

Action History (UTC-05:00)

Submit

by Kristina Smith 09-12-2024 03:33:25 PM (Start Form)

Approve

by Nicholas Herlihy 09-12-2024 03:51:35 PM (Director Approval)

- The task was assigned to Scott Titus, Nicholas Herlihy 9/12/2024 3:33:29 PM
- Nicholas Herlihy assigned the task to Nicholas Herlihy 9/12/2024 3:51:22 PM

Approve

by Eric Ryan 09-12-2024 03:57:38 PM (IT Approval)

- The task was assigned to Eric Ryan, Aaron Bourquin 9/12/2024 3:51:36 PM
- Eric Ryan assigned the task to Eric Ryan 9/12/2024 3:57:32 PM

Approve

by Nicole Brown 09-13-2024 10:33:42 AM (Budget Approval)

- The task was assigned to Heidi Hallas, Nicole Brown, Lisa Herrmann 9/12/2024 3:57:39 PM
- Nicole Brown assigned the task to Nicole Brown 9/13/2024 8:33:42 AM
- Nicole Brown released the task 9/13/2024 8:45:21 AM
- Nicole Brown assigned the task to Nicole Brown 9/13/2024 10:33:35 AM

Reviewed

by Bernice Moen 09-13-2024 12:25:58 PM (Purchasing Specialist - 4S)

■ EVER-TERM
SOLE SOURCE SS24-32

- The task was assigned to Bernice Moen, Geoff Thomas 9/13/2024 10:33:42 AM
- Bernice Moen assigned the task to Bernice Moen 9/13/2024 12:23:43 PM

Approve

by Bernice Moen 09-20-2024 01:57:38 PM (Verify DemandStar)

■ EVER-TERM
SOLE SOURCE SS24-32

- The task was assigned to Bernice Moen, Geoff Thomas 9/20/2024 12:00:00 AM
- Bernice Moen assigned the task to Bernice Moen 9/20/2024 1:55:42 PM

Approve

by Ginny Duyn 09-20-2024 02:15:18 PM (Purchasing Approval)

- The task was assigned to Alla Skipper, Ginny Duyn, Keith Raney 9/20/2024 1:57:39 PM
- Ginny Duyn assigned the task to Ginny Duyn 9/20/2024 2:13:30 PM

Approve

by Irina Kukharenko 09-20-2024 02:53:02 PM (Finance Director)

- The task was assigned to Kimberly Williams, Irina Kukharenko 9/20/2024 2:15:19 PM
- Irina Kukharenko assigned the task to Irina Kukharenko 9/20/2024 2:52:50 PM

Reviewed

by Lori Hollingshead 09-20-2024 02:56:57 PM (CM Executive Assistant)

- The task was assigned to Lori Hollingshead, Anna Duffey 9/20/2024 2:53:03 PM
- Lori Hollingshead assigned the task to Lori Hollingshead 9/20/2024 2:55:39 PM



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?) No Yes**PRR-EX (?)** Yes**FY ***

2025

Type code *

S

Preparer

Kristina Smith

Department *

FIRE

Division(s)**Commission Date (?) ***

10/22/2024

Agenda Item (?) *

24-1411

Purchase

Payment Method * Visa Purchase Purchase Order**Purchase Type *** Single Purchase (current FY)
 Blanket Purchase (current FY)**Purchase SubType *** None Change Order
 Amendment**Description ***

This purchase is for the WebEOC Emergency Management software and 25 user licenses for a period of 3 years, as well as professional services for the establishment and customization of the software to tailor for the City's individual needs, and three seats to a virtual bootcamp to teach City users on the use of the software. This software will serve all city departments.

Budget Notes: WebEOC was discussed at the end of FY 24 with Finance Director Williams. Fire was tasked with finding savings to fund, due to delays in legal review request had to be pushed to a FY 25 commission date. This is not currently budgeted in FY 25, however will find operating savings throughout the year to fund.

Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) calendar days.

Exemption Explanation (?) *

WebEOC is a proprietary software of Emergency Services Integrators, Inc. (ESI), a division of Juvare LLC.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

WebEOC is a proprietary product of ESI and cannot be purchased from another vendor. Although similar products exist, they are incompatible with the WebEOC software that is being utilized by the County and the State of Florida.

Other vendors that were contacted (?) *

N/A - no other vendors are able to provide the WebEOC software as ESI holds the proprietary source code for the software.

Technology Related? (?) * Yes Renewal No**Technology type ***

Software

Exemption

Reason *

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

Patent, copyright or unique design restrictions. (Sole Source)

Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)

Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

Other: None or some of the above apply. Provide detailed justification below.

Explanation *

WebEOC is a proprietary product of ESI and cannot be purchased from another vendor. Although similar products exist, they are incompatible with the WebEOC software that is being utilized by the County and the State of Florida.

Supporting backup *

Click the Preview icon or right click link and select open in new tab or window to avoid downloading.

