City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes
City Commission Workshop

CITY COMMISSIONERS
Pete Emrich, Mayor
Barbara Langdon, Vice Mayor
Jill Luke, Commissioner
Debbie McDowell, Commissioner
Alice White, Commissioner

APPOINTED OFFICIALS
Jerome Fletcher, City Manager
Amber L. Slayton, City Attorney
Heather Taylor, City Clerk

Monday, April 4, 2022	**9:00 AM**	**City Commission Chambers**

CALL TO ORDER

Mayor Emrich called the meeting to order at 9:00 a.m.

ROLL CALL

Present: 5 - Mayor Pete Emrich, Vice Mayor Barbara Langdon, Commissioner Jill Luke, Commissioner Alice White and Commissioner Debbie McDowell

Also Present

City Manager Jerome Fletcher, City Attorney Amber Slayton, Assistant City Clerk Adrian Jianelli, Recording Secretary Amanda Baker, Fire Chief Scott Titus, Police Chief Todd Garrison, Assistant Neighborhood Development Services Director Derek Applegate, Public Works Director Chuck Speake, and Finance Director Kimberly Williams

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Assistant Neighborhood Development Services Director Derek Applegate.

1. PUBLIC COMMENT:

There was no public comment.

2. GENERAL BUSINESS:

A. 22-2245 Discussion and Possible Direction on Citywide Mobility-Connectivity Study, Including the Mobility-Connectivity Plan and Mobility Impact Fee Rates

Mr. Speake provided a presentation including the mobility and connectivity plan background, research and performance timeline, project purpose, future capacity (level of service), multimodal mobility/connectivity concept plan and project prioritization for short-term, mid-term, and long-term, proposed mobile connectivity plan, pedestrian and bicycle facilities maps, shared-use and new roadway routes maps, proposed plan and future land use, estimated costs for improvements, land acquisition, mobility improvement sources including the City, Florida Department of Transportation (FDOT) Long-Range Estimates (LRS), and FDOT Structures Manual (SM), North Port Land for Sale price list using Zillow.com, project prioritization for short-, mid-, and long-term, Scenario 1 (with all improvements) Plan Cost Estimation, Scenario 2 (without Price Boulevard Phase III project), mobility fee methodology including growth estimates in vehicle miles, Existing Conditions Evaluation factor (ECEf), Increase in Person Miles of Travel (PMTi), Capacity Addition Ratio (CAR), Person Miles of Capacity Rate (PMCr), Person Travel Demand per use (PTDu), and mobility fee per use (MFu), proposed Impact Fee schedule, person travel demand by use, trip generation source, Commission direction for mobility fees inside or outside Activity Centers, Scenario 1 and 2 proposed Mobility Fee Schedule (MFS) drafts, and the proposed Scenarios including the calculated mobility fee percentage increase.

Alex Anaya, Consultant with Engineering Science Research Planning (ESRP) Corporation, answered questions regarding current rates and the upcoming rate increase in Hillsborough County.

Mr. Speake continued the presentation to include Scenarios 1 and 2 mobility fee comparisons between the City and surrounding municipalities and the adoption hearing date extensions.

Discussion took place regarding staff-recommended MFS modification, previous Commission approval regarding shared-use paths, proposed MFS being lower due to new methodology, mobility fees being the same as Impact Fees, shared-use routes replacing existing sidewalks, connectors being low-speed facilities, FDOT funds, reviewing fee schedules more frequently, fluidity of the proposed plans, considering future pathways designated for bicyclists and pedestrians only, creating designated bicycle lanes, and methodology cycles being reviewed every four years.

There was consensus to approve moving forward with Scenario 2 to not include the East Toledo Blade/Price Boulevard Phase III project.

Mr. Speake spoke to the suggested mobility fee rate outside the Activity Center rate being the City-wide rate.

There was consensus to have one fee outside the Activity Centers and make the rate the City-wide rate based on the suggested Mobility Fee rate.

B. 22-2557 Discussion and Possible Direction Regarding Submitting a Charter Amendment to Electors Related to the City Manager's Authority to Sign and Enter Into Contracts and Applications on Behalf of the City.

Mayor Emrich announced the item.

Mr. Fletcher introduced the item.

Ms. Slayton spoke to the Charter Review Advisory Board's (CRAB) recommendation to allow the City Manager to sign all contracts and legal recommendation to establish a limit and set the limit within the procurement code.

Ms. Williams provided a presentation including efficient and effective operations, legislative oversight, purchasing and contract thresholds for Commission approval in other municipalities, and procurement authority.

Discussion took place regarding Commission briefings, CRAB recommendation, existing agreements that resulted in majority vote and not consensus, signing authority for Union contracts and design agreements, and option to place the item on voter referendum.

Mr. Fletcher and Ms. Slayton spoke to the proposal being a two-step process including a limited threshold and current Code language pertaining to a threshold of $100,000.

Discussion continued regarding signing authority for purchasing orders, transparency, and public involvement.

Mr. Fletcher spoke to the effort of transparency.

Discussion continued regarding Commission roles and responsibilities, implementation and execution of plans, quality of staff, transparency, informing the community, Commission review, website information, maintaining a healthy governmental process, efficient government being a pillar of strategic planning, placing a limit on contracts, Charter Officer duties, accountability for agreements, and bringing the item back as an agenda item.

Ms. Slayton spoke to the legal process of implementing the threshold into referendum.

Discussion continued regarding the item being requested by the CRAB and timeline of appropriating items to be brought forward for referendum.

3. PUBLIC COMMENT:

There was no public comment.

4. ADJOURNMENT:

Mayor Emrich adjourned the meeting at 10:18 a.m.

City of North Port, Florida

By: ____
Pete Emrich, Mayor

Attest: ____
Heather Taylor, City Clerk

These minutes were approved on the ____ day of _______________, 20___.