



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Minutes - Final City Commission Regular Meeting

### *CITY COMMISSIONERS*

*Linda M. Yates, Mayor*  
*Vanessa Carusone, Vice-Mayor*  
*Christopher B. Hanks, Commissioner*  
*Jill Luke, Commissioner*  
*Debbie McDowell, Commissioner*

### *APPOINTED OFFICIALS*

*Peter Lear, City Manager*  
*Amber L. Slayton, City Attorney*  
*Patsy Adkins, City Clerk*  
*Kathryn Peto, Deputy City Clerk*

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Tuesday, October 24, 2017

6:00 PM

CITY COMMISSION CHAMBERS

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### **MINUTES APPROVED AT THE 02-27-2018 MEETING.**

#### **CALL TO ORDER/ROLL CALL**

The North Port City Commission Regular Meeting was called to order at 6:01 p.m. in City Chambers by Mayor Yates.

Present: Mayor Yates; Vice-Mayor Carusone; Commissioners Hanks, Luke and McDowell; Assistant City Manager Schult; City Attorney Slayton; City Clerk Adkins; Deputy City Clerk Peto and Police Chief Vespia.

#### **The Pledge of Allegiance was led by the Commission**

#### **APPROVAL OF AGENDA – COMMISSION**

*A motion was made by Vice-Mayor Carusone, seconded by Commissioner Luke, to approve the agenda moving items 4.A and 5.A after Public Comment and removing Item 6.G. The motion carried by the following vote:*

**Yes:** 5 - Yates, Vice-Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

#### **1. ANNOUNCEMENTS**

- A.** [17-1415](#) Current Vacancies for Boards and Committees.

City Clerk Adkins read the Current Vacancies for Boards and Committees into the record.

- B.** [17-1416](#) Upcoming Expiration Dates for Boards and Committees.

City Clerk Adkins read the Upcoming Expiration Dates for Board and Committee members, and it was noted that some applicants who are being considered for Board

appointments are present and will speak during public comment.

## **2. PUBLIC COMMENT:**

Public comment was held 6:06 p.m. - 6:16 p.m.

Danni Logue: Ground spraying of mosquito in addition to aerial spraying.

Ken Koslow: Concerned about the appearance of homes in North Port.

Joan Morgan: Thanks to City Employees and the Commission, pool.

Richard Oliveri. Applicant for Planning and Zoning Advisory Board.

## **3. PUBLIC HEARINGS:**

- A. [17-1390](#) Ordinance No. 2017-31, Second Reading, Repealing City of North Port Administrative Code, Chapter 54 - Solicitation.

City Clerk Adkins read Ordinance 2017-31 into the record by title only. Assistant City Manager Schult provided a brief overview of the Ordinance. There was no public comment and no questions or comments from the Commission.

***A motion was made by Commissioner McDowell, seconded by Vice-Mayor Carusone, to approve Ordinance 2017-31. The motion carried by the following vote:***

**Yes:** 5 - Yates, Vice-Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

- B. [17-1400](#) Ordinance No. 2017-01, first reading, amending Code of the City of North Port Chapter 16 - Human Rights to add genetic information, handicap, creed, ancestry, and veteran's status and to clarify terms therein, by amending Section 16.01 - Purpose and intent, and Section 16.02 - Definitions

***A motion was made by Vice-Mayor Carusone, seconded by Commissioner McDowell, to read Ordinance No. 2017-01 by title only. The motion carried by the following vote:***

**Yes:** 5 - Yates, Vice-Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

City Clerk Adkins read Ordinance No. 2017-01 into the record by title only. City Attorney Slayton provided a brief overview of the Ordinance. There was no public comment.

Discussion ensued: (1) it was noted that page four lists different sexual orientations but does not include Transsexual, a request was made to include Transsexual in the descriptions; (2) following the concern it was stated the Equal Employment Opportunity Commission uses Transgender Status as part of the definition and this change would not effect moving to second reading; (3) after a request it was stated that adding reference to the ADA would not stop the Ordinance from moving to second reading.

***A motion was made by Commissioner McDowell and seconded by Commissioner Luke, to Continue Ordinance No. 2017-01 to the November 13, 2017 Regular Commission Meeting for the second reading with changes referenced in the Whereas Clause adding the Americans Disabilities Act of 1990 and adding Transgender to the definition of gender identity and expression and sexual orientation.***

Discussion continued: (1) after a request, City Attorney Slayton stated the phrase

Transgender Status is appropriate to gender identity, and is different from sexual orientation; (2) it was suggested to amend the motion.

