



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Special Meeting

CITY COMMISSIONERS

Vanessa Carusone, Mayor
Linda M. Yates, Vice-Mayor
Christopher B. Hanks, Commissioner
Jill Luke, Commissioner
Debbie McDowell, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager
Amber L. Slayton, City Attorney
Patsy Adkins, City Clerk
Kathryn Peto, Deputy City Clerk

Thursday, April 5, 2018

4:00 PM

CITY COMMISSION CHAMBERS

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER/ROLL CALL

The Pledge of Allegiance was led by City Attorney Slayton.

1. APPROVAL OF AGENDA – COMMISSION

2. PUBLIC COMMENT:

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3. WELCOME OF NEW EMPLOYEES:

- A. [18-181](#) Acknowledgment of New Employees

4. PROCLAMATIONS AND RECOGNITIONS:

- A. [18-061](#) Proclamation for Relay for Life of North Port, FL 2018
Attachments: [Proclamation Relay for Life Day 2018.pdf](#)
- B. [18-065](#) Proclamation for the City of North Port Volunteer Month April, 2018.
Attachments: [Proclamation for City of North Port Volunteer 2018.pdf](#)
- C. [18-066](#) Proclamation for National Public Safety Telecommunicators Week April 8 - 14, 2018.
Attachments: [Proclamation National Public Safety Telecommunicators Week 2018.pdf](#)
- D. [18-167](#) Proclamation of April 2018 as Water Conservation Month
Attachments: [Water Conservation Month 2018](#)
- E. [18-168](#) Proclamation of April 2018 as Florida Water Professionals Month
Attachments: [Florida Water Professionals Month 2018](#)
- F. [18-183](#) Proclamation for Sexual Assault Awareness month April 2018.
Attachments: [Sexual Assault Awareness Month 2018](#)
- G. [18-191](#) Proclamation for Gopher Tortoise Day, April 10, 2018.
Attachments: [Gopher Tortoise Day 2018](#)
- H. [18-194](#) Proclamation for Donate Life Month April 2018.
Attachments: [Donate Life Month April 2018](#)
- I. [18-195](#) Proclamation for Parkinson's Disease Awareness Month April 2018.
Attachments: [Parkinson's Disease Awareness Month April 2018](#)
- J. [18-197](#) Proclamation for National Crime Victims' Rights Week April 8th-14th, 2018
Attachments: [National Crime Victims Rights Week.pub](#)
- K. [18-199](#) Proclamation for Child Abuse Prevention Month April, 2018.
Attachments: [Child Abuse Prevention Month April 2018](#)
- L. [18-205](#) Proclamation for Regional Try Transit Day April 20, 2018
Attachments: [Regional Try Transit Day April 2018](#)

- M. [18-171](#) 2018 Greenest Citizen Award, presented by City Arborist, Ryan Pieper
- N. [18-139](#) Recognition from the Kiwanis Club of North Port for Leadership in Service and Community Awareness to the Department of Public Works
- O. [18-201](#) Certificates of Appreciation for David Samuel, Milton Reynolds and Steve Barnhardt in recognition of their Commitment and Dedication while serving on a City of North Port Advisory Board.

Attachments: [Certificates of Appreciation](#)

- P. [18-214](#) Certificate of Appreciation to Captain Sean Patton of the Capitol Police

Attachments: [Certificate of Appreciation](#)

5. PRESENTATIONS

- A. [18-155](#) Presentation of the Comprehensive Annual Financial Report (CAFR) for the year ending September 30, 2017.

Attachments: [CAFR 2017](#)

- B. [18-146](#) Parks & Recreation Advisory Board Annual Report

Attachments: [Parks and Recreation Advisory Board Annual Report](#)
[Ordinance No 2014-07](#)
[Ordinance No 2014-14](#)

- C. [18-182](#) Fire Rescue Department Presentation

Attachments: [2018 NPFR Presentation to Commission Final.pdf](#)

- D. [18-186](#) Sarasota County Schools Presentation on Capacity and Enrollment of North Port Area Schools

Attachments: [04-05-2018 4pm Commission Special Meeting - Item 5D- presentation given du](#)

6. PUBLIC COMMENT:

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8. DISCUSSION ITEMS:

- A. [18-175](#) 2018 Wyland National Mayor's Challenge

Attachments: [Wyland Foundation Mayors Challenge - Statement of Support](#)

- B. [18-198](#) Approve the second Professional Services Agreement between the City of

North Port and the Florida Police Chiefs Education and Research Foundation to provide consulting and screening services for a qualified and experienced Police Chief in the amount of \$12,500 plus travel expenses up to \$1,000.

Attachments: [FL Police Chief's Stars Program Professional Services Agreement.pdf](#)
[Contract Agreement Amendment Form FPCA.pdf](#)
[Response to Req for Legal Services.docx](#)
[Florida Division of Corporations.pdf](#)

- C. [18-206](#) Utilize the Florida Sheriffs Association & Florida Association of Counties Cooperative Bid No. FSA17-VEL25.0, Spec #47 to purchase two (2) new Ford F-150's from Duval Ford, LLC in an estimated amount of \$50,273.00.

Attachments: [Duval Ford LLC Exemption Form](#)
[Florida Sheriffs Contract FSA17-VEL25.0, Spec#47](#)
[Duval Ford Quote](#)
[Florida Sheriffs Association Contract Terms and Conditions](#)
[Price Comparison](#)
[Florida State Division of Corporations](#)
[ORD 2018-04](#)
[PowerPoint Presentation](#)

- D. [18-152](#) Warm Mineral Springs Park Buildings

Attachments: [Phase 1 - Historic and Architectural Evaluation Report](#)
[Phase 2 - Structural Assessment](#)
[WMS State Historic Letters](#)
[3-30-17 Special Commission Meeting Minutes](#)
[USGS Open File Report 2016-1166: Discharge, Water Temperature, and Water Cultural Resource Assessment Survey](#)
[Warm Mineral Springs Park Synopsis](#)

- E. [18-150](#) Approval of Agreement No. 2017-40, Professional Design and Engineering Services for Warm Mineral Springs Park Master Plan with Kimley-Horn & Associates, Inc. in the amount of \$154,050, which is budgeted in projects Warm Mineral Springs Park Building Renovations (WM17RB) and Warm Mineral Springs Park Master Plan (WM17MP).

Attachments: [2017-40 AGREEMENT 1-5-18 Final \(Rev. 3-15-18\)](#)
[2017-40 Notice of Intent to Award](#)
[2017-40 Notice of Intent to Negotiate](#)
[2017-40 Recommendation to Negotiate with Ranking](#)
[2017-40 Kimley Horn RFP Submission](#)
[2017-40 Solicitation with Addenda](#)
[Florida Division of Corporations document](#)
[Warm Mineral Springs Determination of Eligibility Clarification](#)
[Kimley-Horn Memorandum - Scope of Services Summary - 3-5-18](#)
[Response to Request for legal services - WMSP Master Plan P3](#)
[Warm Mineral Springs Park Master Plan Key Milestones](#)

9. PUBLIC COMMENT: There was no public comment.

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10. COMMISSION COMMUNICATIONS:

11. ADMINISTRATIVE AND LEGAL REPORTS:

12. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.