



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Linda M. Yates, Mayor
Vanessa Carusone, Vice-Mayor
Christopher B. Hanks, Commissioner
Jill Luke, Commissioner
Debbie McDowell, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager
Amber L. Slayton, City Attorney
Patsy Adkins, City Clerk
Kathryn Peto, Deputy City Clerk

Tuesday, October 24, 2017

6:00 PM

CITY COMMISSION CHAMBERS

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER/ROLL CALL

MOMENT OF SILENCE

The Pledge of Allegiance was led by the Commission

APPROVAL OF AGENDA – COMMISSION

1. ANNOUNCEMENTS

- A. [17-1415](#) Current Vacancies for Boards and Committees.

Attachments: [Current Vacancies for Boards and Committees](#)

- B. [17-1416](#) Upcoming Expiration Dates for Boards and Committees.

Attachments: [Upcoming Expiration Dates for Board Members](#)

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

3. PUBLIC HEARINGS:

- A. [17-1390](#) Ordinance No. 2017-31, Second Reading, Repealing City of North Port Administrative Code, Chapter 54 - Solicitation.

Attachments: [Ordinance Repeal Chapter 54 Solicitation.pdf](#)

- B. [17-1400](#) Ordinance No. 2017-01, first reading, amending Code of the City of North Port Chapter 16 - Human Rights to add genetic information, handicap, creed, ancestry, and veteran's status and to clarify terms therein, by amending Section 16.01 - Purpose and intent, and Section 16.02 - Definitions

Attachments: [Ordinance No. 2017-01](#)
[Minutes 05 23 2017. excerpts](#)
[Ord 2015-47 Human Rights](#)
[May 23, 2017 draft of Ord 2017-01](#)
[Ch 16 Human Rights](#)

4. PROCLAMATION:

- A. [17-1394](#) Proclamation for "Red Ribbon Week" October 23-31, 2017.

Attachments: [Email from Mayor Yates](#)
[Red Ribbon Week 2017](#)

5. GENERAL BUSINESS:

- A. [17-1387](#) Discussion, and possible action to award funds from the Special Event Assistance Program to the American Cancer Society Relay for Life, North Port in the amount of \$370.00 to cover the cost of renting the City Center Green and garbage and recycling fees for the April 7, 2018 North Port Relay for Life event.

Attachments: [SAP-17-171 Application](#)
[Special Event Assistance Program Guidelines](#)

- B. [17-1395](#) Appointment of one member to the Planning & Zoning Advisory Board.

Attachments: [Applications and backup material](#)

- C. [17-1407](#) Tentative "Hold" for Meeting Dates

Attachments: [Email from Commissioner McDowell](#)

6. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [17-1414](#) Approval of Minutes for the June 1, 2017 Commission Special Meeting; June 13, 2017 Commission Regular Meeting; June 27, 2017 Commission Regular Meeting; July 3, 2017 Commission Joint Meeting with Art Advisory Board; July 6, 2017 Special Meeting; July 12, 2017 Commission Special Meeting Review of City Charter.

Attachments: [06-01-2017 Commission Special Meeting](#)
 [06-13-2017 Commission Regular Meeting Minutes](#)
 [06-27-2017 Commission Regular Meeting Minutes](#)
 [07-03-2017 Commission Joint Meeting with Art Board](#)
 [07-06-2017 Commission Special Meeting Minutes](#)
 [07-12-2017 Commission Special Meeting Minutes City Charter Review](#)
 [09-21-2017 Commission Special Meeting Budget Hearing Minutes](#)

- B. [17-1186](#) Notification Services Subscription Agreement with OnSolve, LLC for the CodeRED Emergency Notification System for an annual amount of \$7,000.00.

Attachments: [OnSolve, LLC Notification Services Subscription Agreement](#)
 [Florida Division of Corporations document](#)

- C. [17-1252](#) Utilization of School Board of Osceola County, contract #SDOC-15-B-013-LK Lake County School Board, contract #3745BM; and Palm Beach County Schools, contract #15C-1L with Audio Visual Innovations, Inc. to purchase replacement audio/visual equipment for Commission Chambers and Training Room #244, in the estimated budgeted amount of \$218,916.73, plus a project contingency of \$10,000.

Attachments: [Contract Pricing](#)
[Competitive Exemption - Lake County](#)
[Quote-Contract Lake County](#)
[Competitive Exemption - Osceola School](#)
[Quote-Contract Osceola School](#)
[Competitive Exemption Palm Beach School](#)
[Quote-Contract Palm Beach School](#)
[Quote-Open Market](#)
[Division of Corporations Document - Audio Visual Innovations, Inc.](#)

- D. [17-1253](#) Utilize the National Joint Powers Alliance Contract to purchase one (1) Sewer TV Truck for the Utilities Department from Alan Jay Automotive Management, Inc., doing business as Alan Jay Fleet Sales in the budgeted amount of \$201,444.33.