***A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to amend the motion to remove transgender from the sexual orientation definition. The motion carried by the following vote:***

**Yes:** 5 - Yates, Vice-Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

***A vote was taken on the main motion, as amended, to continue Ordinance No. 2017-01 to the November 13, 2017 Regular Commission Meeting for second reading, with changes referenced in the Whereas Clause adding the Americans Disabilities Act of 1990 and adding Transgender to the definition of gender identity and expression. The motion carried by the following vote:***

**Yes:** 5 - Mayor Yates, Vice-Mayor Carusone, Commissioner Luke, Commissioner Hanks and Commissioner McDowell

#### **4. PROCLAMATION:**

- A. [17-1394](#) Proclamation for "Red Ribbon Week" October 23-31, 2017.

Mayor Yates read the Proclamation for Red Ribbon Week into the record and presented the Proclamation to the Young Marines from Imagine School.

#### **5. GENERAL BUSINESS:**

- A. [17-1387](#) Discussion, and possible action to award funds from the Special Event Assistance Program to the American Cancer Society Relay for Life, North Port in the amount of \$370.00 to cover the cost of renting the City Center Green and garbage and recycling fees for the April 7, 2018 North Port Relay for Life event.

Assistant City Manager Danny Schult provided an overview of the item. There was no public comment.

Questions ensued: (1) the Assistant City Manager will check on the review date for the Special Events Program; (2) following a brief discussion it was clarified that the \$370 rental fee does not include the deposit; (3) representatives from Relay For Life requested that the City donate the fee as "in kind" and in return they will award Bronze sponsorship to the City; (4) concerns were expressed regarding capping the awarded funds to \$370 if City costs for the event exceed this amount; (5) clarification was provided that the \$370 costs were based on the special events permit being vetted to different departments and no other City costs are expected; (6) it was further stated that guidelines state the Relay For Life special event can be awarded up to \$1000, but the award has to be for actual costs of City services; (7) discussion ensued authorizing payment up to \$1000 in the event City costs exceed \$370.

***A motion was made by Vice-Mayor Carusone, seconded by Commissioner Luke, to approve the Special Event Assistance Program for the American Cancer Society SAP for Relay For Life in the amount of the application. The motion carried by the following vote:***

**Yes:** 5 - Yates, Vice-Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

**B. [17-1395](#)** Appointment of one member to the Planning & Zoning Advisory Board.

City Clerk Adkins provided an overview and stated that Ronnie Carroll asked to withdraw his application, leaving Richard Oliveri as the remaining applicant. There was no public comment.

***A motion was made by Commissioner Luke, seconded by Commissioner McDowell, to approve Richard Oliveri for the Planning & Zoning Advisory Board. The motion carried by the following vote:***

**Yes:** 5 - Yates, Vice-Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

**C. [17-1407](#)** Tentative "Hold" for Meeting Dates

Commissioner McDowell provided an overview of the item. There was no public comment.

Discussion ensued regarding: (1) blocking a date for a meeting as needed was tried in the past and became a routine meeting; (2) previously the last Friday of the month was held for workshops; (3) an alternative was suggested to mark calendars as "busy" instead of "unavailable" for flexible dates; (4) concerns were expressed that this would make it difficult to schedule other events; (5) it was suggested to set aside the first Monday of each month, starting in January; (6) it was suggested meetings could be more efficient with more preparation beforehand.

***A motion was made by Vice-Mayor Carusone, seconded by Commissioner McDowell, to set aside the first Monday of the month to hold a special meeting or workshop starting in January, 2018. The motion carried by the following vote:***

**Yes:** 4 - Yates, Vice-Mayor Carusone, Commissioner Luke and Commissioner McDowell

**No:** 1 - Commissioner Hanks

**6. CONSENT AGENDA:**

***A motion was made by Commissioner Luke, seconded by Commissioner McDowell, to approve Consent Agenda items B through E, H, I and J; pulling items A, F and K for discussion and removal of item G. The motion carried by the following vote:***

**Yes:** 5 - Yates, Vice-Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

**A. [17-1414](#)** Approval of Minutes for the June 1, 2017 Commission Special Meeting; June 13, 2017 Commission Regular Meeting; June 27, 2017 Commission Regular Meeting; July 3, 2017 Commission Joint Meeting with Art Advisory Board; July 6, 2017 Special Meeting; July 12, 2017 Commission Special Meeting Review of City Charter.

