



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Minutes - Draft City Commission Workshop

### *CITY COMMISSIONERS*

*Barbara Langdon, Mayor*  
*Alice White, Vice Mayor*  
*Pete Emrich, Commissioner*  
*Debbie McDowell, Commissioner*  
*Phil Stokes, Commissioner*

### *APPOINTED OFFICIALS*

*Jerome Fletcher, City Manager*  
*Amber L. Slayton, City Attorney*  
*Heather Faust, City Clerk*

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Thursday, June 15, 2023

9:00 AM

City Commission Chambers

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### Attachment Added to Item No. 23-1005

#### CALL TO ORDER

Mayor Langdon called the meeting to order at 9:00 a.m.

#### Also Present:

City Manager Jerome Fletcher, Assistant City Attorney Michael Golen, Assistant City Clerk Adrian Jimenez, Deputy Fire Chief Nick Herlihy, Police Chief Todd Garrison, Deputy Police Chief Chris Morales, Assistant City Manager Julie Bellia, Assistant City Manager Jason Yarborough, Grant Division Manager Valerie Malingowski; Budget Administrator Lisa Herrmann, Parks and Recreation Director Sandy Pfundheller, Utilities Director Nancy Gallinaro, Assistant Utility Director Michael Vuolo, Assistant Utility Director Jennifer Desrosiers, Neighborhood Development Services Director Alaina Ray, Public Works Director Chuck Speake, and Solid Waste Manager Frank Lama.

#### ROLL CALL

**Present:** 5 - Mayor Barbara Langdon, Vice Mayor Alice White, Commissioner Pete Emrich, Commissioner Debbie McDowell and Commissioner Philip Stokes

#### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Philip Stokes.

#### 1. PUBLIC COMMENT:

There was no public comment.

#### 2. GENERAL BUSINESS:

- A. [23-0958](#) Discussion and Possible Direction Regarding the Fiscal Year 2024 City Manager's Recommended Budget.

Mayor Langdon announced the item.

Mr. Fletcher introduced the item and spoke to process of Capital Improvement Projects.

**B. [23-1005](#)**

**Fire Department**

Mayor Langdon announced the item.

Mr. Fletcher introduced the item and provided a presentation including Impact of Hurricane Ian.

Deputy Fire Chief Herlihy spoke to Impact of Hurricane Ian.

Mr. Fletcher continued his presentation including Organizational Chart, seven new positions, Fire Rescue by Ranked Priorities, Performance Measures, Budget Summary and Proposals, and Budget Proposals - Not Recommended.

Deputy Fire Chief Herlihy spoke to Cascade Trailers.

Mr. Fletcher continued his presentation including Cascade Trailers.

Deputy Fire Chief Herlihy spoke to methodology study and Tier 1 and 2.

Peter Napoli, Stantec, provided a presentation including rates and methodology study, background, rate updates, and customer impacts.

Commission questions and discussion took place regarding increase in the estates, vacant parcels, acreage, rates, cascade trailers, undeveloped properties, safety equipment, Emergency Medical Services (EMS) funding, and Budget Proposal 2503.

Ms. Herrmann spoke to Unfunded Proposals.

Commission questions and discussion continued regarding Tier 1 and Tier 2, rhythm generator, Budget Proposals 2495 and 2506, fire assessments, utility taxes, water rescue boats, and seven new positions

There was no public comment.

**C. [23-1008](#)**

**Utilities Department**

Mayor Langdon announced the item.

Mr. Fletcher introduced the item and provided a presentation including Impact of Hurricane Ian.

Ms. Gallinaro spoke to Impact of Hurricane Ian.

Mr. Fletcher continued his presentation including Organizational Chart, nine new positions, Public Utilities by Ranked Priorities, Performance Measures Administration, Wastewater Systems, Field Operations, and Budget Summary and Proposals.

Commission questions and discussion took place regarding water treatment plan, potable and reclaimed water facilities, and Budget Proposal 2438.

Mr. Vuolo spoke to Budget Proposal 2438.

