

recognition is given will be removed and replacing with general language and the seconder agreed.

A motion was made by Commissioner Carusone, seconded by Commissioner Luke, to direct Staff to come back with Resolution to include the criteria for the Key to the City, that it should be considered reverent, important and the largest accolade the City can give, and must be approved by a majority of the Commission. The motion carried by the following vote:

Yes: 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

It was requested to do a Proclamation in connection with the Key to the City given on August 28, 2019, and to engrave the recipient's name on the board in City Hall.

A motion was made by Vice-Mayor McDowell, seconded by Commissioner Luke, to direct Staff to prepare a Proclamation, update the wall in City Hall with the individual's name. The motion carried by the following vote:

Yes: 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

Mr. Lear spoke to providing examples for the Challenge Coin for Commission approval.

A motion was made by Commissioner Carusone, seconded by Commissioner Luke, to direct Staff to bring back Challenge Coin design ideas with the City Seal on one side and appropriate verbiage on the back, to be handed out at-will without Commission's requested approval.

It was suggested to provide pricing, an example and the purchase to be paid from Commission budget.

Chief Garrison spoke to different dye casts affecting the total cost.

The motion carried by the following vote:

Yes: 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

Discussion ensued regarding community calendar events vs. City events.

A motion was made by Commissioner Luke, Vice Mayor McDowell, to direct Staff to bring back information or a Resolution giving procedures and policy of requests for a letter from the City, Proclamations, promotional advertising material and the use of the City Seal. The motion carried by the following vote:

Yes: 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

D. [19-1063](#)

Discussion and Possible Action Regarding the Resignation of City Clerk Kathryn Wong.

Mr. Lear introduced the item and reviewed contractual provisions that require discussion.

Ms. Slayton spoke to lack of barriers in waiving the 30-day notice, and definitions of educational assistance repayment requirements vs. professional development courses.

Mr. Lear added the educational reimbursements are based on letter grade received.

Discussion ensued including accepting resignation date, refunding travel/course

expenses, designating interim City Clerk, deferring soliciting for a City Clerk, Charter amendment affecting new Deputy City Clerk's contract, allowing growth from within, suggesting a six-month interval prior to permanent hiring, and work plan from Deputy City Clerk.

A motion was made by Commissioner Carusone, seconded by Commissioner Luke, to accept Ms. Wong's resignation, waive the requirement for 30-day notice, the requirement for educational assistance reimbursement and education fees, and to designate Ms. Taylor as the Interim City Clerk, not to exceed six months. The motion carried by the following vote:

Yes: 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

A motion was made by Commissioner Carusone, seconded by Commissioner Luke, to allow Ms. Taylor to submit a summary providing a work plan for the department for first year, what she would do at 30, 60, 90, and 180-day benchmarks to reach those goals, a performance development on plan how she would stay sharp and develop her own skill set and for those to be reviewed prior to the six month period, be brought to a meeting to determine whether we appoint Ms. Taylor from within or we do a search state-wide.

It was noted that after six months Ms. Taylor may return to the duties of Deputy City Clerk with no negative repercussions.

It was suggested to provide temporary help in the City Clerk's Office if needed.

The motion carried by the following vote:

Yes: 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

7. PUBLIC COMMENT:

There was no public comment.

8. COMMISSION COMMUNICATIONS:

A. [19-1082](#) Commissioner Luke's Communications

Commissioner Luke spoke regarding Emanne Beasha, finalist of America's Got Talent, as Poinsettia Parade Grand Marshall.

Discussion ensued regarding plans to recognize Ms. Beasha.

There was a consensus to give Ms. Beasha a Proclamation and appoint her as the Poinsettia Parade Grand Marshall.

Commissioner Luke spoke to same-day inspections, vacating lot lines, vehicles parked in condemned lots, linking Beautification and Tree/Scenic Highway Committee to Environmental Board, aquatic center pricing for high school swim team, utilizing a log tracking why a business does not chose North Port, handbook for Advisory Boards, using Business Tax for City's EDC membership payment, email regarding fixing a speed sign, ribbon cutting at Ashley Plaza.

Mr. Lear clarified using business tax for Economic Development.