



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda City Commission Regular Meeting

### *CITY COMMISSIONERS*

*Alice White, Mayor*

*Phil Stokes, Vice Mayor*

*Pete Emrich, Commissioner*

*Barbara Langdon, Commissioner*

*Debbie McDowell, Commissioner*

### *APPOINTED OFFICIALS*

*Jerome Fletcher, City Manager*

*Amber L. Slayton, City Attorney*

*Heather Faust, City Clerk*

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Tuesday, March 26, 2024

6:00 PM

City Commission Chambers

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### Amended to Update Item No. 24-0426 Attachment

**PUBLIC COMMENT:** Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04. Any comment received that does not meet the public comment timing and requirements will be rejected and will not be included in the official record of the meeting. **PLEASE NOTE:** Those wishing to provide public comment on quasi-judicial agenda items must appear before the City Commission to give testimony under oath.

Public comment may be submitted in the following ways:

**In Person Attendance:** Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. When recognized by the Mayor, the Commenter will approach the podium. Public Comment is limited to three (3) minutes per person.

**Online:** Submit a written eComment using the eComment link at [cityofnorthport.legistar.com/Calendar](http://cityofnorthport.legistar.com/Calendar). The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters. **PLEASE NOTE:** Online public comment cannot be considered as the basis for a quasi-judicial decision and will be read into the record under general public comment.

**Voice Mail Message:** Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds. Voice messages will be forwarded to Commission and played into the record. **PLEASE NOTE:** Comments provided via voice mail cannot be considered as the basis for a quasi-judicial decision and will be played into the record under general public comment.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE****1. APPROVAL OF AGENDA****2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

**3. PRESENTATIONS: TIME LIMIT OF 15 MINUTES**

- A. [24-0465](#) Sarasota County Commissioner Ron Cutsinger Update to the North Port City Commission.

**Attachments:** [Presentation](#)

**4. ANNOUNCEMENTS**

- A. [24-0208](#) Announcement of Current Advisory Board and Committee Vacancies

**Attachments:** [Vacancy List](#)

**5. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [24-0351](#) Accept the Cash Receipts Summary Report for January 2024.

**Attachments:** [Cash Receipts Summary - January 2024](#)

- B. [24-0373](#) Approve Work Assignment 2024-05 with Stantec Consulting Services Inc., in the Amount of \$168,080.00, for the City of North Port's America's Water Infrastructure Act (AWIA) Updated Risk and Resilience Assessment and Emergency Response Plan Project

**Attachments:** [Work Assignment with Scope and Fee Schedule](#)

[RLI Evaluation & Ranking](#)

[Letter of Interest Submittal](#)

[Request for Letters of Interest Re-Issue](#)

[Request for Letters of Interest](#)

[Continuing Contract No. 2020-58-12](#)

[Florida Division of Corporations Documents](#)

- C. [24-0424](#) Approve the February 1, 2024 Commission Regular Meeting Minutes

**Attachments:** [Minutes](#)

- D. [24-0426](#) Approve the Interlocal Agreement Relating to Trespass Authority for County Owned Parks and Facilities Located Within the City of North Port By and Between Sarasota County, Florida and the City of North Port, Florida.
- Attachments:** [Interlocal Agreement](#)  
[Florida Statute Sec. 810.08](#)  
[Florida Statute Sec. 810.09](#)  
[North Port Code Sec. 46-2](#)  
[Sarasota City Code Sec. 21-46](#)  
[Sarasota County Administrative Directive No. 05-010](#)  
[Sarasota County Code Sec. 90-37](#)
- E. [24-0427](#) Approve the Interagency Agreement By and Between the Sarasota County Sheriff's Office and the City of North Port, Florida on Behalf of the North Port Police Department for Use of the Knight Trail Park Gun Range at a Reasonable Hourly Rate to the City of North Port.
- Attachments:** [Interagency Agreement](#)  
[Sarasota County Resolution No. 98-259](#)  
[Competitive Exemptions Procurement Form](#)
- F. [24-0428](#) Approve the LexisNexis Solutions Supplemental Terms and Conditions for the TraX and VIPER (Virtual Pen Register) Software Subscription in the Annual Amount of \$5,897.25.
- Attachments:** [Supplemental Terms and Conditions](#)  
[Procurement Packet](#)  
[Florida Division of Corporations Document](#)
- G. [24-0431](#) Approve the Memorandum of Understanding Between Miami-Dade County and Partner Law Enforcement Agencies for Sharing License Plate Recognition (LPR) Detection Data and Hotlists on Insight LPR's Platform.
- Attachments:** [Memorandum of Understanding](#)  
[Miami-Dade Resolution No. R-161-23](#)
- H. [24-0444](#) Approve the OpenGov Software Services Agreement an Order Form for OpenGov Community Feedback for an Annual Fee of \$2,140.
- Attachments:** [Agreement](#)
- I. [24-0466](#) Approve the Appointment of Patricia Richardson as a Regular Member of the Art Advisory Board, to Serve a Term From March 26, 2024, to March 26, 2027.
- Attachments:** [Application and Backup](#)  
[Florida Statutes 112.3143](#)

- J. [24-0467](#) Approve the Appointment of Deanna Broes as an Alternate Member of the Environmental Advisory Board, to Serve a Term From March 26, 2024, to March 26, 2027.

