

Apr. 1. 2015 10:22AM City of North Port City Clerk.

No. 0913 P. 2

941 429 7008



BOARD - COMMITTEE APPLICATION

Board Preference: Police Pension Board

Name: Howard Henriksen Date: 4/1/15

Home Address: _____ Zip Code _____

Home Phone: _____ How long have you lived in North Port? 39 years

Occupation: Retired

Name & Address of Business: N/A

Business Phone: N/A Fax #: _____ E-Mail: _____

Are you retired? Yes No _____ If yes, from what? P.D. City of North Port

Are you currently serving on a City Board/Committee? Yes

If yes, which Board? Police Pension Board

Educational Background: High School Graduate, some college

Civic Organizations: N/A

Three Personal References (Include address and phone number)

- James Probe
- William Collyan
- Frances Krewson 8402 Fay Ave NP 426-2115

Why do you desire to serve on the above Board/Committee?

To monitor the safety and performance of the Pension Fund.

**** PLEASE FORWARD A SIGNED APPLICATION TO THE CITY CLERK IN PERSON OR BY FAX TO 429-7008****

To Community Economic Development Advisory Board Applicants: Preference will be given to applicants who are also City residents. It is preferred that a majority of the categories be filled by City residents. However, in cases where local resident are unable or unavailable to fill a specific category, applicants who are not City residents will be considered. Please indicate the membership category for which you are applying. Financial Services; Real Estate; Medical/Healthcare; Development/Engineering/Planning; Higher Education/School Board Member; Home Owners Association; Tourism; Diversified Light Industrial/Manufacturing; Public Relations; Land Use Attorney North Port resident.

[Signature] 4/1/15
Signature

RESIDENCY REQUIREMENT: All board appointees shall have resided within the City for a period of six months. Residency must be maintained throughout the term of office (see Ordinance No. 2014-07). A one year residency requirements shall apply to the following: Contractors' Licensing and Advisory Board, Municipal Fire Pension Trust Fund Board of Trustees, Municipal Police Officers' Pension Trust Fund Board of Trustees, Planning and Zoning Advisory Board, and the Zoning Board of Appeals. See City Code Part II, Chapter 2, Article XI, Division 1, Section 2-804(a).

Members of the Contractors' Licensing & Advisory Board; Municipal Firefighters' Pension Trust Fund Board of Trustees; Municipal Police Officers' Pension Trust Fund Board of Trustees; Planning & Zoning Advisory Board; and the Zoning Board of Appeals are required to file a Financial Disclosure Form with the Sarasota County Supervisor of Elections when appointed and on/or before July 1st of each year.

Applicants for Board appointments are reminded of the provisions of the Florida Statutes as applicable to Conflicts of Interest, Code of Ethics and Government in the Sunshine restrictions. Please direct your questions relative to Financial Disclosure and Conflicts of Interest to the City Clerk. Telephone (941) 429-7064. Fax (941) 429-7008.

Established by Ordinance No. 91-7, adopted by the North Port City Commission on 04-15-1991. 5 members, 2 police officers, 2 residents, and 1 chosen by majority of other 4 trustees. 2 year terms. Meets quarterly. *Financial Disclosure required. 1 year residency requirement.*

Linda Runkle 239-573-4750

The Resource Centers, LLC

Email: Linda@resourcecenters.com

ONLY LIAISON RECEIVES A COPY OF LIST WITH ADDRESSES AND PHONE NUMBERS OF OFFICERS. THIS INFORMATION IS REDACTED FOR ANYONE ELSE

Florida Statutes Chapter 119.071(4)(d)1.

MUNICIPAL POLICE OFFICERS' PENSION TRUST FUND BOARD OF TRUSTEES

TERM EXPIRATION	NAME, ADDRESS & PHONE	DATE APPOINTED
09-30-16	ERIC SINEATH	09-30-14
09-30-14	(Officer, Elected by Police Officer members)	09-30-11
09-30-12	CHAIR	09-30-10
09-30-10	4980 City Hall Boulevard	09-30-08
09-30-08	North Port, FL 34286 Office: 429-7324 email: esineath@northportpd.com	09-30-07
09-30-15	EDWARD FITZPATRICK	09-30-13
09-30-13	(Officer, Elected by Police Officer members) SECRETARY 4980 City Hall Boulevard North Port, FL 34286 Office: 429-7316 email: efitzpatrick@northportpd.com	09-30-11
04-22-15	BRIAN DAMON (North Port Resident Appointed by the Commission) 4774 Flamlau Avenue North Port, FL 34287 Cell: 315-480-4142 email: briandamon34@gmail.com	04-22-13
07-22-15	RAY SUTHERLAND (North Port Resident Appointed by the Commission) 1615 Palmetto Palm Way North Port, FL 34288 423-0534 email: craysuther@aol.com	07-22-13
03-09-17	HOWARD HENRIKSEN	03-09-17
03-04-15	(Chosen by a majority of the previous four Trustees after	03-04-13
03-28-13	which such person's name shall be submitted to the North	03-28-11
01-12-11	Port City Commission. The Commission shall, as a	01-12-09
01-08-09	ministerial duty, appoint such person to the Board as the	01-08-07
01-30-07	fifth trustee.)	10-11-05
01-30-05		01-30-03
01-30-03		01-30-01
01-30-01		01-30-99
01-30-99		01-30-97
01-30-97		01-30-95
01-30-95		01-30-93
01-30-93		01-30-91
01-30-91		01-30-89

**NORTH PORT MUNICIPAL POLICE OFFICERS' PENSION –
LOCAL OPTION TRUST FUND
REGULAR QUARTERLY MEETING
MONDAY, MARCH 9, 2015**

Present: Edward Fitzpatrick, Secretary (Officer, Elected by Police Officer Members); Ray Sutherland (Resident, Appointed by the Commission); Brian Damon (Resident, Appointed by the Commission); Howard Henriksen (Chosen by a majority of the other four Trustees); Robert Land and Patricia Entsminger (Kerkering, Barberio & Co); Tim Nash (The Bogdahn Group); Linda Runkle (The Resource Centers, LLC); Board Attorney Scott Christiansen; and Recording Secretary Hale.

