



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda City Commission Regular Meeting

CITY COMMISSIONERS
Debbie McDowell, Mayor
Jill Luke, Vice Mayor
Christopher Hanks, Commissioner
Pete Emrich, Commissioner
Vanessa Carusone, Commissioner

APPOINTED OFFICIALS
Peter Lear, City Manager
Amber L. Slayton, City Attorney
Heather Taylor, City Clerk

Tuesday, June 23, 2020

6:00 PM

City Commission Chambers

Amended to Remove Ord. No. 2020-09

No in-person public attendance will be permitted during this public meeting. Instructions about how to watch the meeting and make public comment are linked below.

A. [20-2357](#) Meeting Notice and Instruction

Attachments: [Notice and Instructions](#)

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC COMMENT:

3. ANNOUNCEMENTS

A. [20-2348](#) Current and Upcoming Advisory Board Expiration Dates

Attachments: [Announcement](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [20-2238](#) Approve the Lease Agreement with the Loveland Center for Suite A and Suite C at the Family Service Center
- Attachments:** [Loveland Center Intent to Lease Additional Space Letter](#)
[Loveland Lease Agreement - Suite A and C](#)
- B. [20-2271](#) Approve 2020 Suncoast Reading Challenge Memorandum of Understanding between the Patterson Foundation and the City of North Port to Support the Suncoast Campaign for Grade-Level Reading within Summer Camp
- Attachments:** [Memorandum of Understanding between the Patterson Foundation and the City](#)
- C. [20-2274](#) Approve Microsoft Office 365 License Renewal in the Amount of \$157,900.08, Between the City of North Port and SHI International Corp. Plus an Approval of up to \$50,000 to Complete the Remaining City Projects in FY 2020.
- Attachments:** [Procurement Form Competitive Exemptions](#)
[SHI Quote-18556861 City](#)
[SHI Quote-18556867 Police](#)
[Microsoft EA 61965670 City](#)
[Microsoft EA 74496474 Police](#)
[432030000-15-02 Microsoft LSP Contract Executed](#)
[Florida Division of Corporations](#)
- D. [20-2261](#) Disposition of Surplus Assets in an Appropriate Fashion Pursuant to Chapter 2 Administration, Article VIII Procurement, Section 2-419, Disposition of City Assets and Property (d), (1) of the Code of the City of North Port, Florida.
- Attachments:** [Asset Disposition and Recommended Method of Disposal June 2020](#)
[City of North Port Property Disposal Forms](#)
[Mechanic's Vehicle Inspection Forms](#)
[Equipment & Fleet Vehicle Replacement Score Sheet](#)
[Vehicle Repair History Reports](#)
- E. [20-2265](#) Cash Receipts Summary Report for April 2020
- Attachments:** [Cash Receipts Summary - April 2020](#)
- F. [20-2293](#) Appoint Chris Sterner as a Regular Member to the Historic and Cultural Advisory Board to Serve a Two-year Term from June 23, 2020 to June 23, 2022.
- Attachments:** [Application and Backup](#)

- G. [20-2349](#) Approval of Minutes for the June 4, 2020 Commission Special Meeting and June 9, 2020 Commission Regular Meeting.

Attachments: [06-04-2020 Minutes](#)
[06-09-2020 Minutes](#)

5. PUBLIC HEARINGS:

ORDINANCE - Second Reading:

- A. [ORD. NO. 2020-22](#) An Ordinance of the City of North Port, Florida, Calling for a Referendum Question to Be Placed Before the Qualified Electors of the City Of North Port, Florida at the November 3, 2020 General Election; Providing a Charter Referendum Question Determining Whether to Amend the City Charter to Remove the Designation of the Deputy City Clerk as a Charter Officer; Providing for the Full Text of the Proposed Charter Amendment; Providing Findings; Providing for an Effective Date if the Proposed Charter Amendment Is Approved; Providing for the Filing of the Ordinance with The Sarasota County Supervisor of Elections; Providing for Publication of the Text of the Proposed Charter Amendment; Providing for Filing with the Florida Department of State if the Proposed Charter Amendment Is Approved; Providing for Conflicts; Providing for Severability; And Providing an Effective Date

Attachments: [Ord 2020-22. First Reading. Charter Referendum. Deputy City Clerk.pdf](#)
[Ord No 2020-22. Second Reading. Charter Referendum. Deputy City Clerk.pdf](#)

ORDINANCE - First Reading:

- B. [ORD. NO. 2020-24](#) An Ordinance of the City of North Port, Florida, Amending Chapter 3 of the Code of the City of North Port, Florida, and Creating Section 3-15 Regarding an Additional Homestead Exemption for Persons Sixty-Five (65) and Older with Certain Income Limits; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ord 2020-24. First Reading. Senior Homestead Exemption.pdf](#)
[FS 196.075.pdf](#)

- C. [ORD. NO. 2020-25](#) An Ordinance of the City of North Port, Florida, Calling for a Referendum Question to Be Placed before the Qualified Electors of the City of North Port, Florida at The November 3, 2020 General Election; Providing a Referendum Question Determining Whether to Grant the City Commission the Authority to Allow Economic Development Ad Valorem (Property) Tax Exemptions for New Businesses and Expansions to Existing Businesses; Providing Findings; Providing for the Conduct of the Referendum Election; Providing for the Form of Ballot; Providing for Notice of Election; Providing

for the Supervisor of Elections to Post a Copy of this Ordinance at Each Polling Place; Providing for an Effective Date If the Referendum Question Is Approved; Providing for the Filing of the Ordinance with the Sarasota County Supervisor of Elections; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Attachments: [Ord 2020-25. First Reading. Economic Dev Tax Referendum.pdf](#)
[F.S. 196.1995.PDF](#)

- D. [ORD. NO. 2020-28](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Appendix A- City Fee Structure to Change Certain Building Fees; Providing for Severability; Providing for Conflicts; Providing for Codification; and Providing an Effective Date

Attachments: [Ordinance 2020-28 -Amending Building Fees](#)

RESOLUTIONS:

- E. [RES. NO. 2020-R-04](#) A Resolution of the City of North Port, Florida, Adopting a Policy and Procedures for the Distribution of Promotional Items; Providing for Conflicts; Providing for Severability; and Providing for an Effective Date

Attachments: [Resolution](#)
[Commission Direction](#)
[Exhibit A Policy](#)

6. GENERAL BUSINESS:

- A. [20-2264](#) Discussion and Possible Action Regarding Changes to the Quasi-Judicial Procedure

Attachments: [Sarasota County Procedure Excerpts](#)
[Quasi Judicial Flow Chart 07.12.2018](#)
[Quasi-Judicial Flowchart 2017](#)

- B. [20-2303](#) Discussion and Possible Action Regarding the Process and Flow of Agenda Items Through the Planning and Zoning Advisory Board to the City Commission.

7. PUBLIC COMMENT:

8. COMMISSION COMMUNICATIONS:

9. ADMINISTRATIVE AND LEGAL REPORTS:

- A. [20-2302](#) City Manager - Commission Update

Attachments: [City Manager Commission Update Report 6.23.20.pdf](#)

B. [20-2347](#) City Attorney Report

Attachments: [City Attorney Report on Commission Directed Items.pdf](#)

C. [20-2358](#) City Clerk Report

Attachments: [Commission Update](#)

10. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.