**Attachments:** [Application and Backup](#)  
[Florida Statutes 112.3143](#)

## **6. PRESENTATIONS: TIME LIMIT OF 15 MINUTES - Continued**

- A. [24-0435](#) Presentation of Awaken Outreach Center 2023 Annual Report of Activities.

**Attachments:** [2023 Annual Report Presentation](#)  
[2023 Annual Report Statistics](#)

## **7. PUBLIC HEARINGS:**

### **PETITION:**

- A. [CC](#)  
[PLF-23-251](#) Consideration of Petition PLF-23-251, Lakespur at Wellen Park Phase 3 Final Plat (QUASI-JUDICIAL)

**Attachments:** [PLF-23-251 Staff Report w Exhibits](#)  
[Plat PLF-23-251](#)  
[PZAB Action Report March 7, 2024](#)

- B. [CC](#)  
[PLF-23-259](#) Consideration of Petition PLF-23-259, Wellen Park Downtown Phase 2 Final Plat (QUASI-JUDICIAL)

**Attachments:** [PLF-23-259 Staff Report w Exhibits](#)  
[Plat PLF-23-259](#)  
[PZAB Action Report March 7, 2024](#)

### **ORDINANCE - Second Reading**

- C. [ORD. NO.](#)  
[2024-01](#) An Ordinance of The City of North Port, Florida, Adopting Certain Standards of the International Property Maintenance Code Related to the Exterior Maintenance of Residential and Non-Residential Properties, Buildings, and Structures; Amending the Code of The City of North Port, Florida, Chapter 42, Article V, Sections 42-84 Through 42-86; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

**Attachments:** [Ordinance - Second Reading](#)  
[Ordinance - First Reading](#)  
[2021 International Property Maintenance Code - Chapter 3](#)  
[Business Impact Estimate](#)

**ORDINANCE - First Reading**

- D. [ORD. NO. 2024-06](#) An Ordinance of the City of North Port, Florida, Amending the Code of The City of North Port, Florida, Chapter 4, Article X, Regarding the Historic and Cultural Advisory Board; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

**Attachments:** [Ordinance](#)  
[Commission Direction](#)  
[Business Impact Estimate](#)

**8. GENERAL BUSINESS:**

- A. [24-0358](#) Discussion and Possible Action Regarding City Commission Previous Action Relating to the Placement of Artwork Near Walgreen's in Heron Creek and Possible Direction Related to the Associated Recommendation From the Art Advisory Board for Artwork.

**Attachments:** [2021-03-02 City Commission Regular Meeting Minutes](#)  
[2021-12-14 City Commission Regular Meeting Minutes](#)  
[2022-04-11 Memorandum to City Commission](#)  
[2022-11-08 City Commission Regular Meeting Minutes](#)  
[2023-05-09 Art Advisory Board Meeting Minutes](#)  
[2023-12-19 Art Advisory Board Meeting Minutes](#)  
[Halligan Proposal](#)  
[Location Map for Art Sculpture](#)

- B. [24-0478](#) Discussion and Possible Action Regarding Approval of the March 5, 2024 Commission Regular Meeting Minutes.

**Attachments:** [Draft Minutes](#)  
[Amended Draft Minutes](#)  
[Correspondence](#)

- C. [24-0490](#) Discussion and Possible Action Regarding a Potential Referendum for a Charter Amendment Regarding the City's Bonding Authority, a Potential Referendum Authorizing Bonds, and Other Funding Options for the Police Department Headquarters Project.

**Attachments:** [Draft Referendum Question](#)

**9. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

**10. COMMISSION COMMUNICATIONS:**

- A. [24-0255](#) Commissioner McDowell's Communications
- B. [24-0238](#) Commissioner Langdon's Communications
- C. [24-0306](#) Mayor White's Communications
- D. [24-0274](#) Vice Mayor Stokes' Communications
- E. [24-0287](#) Commissioner Emrich's Communications

**11. ADMINISTRATIVE AND LEGAL REPORTS:**

- A. [24-0225](#) City Clerk's Monthly Report  
**Attachments:** [City Clerk Update](#)  
[Public Record Request Log](#)  
[Closed FY Records Chart](#)  
[Open Status FY Records Chart](#)
- B. [24-0469](#) City Attorney's Monthly Report  
**Attachments:** [Commission Directives to the City Attorney](#)  
[Matter List \(redacted\)](#)
- C. [24-0483](#) City Manager Monthly Report  
**Attachments:** [City Manager Report March 2024](#)

**12. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.