Attachments: [Alan Jay NJPA Quote](#)
[Exemption Form - Alan Jay](#)
[NJPA RFP, Review, Evaluation, Award & Price Validation](#)
[Florida Division of Corporations - Alan Jay Fleet Sales](#)
[Florida State Division of Corporations - Alan Jay](#)
[Sewer TV Truck Presentation](#)

- E. [17-1367](#) Utilization of Mote Marine Laboratory for sampling, monitoring and analysis for the Myakkahatchee Creek Water Treatment Plant's Hydrobiological Monitoring Program in an estimated annual budgeted amount of \$134,914.

Attachments: [Competitive Procurement Exemption Form](#)
[Mote Marine Laboratory quote for services](#)
[Mote Marine Laboratory Non-Profit Determination Letter from IRS](#)
[Florida Division of Corporations Document](#)

- F. [17-1380](#) Utilize the State of Florida Department of Management Services Motor Vehicles Contract #25100000-16-1 to purchase 2018 vehicles from Garber Ford Inc. and Garber Chevrolet Pontiac GMC Truck. Garber Ford Inc. purchases: two (2) Ford Explorers, nine (9) Ford Explorer Interceptors, one (1) Ford Taurus, and two (2) Ford Transit Vans in the amount of \$386,732.95 for the Police Department; and one (1) Ford Explorer in the amount of \$27,411.55 for the Utilities Department for a total amount to Garber Ford Inc. of \$414,144.50. Garber Chevrolet Pontiac GMC Truck purchases: one (1) Chevrolet Tahoe and two (2) Chevrolet Traverses for the Police Department for a total amount of \$83,385.65. In a total budgeted amount of all purchases of \$497,530.15

Attachments: [Garber Ford Quote and Contract for Utilities](#)
[Garber Ford and Garber Chev Quotes and Contracts for PD](#)
[Exemptions Forms - Garber Ford and Garber Chev](#)
[State of Florida Department of Management Services Motor Vehicles Contract r](#)
[Florida State Division of Corporations - Garber Ford and Garber Chev](#)
[Vehicle Replacement Overview](#)
[Vehicle Replacement Score Sheet](#)
[Vehicle Repair History](#)
[Purchase Comparison](#)
[Vehicle Pictures Presentation](#)

- G. [17-1382](#) Purchase of two 2018 Freightliner M2 replacement ambulances from REV RTC, Inc. for a budgeted cost of \$529,334.

Attachments: [REV RTC, Inc. Contract](#)
[REV RTC, Inc. Proposal and Specifications](#)
[Florida Division of Corporations](#)

- H. [17-1383](#) Utilize City of Tallahassee Florida Contract with Dana Safety Supply to purchase and install emergency vehicle associated equipment and graphics in eighteen (18) Police vehicles for the Police Department in the amount of \$234,015.47 with an additional \$6,300 contingency for a total budgeted amount of \$240,315.47.

Attachments: [Dana Safety Supply Quotes - PD](#)
[MSRP Price Guide](#)
[Exemptions Form - Dana Safety Supply](#)
[City of Tallahassee Contract #1489](#)
[Florida Division of Corporations - Dana Safety Supply](#)
[Vehicle Cost Spreadsheet](#)
[Graphics Picture Presentation](#)

- I. [17-1386](#) Equitable Sharing Agreement and Certification between the U.S. Department of Justice, the U.S. Department of Treasury and the City of North Port.

Attachments: [Equitable Sharing Agreement and d Certification for 2017.pdf](#)

- J. [17-1391](#) Family Service Center Tenant Lease Agreement with Literacy Volunteers of South Sarasota County (LVSSC) for Suite B, in the amount of \$7,196.04 annually.

Attachments: [Tenant Lease FSC Literacy Volunteers of Sarasota County SUITE B](#)
[LVSSC - Suite B111 lease](#)

- K. [17-1392](#) Family Service Center Tenant Lease Agreement with Jewish Family & Children's Service of the Suncoast, Inc. in the amount of \$1,736.04

annually.

Attachments:

[Tenant Lease FSC Jewish Family B111](#)

[Jewish Family and Children Services Lease - Suite #2](#)

7. PUBLIC COMMENT:

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8. COMMISSION COMMUNICATIONS:

9. ADMINISTRATIVE AND LEGAL REPORTS:

10. ADJOURNMENT

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.