WebEOC Sole Source Letter_City of North Port.7-29-24.pdf	139.64KB
SS24-32 Notice of Intent - ADA.pdf	188.87KB

DemandStar

For Purchasing Division

Date Posted

09/13/2024

Sole/Single Source Number

SS24-32

Verified By

Bernice Moen

Effective Date

09/20/2024

Expiration Date

09/19/2025

PostedPlusSeven

Hidden

09/20/2024

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	WebEOC Subscription Year 1	\$\$	11,340.00	\$1.00	\$11,340.00
2	Professional Services for System Set up	\$\$	9,600.00	\$1.00	\$9,600.00
3	Training Center - Virtual WebEOC	EA	3.00	\$1,440.00	\$4,320.00

Shipping (?) * Total Charges
 \$0.00 \$25,260.00

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1	FR	001-2222-526.49-14		\$25,260.00

Total Payments
 \$25,260.00

Comments to Budget (?)

Vendor Details

Vendor Information (?) ▼

Except for Emergency purchases, vendor MUST already be setup as a vendor in NavilLine.

Vendor Name *

JUVARE

Vendor Number *

8256

Vendor Name CST

Contact

Vendor Email

cynthia.mihelich@juvare.com

Remittance Address

ESI ACQUISITION INC, 235 PEACHTREE STREET NE, SUITE 2300, ATLANTA, GA 30303

Phone

419-320-6008

Vendor Documentation Current (?) *

Yes No

Risk Documentation Current (?) *

Yes No Waiver Attached

YTD Expenses (?)

Department Inclusive (?) *

\$25,260.00

City Inclusive (?) *

\$25,260.00



City of North Port

Human Resources Department
Risk Management
4970 City Hall Boulevard
North Port, FL 34286
Phone: 941.429.7200
Fax: 941.429.7135

Print Form

Date submitted:

This form is NOT used for the purchase of services (vendors coming on site) or any purchases utilizing a piggyback.

Insurance Requirements Waiver Form for Supplies

Primary Department:

Secondary Department:

Requested by / Phone#:

Amount of Purchase:

Provide a DETAILED description of the items being purchased:

Is this an online order (delivered) Is this an in store pick-up

Supplies to be purchased (based on Delivery ONLY) - NO INSTALLATION

- Apparel / Uniforms: *(City must provide artwork/logo and approves proof)*
- Tools for the Trade: Hand tools, weapons, cameras, badges, safety apparatus
- Cleaning Supplies: *Examples of acceptable items include - paper towels, hand soap, toilet paper, cleaning detergent, that do not exceed five (5) gallons per unit*
- Business cards, envelopes, stationary: *(City provides logo/artwork and approves proof)*
- City promotional items: *(City provides logo/artwork and approves proof)*
- Going to local store to purchase items: Hobby Lobby, Lowes, Home Depot, Wal-Mart, Michaels, etc.
- Vehicle / Light or Heavy Equipment *(Cannot use this form if under contract with piggyback)*
- Mechanical Parts for Repairs / Maintenance
- Gym or Fitness Equipment
- Office Supplies
- Computer Software *(No remote access, City purchases and IT installs, maintains and troubleshoots)*
- Back Packs & school supplies
- Professional Memberships

NOTE: As the requester, the Department accepts liability for the submission of this form and the request to waiver insurance requirements. By the submission of this form, it is understood that this is a supply only purchase and that no vendor will be coming on site, installing products, or accessing a computer system remotely.

If you are not sure, it is the responsibility of the requester to submit form 900.1 Insurance Requirements Request Form for risk review at RiskServices@cityofnorthport.com. ALL procurement procedures still apply.

Requester _____

Date _____

All fields must be completed; incomplete forms will be returned to the requester.



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@cityofnorthport.com



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: SS NO. 24-32

Date Posted: September 13, 2024

Written Response Due Date: September 20, 2024

This is **not** a Request for Proposals and there is no solicitation available. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will **not** be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT: WebEOC Software Subscription**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$25,260.00**
- **VENDOR: Juware**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/filesshare>. If you have any questions, concerns, or problems accessing this request using the link, please contact Bernice Moen, Contract Administrator I, at 941.429.7114. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored



Juvare Contact
Cynthia Mihelich
(419) 320-6008
cynthia.mihelich@juvare.com

When you send in a Purchase Order for the items below,

**THE PURCHASE ORDER MUST INCLUDE THE
QUOTE NUMBER & QUOTE DATE TO BE ACCEPTED**

Quote Number: Q-16793

Quote Date: 7/15/2024

Quote for: WebEOC Subscription- 25 Users

Quote Expires: 10/31/2024

Quote To:

Ship To:

North Port Fire Rescue

City of North Port, FL

4970 City Hall Blvd
North Port, FL 34286

, Florida

Quote Contact:

Stacy Aloisio, Emergency Manager
saloisio@northportfl.gov | (941) 240-8176

Thank you for your support of Juvare products and services! When you are ready to proceed with a Purchase Order:

- Address all Purchase Orders to **ESi Acquisition, Inc., 235 Peachtree Street NE, Suite 2300, Atlanta, Georgia 30303.**
- The terms and conditions of the master agreement by and between Juvare, LLC (or the above affiliate) and the Client, as set forth in the applicable master agreement, shall govern and control this Quote and all services, products and deliverables provided pursuant to this Quote. Any terms and conditions in the purchase order that attempt to add, change, remove or otherwise modify terms and conditions set forth in such master agreement shall not be effective unless and until signed in a written amendment by and between the parties to the master agreement. Any such modifications via a purchase order shall be deemed null and void.
- Quotes issued in **US Dollars** and are exclusive of applicable taxes and travel expenses. Items not manufactured by Juvare are subject to change. Substitutes will be provided for customer consideration and approval.