Absent: Eric Sineath, Chair (Officer, Elected by Police Officer Members).

The North Port Municipal Police Officer' Pension – Local Option Trust Fund Regular Quarterly Meeting was called to order in Meeting/Training Room 244 at 1:01 p.m.by Edward Fitzpatrick, Secretary.

The Pledge of Allegiance was led by the Board.

3. PUBLIC COMMENTS

There was no public comment.

4. ELECTION OF 5TH TRUSTEE

Plan Administrator Linda Runkle reported the election of a 5th Trustee for the North Port Police Pension Board is in order. Howard Henriksen reported that he would be amenable to serve another term, if elected.

Brian moved to nominate Howard Henriksen as the fifth member of the North Port Police Pension Board of Trustees elected by a majority of the other four Trustees, to serve another two-year term. There were no other nominations and the motion carried unanimously on a three-to-zero (3-0) vote with Eric Sineath absent.

5. APPROVAL OF MINUTES FOR MEETING HELD DECEMBER 8, 2014

Howard Henriksen moved to approve the minutes for the North Port Police Officers' Pension Fund Board of Trustees meeting of December 8, 2014 as presented; seconded by Ray Sutherland. The motion carried unanimously on a four-to-zero (4-0) vote with Eric Sineath absent.

6. REQUEST OF CITY CLERK FOR COMPENSATION FOR SERVICES

Ms. Runkle reported she was contacted by City Clerk Raimbeau who requested that the Board approve an initiative to compensate the Board's recording secretary for the services provided to the Police Pension Board in transcribing the meeting minutes as well as time spent in the meeting as the recorder. A legal opinion was requested from City Attorney Moriarty, who stated the City's request is lawful, pending Board action to approve payment for City services. Compensation would cover the hourly rate plus benefits for the employee. Board Attorney Scott Christiansen agreed with the opinion of the City Attorney, as the Board has authority to incur expenses that are associated with administering the Pension Plan and there is a requirement when a public meeting is held, minutes are taken and prepared and it is up to the Board how those minutes are prepared. Ms. Runkle reported that the fee would be approximately

- (2) Designation of a Beneficiary or Beneficiaries, and,
- (3) A certified statement as to prior medical history.
- (4) A written release permitting the Board to obtain and distribute all medical records to the Board Members, its attorney, and any medical professionals retained by the Board.

For purposes of all benefits hereunder, Membership shall be considered to have been in effect from date of employment, even though officially accepted and approved by the Board at a later date.

C. Change in Designation of Beneficiary

A Member may from time to time change his or her designated Beneficiary by written notice to the Board upon forms provided by the Board. Upon such change the rights of all previously designated Beneficiaries to receive any benefits under the System shall cease.

§ 49-18. Board of Trustees.

A. The sole and exclusive administration of and responsibility for the proper operation of the system and for making effective the provisions of this ordinance are hereby vested in a Board of Trustees consisting of five (5) Trustees, two of whom, unless otherwise prohibited by law, shall be legal residents of the municipality, who shall be appointed by the North Port City Commission, and two of whom shall be full-time Police Officer members of the System, who shall be elected by a majority of the Police Officers who are Members of the System. The fifth Trustee shall be chosen by a majority of the previous four Trustees as provided for herein, and such person's name shall be submitted to the North Port City Commission. Upon receipt of the fifth person's name, the North Port City Commission shall, as a ministerial duty, appoint such person to the Board of Trustees as its fifth Trustee. The fifth Trustee shall have the same rights as each

of the other four Members appointed or elected as herein provided and may succeed himself or herself in office. Each resident Trustee shall serve as trustee for a period of two (2) years, unless sooner replaced by the North Port City Commission at whose pleasure he or she shall serve, and may succeed himself or herself as a trustee. Each Police Officer Trustee shall serve as Trustee for a period of two (2) years, unless he or she sooner leaves the employment of the City as a Police Officer, whereupon his or her successor shall be chosen in the same manner as the departing Member. Each Police Officer may succeed himself or herself in office. The Board of Trustees shall meet at least quarterly each year. Each Board of Trustees shall be a legal entity with, in addition to other powers and responsibilities contained herein, the power to bring and defend lawsuits of every kind, nature, and description.

B. The trustees shall by a majority vote elect a chairman and a secretary. The secretary of the Board shall keep a complete minute book of the actions, proceedings, or hearings of the Board. The trustees shall not receive any compensation as such, but may receive expenses and per diem as provided by law.

C. Each Trustee shall be entitled to one vote on the Board. Three affirmative votes shall be necessary for any decision by the Trustees at any meeting of the Board. A Trustee shall have the right to recuse himself or herself from voting as the result of a conflict of interest provided he or she states in writing the nature of the conflict.

D. The Board of Trustees shall engage such actuarial, accounting, legal, and other services as shall be required to transact the business of the System. The compensation of all persons engaged by the Board of Trustees and all other expenses of the Board necessary for the operation of the System shall be paid from the Fund at such rates and in such amounts as the Board of Trustees shall agree.