City Clerk Adkins stated the minutes from the September 21, 2017 Commission Special Budget Meeting have been included in the backup but were not in the title and asks that the September 21, 2017 minutes be approved, or they could be placed on the next meeting for approval.

***A motion was made by Commissioner McDowell and seconded by Commissioner Luke to approve all minutes as stated in the agenda, including September 21, 2017***

*minutes in the backup as amended.*

Yes: 5 - Yates, Vice-Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

- B. [17-1186](#) Notification Services Subscription Agreement with OnSolve, LLC for the CodeRED Emergency Notification System for an annual amount of \$7,000.00.
- C. [17-1252](#) Utilization of School Board of Osceola County, contract #SDOC-15-B-013-LK Lake County School Board, contract #3745BM; and Palm Beach County Schools, contract #15C-1L with Audio Visual Innovations, Inc. to purchase replacement audio/visual equipment for Commission Chambers and Training Room #244, in the estimated budgeted amount of \$218,916.73, plus a project contingency of \$10,000.
- D. [17-1253](#) Utilize the National Joint Powers Alliance Contract to purchase one (1) Sewer TV Truck for the Utilities Department from Alan Jay Automotive Management, Inc., doing business as Alan Jay Fleet Sales in the budgeted amount of \$201,444.33.
- E. [17-1367](#) Utilization of Mote Marine Laboratory for sampling, monitoring and analysis for the Myakkahatchee Creek Water Treatment Plant's Hydrobiological Monitoring Program in an estimated annual budgeted amount of \$134,914.
- F. [17-1380](#) Utilize the State of Florida Department of Management Services Motor Vehicles Contract #25100000-16-1 to purchase 2018 vehicles from Garber Ford Inc. and Garber Chevrolet Pontiac GMC Truck. Garber Ford Inc. purchases: two (2) Ford Explorers, nine (9) Ford Explorer Interceptors, one (1) Ford Taurus, and two (2) Ford Transit Vans in the amount of \$386,732.95 for the Police Department; and one (1) Ford Explorer in the amount of \$27,411.55 for the Utilities Department for a total amount to Garber Ford Inc. of \$414,144.50. Garber Chevrolet Pontiac GMC Truck purchases: one (1) Chevrolet Tahoe and two (2) Chevrolet Traverses for the Police Department for a total amount of \$83,385.65. In a total budgeted amount of all purchases of \$497,530.15

Assistant City Manager Schult provided a review of the item. There was no public comment.

Discussion ensued: (1) Commissioner McDowell expressed concerns about replacing lighter duty vehicles still in favorable condition and stated police vehicles are at end of useful life; (3) it was suggested that the score sheets should be addressed in a future meeting; (4) it was stated some vehicles are being re-allocated for light use other than their original use; (5) it was noted that the score sheets are scheduled for discussion on October 30, 2017

***A motion was made by Vice-Mayor Carusone, seconded by Commissioner Luke, to approve the Consent Agenda Item F. The motion carried by the following vote with Commissioner McDowell dissenting for reasons stated.***

**Yes:** 4 - Yates, Vice-Mayor Carusone, Commissioner Hanks and Commissioner Luke

**No:** 1 - Commissioner McDowell

- G.** [17-1382](#) Purchase of two 2018 Freightliner M2 replacement ambulances from REV RTC, Inc. for a budgeted cost of \$529,334.

**ITEM 6.G. WAS REMOVED FROM THE AGENDA.**

- H.** [17-1383](#) Utilize City of Tallahassee Florida Contract with Dana Safety Supply to purchase and install emergency vehicle associated equipment and graphics in eighteen (18) Police vehicles for the Police Department in the amount of \$234,015.47 with an additional \$6,300 contingency for a total budgeted amount of \$240,315.47.

- I.** [17-1386](#) Equitable Sharing Agreement and Certification between the U.S. Department of Justice, the U.S. Department of Treasury and the City of North Port.

- J.** [17-1391](#) Family Service Center Tenant Lease Agreement with Literacy Volunteers of South Sarasota County (LVSSC) for Suite B, in the amount of \$7,196.04 annually.

- K.** [17-1392](#) Family Service Center Tenant Lease Agreement with Jewish Family & Children's Service of the Suncoast, Inc. in the amount of \$1,736.04 annually.

