FEMA) for a grant to hire new firefighters under the Staffing for Adequate Fire and Emergency Response program and to authorize the City Manager to approve the funding agreement should the grant be awarded to the City.
- Attachments:** [SAFER Grant Application](#)
- G. [18-327](#) Memorandum of Understanding between the Jewish Family and Children Services of the Suncoast (JFCS) and the City of North Port for the City to

coordinate financial services for families experiencing an unforeseen circumstance.

Attachments: [2018 JFCS MOU](#)

- H. [18-340](#) Approve Agreement with ImageTrend, Inc., a single-source procurement of replacement fire and medical incident reporting system at a cost of \$73,748.43.

Attachments: [Agreement with ImageTrend, Inc.](#)
 [ImageTrend, Inc. Quote](#)
 [ImageTrend Sole-Single Source Procurement Request Form](#)
 [ImageTrend Sole-Source Letter dated March 27, 2018](#)
 [City of North Port IT Approval](#)
 [Florida Division of Corporations](#)

- I. [18-361](#) Acceptance of a 2018 Bulletproof Vest Grant for replacement Body Armor for Police Officers in the amount of \$2,936.00.

Attachments: [BVP Application 2018.pdf](#)
 [BVP Informatin on Application 2018.pdf](#)

8. PUBLIC COMMENT:

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9. COMMISSION COMMUNICATIONS:

10. ADMINISTRATIVE AND LEGAL REPORTS:

11. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.