



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Phil Stokes, Mayor

Pete Emrich, Vice Mayor

Barbara Langdon, Commissioner

David Duval, Commissioner

Demetrius Petrow, Commissioner

APPOINTED OFFICIALS

Jerome Fletcher, City Manager

Michael Golen, Interim City Attorney

Heather Faust, City Clerk

Tuesday, May 13, 2025

10:00 AM

City Commission Chambers

PUBLIC COMMENT: Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04.

Public comment may be submitted in the following ways:

In Person Attendance: Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. Public comment is limited to three minutes per person.

Online: Submit a written eComment using the eComment link at cityofnorthport.legistar.com/Calendar. The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters.

Voice Mail Message: Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items.)

3. ANNOUNCEMENTS

- A. [25-2258](#) Announcement of Current Advisory Board and Committee Vacancies

Attachments: [Vacancy List](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [25-2031](#) Rescind Subrecipient Agreement B-23 for the Ponce De Leon Shared Use Project Between Sarasota County, Florida, and the City of North Port, Florida in the Amount of \$325,000 and Approve the New Subrecipient Agreement B-23 in the Amount of \$325,000 for Biscayne Erosion Control and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review.

Attachments: [Subrecipient Agreement](#)
[Memorandum to Commission](#)

- B. [25-2033](#) Approve Subrecipient Agreement B-24 Between Sarasota County, Florida, and the City of North Port, Florida in the Amount of \$166,120 for Biscayne Erosion Control and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review.

Attachments: [Subrecipient Agreement](#)

- C. [25-2034](#) Approve Subrecipient Agreement Between Sarasota County, Florida, and the City of North Port, Florida in the Amount of \$60,000 for Biscayne Sidewalk Construction and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review.

Attachments: [Agreement](#)

- D. [25-2065](#) Approve the Disposition of Surplus Fleet Assets in an Appropriate Fashion Pursuant to Chapter 2 Administration, Article VIII Procurement, Section 2-419, Disposition of City Assets and Property (d), (1) of the Code of the City of North Port, Florida.

Attachments: [Asset Disposition and Method of Disposal](#)
[Property Disposal Forms](#)
[FY25-FY26 Replacement Score Sheet](#)

- E. [25-2099](#) Approve the Application to the Florida Department of Emergency Management (FDEM) Hazard Mitigation Grant Program (HMGP) Watershed Planning Program for the Funding of a Watershed Master Plan (WMP), in the Amount of \$300,000, and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

Attachments: [Grant Application](#)

[Application Supplemental Information](#)

- F. [RES. NO. 2025-R-35](#) A Resolution of the City Commission of the City of North Port, Florida; Approving a Replat of Lots 1,2,3,4, and 5 of the Suncoast Technical College Commercial Subdivision and Renaming the Subdivision to Toledo Blade Commercial Subdivision, a 5-Lot Commercial Subdivision on Approximately 9.09 Acres Located at the Northwest Corner of the Intersection of N. Cranberry Boulevard and N. Toledo Blade Boulevard; Providing for Findings; Providing for Recording; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution](#)

[Contracted City Surveyor Approval](#)

- G. [25-2194](#) Approve the Client Service Agreement Between Choice Screening, Inc. and the City of North Port, Florida, for Employment Screening for an Estimated Amount of \$5,000 in Fiscal Year 2025.

Attachments: [Choice Screening Proposal](#)

[Client Service Agreement](#)

[County Fees - Choice Screening](#)

[State Fees - Choice Screening](#)

[MVR Fees - Choice Screening](#)

[Florida Division of Corporations Document](#)

- H. [25-2205](#) Approve the Fifteenth Amendment to Construction Manager at Risk Contract No. 2023-17.002 for Construction Services Contract, Phase II With Halfacre Construction Company in the Amount of \$44,017.42, for Hurricane Ian Repairs at Highland Ridge Park.

Attachments: [Fifteenth Amendment to Contract](#)

[Seventh Amendment to Contract](#)

[Contract](#)

[Work Assignment 2024-08FM](#)

[Florida Division of Corporations Document](#)

- I. [25-2206](#) Approve the Sixteenth Amendment to Construction Manager at Risk Contract No. 2023-17.002 for Construction Services Contract, Phase II With Halfacre Construction Company in the Amount of \$35,868.68, for Hurricane Ian Repairs at LaBrea Park.

Attachments: [Sixteenth Amendment to Contract](#)

[Fifth Amendment to Contract](#)

[Contract](#)

[Work Assignment 2024-06FM](#)

[Florida Division of Corporations Document](#)

- J. [25-2207](#) Approve the Thirteenth Amendment to Construction Manager at Risk Contract No. 2023-17.004 for Construction Services Contract, Phase II With Jon F. Swift, Inc. in the Amount of \$1,696,898, for Construction of the Circle of Honor.

Attachments: [Thirteenth Amendment to Contract](#)
 [Contract](#)
 [Work Assignment 2024-30FM](#)
 [FY2025 CIP Detail Sheet - P21VET](#)
 [Pennoni & Associates Engineering Services](#)
 [6-28-2022 Meeting Minutes](#)
 [Florida Division of Corporations Document](#)

- K. [25-2209](#) Accept the Cash Receipts Summary Report for March 2025.