Discussion ensued: (1) comment was made that Jewish Family Services provides exemplary services and is an astounding group; (2) it was stated that their new office space will physically accommodate staff and the families they are serving; (3) there was no public comment.

***A motion was made by Vice-Mayor Carusone, seconded by Commissioner Luke, to approve the Family Service Center Tenant Lease Agreement with Jewish Family and Children's Service. The motion carried by the following vote:***

**Yes:** 5 - Yates, Vice-Mayor Carusone, Commissioner Hanks, Commissioner Luke and Commissioner McDowell

## **7. PUBLIC COMMENT:**

There was no public comment.

## **8. COMMISSION COMMUNICATIONS:**

Commissioner Luke reported attending: (1) Chamber of Commerce Business After Hours at Sun Media; (2) Lunch and Learn; (3) SIM SOC Day with Leadership North Port; (4) Net at Noon; (5) Compassionate Care in Venice - a medical marijuana clinic; (6) Holly's Hope group meeting; (7) Little Salt Spring and Warm Mineral Spring Society Meeting; (8) the Mock Commission Meeting; (9) Sarasota County Tourist Development Council and Economic Development Corporation meetings; (10) Atlanta Braves ribbon cutting; (11) a request was made to create a community showcase on the first floor to display the medical marijuana flag given to the City and other items; (12) served lunch at Cranberry

Elementary with Commissioner McDowell and the firefighters; (13) participated in the archery class with Parks and Recreation at the Community Yard Sale.

Vice-Mayor Carusone: requested a consensus regarding the community showcase on the first floor of City Hall.

***There was a consensus to discuss a showcase on the first floor of City Hall.***

Vice-Mayor Carusone: (1) working on a draft proclamation for American Foundation Suicide Prevention, Survivors Day is November 18, 2017; (2) requested a consensus for the Mayor to send a letter to Sarasota County requesting the schedule of air and land spraying mosquitoes for the City of North Port and to provide accountability of mosquito control services being received in regards to the funds paid by the City of North Port.

***There was a consensus to submit a letter to Sarasota County in regards to the overall spraying of mosquitoes in the City and capturing the expressed concerns of Vice-Mayor Carusone.***

Commissioner McDowell reported attending: (1) an Elected Municipal Officials class; (2) the Atlanta Braves Ground Breaking Ceremony; (3) lunch at Cranberry Elementary school; (4) after a concern was expressed regarding Government Day with the students, it was stated that Community Outreach personnel had visited the schools, the City does as much community outreach as possible and the Outreach Coordinator can be contacted to provide an update about actions being taken; (5) after it was suggested that the Quasi Procedures were to be rewritten and should be brought back in a Special Meeting for a thorough review, City Attorney Slayton stated the meeting and minutes were not clear about bringing back the Quasi Ordinance to the Commission and direction is needed. A brief discussion ensued and it was decided to schedule a Special Meeting to discuss the Quasi Procedures Ordinance; (6) prepared a rough draft concerning the formation of an Environmental Advisory Board, and she will place it as a future agenda item.

Commissioner Hanks attended: (1) lunch at Cranberry Elementary school; (2) the Mock Commission Meeting; (3) the Atlanta Braves Ground Breaking Ceremony; (4) commented that The Backpack Angels are having a charity dinner this Thursday at the North Port high school.

Mayor Yates: (1) attended same events as other Commissioners; (2) noted upcoming events, including The Ribbon Cutting for the new Fire Station; (3) attended the Sarasota/Manatee Metropolitan Planning Organization; (4) shared there will be a Transportation for America meeting November 2nd, 8:00 - 5:00 at the Robert L. Taylor Community Complex in Sarasota to discuss transportation issues.

Discussion ensued regarding the Sunshine Law and commenting on social media, email and other types of communication.

## **9. ADMINISTRATIVE AND LEGAL REPORTS:**

There were no Legal or Administrative reports.

## **10. ADJOURNMENT**

Mayor Yates adjourned the North Port City Commission Regular Meeting at 7:54 p.m.

City of North Port, Florida

By: \_\_\_\_\_  
Vanessa Carusone, Mayor

Attest: \_\_\_\_\_  
Patsy C. Adkins, MMC, City Clerk

Minutes approved at the City Commission Regular Meeting this \_\_\_\_ day of \_\_\_\_\_, 2018.