Commission questions and discussion continued regarding Higher and Tertiary Education (HTE).

Ms. Desrosiers spoke to HTE.

Commission questions and discussion continued regarding rate analysis, customer service kiosk, and expressed gratitude to staff.

There was no public comment.

**D. [23-1006](#) Development Services Department**

Mayor Langdon announced the item.

Mr. Fletcher introduced the item and provided a presentation including Impact of Hurricane Ian.

Ms. Ray spoke to permit activity, Impact of Hurricane Ian, and resources.

Mr. Fletcher continued his presentation including Organizational Chart, Neighborhood Development Services by Ranked Priorities, Performance Measures, Budget Summary and Proposals, and Budget Proposals - Not Recommended.

Commission questions and discussion took place regarding expressed gratitude to staff, City growth, Unified Land Development Code (ULDC), customer service, quality of personnel, and vehicle replacement.

Ms. Herrmann spoke to vehicle replacement.

Commission questions and discussion continued regarding City rebuilt, permit issuance, Budget Proposal 2600, Outside Legal Consulting Services, permit automation, affordable housing study, six sigma training, City's large developments, and income restrictions.

There was no public comment.

Recess was taken from 10:43 a.m. until 10:53 a.m.

**E. [23-1007](#) Public Works Department**

Mayor Langdon announced the item.

Mr. Fletcher introduced the item and provided a presentation including Impact of Hurricane Ian.

Mr. Speake spoke to Impact of Hurricane Ian.

Mr. Fletcher continued his presentation including Organizational Chart, two new positions for Fleet Management and three new positions for Solid Waste, Public Works by Ranked Priorities, Performance Measures, Budget Summary and Proposals, and Budget Proposals - Not Recommended.

Commission questions and discussion took place regarding gratitude to staff, parking lot maintenance, security assessment report, fuel access, landfill transfer station, and blue lid recyclables.

Mr. Lama spoke to blue lid recyclables.

Commission questions and discussion continued regarding resident frustrations, Price Boulevard widening, restoring Fund Balance plan, water control structure, lot purchases and funding, Room 244 renovations, County Housing and Urban Development (HUD), chairs for Room 244, janitorial services, machinery equipment, Solid Waste vehicles and equipment, utility taxes, and collecting road funds.

There was no public comment.

**F. [23-1013](#)**

**CIP Public Works**

Mayor Langdon announced the item.

Mr. Fletcher introduced the item and provided a presentation including Capital Improvement Project (CIP) overview, Projects by Fund, Surtax Proposals, Project by Strategic Pillars, Proposals by Department, and CIP of \$12,586,530.

Commission questions and discussion took place regarding Tropicaire pedestrian shared use bicycle path, Woodhaven sidewalk pedestrian bridge, Price Boulevard previous and current budget, City wide tree planting, Biscayne Boulevard appearance, pollinator pilot program, road rehab rehabilitation, and multi-modal path.

Ms. Bellia spoke to parking areas on US 41.

Commission questions and discussion continued regarding tree fund allocations, trail parking areas on US 41, wild flowers, Biscayne Boulevard maintenance, water control structures, and extending Tropicaire to Yorkshire.

Mr. Yarborough spoke to extending of Tropicaire to Yorkshire.

Ms. Herrmann Budget Proposals R15 and U15 combined project and utility projects.

Mr. Fletcher spoke on Price Boulevard funding.

There was no public comment.

**G. [23-1014](#)**

**CIP Parks and Recreation**

Mayor Landon announced the item.

Mr. Fletcher introduced the item and provided a presentation regarding Capital Improvement Project (CIP) Parks and Recreation of \$1,725,000.

Commission questions and discussion took place regarding K9 club.

Ms. Pfundheller spoke to K9 club.

Commission questions and discussion continued regarding Americans with Disabilities Act (ADA) Transition plan, connection of sidewalk fields, Dallas White Park campus and renovations, Atwater Park splash pad surfacing, Tiers along the Creek, Marina Park restrooms, improvements to Legacy Trail connector, and portable restrooms.