ESi Acquisition, Inc., a Juvare Company

235 Peachtree Street NE, Suite 2300, Atlanta, Georgia 30303 | Phone: 866.200.0165
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Juvare Contact
 Cynthia Mihelich
 (419) 320-6008
 cynthia.mihelich@juvare.com

Year 1

ITEM NUMBER	DESCRIPTION	SALES PRICE	QTY	TOTAL PRICE
100-WEB-B	WebEOC Subscription 25 Users Includes: Juvare Exchange, Design Studio board builder, Non-Production WebEOC Instance, Premium Boards, Board Data Manager, Dashboards, Maps, Single Sign on, User Importer, Active Users	\$11,340.00	1.00	\$11,340.00
700-P-SCP-1	Professional Services - Service Credit Hours (WebEOC) Hours for any necessary board customizations. Also includes hours to connect City to County WebEOC via Juvare Exchange (one way, data/field mapping only). To be used within 12 months. One-time cost.	\$9,600.00	1.00	\$9,600.00
800-R-VWBT-1	Training Center - Virtual WebEOC Bootcamp Three (3) seats to virtual Bootcamp.	\$1,440.00	3.00	\$4,320.00
Year 1 Total:				\$25,260.00

Year 2

ITEM NUMBER	DESCRIPTION	SALES PRICE	QTY	TOTAL PRICE
100-WEB-B	WebEOC Subscription 25 Users	\$11,680.20	1.00	\$11,680.20
Year 2 Total:				\$11,680.20

Year 3

ITEM NUMBER	DESCRIPTION	SALES PRICE	QTY	TOTAL PRICE
100-WEB-B	WebEOC Subscription 25 Users	\$12,030.61	1.00	\$12,030.61
Year 3 Total:				\$12,030.61

Contract Total *plus applicable taxes	USD 48,970.81
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Additional Disclaimer

Work cannot be started and dates for services cannot be secured until the applicable initial payment or purchase order has been received. Pricing contained herein is based on configuration outlined above. Some items may not be sold separately. Pricing is valid until the expiration date set forth above.



Juware Contact
Cynthia Mihelich
(419) 320-6008
cynthia.mihelich@juvare.com

If the "Bill To" entity above is tax-exempt, such entity shall be responsible for providing all necessary documentation to show such tax-exempt status.

Estimated amounts for Pre-Paid Travel Expenses are for informational purposes only; all Travel Expenses incurred by Juware or its affiliate shall be invoiced to and paid by Client.

**When you send in a Purchase Order (PO) for the items above,
THE PURCHASE ORDER MUST INCLUDE THE QUOTE NUMBER & QUOTE DATE TO BE
ACCEPTED.**

We look forward to working with you and your staff!



July 29, 2024

Via Email

Stacy Aloisio
North Port Fire Rescue
4970 City Hall Blvd.
North Port, FL 34286

RE: Response to Sole Source Inquiry; WebEOC® Software Suite – North Port Fire Rescue.

Dear Ms. Aloisio,

ESi Acquisition, Inc., a Juvare Company (“ESi”), is the sole developer and licensor of the ESi WebEOC® branded Software. Since its initial development and release in 1999, ESi has maintained control over the source code, the trademark and all other proprietary rights embodied in the ESi WebEOC Software and its companion products.

As the only entity with access to the ESi WebEOC Software source code, ESi is the only entity which may accurately diagnose software errors and defects, issue corrections and fully integrated enhancements, and warrant performance of the ESi WebEOC Software. ESi also provides a wide range of professional services. These services are specialized in nature and focused on configuration and technical support for the proprietary software technology. These services frequently require access to ESi proprietary information and are not available through or resold by any third parties. The WebEOC Software Core Subscription services and supporting Emergency Management and Municipal Operations Modules also are available exclusively from ESi.

Sole source acquisition of the ESi WebEOC Software products and services may be justified under Subpart 6.3 of the Federal Acquisition Regulations (“FAR”). In the case of software products and software maintenance, the FAR allow sole source acquisition of unique items which are available from one or a limited number of sources or for proprietary items where only limited data rights are provided under license. The ESi WebEOC Software meets these requirements. State and local government organizations are encouraged to ask their procurement officer if local laws include similar sole source provisions, or if the federal justifications may be used to support sole source procurement.

On behalf of ESi, we look forward to the opportunity to work with you. If you have any questions, or require additional information, please do not hesitate to contact me at the phone number listed below.

Sincerely,

ESi Acquisition, Inc., a Juvare company

A handwritten signature in black ink, appearing to read 'Rajib Roy', with a stylized flourish at the end.

Rajib Roy
President and CEO