Attachments: [Cash Receipts Summary - March 2025](#)

- L. [25-2211](#) Approve Twelfth Amendment to Construction Manager at Risk Contract No. 2023-17.001 for Construction Services Contract Phase II With Wharton-Smith, Inc., in the Amount of \$47,514.00, for the Demolition of the Myakkahatchee Creek Water Treatment Plant Outbuilding.

Attachments: [Twelfth Amendment to Contract](#)
 [Contract](#)
 [Florida Division of Corporations Document](#)

- M. [25-2212](#) Approve the End User License Agreement Between CentralSquare Technologies LLC and the City of North Port, Florida, for Mobile Base Position and Mobile Mapping Software Subscriptions in Connection With Sarasota County's Computer-Aided Dispatch (CAD) System.

Attachments: [End User License Agreement](#)
 [Procurement Documents](#)

- N. [25-2240](#) Approve the Appointment of Camrin Rourke as a Regular Member to Serve on the Community Economic Development Advisory Board From May 13, 2025, Through May 14, 2028.

Attachments: [Application](#)

- O. [25-2244](#) Approve the April 22, 2025 Commission Regular, and April 24, 2025 Commission Special and Commission Town Hall Meeting Minutes.

Attachments: [City Commission Regular Meeting 04-22-25](#)
 [City Commission Special Meeting 04-24-25](#)
 [City Commission Town Hall Meeting 04-24-25](#)

- P. [25-2245](#) Approve the Appointment of David Berra as a Regular Member to Serve on the Parks and Recreation Advisory Board From May 13, 2025, Through

May 14, 2028.

Attachments: [Application](#)

- Q. [25-2246](#) Approve the Appointment of David Berra as a Regular Member to Serve on the Art Advisory Board From May 13, 2025, Through May 14, 2028.

Attachments: [Application](#)

- R. [25-2250](#) Approve the Interlocal Agreement Regarding Distribution Formula for Allocation of Revenue From Local Option Fuel Tax Levied Pursuant to Section 336.025(1)(b), Florida Statutes, Among Sarasota County and Municipalities Within Sarasota County for the 5-Cent Local Option Gas Tax.

Attachments: [Interlocal Agreement](#)

- S. [25-2251](#) Approve the Interlocal Agreement Regarding Distribution Formula for Allocation of Revenue From Local Option Fuel Tax Levied Pursuant to Section 336.025(1)(a), Florida Statutes, Among Sarasota County and Municipalities Within Sarasota County for the 6-Cent Local Option Gas Tax.

Attachments: [Interlocal Agreement](#)

- T. [25-2268](#) Approve Letter of Support for the Wastewater Pumping Station Upgrade Project for a Federal Appropriations Request.

Attachments: [Letter of Support](#)

5. PUBLIC HEARINGS:

ORDINANCE - First Readings:

- A. [ORD. NO. 2025-11](#) An Ordinance of the City of North Port, Florida, Amending Chapter 58, of City Code, Creating the Targeted Industry Incentive Program and Amending the Impact Fee Deferral Program; Providing for Findings; Providing for Posting; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Ordinance 2025-11](#)
 [Business Impact Statement](#)
 [CEDAB April 15 Meeting Minutes](#)

- B. [ORD. NO. 2025-12](#) An Ordinance of the City of North Port, Florida, Amending the Non-District Budget for Fiscal Year 2024-2025 for Opioid Treatment and Prevention Items in the Amount of \$109,000; Providing for Findings; Providing for Posting; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Ordinance - First Reading](#)

RESOLUTIONS:

- C. [RES NO. 2025-R-22](#) A Resolution of the City Commission of the City of North Port, Florida, Accepting a Non-Exclusive Access and Utility Easement on Portions of a Tract of Land Located in Section 21, Township 39 South, Range 21 East, Sarasota County, Florida, and a Portion of Lot 19 of Heron Creek Place Phase 2, Bearing Sarasota County Property Appraiser Parcel Identification Number 0978010011; Providing for Incorporation of Recitals; Providing for Filing of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution](#)

- D. [RES NO. 2025-R-27](#) A Resolution of the City of North Port, Florida, Accepting the Transfer of Water and Wastewater Infrastructure and Improvements and Associated Warranties in Sunstone Village F3; Providing for Incorporation of Recitals; Providing for Filing of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution](#)

- E [RES NO. 2025-R-31](#) A Resolution of the City of North Port, Florida, Accepting the Transfer of Water and Wastewater Infrastructure and Improvements and Associated Warranties in Heron Creek, Phase 2; Providing for Incorporation of Recitals; Providing for Filing of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution](#)

6. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items.)

7. COMMISSION COMMUNICATIONS:

- A. [25-2257](#) Commissioner Petrow's Communications
- B. [25-2256](#) Vice Mayor Emrich's Communications
- C. [25-2255](#) Mayor Stokes' Communications
- D. [25-2254](#) Commissioner Langdon's Communications

Attachments: [2025-04 Activity Report](#)

- E. [25-2253](#) Commissioner Duval's Communications

8. ADMINISTRATIVE AND LEGAL REPORTS:

9. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.