Ms. Bellia spoke to portable restroom facilities and parking lots.

Commission questions and discussion continued regarding Boca Chica, Dallas White Park multi-purpose room, Narramore Sports Complex, acquiring land East of Toledo Blade, Italy Avenue, community centers, YMCA footprint, and dog parks.

There was no public comment.

Recess was taken from 12:35 p.m. until 1:15 p.m.

**H. [23-1016](#)**

**CIP Utilities**

Mayor Langdon announced the item.

Mr. Fletcher introduced the item and provided a presentation including Capital Improvement Project (CIP) Utilities of \$11,442,410.

Commission questions and discussion took place regarding Southwest water plant expansion.

Ms. Gallinaro spoke on Southwest water plant expansion.

Commission questions and discussion continued regarding Master pumping station on Toledo Blade and Price Boulevard.

Mr. Vuolo spoke to Master pumping station on Toledo Blade and Price Boulevard and waste water plant.

Ms. Desrosiers spoke to water plant and maintenance.

Commission questions and discussion continued regarding pumping stations and plants capacity fees, drying beds, Price Boulevard expansion and design work, vacuum stations, and stormwater ponds.

There was no public comment.

**I. [23-1015](#)**

**CIP Fire**

Mayor Langdon announced the item

Mr. Fletcher introduced the item and provided a presentation including Public Safety - Fire Rescue Capital Improvement Project (CIP) of \$1,800,00.

Commission questions and discussion took place regarding Fire Training Complex.

Mr. Herlihy spoke to Fire Training Complex.

There was no public comment.

**J. [23-1012](#)**

**CIP Police**

Mayor Langdon announced the item.

Mr. Fletcher introduced the item and provided a presentation including Capital Improvement Project (CIP) Police of \$165,000.

Commission questions and discussion took place regarding license plate readers, new Police Headquarters, and Shoot House.

There was no public comment.

**K. [23-1011](#) CIP Development Services Department**

Mayor Langdon announced the item.

Mr. Fletcher introduced the item and provided a presentation including Neighborhood Development Services Capital Improvement Project (CIP) of \$1,532,260.

Commission questions and discussion took place regarding American Rescue Plan (ARPA) funds.

Ms. Malingowski spoke to ARPA funds and Cranberry round-a-bout.

Commission questions and discussion continued regarding West Villages ARPA updates.

Ms. Ray spoke to West Villages ARPA fund.

Mr. Yarborough spoke on land acquisitions and Cranberry and Hillsborough update.

There was no public comment.

**L. [23-1009](#) CIP City Manager**

Mayor Langdon announced the item.

Mr. Fletcher introduced the item and provided a presentation including Capital Improvement Project (CIP) City Manager's of \$91,400.

Commission questions and discussion took place regarding previous and current budget for furniture.

Mr. Fletcher spoke to furniture budget and vehicle transfer.

There was no public comment.

**M. [23-1010](#) CIP Information Technology**

Mayor Langdon announced the item.

Mr. Fletcher introduced the item.

Ms. Herrmann stated no proposed projects.

There was no public comment.

**3. PUBLIC COMMENT:**

There was no public comment.

Commissioner McDowell requested to speak on new positions for natural resource

divisions, risk increase, losses sustained through insurances, tax collector fees, and revenues for Parks and Recreation Water Center.

Ms. Herrmann spoke to new positions for natural resource divisions, risk increase, losses sustained through insurances, and tax collector fees.

Ms. Pfundheller spoke to revenues for Parks and Recreation Water Center and rates and fees.

Ms. Herrmann spoke to tax collector fees.

**4. ADJOURNMENT:**

Mayor Langdon adjourned the meeting at 1:58 p.m.

City of North Port, Florida

By: \_\_\_\_\_  
Barbara Langdon, Mayor

Attest: \_\_\_\_\_  
Heather Faust, City Clerk

These minutes were approved on the \_\_\_\_ day of \_\_\_\_\_, 2023.